

COURSE CHANGE FORM

Signature Routing Log

General Information:

Course Prefix and Number: ITA 101 (credit hours)
 Proposal Contact Person Name: Gloria Allaire Phone: 7-7098 Email: allaire@insightbb.com

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
MCL French, Director	4-30-10	Suzanne Pucci / 7-1066 / spuucci1@uky.edu	<i>S. Pucci TF</i>
MCL, Chair	4-30-10	Theodore Fiedler / 7-4642 / tfiedler@uky.edu	<i>Theodore Fiedler</i>
		/ /	
A&S EPC	<i>9/21/10</i>	Randall Roorda / 7-1033 / rroorda@uky.edu	<i>Randall Roorda</i>
A&S Associate Dean	<i>9/21/10</i>	Anna Bosch / 7-6689 / bosch@uky.edu	<i>Anna Bosch</i>

External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision ⁸
Undergraduate Council	1/18/2011		
Graduate Council			
Health Care Colleges Council			
Senate Council Approval			
		University Senate Approval	

Comments:

⁸ Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

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Complete 1a – 1f & 2a – 2c. Fill out the remainder of the form as applicable for items being changed.

1. General Information.

- a. Submitted by the College of: Arts and Sciences Today's Date: 7-6-10
- b. Department/Division: Modern and Classical Languages, Literatures and Cultures
- c. Is there a change in "ownership" of the course? YES NO
 If YES, what college/department will offer the course instead? _____
- d. What type of change is being proposed? Major Minor¹ (place cursor here for minor {change} OSC1) definition)
- e. Contact Person Name: Gloria Allaire Email: allaire@insightbb.com Phone: 7-7098
- f. Requested Effective Date: Semester Following Approval OR Specific Term²: _____

2. Designation and Description of Proposed Course.

- a. Current Prefix and Number: ITA 101 Proposed Prefix & Number: ITA 101
- b. Full Title: Elementary Italian Proposed Title: Elementary Italian
- c. Current Transcript Title (if full title is more than 40 characters): _____
 Proposed Transcript Title (if full title is more than 40 characters): _____
- d. Current Cross-listing: N/A OR Currently³ Cross-listed with (Prefix & Number): _____
 Proposed – ADD³ Cross-listing (Prefix & Number): _____
 Proposed – REMOVE^{3,4} Cross-listing (Prefix & Number): _____
- e. Courses must be described by at least one of the meeting patterns below. Include number of actual contact hours⁵ for each meeting pattern type.
- | | | | | | |
|-----------|------------------|-------------------------------|-------------------------------------|------------------|--------------------|
| Current: | <u>3</u> Lecture | _____ Laboratory ⁵ | _____ Recitation | _____ Discussion | _____ Indep. Study |
| | _____ Clinical | _____ Colloquium | _____ Practicum | _____ Research | _____ Residency |
| | _____ Seminar | _____ Studio | _____ Other – Please explain: _____ | | |
| Proposed: | <u>4</u> Lecture | _____ Laboratory | _____ Recitation | _____ Discussion | _____ Indep. Study |
| | _____ Clinical | _____ Colloquium | _____ Practicum | _____ Research | _____ Residency |
| | _____ Seminar | _____ Studio | _____ Other – Please explain: _____ | | |
- f. Current Grading System: Letter (A, B, C, etc.) Pass/Fail
 Proposed Grading System: Letter (A, B, C, etc.) Pass/Fail
- g. Current number of credit hours: 3 Proposed number of credit hours: 4

¹ See comment description regarding minor course change. *Minor changes are sent directly from dean's office to Senate Council Chair.* If Chair deems the change as "not minor," the form will be sent to appropriate academic Council for normal processing and contact person is informed.

² Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

³ Signature of the chair of the cross-listing department is required on the Signature Routing Log.

⁴ Removing a cross-listing does not drop the other course – it merely unlinks the two courses.

⁵ Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting generally represents at least two hrs per wk for a semester for 1 credit hour. (See SR 5.2.1.)

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h. Currently, is this course repeatable for additional credit? YES NO

Proposed to be repeatable for additional credit? YES NO

If YES: Maximum number of credit hours: _____

If YES: Will this course allow multiple registrations during the same semester? YES NO

i. Current Course Description for Bulletin: A study of the grammar and composition of Italian.

Proposed Course Description for Bulletin: Fundamentals of Italian with development of the four basic skills: listening, speaking, reading, writing.

j. Current Prerequisites, if any: none

Proposed Prerequisites, if any: none

k. Current Distance Learning(DL) Status: N/A Already approved for DL* Please Add⁶ Please Drop

*If already approved for DL, the Distance Learning Form must also be submitted unless the department affirms (by checking this box) that the proposed changes do not affect DL delivery.

l. Current Supplementary Teaching Component, if any: Community-Based Experience Service Learning Both

Proposed Supplementary Teaching Component: Community-Based Experience Service Learning Both

3. Currently, is this course taught off campus? YES NO

Proposed to be taught off campus? YES NO

4. Are significant changes in content/teaching objectives of the course being proposed? YES NO

If YES, explain and offer brief rationale:

We are proposing that ITA 101 become a four-credit course to make it consistent with other comparable beginning language courses at the 100 level. Students will be expected to acquire more language skills in the process.

5. Course Relationship to Program(s).

a. Are there other depts and/or pgms that could be affected by the proposed change? YES NO

If YES, identify the depts. and/or pgms: _____

b. Will modifying this course result in a new requirement⁷ for ANY program? YES NO

If YES⁷, list the program(s) here: _____

6. Information to be Placed on Syllabus.

a. Check box if changed to 400G or 500. If changed to 400G- or 500-level course you must send in a syllabus and you must include the differentiation between undergraduate and graduate students by: (I) requiring additional assignments by the graduate students; and/or (II) establishing different grading criteria in the course for graduate students. (See SR 3.1.4.)

⁶ You must *also* submit the Distance Learning Form in order for the course to be considered for DL delivery.

⁷ In order to change a program, a program change form must also be submitted.

**REVISED COURSE DESCRIPTION: (changing to 4 credit hours)19 Jan. 2011
version**

**U.K., Modern and Classical Languages, Literatures and Cultures; Autumn 2011
Div. of French and Italian. Elementary Italian, ITA
101.**

**Sec. 001 MTBF time / room
Sec. 002 MTBF time / room
Sec. 003 MTBF time / room**

Dr. Gloria Allaire

Office: 1149 P.O.T. Office phone: 859-257-7098 voicemail
email: allaire_students@insightbb.com
Office Hours: M T W 12:00-12:50, or by appt.

Ms. Ioana Larco

Office: 929 P.O.T. Office Phone: 257-7728
email: ioana.larco@uky.edu
Office Hours: TBA

Required Materials

Merlonghi, Merlonghi, Tursi, & O'Connor. *Oggi in Italia*, 8th edn.
Workbook / Lab Manual / Video Manual to accompany *Oggi in Italia*, 8th edn.
Note: used copies of workbook are unacceptable. Please check your
workbook to be sure that there is no writing in it & that all pages are there.

Strongly Recommended

An English / Italian Dictionary of your choice (will be required for ITA 202).

Learning Outcomes

This course provides students with their first exposure to the Italian language. By the end of the course, you will develop a good, basic pronunciation. Students will be able to have a short, grammatically correct conversations in Italian (greet others, formulate questions, asking about health, describing yourself, your city, your major, jobs and other daily activities. You will be able to talk about preferences, ownership of objects (possessives), and make negative statements. You will learn numbers, how to say addresses, ask what time it is, give dates. Our book features cultural sections which are useful if you travel: you will learn the regions of Italy and major city names and locations as well as some local facts and history. Basic needs for a traveller are covered: ordering in a caffè or restaurant, making vacation plans. This semester uses all the major verb conjugations in two tenses: present and recent past. You will also learn some important common verbs that are irregular in both tenses.

Tentative Course Schedule:

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☛ All workbook chapters will be due the day that Chapter Quiz (or Midterm Exam) is given.

WB = workbook exercise

ET = electronic tutorial topic. Visit: www.uky.edu/~allaire

Date	Textbook p. & topic (to do in class)	Workbook & Tasks to do at home	Electronic Tutorial (to do at home)	Material due; Tests
WEEK I: W Aug. 24	Intro. to the Course; Lezione preliminare: 6-7 Nomi; alfabeto	Read 11 on your own		
F Aug. 26	9 Suoni delle vocali; 10 Parole analoghe	WB: C		
WEEK II. M Aug. 29	2-3 formale			
T Aug. 30	2-4 informale; 5: Use of titles			
W Aug. 31	5-6 conversazioni 9 Numeri	Practice 5&6 aloud WB: A, B, G, H Memorize numbers		
F Sept. 2	14-15 <i>Regioni d'Italia</i> 12-13 <i>Carta fisica</i>	Memorize <i>regioni</i> WB: D, E, F		
WEEK III. M Sept. 5 No Class	LABOR DAY HOLIDAY	—	—	—
T Sept. 6	Review: <i>conversazioni</i>	—	—	T: Workbook for Lez. prelim is due T: Test I Lez. prelim.
W Sept. 7	Begin Lezione 1 22-23 <i>Sillabazione</i> 23-24 <i>Numeri</i> 21-100	Read p. 21 at home; WB: A, B, C		
F Sept. 9	25-26 <i>Cose utili</i> ; 27-28 <i>Pronomi</i> 28-29 <i>Essere</i>	WB: D, E, F, G Memorize <i>Cose utili</i> , <i>pronomi & essere</i>		
WEEK IV.	Practice <i>dettato</i> ;	WB: H, I		

M Sept. 12	30-32 <i>Avere</i>	Memorize <i>avere</i> .		
T Sept. 13	35 C. <i>Quattro amici</i> 35 D. <i>Un titolo =</i> Practice reading aloud			
W Sept. 14	32-33 <i>Generi di nomi</i> <i>e l'articolo</i> <i>indeterminativo</i>	WB: J	ET: "Articles"	
F Sept. 16	32-33 <i>l'articolo</i> <i>indetermin.</i> (cont.); 25- describe your own possessions /room	WB: K, L, O		
WEEK V. M Sept. 19	18-19 <i>Dialoghi</i> : read & role play	WB: M, N		
T Sept. 20	36-37 Pagina culturale: <i>ROMA</i>			T: Workbook 1 due T: Test II (Lezione 1)
W Sept. 21	Begin Lezione 2 42 <i>Pronuncia "t"</i> 43-44 vocab: <i>Materie</i>	Read p. 41 at home. Memorize "Materie" WB: A, B, C, M, N, O		
F Sept. 23	43 <i>Pronuncia "d"</i> ; 44-45 <i>Che ora è?</i> 47-8 <i>Plurale dei</i> <i>nomi</i>	WB: D, E, F, G, Q	ET: "Singular/Plural"	
WEEK VI. M Sept. 26	Practice <i>dettato</i> ; 49-50 <i>L'articolo</i> <i>determinativo</i>	WB: H, I		
T Sept. 27	51-52 <i>Aggettivi with</i> <i>di</i>	WB: J, P	ET: "Possessives"	
W Sept. 28	53-54 <i>Aggettivi</i> <i>poss.</i> 56 <i>Bologna</i>	WB: K, L, R		
F Sept. 30	39-40 <i>Dialoghi,</i> <i>Domande, Situazioni</i>	Prepare your own "bio" (as on p. 39)		
WEEK VII. M Oct. 3	Oral Presentations: students' "bio"			
T Oct. 4	57 <i>La cucina</i> <i>emiliana</i>			T: Workbook 2 due T: Test III (Lez. 2)
W Oct. 5	Begin Lezione 3 62 <i>Pronuncia: "l"</i> 63-4 vocab: <i>La città</i>	Read p. 60 at home; Memorize vocab p. 63 WB: A		
F Oct. 7	62 <i>Pronuncia: "p"</i> 65 <i>Avere</i>	WB: B	"Avere"	

	expressions 66 Start <i>Presente</i>			
WEEK VIII. M Oct. 10	67-69 <i>Verbi in -are</i>	WB: C, D		
T Oct. 11	Practice <i>dettato</i> 70 <i>Verbi in -are</i>	WB: K, L	"Present"	
W Oct. 12	71-73 <i>Preposizioni</i>	WB: E, F, I	"Prepositions"	
F Oct. 14	74 <i>C'è, ci sono;</i> <i>Ecco</i> 77-79 <i>Le piazze</i> <i>italiane; Caffé famosi</i>	WB: G, H, J, N		
WEEK IX. M Oct. 17	59 <i>Dialogo,</i> <i>domande</i>	Read <i>Dialogo</i> aloud; WB: M		
T Oct. 18	—	—	—	T: Workbook 3 due; MIDTERM EXAM
W Oct. 19	Begin <i>Lezione 4</i> 85 <i>Pronuncia: "h"</i> 86-87 <i>Giorni</i> 88-89 <i>Verbi in -ere</i>	Read p. 83 at home; Memorize <i>Giorni</i> ; WB: A, B, M		
F Oct. 21	85 <i>Pronuncia: "qu"</i> 87 <i>Espressioni</i> 90-91 <i>Verbi in -ere</i>	Memorize <i>Espressioni</i> WB: C, D, E, F	"Present"	
WEEK X. M Oct. 24	Practice <i>dettato</i> ; 85 <i>Dittonghi</i> 91-93 <i>Domande</i>	WB: G, L	"Questions"	
T Oct. 25	94-96 <i>Dare, fare,</i> <i>stare</i>	Study new words 94-5; WB: H, I		
W Oct. 26	81 <i>Dialogo,</i> <i>domande;</i> Read out loud	WB: J, K		
F Oct. 28	97-98-99 <i>Parliamo</i>	WB: N		
WEEK XI. M Oct. 31	100-101 <i>La Sicilia:</i> read and discuss			
T Nov. 1	101-102 <i>Catania:</i> read and discuss			T: Workbook 4 due; T: Test IV (Lez. 4)
W Nov. 2	Begin <i>Lezione 5</i> 107 <i>Pronuncia: "c"</i> 108-110 <i>Aggettivi</i>	Memorize adjectives pp. 108-110. WB: A, B, L	"Adjectives"	
F Nov. 4	110-112 <i>Concordanza</i>	WB: C		
WEEK XII.	113-15 <i>Posizione</i>	WB: D, E	"Bello", "Buono"	

M Nov. 7	<i>degli aggettivi</i>			
T Nov. 8	115-17 <i>Verbi in -ire</i>	Memorize -ire verbs; WB: E, G		
W Nov. 9	Practice Oral Comp; 118-19 <i>andare, venire</i>	Memorize irreg. verbs; WB: H, I	<i>"Present"</i>	
F Nov. 11	<i>Dove fare gli acquisiti:</i> Reading aloud practice	WB: M, N		
WEEK XIII. M Nov. 14	81 <i>Dialogo & Domande</i>	WB: J, K		
T Nov. 15	122-23 Culture: <i>L Umbria</i>			T: Workbook 5 due; T: Test V (Lez. 5)
W Nov. 16	Documentary film: <i>Global Italy</i>			
F Nov. 18	Begin Lezione 6 129 Pronuncia: "r" 129-31 Stagioni & mesi	Memorize vocab. 129 WB: A, B, L		ORAL EXAM sign up
WEEK XIV. M Nov. 21 Class	Oral Comp. practice; 132 <i>Passato w/ avere</i>	Worksheet w/ avere verbs		Important Material! Come to Class!
T Nov. 22 Class	131 <i>Espressioni</i> ; 135 <i>Passato w/ avere</i>	Memorize <i>Espressioni</i> . WB: C, D		
W Nov. 23-F Nov.25 Classes cancelled	THANKSGIVING HOLIDAY	Prepare for your ORAL EXAM!	—	—
WEEK XV. M Nov. 28	136-38 <i>Passato con essere</i>	WB: E, F	<i>"Passato"</i>	Important Material! Come to Class!
T Nov. 29	139-41 <i>Participi irreg.</i>	WB: G, H		Prepare for your ORAL EXAM!
W Nov. 30	ORAL EXAMS			
F Dec. 2	ORAL EXAMS			
WEEK XVI. M Dec. 5	Practice oral compr.; 141-42 <i>Bere, dire, uscire</i>	Memorize new verbs. WB: I, J		
T Dec. 6	Reading aloud & comprehension: <i>I giovani italiani</i> p.127	WB: K		
W Dec. 7	p. 144 D, groups: write travel story in <i>passato</i>	WB: M, N, O		
F Dec. 9	145 <i>Parchi nazionali</i>			

Numerical grading Scale: At the University of Kentucky, letter grades and their percentages are as follows:

- A = 90 - 100%
- B = 80 - 89%
- C = 70-79%
- D = 60 - 69 %
- E = 59 % or below

The grading scale (breakdown of final percentage) that will be used to award your final grade in Italian 101 is as follows:

Attendance and Participation	15%
Written Assignments	15%
Chapter Tests (drop <u>one</u> , not curved)	25%
Oral proficiency exam	5%
Midterm Hour Exam	20%
Final Exam	20%

Midterm Evaluation: Each student will receive a Midterm grade electronically via the U.K. system.

Final Exam: Fall 2011 exam week is Dec. 12-16. Exact Date, Time & Place of our ITA 101 Final to be announced. Exam length is two hours.

Hints for success in this course:

Our learning outcomes can only be achieved both by active classroom participation and by doing the assignments regularly outside of class. Reading skills will be developed both during classroom work and individually at home. Writing activities will include workbook exercises and may also include written homework or short compositions. Late work will be graded, but receives a grade of "zero." To successfully acquire ability in a second language, you should plan on setting aside approximately an hour a day (outside of class time) for study and review. Remember: ALL your work is important, not just the tests!

Attendance Policy

Due to the importance of maximizing exposure to the language, attendance is mandatory. Your course grade will be lowered proportionately for EACH unexcused absence. Arriving more than ten minutes late or leaving more than 10 minutes early will count as ½ period attendance.

Students are responsible for all assignments and announcements made in class and for all handouts distributed in class, whether or not they were present. Please exchange phone # or email addresses with 2-3 of your classmates to keep informed (in the event that you are unable to contact me for basic questions at odd hours of the day or weekends.)

We reserve the right to administer unannounced "pop" quizzes. At the end of the semester, all "pop" quiz grades will be combined to equal ONE quiz grade. There are no "makeups" on pop quizzes. It is to your advantage to memorize vocabulary and study new grammar material every night so that you will be prepared the next day and do well on any and all tests, at any time we choose to give them. Come in class, study nightly & you will do better on your tests!

Tests are NOT given on demand and must be taken as scheduled (see syllabus). Do not

make travel or personal plans that conflict with the scheduled testing dates. If you miss a test or exam due to an unexcused reason, this will result in a grade of zero.

According to the University Senate Rules definition, section 5.2.4.2, viewable at www.uky.edu/StudentAffairs/Code/part2.htm, the following are "Excused Absences":

- ❖ "Significant illness of the student"
- ❖ "Serious illness of a member of the student's household or immediate family"
- ❖ "Death of a member of the student's household or immediate family"
- ❖ "Trips for members of student organizations sponsored by an academic unit, trips for University classes, and trips for participation in intercollegiate athletic events. When feasible, the student must notify the instructor prior to the occurrence of such absences, but in no case shall such notification occur more than one week after the absence."
- ❖ "Major Religious Holidays."

To sum up, if you have an absence that falls under the heading of "Excusable" (see above), **IT IS YOUR RESPONSIBILITY TO NOTIFY ME** in advance if possible, but **NO LATER THAN ONE WEEK AFTER THE ABSENCE OCCURS**. According to the guidelines of the Code, I **WILL NEED TO SEE WRITTEN DOCUMENTATION THAT PROVES THE REASON FOR THE ABSENCE** (ER admission paperwork, funeral home obituary, letter from coach or other professor who is leading a field trip, etc.) **WITHOUT TIMELY WRITTEN DOCUMENTATION, YOUR ABSENCE WILL STAND AS UNEXCUSED.**

If your absence fell on the day of a test or exam, a makeup test can only be given if you follow the above guidelines for proving that the absence was, in fact, excusable. Documentation must be furnished promptly and the makeup test must be taken **WITHIN ONE WEEK** of the absence. Any other missed assignments are also due within one week of the excusable absence.

If your absence is unexcusable and /or undocumented, you will **NOT** be able to do a makeup test or exam.

Classroom Decorum

Please try to arrive on time and remain in the room for the entire class period. Avoid getting up and walking out of the room during class. This is disruptive, you are not able to participate when you are not in the room, and your partner will not be able to do conversation or other pair work if you are gone. If you have a distant class that makes it difficult to arrive on time, tell me the first week & I will make note of it. **EATING** during the class period is forbidden. You may quietly sip water, coffee, juice or any non-alcoholic beverage, however.

Electronic Resources

Since many students have busy class schedules in addition to after-school jobs, it is sometimes difficult to come to office hours for extra help. To alleviate this problem, Dr. Allaire has created a series of webpage files, dedicated to verb tenses and other important grammar topics. This is available 24/7 and may be accessed from any computer, even off campus. Simply go to www.uky.edu/~allaire and click on "Electronic Tutorial." Then choose your study topic from the Index. (This is also suitable for use as review or remedial practice by 102, 201 and 202 students.) Electric Tutorial Topics that correspond to our 101 lessons are indicated in a special column on the SYLLABUS. Please use them as part of your regular study!

You may also wish to do sample tests and additional activities which accompany our text. These are available on the publisher's website:

<http://college.cengage.com/languages/italian/merlonghi/oggi/7e/students/index.html>

Other Student Responsibilities in this Class

If you want to pass ITA 101, you are responsible for doing ALL of the following:

- ❖ Come to class!
- ❖ Bring your own textbook to class daily!
- ❖ Always do your best to pay attention and participate during class!
- ❖ Do homework assignments!
- ❖ Do ALL written portions of the workbook for EACH chapter! (Unless told to skip)
- ❖ Take ALL tests and exams! (These will be announced in advance.)

Special Accommodations

If you need an accommodation based on a diagnosed disability, you should make your instructor aware of special needs as soon as possible. We can discuss the situation privately. We rely on the Disability Resource Center at (859) 257-2754, and the U.K. Counseling and Testing Center (in Frazee hall) for assistance in verifying the need for accommodations. Any eventual testing accommodations need to be arranged in advance.

HONOR CODE

Academic honesty is fundamental to the principles of a university. Your attendance at the University of Kentucky implies your promise to uphold the University's Honor Code. Any evidence of cheating and/or plagiarism on assignments or tests will be referred to the Judicial Board, as outlined in the Student Handbook. This will be cause of automatic failure for this course.

If you are unsure about what constitutes plagiarism, please discuss it with your instructor as soon as possible. The University's policy on cheating is outlined at:
<http://www.chem.uky.edu/research/grossman/acadoffenses/index.htm>.