

CHANGE UNDERGRADUATE DEGREE PROGRAM

PLEASE NOTE: To ensure that a series of changes to an existing degree program does not essentially create a new program, the Southern Association for the Accreditation of Colleges and Schools (SACS) requires submission of its Substantive Change Checklist for every program change. Prior to college-level review, you must fill out and submit the [SACS Substantive Change Checklist](#) to the Office of Institutional Effectiveness. Contact Institutional Effectiveness (OSPIE@uky.edu) for assistance.

Once approved at the college level, your college will send the proposal to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then the program change is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

For every proposed change, you MUST also include the existing requirement.

SUMMARY OF CHANGES			
Check all that apply.			
<input type="checkbox"/>	Courses	<input type="checkbox"/>	Program name
<input type="checkbox"/>	Total required credit hours	<input type="checkbox"/>	Student learning outcomes
<input type="checkbox"/>	Criteria for admissions/progression/termination	<input type="checkbox"/>	Certificate assessment
		<input checked="" type="checkbox"/>	Other
1. General Information			
1a	Date of contact with Institutional Effectiveness (IE) ¹ :	11/9/17	
	<input checked="" type="checkbox"/> Appended to the end of this form is a PDF of the reply from Institutional Effectiveness.		
1b	College ² :	Arts & Sciences	Department ² : Linguistics
1c	CIP code ³ :	16.0102	Today's Date: 11/13/17
1d	Current major name: (Biology, Design, etc.)	Linguistics	Proposed major name:
1e	Current Degree (BA, BFA, etc.):	BA/BS	Proposed degree:
1f	Will there be any changes regarding a track(s) for the program?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
1g	Accrediting agency, if applicable:		
1h	Date of most recent periodic program review for this degree:	03/18/2014	
1i	Requested effective date:	<input checked="" type="checkbox"/> Fall semester following approval.	OR <input type="checkbox"/> Specific Date ⁴ : Fall 20

¹ Prior to college-level review, you must fill out and submit the SACS Substantive Change Checklist to the Office of Institutional Effectiveness. You can reach Institutional Effectiveness by phone or email (257-1962 or OSPIE@uky.edu).

² It is not possible to change the home academic unit of a degree program via this form. To change the home unit, visit <https://www.uky.edu/universitysenate/forms> and look for the heading, "Forms Related to Academic Organizational Structure."

³ The CIP code is provided by Institutional Effectiveness. If a different CIP code is necessary, the program may undergo a review similar to the new program approval process.

⁴ No program change(s) will be effective until all approvals are received.

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1j Contact person name: Jennifer Cramer Phone / Email: 7-6983 / jennifer.cramer@uky.edu

2. Overview of Changes

2a Describe the rationale for the changes, including results from the most recent program review if applicable. (450 word limit)
 The Linguistics Department would like to expand the options students have to complete the free elective requirements in both our BA and BS in Linguistics. Since our last revision of this requirement in 2011, new departments and prefix have become available. Further, we have expanded our notion of allied or cognate fields so as to include new ones under the "Courses Outside the Major" requirement.

2b Use the fields below, as applicable, to identify the areas in which changes will be made.

		Current	Proposed
i.	Credit Hours of Premajor Courses:		
ii.	Credit Hours of Preprofessional Courses:		
iii.	Credit Hours of Major Core Course Requirements		
iv.	Minimum Credit Hours of Guided Electives:		
v.	Minimum Credit Hours of Free Electives:		
vi.	Credit Hours for Track 1 (name):		
vii.	Credit Hours for Track 2 (name):		
viii.	Credit Hours for Track 3 (name):		
ix.	Credit Hours for Track 4 (name):		
x.	Credit Hours for Track 5 (name):		
xi.	Credit Hours for Required Minor:		
xii.	Total Credit Hours Required by Level:		
		100-level:	
		200-level:	
		300-level:	
		400-level:	
		500-level:	

TOTAL CREDIT HOURS REQUIRED FOR GRADUATION:		<u>30</u>	<u>30</u>
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xv. If the total hours required for graduation have changed, explain below. (150 word limit)
 No change

2c Will the requested change(s) result in the use of courses from another educational unit? Yes No

If "Yes," describe generally the courses and how they will used.

If "Yes," two pieces of supporting documentation are required.

Check to confirm that appended to the end of this form is a letter of support from the appropriate

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chair/director⁵ of each unit from which individual courses will be used.

Check to confirm that appended to the end of this form is verification that the chair/director of each affected unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.

2d Will the proposed change(s) affect an associated minor? Yes No
 If "Yes," the department must also submit a change form to change the minor.

3. Course Sharing

3a. Will the requested changes result in the use of courses from another unit? Yes No
 If "Yes," describe generally the courses and how they will used.

If "Yes," two pieces of supporting documentation are required.

Check to confirm that appended to the end of this form is a letter of support from the other units' chair/director⁶ from which individual courses will be used.

Check to confirm that appended to the end of this form is verification that the chair/director of the other unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.

3. UK Core Courses

3a Are there any proposed changes to the UK Core requirements for the program? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 4a.) Yes No
 If "Yes," note the specific changes in the grid below.

UK Core Area	Current Course	Current Credits	Proposed Course	Proposed Credits
I. Intellectual Inquiry				
Arts and Creativity				
Humanities				
Social Sciences				
Natural/Physical/Mathematical				
II. Composition and Communication				
Composition and Communication I	CIS/WRD 110	3	CIS/WRD 110	3
Composition and Communication II	CIS/WRD 111	3	CIS/WRD 111	3
III. Quantitative Reasoning				
Quantitative Foundations				
Statistical Inferential Reasoning				
IV. Citizenship (one course in each area)				
Community, Culture & Citizenship in USA				
Global Dynamics				
Total UK Core Hours		<u>30</u>		<u>30</u>

⁵ A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

⁶ A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

3b Provide the Bulletin language about UK Core.

4. Graduation Composition and Communication Requirement

4a Will the Graduation Composition and Communication requirement be changed? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 5a.) Yes No

If "Yes," note the specific changes below, including changes to credit hours.

If the course(s) used are from outside the home unit, one piece of supporting documentation is required.

Check to confirm that appended to the end of this form is a letter of support from the other units' chair/director⁷ from which individual courses will be used.

	Current	Proposed
i.	<input type="checkbox"/> Single course in home unit:	<input type="checkbox"/> <i>Single course in home unit:</i>
ii.	<input type="checkbox"/> Multiple courses in home unit.	<input type="checkbox"/> <i>Multiple courses in home unit.</i>
iii.	<input type="checkbox"/> Single course outside home unit.	<input type="checkbox"/> <i>Single course outside home unit.</i>
iv.	<input type="checkbox"/> Multiple courses outside home unit.	<input type="checkbox"/> <i>Multiple courses outside home unit.</i>
v.	<input type="checkbox"/> Course(s) inside & outside home unit.	<input type="checkbox"/> <i>Course(s) inside & outside home unit.</i>

4b Provide the Bulletin language about GCCR below.

5. Other Course Changes

5a Will the college-level requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5c.) Yes No

Current			Proposed			
<input type="checkbox"/> Standard college requirement			<input type="checkbox"/> <i>Standard college requirement</i>			
<input type="checkbox"/> Specific course			<input type="checkbox"/> <i>Specific course</i>			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁸
						Select one....
						Select one....
						Select one....

5b Will the existing language in the Bulletin about college-level requirements change? Yes No

If "Yes," provide the new language below.

5c Will the pre-major or pre-professional course requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5e.) Yes No

⁷ A dean may submit a letter only when there is no educational unit below the college level, i.e. there are no departments/schools.

⁸ Use the drop-down list to indicate if the course is a new course ("new"), an existing course that will change ("change"), or if the course is an existing course that will not change ("no change").

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Prefix & Nbr	Credit Hrs	Current		Proposed		Course Status ⁹
		Title	Prefix & Nbr	Credit Hrs	Title	
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5d Provide the Bulletin language about pre-major or pre-professional courses below.

5e Will the major's core course requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5g.) Yes No
 If "Yes," note the specific changes in the grid below.

Prefix & Nbr	Credit Hrs	Current		Proposed		Course Status ¹⁰
		Title	Prefix & Nbr	Credit Hrs	Title	
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5f Provide the Bulletin language for major core course requirements.

5g Will the guided electives change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5i.) Yes No

⁹ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

¹⁰ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

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Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ¹¹
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5h Provide the Bulletin language for guided electives.

5i Will the free electives change? (If "Yes," indicate and note the specific changes in the space below. If "No," indicate and proceed to question 5j.)
 Please see the attachment labeled 5i.

Yes No

5j Does the proposed change affect any track(s)? (If "Yes," note the specific changes using the grid below. If "No," proceed to question 6.)
 If more than one track is affected, click [HERE](#) for a template. Append a PDF for each affected track to the end of this form.

Yes No

Track Name: New Track Changed Track Deleted Track

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ¹²
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5k Provide the Bulletin language for the track.

6. Semester by Semester Program

List below the typical semester-by-semester program for the major. If multiple tracks are available, click [HERE](#) for a template for additional tracks and append a PDF of each track's courses to the end of this form.

YEAR 1 – FALL: (e.g. "BIO 103; 3 credits")	YEAR 1 – SPRING:
YEAR 2 - FALL :	YEAR 2 – SPRING:

¹¹ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.
¹² Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.


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YEAR 3 - FALL:		YEAR 3 - SPRING:	
YEAR 4 - FALL:		YEAR 4 - SPRING:	

7. Approvals/Reviews

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

In addition to the information below, attach documentation of department and college approval. This typically takes the form of meeting minutes but may also be an email from the unit head reporting department- and college-level votes.

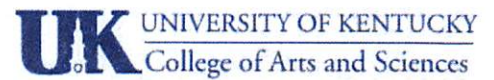
	Reviewing Group Name	Date Approved	Contact Person Name/Phone/Email
7a	(Within College)		
	Linguistics Department		Jennifer Cramer / /
	A&S EPC	1/9/18	Rynetta Davis / / rynetta.davis@uky.edu 
	A&S Associate Dean	1/9/18	Anna Bosch / / bosch@uky.edu 
			/ /
7b	(Collaborating and/or Affected Units)		
			/ /
			/ /
			/ /
			/ /
			/ /
7c	(Senate Academic Council)		Date Approved
	Health Care Colleges Council (if applicable)		
	Undergraduate Council	2/13/18	Joanie Ett-Mims

5i- Changes to free electives

Current	Proposed
<p>Bulletin Language: Other Course Work Required for the Major for the Related Component: Choose 15 hours of additional courses relevant to the major chosen from the fields of anthropology, computer science, modern and classical languages, Hispanic studies, mathematics, psychology, philosophy or courses approved by the Director of the Program</p>	<p>Bulletin Language: Other course work required for the major for the related component: Choose 15 hours of additional courses relevant to the major chosen from the following prefix, or courses approved by the Director of Undergraduate Studies:</p> <ul style="list-style-type: none"> AIS ANT APP BIO CHI CLA COM CS CSD ENG FR GEO GER GWS HIS HJS ICT INT ISC ITA JOU JPN LAS MA MCL PHI PS PSY RUS SOC SPA STA TSL WRD (200-level or above)

4-YEAR CURRICULAR MAP

Bachelor of Arts in Linguistics



YEAR 1	
FALL ‡UK Core CC1 †Foreign language 101 UK Core ACR UK Core HUM UK Core SSC Total Credits: 16	SPRING UK Core CC2 †Foreign language 102 UK Core NPM A&S SS Major Elective Total Credits: 16
YEAR 2	
FALL †Foreign language 201 LIN 221: Introduction to Linguistics I UK Core GDY A&S NS ◊Elective Total Credits: 15	SPRING †Foreign language 202 LIN 222: Introduction to Linguistics II (GCCR) A&S Lab A&S NS LIN 300+ level Total Credits: 13
YEAR 3	
FALL LIN 300+ level LIN 500: Phonetics Course outside LIN UK Core QFO Course outside LIN Total Credits: 15	SPRING *UK CORE CCC (LIN 331) *LIN 300+ level LIN 515: Phonological Analysis UK Core SIR Course outside LIN Total Credits: 15
YEAR 4	
FALL LIN 505: Linguistic Morphology *LIN 500 Level Course outside LIN Course outside LIN Major Elective (300+) Total Credits: 15	SPRING LIN 512: Analysis of English Syntax *LIN 500 Level A&S 300+ Level Elective A&S 300+ Level Elective ◊ Elective Total Credits: 15

‡ Incoming students do not have to enroll in CC1 (CIS/WRD 110) if they have any of the following: 1) An ACT English score of 32 or higher; 2) an SAT Verbal score of 700 or higher; 3) or a score of 4 or 5 on the English Language AP exam. In these situations, the student should replace CIS/WRD 110 with electives.

* To be discussed with your academic advisor.

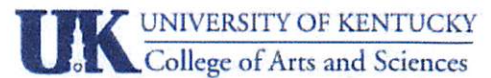
† The linguistics major requires completion of the 4th semester college-level language.

◊ 6 hours of 'free' electives - that do not count toward any other requirement - must be taken. Additional electives may be required to reach the required minimum of 120 hours. Consider pursuing a 2nd major or minor.

UK Core Abbreviations HUM =Intellectual Inquiry in the Humanities NPM=Intellectual Inquiry in the Natural/Physical/Mathematical Science SSC=Intellectual Inquiry in Social Sciences ACR=Intellectual Inquiry in Arts & Creativity	CC1= Composition and Communication I CC2= Composition and Communication II QFO= Quantitative Foundations SIR= Statistical Inferential Reasoning CCC= Community, Culture and Citizenship in U.S. GDY= Global Dynamics
College of Arts & Sciences Abbreviations SS: Social Sciences NS: Natural Sciences Lab: College Laboratory or Field Experience HUM: Humanities	

4-YEAR CURRICULAR MAP

Bachelor of Science in Linguistics



YEAR 1	
FALL ‡UK Core CC1 †Foreign language 101 UK Core QFO UK Core HUM UK Core SSC Total Credits: 16	SPRING UK Core CC2 †Foreign language 102 UK Core NPM A&S SS UK Core CCC (LIN 331) Total Credits: 16
YEAR 2	
FALL †Foreign language 201 LIN 221: Introduction to Linguistics I UK Core ACR A&S NS A&S Lab ^Natural science course Total Credits: 15-16	SPRING †Foreign language 202 UK Core SIR LIN 222: Introduction to Linguistics II (GCCR) ^Natural science course ^Natural science course ^Natural science course Total Credits: 18
YEAR 3	
FALL LIN 300+ level Course outside LIN (Natural science course) UK Core GDY ^ Course outside LIN (Natural science course) ^ Natural science course Total Credits: 15	SPRING *LIN 500 Level LIN 500: Phonetics LIN 300+ Level ^ Course outside LIN (Natural science course) ^ Course outside LIN (Natural science course) ^Natural science course Total Credits: 18
YEAR 4	
FALL LIN 512: Analysis of English Syntax LIN 515: Phonological Analysis *LIN 500 Level Course outside LIN (Natural Science) ◊Elective (Natural Science) Total Credits: 15	SPRING LIN 505: Linguistic Morphology ^Natural science course ^Natural science course ^Natural science course ◊ Elective (Natural Science) Total Credits: 15
‡ Incoming students are strongly encouraged to take WRD 112 to fulfill the CC1 and CC2 requirements if they have any of the following: an ACT English score of 32 or Higher, an SAT Verbal score of 720 or Higher, or an AP English Composition score of 4 or 5. If the Student has been accepted into the University Honors Program, the Student is required to take WRD 112 to fulfill CC1 and CC2.	
* To be discussed with your academic advisor.	
† The linguistics major requires completion of the 4 th semester college-level language.	
^ Counted toward 60 credit hours in the physical, biological and/or mathematical sciences.	
◊ 6 hours of 'free' electives - that do not count toward any other requirement - must be taken. Additional electives may be required to reach the required minimum of 120 hours. Consider pursuing a 2 nd major or minor.	
UK Core Abbreviations HUM =Intellectual Inquiry in the Humanities NPM=Intellectual Inquiry in the Natural/Physical/Mathematical Science SSC=Intellectual Inquiry in Social Sciences ACR=Intellectual Inquiry in Arts & Creativity	CC1= Composition and Communication I CC2= Composition and Communication II QFO= Quantitative Foundations SIR= Statistical Inferential Reasoning CCC= Community, Culture and Citizenship in U.S. GDY= Global Dynamics
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From: [Mathews, Alice](#)
To: [Cramer, Jennifer S](#)
Subject: RE: UK Sub Change
Date: Thursday, November 09, 2017 10:52:08 AM

Jennifer,

Thank you for your emails regarding the proposed program change(s) to the **BA/BS in Linguistics (16.0102)**

My email will serve 2 purposes: 1.) Next steps for SACSCOC, and 2.) Verification and notification that you have contacted the Office of Strategic Planning and Institutional Effectiveness (OSPIE)—a Senate requirement for proposal approval.

1. **Next steps for SACSCOC:** None required
2. **Verification that OSPIE has reviewed the proposal:** Based on the proposal documentation presented and Substantive Change Checklist, the proposed program changes (refer to list below) are not substantive changes as defined by University or SACSCOC, the university's regional accreditor. Therefore, no additional information is required by the Office of Strategic Planning & Institutional Effectiveness at this time. The proposed program change(s) may move forward in accordance with college and university-level approval processes.

List of Proposed Change(s):

Since the last revision of this requirement, new departments and majors have become available. Expanded notion of allied or cognate fields so as to include new ones under the "Courses Outside the Major" requirement.

Changes:

~~**remove**.~~

ENGLISH (WRD): WRD 203,204.

-

** ADDITIONS TO ORIGINAL LIST **.

Appalachian Studies: APP.

Biology: BIO.

Chinese Culture and Language: CHI.

Communication Sciences and Disorders: CSD.

Geography: GEO.

Gender and Women's Studies: GWS.

History: HIS.

Hebrew and Jewish Studies: HJS.

Information Communication Technology: ICT.

International Studies: INT.

Integrated Strategic Communication: ISC.

Journalism: JOU.

Latin American Studies: LAS.

Modern and Classical Languages, Literatures and Cultures: MCL.

Political Science: PS.

Sociology: SOC.

Statistics: STA.

Teaching English as a Second Language: TSL.

Writing, Rhetoric and Digital Media: WRD (200-level and above).

Should you have questions or concerns about UK's substantive change policy and its procedures, please do not hesitate contacting me.

Alice Mathews

From: Cramer, Jennifer S

Sent: Thursday, November 9, 2017 10:28 AM

To: Mathews, Alice <Alice.Mathews@uky.edu>; Office of Strategic Planning and Institutional Effectiveness <OSPIE@uky.edu>

Subject: RE: UK Sub Change

Yes I do. Sorry, I was confused by the instructions. I have attached it here, along with the list of changes. Please let me know if you need anything else.

-Jennifer

From: Mathews, Alice

Sent: Thursday, November 09, 2017 10:23 AM

To: Cramer, Jennifer S <jennifer.cramer@uky.edu>; Office of Strategic Planning and Institutional Effectiveness <OSPIE@uky.edu>

Subject: RE: UK Sub Change

Hello Jennifer,

Do you have the Senate's Undergraduate change form filled out? We will need that form to make a determination if this is a substantive change or not.

Thanks,

Alice Mathews

From: Cramer, Jennifer S

Sent: Thursday, November 9, 2017 9:42 AM

To: Office of Strategic Planning and Institutional Effectiveness <OSPIE@uky.edu>

Subject: UK Sub Change

To whom it may concern:

Attached is the UK Substantive Change Checklist form for a proposed change to the "Courses Outside the Major" component of the BA/BS in linguistics. Please let me know if you have any questions. I assume, if I receive notice that there is no substantive change being proposed, I can then continue with submission of the actual changes to my college.

Thanks,

Jennifer Cramer
Associate Professor
Director of Undergraduate Studies
Department of Linguistics
University of Kentucky
1675 Patterson Office Tower
Lexington, KY 40506-0027
jennifer.cramer@uky.edu

January 9, 2018

Dear Undergraduate Council,

On behalf of the faculty of the College of Arts and Sciences, the Education Policy Committee discussed and approved the LIN BA/BS undergraduate program change 8:0:1 on Tuesday, January 9, 2018.

Sincerely,



Rynetta Davis
Chair, Education Policy Committee

Ms Camille Harmon
A&S Education Policy Committee Administrator

14 November 2017

Dear Camille,

Proposed change to outside courses for BA/BS Linguistics

I am writing to let you know that the Department of Linguistics met on Wednesday November 8th 2017 to discuss a recommendation from its Curriculum Committee on revisions to the list of courses that counts as 'outside the major'. After discussion a secret ballot vote was held and all present (6) voted in favor. One absentee was part of the committee that made the recommendation, and another absentee is on sabbatical.

Yours sincerely,



Andrew Hippisley, Linguistics Department Chair