

# APPLICATION FOR COURSE CHANGE (MAJOR AND MINOR)

Complete 1a – 1f & 2a – 2c. Fill out the remainder of the form as applicable for items being changed.

**1. General Information.**

- a. Submitted by the College of: Education Today's Date: 12/10/2010
- b. Department/Division: KHP
- c. Is there a change in "ownership" of the course? YES  NO
- If YES, what college/department will offer the course instead? Fine Arts/Theatre
- d. What type of change is being proposed?  Major  Minor<sup>1</sup> (place cursor here for minor change definition)
- e. Contact Person Name: Nancy Jones Email: Nancy.Jones@uky.edu Phone: 7-3297
- f. Requested Effective Date:  Semester Following Approval OR  Specific Term<sup>2</sup>: \_\_\_\_\_

**2. Designation and Description of Proposed Course.**

- a. Current Prefix and Number: KHP 392 Proposed Prefix & Number: TAD 243
- b. Full Title: Jazz Dance II Proposed Title: Jazz Dance II
- c. Current Transcript Title (if full title is more than 40 characters): \_\_\_\_\_
- c. Proposed Transcript Title (if full title is more than 40 characters): \_\_\_\_\_
- d. Current Cross-listing:  N/A OR Currently<sup>3</sup> Cross-listed with (Prefix & Number): \_\_\_\_\_
- Proposed –  ADD<sup>3</sup> Cross-listing (Prefix & Number): \_\_\_\_\_
- Proposed –  REMOVE<sup>3,4</sup> Cross-listing (Prefix & Number): \_\_\_\_\_

e. Courses must be described by **at least one of the meeting patterns below. Include number of actual contact hours<sup>5</sup> for each meeting pattern type.**

Current:	_____ Lecture	4 Laboratory <sup>5</sup>	_____ Recitation	_____ Discussion	_____ Indep. Study
	_____ Clinical	_____ Colloquium	_____ Practicum	_____ Research	_____ Residency
	_____ Seminar	_____ Studio	_____ Other – Please explain: _____		
Proposed:	_____ Lecture	4 Laboratory	_____ Recitation	_____ Discussion	_____ Indep. Study
	_____ Clinical	_____ Colloquium	_____ Practicum	_____ Research	_____ Residency
	_____ Seminar	_____ Studio	_____ Other – Please explain: _____		

Ofc of the Senate Co..., 7/14/09 11:15 AM

**Comment:** Excerpt from SR 3.3.0.G.2 Definition. A request may be considered a minor change if it meets one of the following criteria:

- a. change in number within the same hundred series\*;
- b. editorial change in the course title or description which does not imply change in content or emphasis;
- c. a change in prerequisite(s) which does not imply change in content or emphasis, or which is made necessary by the elimination or significant alteration of the prerequisite(s);
- d. a cross-listing of a course under conditions set forth in SR 3.3.0.E;
- e. correction of typographical errors.

\*...for the specific purposes of the minor exception rule, the 600-799 courses are the same "hundred series," as long as the other minor change requirements are complied with. [RC 1/15/09]

<sup>1</sup> See comment description regarding minor course change. *Minor changes are sent directly from dean's office to Senate Council Chair.* If Chair deems the change as "not minor," the form will be sent to appropriate academic Council for normal processing and contact person is informed.

<sup>2</sup> Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

<sup>3</sup> Signature of the chair of the cross-listing department is required on the Signature Routing Log.

<sup>4</sup> Removing a cross-listing does not drop the other course – it merely unlinks the two courses.

<sup>5</sup> Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting generally represents at least two hrs per wk for a semester for 1 credit hour. (See SR 5.2.1.)

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- g. Current number of credit hours:** 2      *Proposed number of credit hours:* 2
- h. Currently, Is this course repeatable for additional credit?**      YES       NO   
*Proposed to be repeatable for additional credit?*      YES       NO   
*If YES: Maximum number of credit hours:* 4  
*If YES: Will this course allow multiple registrations during the same semester?*      YES       NO
- i. Current Course Description for Bulletin:** Intermediate jazz dance emphasizing contemporary techniques and styles.  
*Proposed Course Description for Bulletin:* Intermediate jazz dance emphasizing contemporary techniques and styles.
- j. Current Prerequisites, if any:** KHP 391 or equivalent  
*Proposed Prerequisites, if any:* TAD 143 and permission of instructor
- k. Current Distance Learning(DL) Status:**  N/A     Already approved for DL\*     Please Add<sup>6</sup>     Please Drop  
 \*If already approved for DL, the Distance Learning Form must also be submitted unless the department affirms (by checking this box ) that the proposed changes do not affect DL delivery.
- l. Current Supplementary Teaching Component, if any:**     Community-Based Experience     Service Learning     Both  
*Proposed Supplementary Teaching Component:*     Community-Based Experience     Service Learning     Both
- 3. Currently, is this course taught off campus?**      YES       NO   
*Proposed to be taught off campus?*      YES       NO
- 4. Are significant changes in content/teaching objectives of the course being proposed?**      YES       NO   
 If YES, explain and offer brief rationale:  
 \_\_\_\_\_
- 5. Course Relationship to Program(s).**
- a. Are there other depts and/or pgms that could be affected by the proposed change?**      YES       NO   
 If YES, identify the depts. and/or pgms: \_\_\_\_\_
- b. Will modifying this course result in a new requirement<sup>7</sup> for ANY program?**      YES       NO   
 If YES<sup>7</sup>, list the program(s) here: \_\_\_\_\_
- 6. Information to be Placed on Syllabus.**
- a.**  changed to 400G or 500.      If changed to 400G- or 500-level course you must send in a syllabus and you must include the *differentiation* between undergraduate and graduate students by: (i) requiring additional assignments by the graduate students; and/or (ii) establishing different grading criteria in the course for graduate students. (See SR 3.1.4.)

<sup>6</sup> You must *also* submit the Distance Learning Form in order for the course to be considered for DL delivery.

<sup>7</sup> In order to change a program, a program change form must also be submitted.

## Johnson, Jane

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**From:** O'Hair, Mary J  
**Sent:** Friday, March 11, 2011 11:36 PM  
**To:** Jones, Nancy C  
**Cc:** Tick, Michael; Johnson, Jane  
**Subject:** Re: Theatre Course Prefix Change

Thanks, Nancy. The TAD course prefix sounds perfect.  
Best regards,  
Mary John

Sent from my iPhone

On Mar 10, 2011, at 1:08 PM, "Jones, Nancy C" <[ncjone0@email.uky.edu](mailto:ncjone0@email.uky.edu)> wrote:

Dear Dean O'Hair,

Thank you so much for the College of Education's assistance in expediting the proposals to change ownership of several dance courses formerly housed in KHP into the Department of Theatre. Both Melody Noland and Bob Singleton were wonderfully obliging and conscientious throughout the entire process.

Sheila Brothers in Senate Council Office encouraged me to write to you, in order to explain that we have subsequently changed the course prefix for the dance courses from TA to TAD. This new designator will allow APEX to read students' degree plans more easily, and allow students' transcripts to accurately reflect course content. The Registrar's Office has already approved the use of the TAD prefix. Although this decision doesn't impact you or the College of Education, the curriculum committee in the College of Fine Arts wanted to make sure you were informed of the change before the proposals are transmitted to Senate Council.

Thank you again for your generosity and collegiality in this transition. If you have any questions, please feel free to contact me at 859 257 3297.

Sincerely,

Nancy C. Jones  
Chair, Department of Theatre

Nancy C. Jones, Chair  
Department of Theatre  
University of Kentucky  
859.257.8166  
[www.uky.edu/finearts/theatre](http://www.uky.edu/finearts/theatre)  
<Course Prefix Change.docx>

APPLICATION FOR COURSE CHANGE (MAJOR AND MINOR)

Signature Routing Log

**General Information:**

Course Prefix and Number: KHP 392/TA 243

Proposal Contact Person Name: Nancy Jones Phone: 7-3297 Email: nancy.jones@uky.edu

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

**Internal College Approvals and Course Cross-listing Approvals:**

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
CHAIR, KHP	1/21/11	Melody Noland 17-5826 melody.noland@uky.edu	Melody Noland
CHAIR, THEATRE	1/20/11	Nancy Jones 17-3297 nancy.jones@uky.edu	Nancy Jones
COLLEGE OF ED (C)E	2/21/11	Della Smith 17-1824 dsmittd@uky.edu	Della Smith
COLLEGE OF ED Dean	3/14/11	Steve Parker 17-8847 spark01@uky.edu	Steve Parker
College of Fine Arts Curriculum Committee	3/21/11	Jane Johnson 17-1709 jhjohn@email.uky.edu	Jane H Johnson

**External-to-College Approvals:**

Council	Date Approved	Signature	Approval of Revision <sup>8</sup>
Undergraduate Council	4/12/2011		
Graduate Council			
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

<sup>8</sup> Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

**UNIVERSITY OF KENTUCKY**  
**Department of Theatre**  
**TAD 243 Jazz Dance II**

**INSTRUCTOR: TBA**  
**CONTACT INFORMATION: TBA**  
**OFFICE PHONE NUMBER: TBA**  
**OFFICE ADDRESS: TBA**  
**UK EMAIL ADDRESS: TBA**  
**OFFICE HOURS: TBA**

**COURSE DESCRIPTION:** A complex exploration of the forms, technique and rhythms that comprise American Jazz Dance

**TEXT:**

Kraines, M. G., and Pryor, E. (1990). (3<sup>rd</sup> Ed.) Jump Into Jazz, Palo Alto, CA: Mayfield.

**LEARNING OUTCOMES:**

1. Develop a greater appreciation for jazz dance as an art form.
2. Gain a basic knowledge of the history and philosophies of jazz dance.
3. Become knowledgeable about jazz choreographic forms and apply that knowledge to form educated critical opinions.
4. Develop an understanding of the training system for the body called dance technique, and as a result, gain greater control, movement efficiency, and precision.
5. Experience a basic introduction to composition.

**COURSE GOALS/OBJECTIVES:**

Upon completion of this course students will have acquired a more thorough understanding of the skills necessary to be a dance artist in the world today. This will include, but is not limited to:

1. A demonstration of intermediate skills and techniques of a beginning jazz dance artist.
2. A demonstration of intermediate skills and techniques used in choreographing more complex movements.
3. A strong work ethic, proper dance vocabulary, and the ability to think critically.

## **COURSE CONTENT:**

1. Movement Skills
2. Improvisation and choreography
3. Reading, projects, and tests from text
4. Attendance and written critiques of Live Dance Performances

## **METHODS OF EVALUATION:**

1. Class attendance is mandatory.  
**A maximum of three unexcused absences** are permitted. After the third unexcused absence, your FINAL grade will be lowered by 7 pts to reflect **each additional** unexcused absence beyond three. (perfect attendance: add 10 pts to final grade). Three instances of tardiness of more than 5 minutes will be counted the same as one unexcused absence. \*Acceptable reasons for excused absences are listed in Students Rights and Responsibilities.
2. Attend 3 live performances and **TYPE** a critique of each within one week of closing night.  
Dates: to be announced.
3. There will be three skill tests covering combinations and choreography learned in class.  
Dates: to be announced. (evaluation based on student's ability to improve his or her skills from the beginning of the semester.)
4. There will be two written exams covering readings from the text.  
Dates: to be announced.

\* In Studio dance performance for all dance classes on April 30, 2003. Invite friends, family and colleagues...participation is worth 5 pts to final grade.

\* Participation in the U.K. Dance Ensemble concert is worth 5 pts to final grade. Participation is by audition and invitation only.

\* **All tests must be taken at the appointed time.** Due to illness, you may reschedule if you have contacted the instructor **prior** to the appointed testing time. Students who do not make arrangements with the instructor will receive a zero on the test.

## **MIDTERM GRADING POLICY:**

Students' progress will be assessed halfway through the semester based upon Skill Test One, Written Test One, the first external Dance Critique, and class attendance. In accordance with University policy, these Midterm grades will be accessible online via the MyUK web portal by the Midterm date.

## **WRITING SKILLS:**

Regardless of discipline, teachers have the right – and the obligation – to expect that students use English properly in all aspects of the course. (S.R.5.2.4.3.) Instructors can ask students to rewrite papers, make writing style one of the grading criteria, and report a seriously deficient student to his/her college for remedial work.

### ***Grading Scale for Total Points:***

<b>92% - 100%</b>	<b>= A</b>	<b>Skills Tests</b>	<b>– 40%</b>
<b>82% - 91%</b>	<b>= B</b>	<b>Written Tests</b>	<b>– 30%</b>
<b>72% - 81%</b>	<b>= C</b>	<b>Critiques</b>	<b>– 30%</b>
<b>62% - 71%</b>	<b>= D</b>		
<b>61% &amp; Below</b>	<b>= E</b>		

## **DRESS CODE:**

(Men & Women) Comfortable clothing that is not binding.

## **COURSE GUIDELINES AND EXPECTATIONS:**

**1. Plagiarism and Cheating:** The University of Kentucky and this course define plagiarism as follows:

<http://www.uky.edu/Ombud/Plagiarism.pdf>. Additional instances include falsification of identity resulting from having another person sign the attendance sheet for you when you do not attend class. All instances of plagiarism and cheating will be reported to the Dean of Students.

**2. Classroom Behavior:** It is important to respect the dignity and values of all in the classroom. It is expected that you will come to class focused and with a positive attitude. You are here to dance and learn about dance in an academic environment. Be open to new ideas, approaches, and constructive criticism. It is how we learn as dancers. Poor attitudes and egos will not be tolerated in this class. Your positive participation and willingness to learn will be reflected in your skills exam grade.

**3. Cell Phones:** The use of cell phones in class is prohibited. This includes checking your messages. If you talk on the phone or text during class you will lose 5 points.

**4. Individual Work:** When doing individual work, document the resources you use for information or background material. Even if it is on the Web- document the source.

**5. Group Work:** When working in groups, you must all contribute equally to earn the grade. It is not fair to the group leader to make them carry the work load of the group. Individuals who do not contribute equally will receive a lower grade.

**6. Email:** You may email papers and reports, however, you are risking that the document may not get to the teacher. YOU MUST get a returned email from me within 24 hours letting you know the teacher has received your document. If you do not get a return email, assume the teacher did not get it and bring a hard copy to the next class or to the studio. Hard copy papers are recommended to decrease the likelihood of a paper not getting thru by email.

**7. Disability Statement:** It is the responsibility of any student with a physical or learning disability to communicate with the instructor at, or immediately following, the first class meeting to discuss means of meeting said disability.