

APPLICATION FOR NEW COURSE

1. Submitted by the College of Arts and Sciences Date: 12/10/08

Department/Division proposing course: Modern and Classical Languages, Literatures, and Cultures

2. Proposed designation and Bulletin description of this course:

a. Prefix and Number JPN 401

b. Title* Advanced Japanese III

*If title is longer than 24 characters, offer a sensible title of 24 characters or less:

c. Courses must be described by at least one of the categories below. Include number of actual contact hours per week..

- () CLINICAL () COLLOQUIUM (x) DISCUSSION () LABORATORY () LECTURE () INDEPEND. STUDY () PRACTICUM () RECITATION () RESEARCH () RESIDENCY () SEMINAR () STUDIO () OTHER - Please explain:

d. Please choose a grading system: [x] Letter (A, B, C, etc.) [] Pass/Fail

e. Number of credit hours: 3

f. Is this course repeatable? YES [] NO [x] If YES, maximum number of credit hours:

g. Course description:

This course will further develop skills in sophisticated Japanese language use by exercising the four skills of language (reading, writing, listening, speaking). The course will include readings in authentic materials in a wide variety of writing styles, student writing for a variety of occasions, and development of speaking and listening fluency. Prereq: JPN 302 or equivalent.

h. Prerequisite(s), if any:

JPN 302 or equivalent

i. Will this course also be offered through Distance Learning? YES [] NO [x]

If YES, please check one of the methods below that reflects how the majority of the course content will be delivered:

- Internet/Web-based [] Interactive video [] Extended campus []

3. Supplementary teaching component: [x] N/A or [] Community-Based Experience [] Service Learning [] Both

4. To be cross-listed as: Prefix and Number printed name Cross-listing Department Chair signature

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5. Requested effective date (term/year): Fall / 2009
6. Course to be offered (please check all that apply): Fall Spring Summer
7. Will the course be offered every year? YES NO
If NO, please explain: _____
8. Why is this course needed?
As an integral component to Japan Studies and International Studies programs.
9. a. By whom will the course be taught? New faculty hire
- b. Are facilities for teaching the course now available? YES NO
If NO, what plans have been made for providing them?

10. What yearly enrollment may be reasonably anticipated?
20
11. a. Will this course serve students primarily within the department? Yes No
- b. Will it be of interest to a significant number of students outside the department? YES NO
If YES, please explain.
Students wishing to continue their study of Japanese, no matter their major, will be interested in this course.
12. Will the course serve as a University Studies Program course[†]? YES NO
If YES, under what Area? _____
[†]AS OF SPRING 2007, THERE IS A MORATORIUM ON APPROVAL OF NEW COURSES FOR USP.
13. Check the category most applicable to this course:
- traditional – offered in corresponding departments at universities elsewhere
 - relatively new – now being widely established
 - not yet to be found in many (or any) other universities
14. Is this course applicable to the requirements for at least one degree or certificate at UK? Yes No
15. Is this course part of a proposed new program? YES NO
If YES, please name: _____
16. Will adding this course change the degree requirements for ANY program on campus? YES NO
If YES[†], list below the programs that will require this course:

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‡In order to change the program(s), a program change form(s) must also be submitted.

17. The major teaching objectives of the proposed course, syllabus and/or reference list to be used are attached.
18. Check box if course is 400G or 500. If the course is 400G- or 500-level, you must include a syllabus showing differentiation for undergraduate and graduate students by (i) requiring additional assignments by the graduate students; and/or (ii) the establishment of different grading criteria in the course for graduate students. (See SR 3.1.4)
19. Within the department, who should be contacted for further information about the proposed new course?

Name: Doug Slaymaker Phone: 257-7557 Email: dslaym@uky.edu

20. Signatures to report approvals:

<p style="text-align: center;"><i>March 27, 2009</i></p>	<p style="text-align: center;">Ted Fiedler</p>	<p style="text-align: center;"><i>Theodore Fiedler</i></p>	<p style="text-align: center;">signature</p>
DATE of Approval by Department Faculty	printed name	Reported by Department Chair	
<p style="text-align: center;"><i>4/14/09</i></p>	<p style="text-align: center;">Leonidas Bachas</p>	<p style="text-align: center;"><i>L. Bachas</i></p>	<p style="text-align: center;">signature</p>
DATE of Approval by College Faculty	printed name	Reported by College Dean	
<p style="text-align: center;">11/3/2009</p>	<p style="text-align: center;">/</p>	<p style="text-align: center;">/</p>	<p style="text-align: center;">signature</p>
* DATE of Approval by Undergraduate Council	printed name	Reported by Undergraduate Council Chair	
<p style="text-align: center;">/</p>	<p style="text-align: center;">/</p>	<p style="text-align: center;">/</p>	<p style="text-align: center;">signature</p>
* DATE of Approval by Graduate Council	printed name	Reported by Graduate Council Chair	
<p style="text-align: center;">/</p>	<p style="text-align: center;">/</p>	<p style="text-align: center;">/</p>	<p style="text-align: center;">signature</p>
* DATE of Approval by Health Care Colleges Council (HCCC)	printed name	Reported by Health Care Colleges Council Chair	
<p style="text-align: center;">/</p>	<p style="text-align: center;">/</p>	<p style="text-align: center;">/</p>	<p style="text-align: center;">signature</p>
* DATE of Approval by Senate Council	Reported by Office of the Senate Council		
<p style="text-align: center;">/</p>	<p style="text-align: center;">/</p>		
* DATE of Approval by University Senate	Reported by Office of the Senate Council		

*If applicable, as provided by the *University Senate Rules*. (<http://www.uky.edu/USC/New/RulesandRegulationsMain.htm>)

JPN 401-xxx Advanced Japanese III

Fall 2009

COURSE OBJECTIVES

JPN 401 is a continuation of JPN 302. This course will further student's knowledge of advanced Japanese structures and expressions, with a particular emphasis on reading and writing skills. The course includes readings in authentic materials targeted for native speakers of Japanese (including essays and novel excerpts), lessons on characteristics of written language, and formal academic writing. Students will also continue to build speaking and listening fluency through discussions of reading materials that will be conducted entirely in Japanese.

Student learning outcomes for course objectives:

- Students will **identify** advanced structures and expressions that commonly appear in written media.
- Students will **explain** the meaning of the text at the discourse level. Students will **use** appropriate speech style and expressions when presenting information and one's thoughts.
- Students will **differentiate** characteristics of written language from those of spoken language.
- Students will **compose** coherent texts using writing conventions and expressions.
- Students will **critique** texts for their language use, structure, and style.

COURSE PREREQUISITES

In order to take this course, a successful completion of JPN 302 with a grade of C or above, or the equivalent is required. If you are a new student to the Japan Studies program at the University of Kentucky, you must take a placement test to enroll in this course. Please note that you must attain a grade of C or above in this course in order to continue on to JPN 402.

TIME/ROOM: TBD

INSTRUCTOR: Takako Egi, Ph.D.
Office & Phone:
E-mail:
Office Hours:
Blackboard:

REQUIRED TEXTBOOKS/MATERIALS

Course packet
Audio files can be downloaded from Blackboard

REQUIREMENTS AND POLICIES

1. Preparation for the class

The schedule is designed for you to prepare the materials indicated for a given date BEFORE the class meets. You are expected to come to class well-prepared so that you will be ready to participate in communication activities in a meaningful context with your instructor and classmates. Read the assigned pages carefully, listen to the audio files on line, watch the video, and bring any questions you had while studying for the class since they may benefit your classmates as well! You are expected to study for the course at least two hours for each lesson.

2. Attendance and participation

Attendance and active participation in class are mandatory and will be recorded at each class session. Foreign language learning is a cumulative process, and it is very important that you come to all the classes and practice Japanese everyday. Grading criteria for participation will be on a 10 point scale. To receive full participation credit, you must show evidence of preparation for class. However, this is not to say that you cannot make mistakes; trial and error is the only way to learn how to use the language, and you are encouraged to try out the new structures, make errors, and learn from them. Active participation that shows your effort will count towards the participation grade. On the contrary, no participation will seriously hurt your participation grade. You will receive 0 points when you are absent from the class without legitimate reasons (for excused absences, you will receive 30% of the participation grade).

Grading criteria for class participation

- 10 = excellent performance; very high level of fluency and accuracy (extra credit)
- 9 = very good/strong performance with some minor weak areas; well memorized materials; no need to refer to textbook (expected level of preparation)**
- 8 = good performance with some weakness; memorized most materials; occasional need to refer to textbook.
- 7 = fair performance, but weak in major areas; memorized some materials; occasional need to refer to textbook
- 6 = poor performance, weak in most areas, refers constantly to textbook
- 5 = present, but evidently unprepared, or disengaged from class activities
- 0 = absent

It is crucial that you attend every class for successful learning of the language. In the event you must miss the class, please contact the instructor prior to the class meeting and have your absence pre-approved, except for documented emergencies. You may be excused from the class only if you provide documented evidence. See the official university policy on excused absences (<http://www.uky.edu/StudentAffairs/Code/part2.html>) for events that may be considered as excused absences.

Please be punctual because you may miss important information and distract your classmates. If you are late to class, you will not be given extra time to complete the exams and quizzes. If you are more than five minutes late three times without your instructor's consent, they will be counted as one absence. If you are more than 20 minutes late, it will also be considered as one absence. If your unexcused absences exceed 3 or more times, you will lose 3% from the final grade. Your course grade will be lowered by 1% for each class you miss after the 3rd absence. In

the event your unexcused absences exceed 6 or more times, you will automatically receive an E grade. It is your responsibility to check with your instructor to be certain of the number of absences recorded for you.

If you are late or miss class for any reason, it is your responsibility to contact your instructor or ask your classmates to know what you have missed and what you need to do for the next class meeting.

3. Japanese speaking policy in class

You have a very limited exposure to Japanese outside of class, and it is very important that you make every use of the precious opportunities to speak Japanese in class. Therefore, you are required to speak only Japanese in class. You will sign an honor pledge to speak only in Japanese in class. A limited amount of English will be used by the instructor to explain grammar in class, at the discretion of the instructor.

4. Homework and makeup exam policies

All homework is to be completed and turned into the instructor at the beginning of the class on the due date it appears on the syllabus. Please put your homework on the instructor's desk before class begins. Homework will not be graded *per se*, however, all homework must show effort and be completed to receive credit. If you do not turn in assignments on time, you must submit the homework the following class day. However, without written evidence of illness or emergency, only 1 point will be given to the late homework. If you fail to submit it on the following class meeting, you will receive 0 points. In case you must miss class on the day that an assignment is due, turn it in ahead of time to receive full credit.

Make-up quizzes or exams may be scheduled ONLY when it was pre-approved by the instructor. In the case of documented illness or emergency, it is your responsibility to contact your instructor **on the day you return to class** and schedule make-up quizzes/exams, or no make-up will be allowed.

5. Learning kanji

Knowledge of kanji is essential for you to become a competent reader of authentic reading materials in Japanese. The learning of kanji is a cumulative process, and it is your responsibility to retain your kanji knowledge over time. To help reinforce kanji learning, you are expected to use all kanji that has been covered in class in every assignment, quiz, or exam. No or little use of kanji on assignments will hurt your assignment/exam grade.

If you have not taken the sequence of beginning and advanced Japanese at UK, you are strongly advised to review kanji that has been introduced so far. You can find a list of previously introduced kanji in the course packet.

6. Conversation Clinic

Students can practice speaking Japanese with the instructor at individualized conversation clinics during the office hour. One session is 15-20 minutes long. There will be a weekly sign-up sheet in front of the instructor's office and you can sign up only once per week. This is a good opportunity to practice your conversation skills in Japanese and ask questions to your instructor.

7. Accommodations for students with disabilities

Students requesting classroom accommodation must provide the instructor with a letter of accommodation from the Disability Resource Center (Room 2, Alumni Gym, 257-2754) at the beginning of the term.

8. Academic misconduct

All assignments, projects, and exercises completed by students for this class should be the product of the personal efforts of the individual(s) whose name(s) appear on the corresponding assignment. Misrepresenting others' work as one's own in the form of cheating or plagiarism is unethical and will lead to those penalties outlined in the University Senate Rules (6.3.1 & 6.3.2) at the following website: http://www.uky.edu/USC/New/rules_regulations/index.htm . The Ombud site also has information on plagiarism found at <http://www.uky.edu/Ombud> .

OUTLINE OF CONTENT AND EVALUATION

The course content includes: readings in authentic materials targeted for native speakers of Japanese (e.g., essays, novel excerpts), learning of kanji, vocabulary, and grammatical structures introduced in the texts, oral discussions of reading materials, lessons on characteristics of written language, and academic writing.

Assessments include:

Quizzes, Kanji Tests	10%
Exams	25%
Final Exam	15%
Compositions	25%
Homework	15%
Attendance/participation	10%
Total	100%

If you need help, do not hesitate to communicate with your instructor and come to the conversation clinic for advice.

Grading Scale:

A (distinguished) = 90-100

B (better than average) = 80-89

C (average) = 70-79

D (below average) = 60-69

E (poor) = 59 and below

A grade of Incomplete will only be given to students whose work is satisfactory up until the end of the semester but who cannot complete the course due to illness or personal problems verified by their academic advisor.

Cumulative Final Exam: All material studied this term

You may take the final exam only on the day your section is scheduled, unless you have written evidence of illness or emergency. Without such written proof and/or pre-approval by the instructor, you will receive no credit.

TENTATIVE COURSE SCHEDULE

Week	Content
Week 1 8/26-	Introduction, proficiency test
Week 2 8/31-	Unit 1, Quiz 1
Week 3 9/7-	Unit 1, Quiz 2
Week 4 9/14-	Unit 2, Quiz 3
Week 5 9/21-	Unit 2, Quiz 4, Composition 1 due
Week 6 9/28-	Exam 1, Unit 3
Week 7 10/5-	Unit 3, Quiz 5
Week 8 10/12-	Unit 3, Quiz 6
Week 9 10/19-	Unit 4, Quiz 7, Composition 2 due
Week 10 10/26-	Unit 4, Quiz 8
Week 11 11/2-	Unit 4, Quiz 9
Week 12 11/9-	Exam 2, Unit 5
Week 13 11/16-	Unit 5, Quiz 10, Composition 3 due
Week 14 11/23-	11/25 - Thanksgiving break
Week 15 11/30-	Unit 5, Quiz 11
Week 16 12/7-	Unit 5, Quiz 12

Final Exam - TBD

University Senate Syllabi Guidelines

JPN 401

General Course Information

- Full and accurate title of the course.
- Departmental and college prefix.
- Course prefix, number and section number.
- Scheduled meeting day(s), time and place.

Instructor Contact Information (if specific details are unknown, "TBA" is acceptable for one or more fields)

- Instructor name.
- Contact information for teaching/graduate assistant, etc.
- Preferred method for reaching instructor.
- Office phone number.
- Office address.
- UK email address.
- Times of regularly scheduled office hours and if prior appointment is required.

Course Description

- Reasonably detailed overview of the course.
- ✓ ? Student learning outcomes. *please review*
- Course goals/objectives.
- ✓ Required materials (textbook, lab materials, etc.).
- ✓ Outline of the content, which must conform to the Bulletin description.
- Summary description of the components that contribute to the determination of course grade.
- ✓ Tentative course schedule that clarifies topics, specifies assignment due dates, examination date(s).
 - Final examination information: date, time, duration and location.
 - For 100-, 200-, 300-, 400-, 400G- and 500-level courses, numerical grading scale and relationship to letter grades for *undergraduate* students.
 - NA For 400G-, 500-, 600- and 700-level courses, numerical grading scale and relationship to letter grades for *graduate* students. (Graduate students cannot receive a "D" grade.)
 - Relative value given to each activity in the calculation of course grades (Midterm=30%; Term Project=20%, etc.).
 - Note that undergraduate students will be provided with a Midterm Evaluation (by the midterm date) of course performance based on criteria in syllabus.
 - Policy on academic accommodations due to disability. Standard language is below:
If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (Room 2, Alumni Gym, 257-2754, email address jkarnes@email.uky.edu) for coordination of campus disability services available to students with disabilities.

Course Policies

- Attendance.
- Excused absences.
- Make-up opportunities.
- Verification of absences.
- Submission of assignments.
- Academic integrity, cheating & plagiarism.
- ? Classroom behavior, decorum and civility.
- NA Professional preparations.
- ? Group work & student collaboration.