

NEW COURSE FORM

1. General Information.				
a.	Submitted by the College of: Law	Today's Date: 3/11/11		
b.	Department/Division: Law			
c.	Contact person name: Mary J. Davis	Email: mjdavis@uky.edu	Phone: 7-3198	
d.	Requested Effective Date: <input checked="" type="checkbox"/> Semester following approval	OR	<input type="checkbox"/> Specific Term/Year ¹ : _____	
2. Designation and Description of Proposed Course.				
a.	Prefix and Number: 976			
b.	Full Title: Kentucky Energy and Environment Cabinet Externship			
c.	Transcript Title (if full title is more than 40 characters): Environmental Law Externship			
d.	To be Cross-Listed ² with (Prefix and Number): _____			
e.	Courses must be described by <u>at least one</u> of the meeting patterns below. Include number of actual contact hours ³ for each meeting pattern type.			
	_____ Lecture	_____ Laboratory ¹	_____ Recitation	_____ Discussion
	_____ Clinical	_____ Colloquium	2 Practicum	_____ Research
	_____ Seminar	_____ Studio	_____ Other – Please explain: _____	
f.	Identify a grading system: <input type="checkbox"/> Letter (A, B, C, etc.)	<input checked="" type="checkbox"/> Pass/Fail		
g.	Number of credits: 2			
h.	Is this course repeatable for additional credit?			YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
	If YES:	Maximum number of credit hours: _____		
	If YES:	Will this course allow multiple registrations during the same semester?	YES <input type="checkbox"/> NO <input type="checkbox"/>	
i.	Course Description for Bulletin:	The goals of this Externship course are to develop an understanding of legal and policy issues arising from energy development and environmental protection in Kentucky; to assess the legal implications of emerging energy strategies, including carbon sequestration from coal gasification; and to increase understanding of the role played by attorneys in the Energy and Environment Cabinet.		
j.	Prerequisites, if any:	Environmental Law (Law 898) or consent of instructor.		
k.	Will this course also be offered through Distance Learning?			YES ⁴ <input type="checkbox"/> NO <input checked="" type="checkbox"/>
l.	Supplementary teaching component, if any:	<input type="checkbox"/> Community-Based Experience	<input type="checkbox"/> Service Learning	<input checked="" type="checkbox"/> Both
3.	Will this course be taught off campus?			YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

¹ Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

² The chair of the cross-listing department must sign off on the Signature Routing Log.

³ In general, undergraduate courses are developed on the principle that one semester hour of credit represents one hour of classroom meeting per week for a semester, exclusive of any laboratory meeting. Laboratory meeting, generally, represents at least two hours per week for a semester for one credit hour. (from SR 5.2.1)

⁴ You must *also* submit the Distance Learning Form in order for the proposed course to be considered for DL delivery.

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4.	Frequency of Course Offering.			
a.	Course will be offered (check all that apply):	<input checked="" type="checkbox"/> Fall	<input checked="" type="checkbox"/> Spring	<input checked="" type="checkbox"/> Summer
b.	Will the course be offered every year?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
	If NO, explain:	_____		
5.	Are facilities and personnel necessary for the proposed new course available?			YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
	If NO, explain:	_____		
6.	What enrollment (per section per semester) may reasonably be expected?	4		
7.	Anticipated Student Demand.			
a.	Will this course serve students primarily within the degree program?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
b.	Will it be of interest to a significant number of students outside the degree pgm?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	
	If YES, explain:	_____		
8.	Check the category most applicable to this course:			
	<input type="checkbox"/> Traditional – Offered in Corresponding Departments at Universities Elsewhere			
	<input checked="" type="checkbox"/> Relatively New – Now Being Widely Established			
	<input type="checkbox"/> Not Yet Found in Many (or Any) Other Universities			
9.	Course Relationship to Program(s).			
a.	Is this course part of a proposed new program?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	
	If YES, name the proposed new program:	_____		
b.	Will this course be a new requirement ⁵ for ANY program?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	
	If YES ⁵ , list affected programs:	_____		
10.	Information to be Placed on Syllabus.			
a.	Is the course 400G or 500?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	
	If YES, the <i>differentiation for undergraduate and graduate students must be included</i> in the information required in 10.b . You must include: (i) identification of additional assignments by the graduate students; and/or (ii) establishment of different grading criteria in the course for graduate students. (See <i>SR 3.1.4.</i>)			
b.	<input checked="" type="checkbox"/> The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if applicable, from 10.a above) are attached.			

⁵ In order to change a program, a program change form must also be submitted.

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Signature Routing Log

General Information:

Course Prefix and Number: Law 976

Proposal Contact Person Name: Mary J. Davis Phone: 7-3198 Email: mjdavis@uky.edu

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
Law Faculty	2/17/11	Mary J. Davis / 7-3198 / mjdavis@uky.edu	
		/ /	
		/ /	
		/ /	
		/ /	

External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision ⁶
Undergraduate Council			
Graduate Council			
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

This course was previously approved by the College of Law faculty as an experimental course and it has now been offered twice in the Law 900 series. It has now received faculty approval as a permanent course.

⁶ Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

Burnell, Joni M

From: Davis, Mary J
Sent: Thursday, April 21, 2011 10:51 AM
To: Burnell, Joni M; Salsman, Jane
Cc: Brothers, Sheila C
Subject: RE: New Course Proposal for Law 976

Hi Joni,

Answers below. In the future should I print out these forms and send them in hard copy with a signature?

Thanks,
Mary

From: Burnell, Joni M
Sent: Thursday, April 21, 2011 10:48 AM
To: Salsman, Jane; Davis, Mary J
Cc: Brothers, Sheila C
Subject: New Course Proposal for Law 976

Good Morning,

I'm writing regarding the New Course Proposal for Law 976. (attached).

We have a 2 issues that need to be resolved before we can move the course forward for final approval.

1. Q#2J – Lists "Environmental Law" as a pre-requisite. We need to show the course number as well. *Please provide the course number for "Environmental Law"*
Environmental Law is Law 898
2. The Signature Routing Log does not contain any signatures. *Please verify by email response that you have approved the changes on the date shown on the form, or provide us with a signed signature log form.*
I verify that the College of Law faculty approved this course change on 2/17/11.

Upon timely receipt of the requested information, these courses can be placed on a web transmittal for final Senate approval, and a fall 2011 effective date.

Thanks very much and have a great day.

Joni Burnell
Office of the Senate Council
joni.burnell@uky.edu