

CHANGE UNDERGRADUATE DEGREE PROGRAM

PLEASE NOTE: To ensure that a series of changes to an existing degree program does not essentially create a new program, the Southern Association for the Accreditation of Colleges and Schools (SACS) requires submission of its Substantive Change Checklist for every program change. Prior to college-level review, you must fill out and submit the [SACS Substantive Change Checklist](#) to the Office of Institutional Effectiveness. Contact Institutional Effectiveness ([OSPIE@uky.edu](mailto:OSPIE@uky.edu)) for assistance.

Once approved at the college level, your college will send the proposal to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then the program change is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

For every proposed change, you MUST also include the existing requirement.

<b>SUMMARY OF CHANGES</b>				
<b>Check all that apply.</b>				
<input checked="" type="checkbox"/>	Courses	<input type="checkbox"/>	Program name	<input type="checkbox"/>
<input type="checkbox"/>	Total required credit hours	<input type="checkbox"/>	Student learning outcomes	
<input checked="" type="checkbox"/>	Criteria for admissions/progression/termination	<input type="checkbox"/>	Certificate assessment	<input type="checkbox"/>
<input type="checkbox"/>	Other			
<b>1. General Information</b>				
1a	Date of contact with Institutional Effectiveness (IE) <sup>1</sup> :		1/11/19	
	<input checked="" type="checkbox"/> Appended to the end of this form is a PDF of the reply from Institutional Effectiveness.			
1b	College <sup>2</sup> :	Education	Department <sup>2</sup> :	Kinesiology and Health Promotion
1c	CIP code <sup>3</sup> :	13.1314	Today's Date:	11/13/2018
1d	Current major name: (Biology, Design, etc.)	Kinesiology (Non-Teacher Certification Program in Exercise Science)	Proposed major name:	
1e	Current Degree (BA, BFA, etc.):	BSEDU	Proposed degree:	
1f	Will there be any changes regarding a track(s) for the program?			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
1g	Accrediting agency, if applicable:			
1h	Date of most recent periodic program review for this degree:		2016	

<sup>1</sup> Prior to college-level review, you must fill out and submit the SACS Substantive Change Checklist to the Office of Institutional Effectiveness. You can reach Institutional Effectiveness by phone or email (257-1962 or [OSPIE@uky.edu](mailto:OSPIE@uky.edu)).

<sup>2</sup> It is not possible to change the home academic unit of a degree program via this form. To change the home unit, visit <https://www.uky.edu/universitysenate/forms> and look for the heading, "Forms Related to Academic Organizational Structure."

<sup>3</sup> The CIP code is provided by Institutional Effectiveness. If a different CIP code is necessary, the program may undergo a review similar to the new program approval process.

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1i	Requested effective date:	<input checked="" type="checkbox"/> Fall semester following approval.	OR	<input type="checkbox"/> Specific Date <sup>4</sup> : <i>Fall 20</i>
1j	Contact person name:	Mark Abel	Phone / Email:	257-4091 / mark.abel@uky.edu
<b>2. Overview of Changes</b>				
2a	Describe the rationale for the changes, including results from the most recent program review if applicable. (450 word limit)			
	<p>The proposed changes include the following to enhance efficiency of program administration and offer complementary electives based on students' professional pursuits.</p> <p>1) Revise the Exercise Science (non-teacher education) Program Major requirements to complete the required Premajor courses and complete a minimum of 45 credit hours while maintaining a 2.0 cumulative GPA.</p> <p>2) An additional requirement to obtain Major status includes completion of PGY 206 - Elementary Physiology (3 cr) OR ANA 110 - Anatomy and Physiology for Nursing II (4 cr).</p> <p>3) Remove PHY 211 OR PHY 231 as a Premajor requirement, but retain as as degree requirement.</p> <p>4) Add the following courses as electives for the Exercise Science (non-teacher ed) Program: PGY 412G - Principles of Human Physiology Lectures (4 cr) and KHP 395 - Independent Study in Kinesiology and Health Promotion (3 cr), PSY 333 - Abnormal Psychology (3 cr), KHP 546 - Physical Education Workshop (3 cr), KHP 547 - Psychology of Sport and Physical Activity (3 cr), KHP 580 - Group Dynamics in Sport and Physical Activity (3 cr).</p>			
2b	Use the fields below, as applicable, to identify the areas in which changes will be made.			
		Current	<i>Proposed</i>	
i.	Credit Hours of Premajor Courses:	13-16	12-15	
ii.	Credit Hours of Preprofessional Courses:	35	<i>No change</i>	
iii.	Credit Hours of Major Core Course Requirements	20-21	17-18	
iv.	Minimum Credit Hours of Guided Electives:	10	<i>No change</i>	
v.	Minimum Credit Hours of Free Electives:	Choose electives to lead to the minimum total of 120 credit hours required for graduation	<i>No change</i>	
vi.	Credit Hours for Track 1 (name):			
vii.	Credit Hours for Track 2 (name):			
viii.	Credit Hours for Track 3 (name):			
ix.	Credit Hours for Track 4 (name):			
x.	Credit Hours for Track 5 (name):			
xi.	Credit Hours for Required Minor:			
xii.	Total Credit Hours Required by Level:	100-level:		
		200-level:		
		300-level:		
		400-level:		
		500-level:		

<sup>4</sup> No program change(s) will be effective until all approvals are received.

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	TOTAL CREDIT HOURS REQUIRED FOR GRADUATION:	<u>120</u>	<u>No change</u>		
xv.	If the total hours required for graduation have changed, explain below. (150 word limit)				
	No change requested.				
2c	Will the requested change(s) result in the use of courses from another educational unit?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		
	If "Yes," describe generally the courses and how they will be used.				
	PGY 412G and PSY 333 will be used as electives in this program.				
	If "Yes," two pieces of supporting documentation are required.				
	<input checked="" type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the appropriate chair/director <sup>5</sup> of each unit from which individual courses will be used.				
	<input checked="" type="checkbox"/> Check to confirm that appended to the end of this form is verification that the chair/director of each affected unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.				
2d	Will the proposed change(s) affect an associated minor?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		
	If "Yes," the department must also submit a change form to change the minor.				
<b>3. UK Core Courses</b>					
3a	Are there any proposed changes to the UK Core requirements for the program? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 4a.)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		
	If "Yes," note the specific changes in the grid below.				
<b>UK Core Area</b>		<b>Current Course</b>	<b>Current Credits</b>	<b>Proposed Course</b>	<b>Proposed Credits</b>
<b>I. Intellectual Inquiry</b>					
	Arts and Creativity				
	Humanities				
	Social Sciences				
	Natural/Physical/Mathematical				
<b>II. Composition and Communication</b>					
	Composition and Communication I	CIS/WRD 110	3	<i>CIS/WRD 110</i>	3
	Composition and Communication II	CIS/WRD 111	3	<i>CIS/WRD 111</i>	3
<b>III. Quantitative Reasoning</b>					
	Quantitative Foundations				
	Statistical Inferential Reasoning				
<b>IV. Citizenship (one course in each area)</b>					
	Community, Culture & Citizenship in USA				
	Global Dynamics				
<b>Total UK Core Hours</b>		=====		=====	

<sup>5</sup> A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

3b	Provide the Bulletin language about UK Core.

**4. Graduation Composition and Communication Requirement**

4a	Will the Graduation Composition and Communication requirement be changed? (If “Yes,” indicate and proceed to next question. If “No,” indicate and proceed to 5a.)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If “Yes,” note the specific changes below, including changes to credit hours.			
If the course(s) used are from outside the home unit, one piece of supporting documentation is required.			
<input type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the other units’ chair/director <sup>6</sup> from which individual courses will be used.			
<i>Current</i>		<i>Proposed</i>	
i.	<input type="checkbox"/> Single course in home unit:	<input type="checkbox"/> <i>Single course in home unit:</i>	
ii.	<input type="checkbox"/> Multiple courses in home unit.	<input type="checkbox"/> <i>Multiple courses in home unit.</i>	
iii.	<input type="checkbox"/> Single course outside home unit.	<input type="checkbox"/> <i>Single course outside home unit.</i>	
iv.	<input type="checkbox"/> Multiple courses outside home unit.	<input type="checkbox"/> <i>Multiple courses outside home unit.</i>	
v.	<input type="checkbox"/> Course(s) inside & outside home unit.	<input type="checkbox"/> <i>Course(s) inside &amp; outside home unit.</i>	

4b	Provide the Bulletin language about GCCR below.

**5. Other Course Changes**

5a	Will the college-level requirements change? (If “Yes,” indicate and note the specific changes in the grid below. If “No,” indicate and proceed to question 5c.)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>			
<i>Current</i>		<i>Proposed</i>				
<input type="checkbox"/> Standard college requirement		<input type="checkbox"/> <i>Standard college requirement</i>				
<input type="checkbox"/> Specific course		<input type="checkbox"/> <i>Specific course</i>				
Prefix & Nmbr	Credit Hrs	Title	<i>Prefix &amp; Nmbr</i>	<i>Credit Hrs</i>	<i>Title</i>	<i>Course Status<sup>7</sup></i>
						Select one....
						Select one....
						Select one....

5b	Will the existing language in the Bulletin about college-level requirements change?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If “Yes,” provide the new language below.			

5c	Will the pre-major or pre-professional course requirements change? (If “Yes,” indicate and note the specific changes in the grid below. If “No,” indicate and proceed to question 5e.)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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<sup>6</sup> A dean may submit a letter only when there is no educational unit below the college level, i.e. there are no departments/schools.

<sup>7</sup> Use the drop-down list to indicate if the course is a new course (“new”), an existing course that will change (“change”), or if the course is an existing course that will not change (“no change”).

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Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status <sup>8</sup>
ANA 209 OR ANA 109	3-4	Principles of Human Anatomy / Anatomy and Physiology for Nursing I	ANA 209 OR ANA 109	3-4	Principles of Human Anatomy / Anatomy and Physiology for Nursing I	No Change
CHE 104/105	3-4	Introductory General Chemistry / General College Chemistry I	CHE 104/105	3-4	Introductory General Chemistry / General College Chemistry I	No Change
MA 109	3	College Algebra	MA 109	3	College Algebra	No Change
PHY 211 / 231	4-5	General Physics / General University Physics / ****REMOVE AS PREMAJOR REQUIREMENT*****				
			PGY 206 OR ANA 110	3-4	Elementary Physiology OR Anatomy and Physiology for Nursing II	No Change

5d	<p>Provide the Bulletin language about pre-major or pre-professional courses below.</p> <ol style="list-style-type: none"> <li>All students who declare exercise science as their major will be accepted with pre-major status.</li> <li>All exercise science students will be required to take a minimum of 45 credit hours and complete the following courses to be admitted into Major courses (i.e., 400/500 level): ANA 209 and PGY 206 OR ANA 109 and ANA 110; MA 109 OR math ACT score of 25 or above; CHE 104 OR 105. Upon completion of these requirements, students must have at least a 2.0 cumulative GPA to enroll in 400/500 level KHP courses (listed below).</li> <li>Specific upper division level courses will be restricted so that only students who have been granted Major status, graduate students, and students required to take the restricted courses as part of other University certificates, minors, and programs (e.g., Nutrition for Human Performance Certificate) will be allowed to enroll in those courses. The restricted classes will be KHP 415, KHP 420G, KHP 445, KHP 450, KHP 473 and KHP 577.</li> <li>A 3-person appeals committee of Exercise Science faculty will be established to determine standards for accepting students who may have extenuating circumstances and evaluate appeals to remain in the Program if students do not meet minimum Major requirements. In addition, Academic Advisors and/or the Appeals Committee will review applications and transcripts of students transferring to the Exercise Science major (non-teacher education major). Transfer students will be required to complete the following courses (ANA 209 and PGY 206 OR ANA 109 and ANA 110; MA 109 OR math ACT score of 25 or above; CHE 104 OR 105), complete a minimum of 45 credit hours, and maintain a cumulative 2.0 GPA prior to obtaining Major status or be provided with an override by the Appeals Committee in special circumstances, and thus being able to register in KHP 415, KHP 420G, KHP 445, KHP 450, KHP 473 and KHP 577. Transfer students may complete the equivalent of the required courses at another academic institution. Transfer students are responsible for obtaining and submitting the syllabi of those courses to the Academic Advisor unless existing established transfer equivalency can be found on the official University of Kentucky Transfer Equivalency Database.</li> <li>Students will complete a brief application form to be accepted into the major. Students who meet all Pre-Major requirements will be admitted to the Major, pending verification of all premajor requirements. Forms will be submitted to their assigned advisor. The KHP advisors in the College of Education will be responsible for reviewing students' transcripts to determine if students have achieved Major status.</li> </ol>
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<sup>8</sup> Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

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6. Once admitted to Major status, students will be required to maintain a 2.0 Cumulative grade point average (GPA). Students whose cumulative GPA falls below 2.0 or who have two consecutive term GPA's below 2.0 will be placed on academic probation by currently existing university rules. A student who is placed on academic probation will retain Major status (and be able to enroll in restricted courses) for one semester. If the student's cumulative GPA does not raise to 2.0 after one semester, the student will be removed from Major status (thus not able to enroll in the restricted courses). Students who are placed on Academic probation may take other University or unrestricted KHP courses to raise their GPA to 2.0 or higher and re-apply to obtain Major status. In the case of Academic probation due to an insufficient GPA, the process will involve the KHP Advisor notifying the Program Director which students do not meet the minimum cumulative GPA requirement (2.0). An Academic Advisor will contact the student and notify him/her of their probationary status. The student may appeal the probationary Major course restriction by meeting with the Appeals Committee to state their case. Following this meeting an Academic Advisor or the Appeals Committee will provide a written decision for the student.

7. After admittance to the program, students not only must maintain a 2.0 cumulative GPA, they must continue to exhibit desirable professional characteristics to remain in the program. Students who demonstrate a lack of commitment, effort, professional behavior, and knowledge may be removed from the program until these characteristics are demonstrated.

5e Will the major's core course requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5g.) Yes  No

If "Yes," note the specific changes in the grid below.

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status <sup>9</sup>
BIO 103	3	Basic Ideas of Biology	BIO 103	3	Basic Ideas of Biology	No Change
BIO 148	3	Introductory Biology I	BIO 148	3	Introductory Biology I	No Change
PGY 206	3	Elementary Physiology			**MOVE TO PRE-Major requirements	
ANA 110	4	Anatomy and Physiology for Nursing II			**Move to PRE-Major requirements	
DHN 101	3	Human Nutrition and Wellness	DHN 101	3	Human Nutrition and Wellness	No Change
PSY 100	4	Introduction to Psychology	PSY 100	4	Introduction to Psychology	No Change
PSY 223	3	Developmental Psychology	PSY 223	3	Developmental Psychology	No Change
STA 210	3	Making Sense of Uncertainty: An Introduction to Statistical Reasoning	STA 210	3	Making Sense of Uncertainty: An introduction to Statistical Reasoning	No Change
STA 296	3	Statistical Methods and Motivations	STA 296	3	Statistical Methods and Motivations	No Change
KHP 120	1	Service Course (Weight Training)	KHP 120	1	Service Course (Weight Training)	No Change
			PHY 211 OR	4	General Physics **MOVED FROM PRE-Major requirements	No Change

<sup>9</sup> Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

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			PHY 231	5	General University Physics **MOVED FROM PRE-Major requirements	No Change
						Select one....
						Select one....
						Select one....

5f Provide the Bulletin language for major core course requirements.

5g Will the guided electives change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5i.) Yes  No

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status <sup>10</sup>
		**See Attached Spreadsheet				Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5h Provide the Bulletin language for guided electives.

10 credit hours of Exercise Science electives should be chosen from the following.  
\*Note that courses counted for the major requirement cannot be used as guided electives.

5i Will the free electives change? (If "Yes," indicate and note the specific changes in the space below. If "No," indicate and proceed to question 5j.) Yes  No

5j Does the proposed change affect any track(s)? (If "Yes," note the specific changes using the grid below. If "No," proceed to question 6.) Yes  No

If more than one track is affected, click [HERE](#) for a template. Append a PDF for each affected track to the end of this form.

Track Name:		<input type="checkbox"/> New Track	<input type="checkbox"/> Changed Track	<input type="checkbox"/> Deleted Track		
Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status <sup>11</sup>
						Select one....
						Select one....

<sup>10</sup> Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

<sup>11</sup> Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

						Select one....
						Select one....
						Select one....
						Select one....

5k Provide the Bulletin language for the track.

**6. Semester by Semester Program**

List below the typical semester-by-semester program for the major. If multiple tracks are available, click [HERE](#) for a template for additional tracks and append a PDF of each track’s courses to the end of this form.

<b>YEAR 1 – FALL:</b> (e.g. “BIO 103; 3 credits”)	<ul style="list-style-type: none"> <li>•CIS/WRD 110, 3 hours</li> <li>•CHE 104, 3 hours or CHE 105, 4 hours</li> <li>•MA 109, 3 hours</li> <li>•PSY 100 4 hours</li> <li>•UK Core Humanities, 3 hours</li> </ul>	<b>YEAR 1 – SPRING:</b>	<ul style="list-style-type: none"> <li>•CIS/WRD 111, 3 hours</li> <li>•CHE 108, 3 hours or CHE 107, 3 hours</li> <li>•BIO 103, 3 hours or BIO 148, 3 hours</li> <li>•Exercise Science electives, 2 hours</li> <li>•UK Core Arts and Creativity, 3 hours</li> <li>•KHP 120, 1 hour</li> </ul>
<b>YEAR 2 - FALL :</b>	<ul style="list-style-type: none"> <li>•ANA 109, 4 hours or ANA 209, 3 hours</li> <li>•UK Core US Citizenship, 3 hours</li> <li>•PSY 223, 3 hours</li> <li>•STA 210, 3 hours</li> <li>•Exercise Science electives, 3 hours</li> </ul>	<b>YEAR 2 – SPRING:</b>	<ul style="list-style-type: none"> <li>•ANA 110, 4 hours or PGY 206, 3 hours</li> <li>•UK Core Global Dynamics, 3 hours</li> <li>•KHP 210, 2 hours</li> <li>•KHP 200, 3 hours</li> <li>•Exercise Science Elective, 3 hours</li> </ul>
<b>YEAR 3 - FALL:</b>	<ul style="list-style-type: none"> <li>•PHY 211, 5 hours</li> <li>KHP 230, 3 hours</li> <li>•KHP 350, 3 hours</li> <li>•KHP 300, 3 hours</li> <li>•KHP 340, 2 hours</li> </ul>	<b>YEAR 3 - SPRING:</b>	<ul style="list-style-type: none"> <li>•KHP 445, 3 hours</li> <li>•KHP 415, 4 hours</li> <li>•Elective, 3 hours</li> <li>•Elective, 3 hours</li> <li>•KHP 240, 3 hours</li> </ul>
<b>YEAR 4 - FALL:</b>	<ul style="list-style-type: none"> <li>•KHP 577, 3 hours</li> <li>•KHP 420G, 3 hours</li> <li>•KHP 190, 2 hours</li> <li>•Exercise Science Electives, 2 hours</li> <li>•Elective, 3 hours</li> <li>•DHN 101, 3 hours</li> </ul>	<b>YEAR 4 - SPRING:</b>	<ul style="list-style-type: none"> <li>•KHP 450, 3 hours</li> <li>•KHP 473, 3 hours</li> <li>•Elective, 3 hours</li> <li>•KHP 577, 3 hours</li> </ul>

**7. Approvals/Reviews**

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

*In addition to the information below, attach documentation of department and college approval. This typically takes the form of meeting minutes but may also be an email from the unit head reporting department- and college-level votes.*

<b>Reviewing Group Name</b>	<b>Date Approved</b>	<b>Contact Person Name/Phone/Email</b>
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CHANGE UNDERGRADUATE DEGREE PROGRAM

7a	(Within College)		
	<b>Department of Kinesiology and Health Promotion</b>	<b>11/15/2018</b>	<b>Heather Erwin / 257-5826 / heather.erwin@uky.edu</b>
	COE C&C Committee	2/27/19	Jane Jensen/257-1929/jane.jensen@uky.edu
	College of Education	3/15/19	Melody Noland/323-7482/mnola01@email.uky.edu
			/ /
7b	(Collaborating and/or Affected Units)		
			/ /
			/ /
			/ /
			/ /
			/ /
7c	(Senate Academic Council)	<b>Date Approved</b>	<b>Contact Person Name</b>
	Health Care Colleges Council (if applicable)		
	Undergraduate Council	4/30/19	Joanie Ett-Mims

**Guided Electives**

Current			Proposed			Course Status
Prefix/Number	Credit	Title	Prefix/Number	Credit	Title	
ABT 360	3	Genetics	Same			No change
BIO 148	3	Introductory Biology I	Same			No change
BIO 152	3	Principles of Biology II	Same			No change
BIO 155	1	Laboratory for Introductory Biology I	Same			No change
BIO 208	3	Principles of Microbiology	Same			No change
BIO 209	2	Introduction to Microbiology Laboratory	Same			No change
BSC 331	3	Behavioral Factors in Health and Disease	Same			No change
CHE 111	1	General Chemistry Laboratory I	Same			No change
CHE 113	2	General Chemistry Laboratory II	Same			No change
CHE 230	3	Organic Chemistry I	Same			No change
CHE 231	1	Organic Chemistry Laboratory I	Same			No change
CLA 131	3	Medical Terminology	Same			No change
CPH 201	3	Introduction to Public Health	Same			No change
CPH 365	3	Special Topics in Public Health	Same			No change
CS 115	3	Introduction to Computer Programming	Same			No change
KHP 157	1	Track and Field	Same			No change
KHP 220	2	Sexuality Education	Same			No change
KHP 222	2	Drug Education	Same			No change
KHP 250	2	Team Sports	Same			No change
KHP 260	2	Individual Sports	Same			No change
KHP 319	1	Sports Officiating	Same			No change
PHI 305	3	Health Care Ethics	Same			No change
PHY 213	5	General Physics	Same			No change
SOC 255	3	Medicine, Health, and Society	Same			No change
			PGY 412G	4	Principles of Human Physiology Lectures	<b>New</b> No change
			KHP 395	3	Independent Study in Kinesiology and Health Promotion	<b>New</b> No change
			PSY 333	3	Abnormal Psychology	<b>New</b> No change
			KHP 546	3	Physical Education Workshop	<b>New</b> No change
			KHP 547	3	Psychology of Sport and Physical Activity	<b>New</b> No change
			KHP 580	3	Group Dynamics in Sport and Physical Activity	<b>New</b> No change

**From:** [noreply@qualtrics-survey.com](mailto:noreply@qualtrics-survey.com)  
**To:** [Abel, Mark](#)  
**Subject:** Substantive Change Decision  
**Date:** Friday, January 11, 2019 3:50:37 PM

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Dear Mark Abel,

Thank you for your email regarding the proposed program change(s) to **B.S. Kinesiology - Exercise Science (non-teacher education track), Bachelor's (13.1314)**.

My email will serve 2 purposes: 1.) Next steps for SACSCOC, and 2.) Verification and notification that you have contacted OSPIE—a Senate requirement for proposal approval.

1. **Next steps for SACSCOC:** None required
2. **Verification that OSPIE has reviewed the proposal:** Based on the proposal documentation presented and Substantive Change Checklist, the proposed program changes (refer to list below) are not substantive changes as defined by the University or SACSCOC, the university's regional accreditor. Therefore, no additional information is required by the Office of Strategic Planning & Institutional Effectiveness at this time. The proposed program change(s) may move forward in accordance with college and university-level approval processes.

**Description of Proposed Change(s):**

The proposed changes include the following to enhance efficiency of program administration and offer complementary electives based on students' professional pursuits. 1) Revise the Exercise Science (non-teacher education) Program Major requirements to complete the required Premajor courses and complete a minimum of 45 credit hours while maintaining a 2.0 cumulative GPA. 2) An additional requirement to obtain Major status includes completion of PGY 206 - Elementary Physiology (3 cr) OR ANA 110 - Anatomy and Physiology for Nursing II (4 cr). 3) Remove PHY 211 OR PHY 231 as a Premajor requirement, but retain as a degree requirement. 4) Add the following courses as electives for the Exercise Science (non-teacher ed) Program: PGY 412G - Principles of Human Physiology Lectures (4 cr) and KHP 395 - Independent Study in Kinesiology and Health Promotion (3 cr), PSY 333 - Abnormal Psychology (3 cr), KHP 546 - Physical Education Workshop (3 cr), KHP 547 - Psychology of Sport and Physical Activity (3 cr), KHP 580 - Group Dynamics in Sport and Physical Activity (3 cr).

Should you have questions or concerns about UK's substantive change policy and its procedures, please do not hesitate contacting our office.

Office of Strategic Planning & Institutional Effectiveness

University of Kentucky

Visit the Institutional Effectiveness Website: <https://proxy.qualtrics.com/proxy/>

[url=http%3A%2F%2Fwww.uky.edu%2Fie&token=w%2BXHkAS0tASxS4xDceQ8e0MxnHdJ2Eu4smnkDcYodCE%3D](http://3A%2F%2Fwww.uky.edu%2Fie&token=w%2BXHkAS0tASxS4xDceQ8e0MxnHdJ2Eu4smnkDcYodCE%3D)

# Faculty Meeting Minutes

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November 15, 2018

**Present:** Mark Abel, Stephanie Bennett, Stuart Best, Haley Bergstrom, Lance Bollinger, Marilyn Campbell, Jody Clasey, Marc Cormier, Randy Crist, Jill Day, Heather Erwin, Fan Gao, Ben Johnson, Shelly Krajny, Rosie Lanphere, Marta Mack-Washington, Jenn McMullen, Justin Nichols, Melody Noland, Michael Samaan, Clelia Smyth, Lucian Taylor, and Liz Whitney

**Not Present:** Aaron Beighle; Jody Clasey; Mindy Ickes; Carol Mushett Johnson; Kristen Mark (sabbatical); Steve Parker

## 1. Approval of Minutes for October

Changes were requested to be made regarding the list of attendees of October's meeting. Minutes were unanimously approved from the October 25, 2018 meeting (Dr. Bennett 1<sup>st</sup> and Dr. Cormier 2<sup>nd</sup>).

## 2. Comments from Dr. Johnson

- Clinical faculty contracts- work in progress, should have more definitive information in December/January
- UK Capital Involvement Plan- unofficial, does not include Seaton
- Sexual Harassment- uptick in complaints from grad students against faculty
- Spring Research Conference is coming up. January 31<sup>st</sup> is the deadline for submission for presentations and posters. Dr. Bausch updates are coming.
- University is beginning push for summer classes/programs. A&S is willing to work with us on tailoring core classes to meet our needs. Could be bundled with practica/internships, etc.
- Should we keep our LLP going forward? There are no retention numbers as of now, residence Life follow up is needed, and a more clear-cut budget. Dr. Abel mentioned that when meeting with high school applicants, they appreciate that LLP is a resource. Another perk is that it served its purpose in attracting students who weren't initially KHP majors.
- We watched an interview video Dr. Johnson has posted to the website. Requested faculty members suggest more student input in the project. Great way for faculty and program recruitment.

## 3. Committee Reports/Updates

- Proposal is at the last check-point in the approval process.
- Increase number of KHP 420 sections and when labs are offered. Enrollment roughly increased to 10 sections.
- Dr. Lanphere mentioned that Josh did a SharePoint setup. This would include folder setup for meeting notes where everyone from the COE and our department can see.

#### **4. Exercise Science**

- Dr. Abel mentioned there will be modifications to Exercise Science major requirements.
- Four Points:
  - a. Revise program requirements (4 science based classes)
  - b. Change to require a minimum of 45 credits for the major
  - c. 2.0 GPA minimum
  - d. Add required PGY 206 or ANA 209 (no labs)
  - e. Remove PHY 211 or PHY 231 instead of premajor
  - f. Add electives (which will help with retention, too.
  - g. Streamline process: harder science classes earlier on.
- Motion that listed changes be implemented: Rosie 1<sup>st</sup>; Campbell 2<sup>nd</sup>. Unanimous

#### **5. Dean and Chair Searches**

- 1<sup>st</sup> committee meeting will be held on November 29<sup>th</sup>: Speak to Abel or Nichols
- KHP search: Dr. Ben Johnson or Dr. Heather Erwin
  - a. Survey
  - b. Application materials
  - c. Feedback, provide anonymously and choose to meet with committee
  - d. Paired with similar ranks
  - e. Graduate student feedback encouraged, as well
  - f. November 30<sup>th</sup> will be the Dean's section (final decision).

#### **6. Other Business**

- Noland: 76 students are minors in Health Promotion; 31 are Health Promotion majors. Health classes (KHP 270, KHP 330, KHP 230) are filling up. Currently there are two certificate health programs and 48 proposals. Waiting to hear back from Dr. Bausch.
- Dr. Nichols and Dr. Johnson attended a workshop on software call "Burning Glass" which helps see the job processes, trends, and drilldown jobs. Able to populate job titles, degrees, and businesses from competing universities. Requires personal license but can help us research careers and programs for graduating students if we're interested in purchasing it.

#### **7. Announcements**

- Dr. Abel announced that in regards to graduate biomechanics students are able to take Health Science classes. Content and curriculum slowly is being converted. Stay tuned, these developments will be within the next two years.



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January 22, 2019

Mark Abel, Ph.D.  
Director, Exercise Physiology Laboratory  
Associate Professor  
Department of Kinesiology and Health Promotion

Dear Dr. Abel,

We are happy to support your inclusion of PSY 333 as a Program elective in your Exercise Science Program and we consent to your doing so. We offer this consent with the following understandings: (1) students meet the prerequisites for the course, which are PSY 100 and either PSY 215, 216, or 223; (2) we are not required to offer the course additional times, beyond those we currently do. Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Gregory T. Smith". The signature is written in a cursive style with a large, stylized "S" at the end.

Gregory T. Smith, Ph.D.  
Professor & Chair

# Physiology Faculty Meeting Agenda January 15, 2019



## Attendees: 34

Bieberich	Estus	Hernandez	Lu	Rabchevsky	Temel
Campbell	Frolenkov	Hubbard	McCarthy	Saatman	Velez-Ortega
Cecil	Gensel	Jackson	McClintock	Satin	Walters
Chen	Gong	Johnson	Orr	Spassieva	Waters
Daugherty	Gordon	Lee	Park-Sarge	Speck	Wilson
Deliste	Graf		Patel	Subramanian	

## Chair's Report

- Celebrations/Grants/Publications
- Spring Faculty Development Programming
  - discussed
- Faculty Recruitment Update
  - Cata Velez Ortega Seminar on Wed Jan 23
- Grant Submission Process
  - Upcoming intake form
  - Policy on 3 day submission on eIAF and complete application
- Develop committee to rewrite Departmental Procedures
  - Daugherty made a call for volunteers to serve on committee that reworks departmental documents
- Physiology Research & Education Day
  - May 22 @ Gatton Student Center
    - Research Committee to send out email polling faculty on cores they'd like covered and
- 2 year review [tenured faculty stay after meeting]
- Postdocs
  - Daugherty continued to ask PI's to briefly introduce any new postdocs as they come in

## Graduate Studies

- Graduating students
  - Khalid Eldahan (Rabchevsky) successfully defended dissertation on Jan 11
- Overview of last meeting
  - Campbell gave overview of minutes from GAC meeting Jan 9
- Next meeting
  - Standing meeting 1<sup>st</sup> Tues of month at 1 pm in MS 505

## Research

- USTiCR (Undergraduate Summer Training in Cardiovascular Research)
  - Satin announced applications open, due March 15
  - Encouraged faculty not listed as mentors to seriously consider joining
- GiPs/WiPs
  - Tomorrow: MiPs - Lance Johnson, 1 pm in MS 505
- SCORE
- Overview of last meeting
- Next Meeting
  - Estus to schedule committee meeting soon

## Education

- Kinesiology changes to 412G

# Physiology Faculty Meeting Agenda January 15, 2019



- Speck: The Education Committee recommends that the Department of Physiology approve the request of the Department of Kinesiology and Health Promotion to continue to require PGY 206 for their degree and to include PGY 412G as an elective for interested students.
  - Faculty unanimously approved
- Scope of departmental teaching responsibilities
  - Daugherty and Speck presented slide provided to Dean to highlight efforts in education
- Overview of last meeting
- Next Meeting
  - Speck to schedule committee meeting soon

## Administration

- Staff evaluations
  - Cecil asked that supervisors have staff complete their self-evaluation at least 30 days before deadline to allow ample time to complete supervisor's portion
    - Staff self-evaluation and supervisor portion must be completed by March 8, 2019
- Med Sci issues
  - Graf and Daugherty asked faculty to keep sending information of facilities issues so they can be documented and a work order can be submitted.

## Physiology Seminar Series

- See reverse side for seminar calendar
- Next week: Cata Velez-Ortega, PhD

## Mark Your Calendar

- Cata Velez-Ortega Seminar – January 23, 2019
- 2019 CCTS Spring Conference – April 15, 2019
- Markey Cancer Center Research Day – May 7, 2019
- Barnstable Brown Diabetes Research Day – May 16, 2019
- Physiology Research and Education Day – May 22, 2019
- Cardiovascular Research Day – Sept 20, 2019

### SCORE CALENDAR – 2<sup>nd</sup> Thurs @ Noon

Date	Faculty I	Faculty II
Sept 13	Estus	Bieberich
Oct 11	McCarthy	Lu
Nov 8	Daugherty	McClintock
Dec 13	Satin	Nikolova-Karakashian
Jan 10	Waters	Frolenkov
Feb 14	Lee	Campbell
Mar 14	Rabchevsky	Gong
Apr 11		
May 9	Johnson	Sturgill
Jun 13		