APPLICATION FOR NEW COURSE

1.	**General Information.**		
a.	Submitted by the College of: Design	Today's Date:	08/16/2010
b.	Department/Division: School of Interior Design		
c.	Contact person name: Dickson, Ann W	Email: hdsawd@uky.edu	Phone: 7-7767
d.	Requested Effective Date: ☒ Semester following approval OR ☐ Specific Term/Year[1] : _____		

2.	**Designation and Description of Proposed Course.**
a.	Prefix and Number: ID 221
b.	Full Title: Interior Design Studio I
c.	Transcript Title (if full title is more than 40 characters): _____
d.	To be Cross-Listed[2] with (Prefix and Number): _____
e.	Courses must be described by <u>at least one</u> of the meeting patterns below. Include number of actual contact hours[3] for each meeting pattern type.

_____ Lecture	_____ Laboratory[1]	_____ Recitation	_____ Discussion	_____ Indep. Study
_____ Clinical	_____ Colloquium	_____ Practicum	_____ Research	_____ Residency
_____ Seminar	10 Studio	_____ Other – Please explain: _____		

f.	Identify a grading system: ☒ Letter (A, B, C, etc.) ☐ Pass/Fail
g.	Number of credits: 5
h.	Is this course repeatable for additional credit? YES ☐ NO ☒
	If YES: Maximum number of credit hours: _____
	If YES: Will this course allow multiple registrations during the same semester? YES ☐ NO ☐
i.	Course Description for Bulletin: Investigation into how human experience and behavior are influenced by interior spaces. The focus is on design of spaces of multiple scales and exploration of how manipulation of spatial aspects such as scale, color, texture, proportion, light and spatial orientation alter human experience. Field trips are integrated into the studio experience and students are required to do research and evaluation of existing spaces. Interior spaces are created and investigations of interior spaces are recorded using a variety of communication methods including digital media, sketching, and narratives. Research, use of digital media, sketching, analyses, discussions, critiques, field trips.
j.	Prerequisites, if any: ID 122
k.	Will this course also be offered through Distance Learning? YES[4] ☐ NO ☒

[1] Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

[2] The chair of the cross-listing department must sign off on the Signature Routing Log.

[3] In general, undergraduate courses are developed on the principle that one semester hour of credit represents one hour of classroom meeting per week for a semester, exclusive of any laboratory meeting. Laboratory meeting, generally, represents at least two hours per week for a semester for one credit hour. (from SR 5.2.1)

[4] You must *also* submit the Distance Learning Form in order for the proposed course to be considered for DL delivery.

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| I. | Supplementary teaching component, if any: | ☐ Community-Based Experience | ☐ Service Learning | ☐ Both |

| 3. | **Will this course be taught off campus?** | | YES ☐ | NO ☒ |

4.	**Frequency of Course Offering.**			
a.	Course will be offered (check all that apply):	☒ Fall ☐ Spring ☐ Summer		
b.	Will the course be offered every year?		YES ☒	NO ☐
	If NO, explain: _____			

5.	**Are facilities and personnel necessary for the proposed new course available?**	YES ☒	NO ☐
	If NO, explain: _____		

| 6. | **What enrollment (per section per semester) may reasonably be expected?** | 15 |

7.	**Anticipated Student Demand.**			
a.	Will this course serve students primarily within the degree program?		YES ☒	NO ☐
b.	Will it be of interest to a significant number of students outside the degree pgm?		YES ☐	NO ☒
	If YES, explain: _____			

8.	**Check the category most applicable to this course:**
	☒ Traditional – Offered in Corresponding Departments at Universities Elsewhere
	☐ Relatively New – Now Being Widely Established
	☐ Not Yet Found in Many (or Any) Other Universities

9.	**Course Relationship to Program(s).**			
a.	Is this course part of a proposed new program?		YES ☐	NO ☒
	If YES, name the proposed new program: _____			
b.	Will this course be a new requirement[5] for ANY program?		YES ☒	NO ☐
	If YES[5], list affected programs: Interior Design			

10.	**Information to be Placed on Syllabus.**			
a.	Is the course 400G or 500?		YES ☐	NO ☒
	If YES, the *differentiation for undergraduate and graduate students must be included* in the information required in *10.b.* You must include: (i) identification of additional assignments by the graduate students; and/or (ii) establishment of different grading criteria in the course for graduate students. (See *SR 3.1.4.*)			
b.	☒ The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if applicable, from *10.a* above) are attached.			

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[5] In order to change a program, a program change form must also be submitted.

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Signature Routing Log
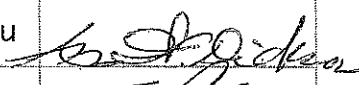
General Information:

Course Prefix and Number: ID 221

Proposal Contact Person Name: Ann Dickson   Phone: 7-7767   Email: hdsawd@uky.edu

INSTRUCTIONS:
Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
School of Interior Design	8/16/2010	Ann Dickson / 7-7767 / hdsawd@uky.edu	*[signature]*
CoD Curriculum Committee	8/26/2010	Terry Rothgeb / 77762 / hdstdr@uky.edu	*[signature]*
CoD Assembly Meeting	9/10/2010	Mark O'Bryan / 77617 / mark.obryan@uky.edu	*[signature]*
		/ /	
		/ /	

External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision[6]
Undergraduate Council	1/18/2011		
Graduate Council			
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

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[6] Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

Rev 8/09

ID 221: Interior Design Studio I
5 cr. hrs.   Studio: MWF 1-3:50; Lecture: M 3:50-4:50 (FB 105)

Prereq: ID 122

Instructor:
Dr. Allison Carll
FB 111
Office Hrs: M,W 11-12 (also by appointment)

Course Description
Investigation into how human experience and behavior are influenced by interior spaces. The focus is on design of spaces of multiple scales and exploration of how manipulation of spatial aspects such as scale, color, texture, proportion, light and spatial orientation alter human experience. Field trips are integrated into the studio experience and students are required to do research and evaluation of existing spaces. Interior spaces are created and investigations of interior spaces are recorded using a variety of communication methods including digital media, sketching, and narratives. Research, use of digital media, sketching, analyses, discussions, critiques, field trips.

Course Requirements:
Students will be required to attend all studio sessions complete all assigned work that is in preparation for or part of one of the two course projects, including exercises, quizzes, s, research, programming, concept development, and graphic and oral presentations.

Student Outcomes
Upon satisfactory completion of this course, students will be able to:

- Demonstrate a basic understanding of human response to interior space. (CIDA, 3b)

- Evaluate, select, and apply information and basic research findings to the design of interior projects. (CIDA, 4c)

- Synthesize information and generate multiple concepts and/or multiple design responses to interior programmatic requirements. (CIDA, 4d)

- Demonstrate creative thinking and originality through presentation of a variety of ideas, approaches, and concepts. (CIDA, 4e)

- Understand the importance of team work structures and dynamics. (CIDA, 5a)

- Apply a variety of communication techniques and technologies appropriate to a range of purposes and audiences. (CIDA, 6a)

- Analyze and discuss spatial definition and organization of interior environments. (CIDA, 9c)

- Understand basic principles of light and color as they relate to interior environments (CIDA, 10b)

Course Outline:
Weeks 1-4: Small introductory project with an interior design focus
                   Application of design process
                   Expand basic interior design programming techniques
                   Discuss human response to various environment types

Weeks 5-16   Small interior design project focusing on a specific workplace type
                   Apply research process as applied to interior design programming
                   Expand concept development
                   Continuation of programming process

Discuss human responses to interior environment type based on the application of interior design theory

Discuss application of universal design and basic code regulations

Application of various computer graphic programs

Discuss effective graphic and oral presentation techniques

Policies:

Academic Integrity

The study of interior design and professional design practice relies upon active, cooperative design investigation informed by the conceptual and factual study of theory and history. Consequently, academic study and design investigation must comply with strict academic and professional standards for intellectual integrity.

In the process of academic study for this course, all assignments shall include appropriate bibliographic citations for quoted text, paraphrased ideas or concepts, and graphic images. Students are referred to the *Chicago Manual of Style* for standard bibliographic citation formats (UK Fine Arts Reference & Young Reference sections: Z253.U69 1993). A failure to cite quotations, paraphrases, or graphics will result in the student receiving no credit for the affected assignment. A second failure to provide appropriate citations will result in the student receiving a failing grade for the course. Design and drawing assignments frequently require and rely upon the inclusion of images from outside sources. For this course, all assignment-required images shall be photocopied, or scanned and printed. The architecture library provides only black-and-white photocopy machines and will facilitate color photocopying of images. Under no circumstances are original images to be removed from books, periodicals, or resources within any library system. Unless the instructor can verify the source of an original image, an assignment submitted with original images will not be accepted. If a submitted assignment is found to contain original images from a library system source, the student will not receive any credit for the affected assignment. All suspicious images will be turned over the UK Library System for investigation and determination of relevant replacement fees.

Accommodations

Appropriate accommodations will be made for students who have a documented need for alterations to course policy or expectations. Students seeking accommodation shall discuss the situation with the section instructor prior to the third course session. The instructor will require documentation from the Disability Resources Center or appropriate authority.

Attendance

Students are required to be physically present with appropriate supplies during all sessions of the course. Instructor-student, student-student, and student-group interactions are essential for the design learning experience. During regular course instruction and critiques, instructor guidance and peer feedback enriches students' continued skill development. Outside of regular course hours, the studio atmosphere provides a unique, informal educational culture that promotes intellectual curiosity, fosters respect, supports educational discovery, and promotes student-to-student critique and evaluation.

A student who does not have appropriate supplies for regular course sessions will be marked absent. Each student shall have her or his design journal and drawing media for each course session.

Unless otherwise indicated, students are expected to remain for the entire scheduled class session. Students are expected to work on assigned exercises and projects during course time. The section instructor, at her or his discretion, may not accept work submitted for grading that the instructor has not seen developed in class.

Attendance will be taken during each course session.
- Partial absence from a course session will be recorded as an absence or 'tardy' at the instructor's discretion. In general, a 'tardy' will be considered as the late arrival for any course session.
- Three tardy arrivals will be considered the same as one absence.
- Three unexcused absences will result in a one letter-grade reduction of the student's final grade (i.e.: An 'A' reduced to 'B'). **There will be two excused absences (with proper documentation) for the semester. With the third absence from studio or lecture, letter grade reductions will begin.**
- Per University Senate Rule 5.2.4.1, any student missing more than one-fifth (1/5) of the scheduled course sessions (excused and unexcused) will be asked to withdraw from the course. For this course, one-fifth of the

scheduled course sessions shall be eleven (11) absences (44 studios + 13 lectures = 57 sessions x 1/5 = 11.4 sessions).

University Senate Rule 5.2.4.2 defines acceptable excused absences as:
- Serious illness (physician's note required);
- Illness or death of family member;
- University-related trips;
- Major religious holidays;
- Other circumstances [that the instructor] finds to be "reasonable cause for nonattendance."

Students who will be unable to attend class—for any reason—should contact the section instructor by email or phone message **prior** to the absence. Students will be responsible for providing written verification for any excused absences to the session instructor.

Policies Related to GRADING

Throughout the term, grades will be assigned to completed course work. All assignments shall receive letter grades or an equivalent numeric score. Assigned grades may include oral or written comments.

Numeric scores will be recorded as a decimal number out of five (5) to ten (10) possible points. Letter grades will be recorded as 'A,' 'B,' 'C,' 'D,' or 'E.' Letter grades may include 'plus' or 'minus' designations at the instructors' discretion.

All work completed for grade submission will be individual; however, team collaboration will be require during the relining phase.

Letter grades shall be understood to represent:

A – Assigned to work completed substantially above the final expectation for the studio level. Work represents **exceptional** integration of design issues in relation to the design problem. Work relies upon both consideration of relevant analysis and original design ideas to jointly support design decisions. (U.S.R. 5.1.1: "Represents an exceptionally high achievement as a result of aptitude, effort and intellectual initiative.")

B – Assigned to work completed above the final expectation for the studio level. Work demonstrates **strong** integration of design issues in relation to the design problem. Work shows consideration of relevant analysis to support design decisions. (U.S.R. 5.1.1: "Represents a high achievement as a result of ability and effort.")

C – Assigned to work completed at the **average** expectation for the studio level. Work represents **good** (or basic) integration of design issues. Work does not exhibit significant or strong solutions to design criteria or analysis. (U.S.R. 5.1.1: "Represents satisfactory achievement for undergraduates.")

D – Assigned to work completed **below average** expectations for the studio level. Work demonstrates potential to improve at least one grade level in regards to integration of design issues. While one aspect of the work may be average, strong, or exceptional, the overall work does not illustrate a comprehensive understanding of design issues. Work may rely solely upon student talent or preferences without consideration of academic design issues. (U.S.R. 5.1.1: "Represents unsatisfactory achievement and is the minimum grade for which credit is given.")

E – Assigned to work that fails to demonstrate understanding or recognition of design issues. Work does not exhibit the potential to improve to average expectations. (U.S.R. 5.1.1: "Represents unsatisfactory performance and indicates failure in the course.")

For the purposes of final grade calculations, letter grades shall be translated as follows (out of ten points):

12 A+	9 B+	6 C+	3 D+
11 A	8 B	5 C	2 D
10 A-	7 B-	4 C-	1 D- 0 E

When calculating *final* grades the *sum total of the parts* with a fraction greater than .5 will be automatically rounded up to the higher letter grade and final grades will not reflect plus and minus.

Unless previous arrangements have been made with the section instructor, late assignments will not be accepted. Approved late assignments will receive the equivalent of a one-letter grade deduction per calendar day late. (On the numeric scale, a one-letter grade deduction will equal the corresponding point deduction.) Assignments submitted late, as the result of an excused absence, will not be penalized.

All grades and scores will consider the **completion** of the stated assignment objectives and requirements, design analysis considerations, and the **execution** of the submitted assignment. While the project that comprise this course can be technically completed to earn credit, mere completion of an assignment does not constitute the minimum qualification for receiving a satisfactory grade. The individual time commitment necessary to achieve an appropriate level of completion will vary by student, and by assignment throughout the term.

Per University Senate Rule 5.1.0.1, students will be informed of their current standing before the midterm withdrawal date. For Fall 2010, the last day to withdraw from a course without it appearing on the student's transcript is September 15 or by November 5 with an approved withdrawal.
Please Note:
1. Late projects will not be accepted for grading unless an arrangement has been made with the instructor one week before the project is due.
2. Incomplete projects which are submitted as fulfillment for project requirements will not be graded.
3. Students are expected to communicate professionally in project critiques without the use of slang or incorrect grammar.
4. The readings are supplemental information to in-class discussions and instruction, and project information. Students are responsible for applying the information from the readings to their project solutions.

Final grades for this course will be determined using a composite of assignment grades and recorded course attendance. Specifically, the final grade calculations will weight assignment grades as follows:

Final Grades: Final grades for this course will be determined using a composite of assignment grades and recorded course attendance. Specifically, the final grade calculations will weight assignment grades as follows:

• 2 Small-scale design and analysis exercises	20%
• 2- Larger-scale design and analysis projects	40%
• Research, programming & conceptual development for exercises & projects	30%
• Graphic & oral communication	10%

Per University Senate Rules, final course grades will not include 'plus' or 'minus' designations. Final grade deductions based upon the attendance policy will be considered after preliminary final grades have been calculated.

Reference Texts:
Botti-Salitsky, R. M. (2009). *Programming and Research: Skills and Techniques for Interior Designers*. New York: Fairchild. (Paperback)

Mitton, Maureen. *Interior Design Visual Presentation: A Guide to Graphics, Models & Presentation Techniques*, Third Edition, Wiley and Sons, 2007. (Paperback)

Rengel, Roberto. *Shaping Interior Space*, Fairchild Books and Visuals, 2002. (Paperback)

Dickinson, J., & Marsden, J. P. (Eds.). (2009). *Informing Design*. New York: Fairchild. (Paperback)

Sutherland, Martha. *A Basic Guide to Modelmaking*. 1999 (Paperback)