

CHANGE MINOR

Once approved at the college level, your college will send the proposal to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then the program change is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

For each proposed change, you MUST also include the existing requirement.

1. GENERAL INFORMATION			
1a	Home college ¹ : Health Sciences		
1b	Home educational unit (department or school) ¹ : Clinical Sciences		
1c	Current minor name: Health Advocacy	<i>Proposed minor name: Health Advocacy</i>	
1d	CIP Code ² : 51.0000	Today's Date: 3/13/19	
1e	Is there an accrediting agency related to this minor?		Yes <input type="checkbox"/>
	If "Yes," name:		No <input checked="" type="checkbox"/>
1f	Requested effective date:	<input checked="" type="checkbox"/> Fall semester following approval.	OR <input type="checkbox"/> Specific Date ³ : Fall 20
1g	Contact person name: Dr. Jami Warren	Email: jami.warren@uky.edu	Phone: 859-218-0489
2. OVERVIEW OF CHANGES			
2a	Describe the rationale for the changes. (450 word limit)		
	Our faculty recently made major curriculum revisions to our Clinical Leadership and Management major program which effects the Health Advocacy minor. We also made HHS course level changes in the past couple of years that we want reflected in the new Health Advocacy minor curriculum. Human Health Sciences and Clinical Leadership & Management majors will now be restricted from pursuing the Health Advocacy minor because it is duplicative of courses they already take for their majors		
2b	Will the requested changes result in the use of courses from another unit?		Yes <input type="checkbox"/>
	If "Yes," describe generally the courses and how they will used.		No <input checked="" type="checkbox"/>
	If "Yes," two pieces of supporting documentation are required.		
	<input type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the appropriate chair/director ⁴ of each unit from which individual courses will be used.		

¹ It is not possible to change the home academic unit of a degree program via this form. To change the home unit, visit <https://www.uky.edu/universitysenate/forms> and look for the heading, "Forms Related to Academic Organizational Structure."

² The CIP code is provided by Institutional Effectiveness. You can reach Institutional Effectiveness by phone or email (257-1962 or OSPIE@l.uky.edu).

³ No program will be effective until all approvals are received.

⁴ A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

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Check to confirm that appended to the end of this form is verification that the chair/director of each affected unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.

2c Will the minor's faculty of record change? Yes No

If "Yes," indicate current system and proposed changes below. (150 word limit)

Current: _____ Proposed: _____

3. COURSE-RELATED CHANGES

3a Will the minor's prerequisites change? Yes No

If "Yes," use the grid below to illustrate the changes.

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁵
HHS 101	1	Survey of Health Professions I				Select one....
HHS 102	1	Survey of Health Professions II: Shadowing Experiences				Select one....
						Select one....
						Select one....
						Select one....
						Select one....

3b Provide the narrative about the changed prerequisites to include in the Bulletin. (150 word limit)

N/A. (HHS 101 is becoming a minor requirement, and HHS 102 is being removed as a prerequisite. There will no longer be prerequisites. No need for prerequisite language.)

3c Will the minor's required courses change? Yes No

If "Yes," use the grid below to illustrate the changes.

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁶
			HHS 101	1	Survey of Health Professions I	N/C
			CLM 323	3	Social Determinants of Health	N/C
HHS 241	3	Health and Medical Care Delivery Systems	HHS 241	3	Health and Medical	N/C

⁵ Use the drop-down list to indicate if the course is a new course ("new"), an existing course that will change ("change"), or if the course is an existing course that will not change ("n/c").

⁶ Indicate if the course is new ("new"), existing but will change ("change"), or exists but will not change ("no change").

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					Care Delivery Systems	
HHS 350	3	Health Policy & Politics	CLM 350	3	Health Policy, Politics & Law	N/C
HHS 353	3	Ethics in Health Practice	HHS 353	3	Ethics in Healthcare	N/C
HHS 362	1	Interdisciplinary Health Advocacy	HHS 362	1	Interdisciplinary Health Advocacy	N/C
HHS 354	3	Health Law	HHS 363	1	Interdisciplinary Health Advocacy II	N/C
CNU 500	1	Integrative Care for Health Sciences	CLM 452	3	Community & Institutional Planning for Health Services Delivery	N/C
HHS 453	3	Cultural Competence in Health Care	HHS 453	3	Cultural Competence in Health Care	N/C
						Select one....
						Select one....

3d Provide the narrative about the changed required courses to include in the Bulletin. (150 word limit)

With an increasingly complex and dynamic health care system in the United States and an aging population, the need is growing for an informed group of health advocates who are qualified to advise patients and their families about health care issues, learn about the health insurance industry as well as the key provisions of healthcare legislation. Health Advocates, also referred to as Patient Navigators, are very much in demand. The minor in Health Advocacy educates students to serve as patient advocates to improve health and health care and help patients access an increasingly complex medical system. Advocacy careers span the spectrum from patient advocacy in direct service to individuals, to community advocacy initiatives on behalf of geographic or disease-specific populations, to system-level policy-based advocacy activities. The minor in Health Advocacy lays a foundation for pursuing a career in this field or furthering graduate educational opportunities.

3e Will the minor’s elective courses change? Yes No

If “Yes,” use the grid below to illustrate the changes.

Current			Proposed			
Prefix & Nbr	Credit Hrs	Title	Prefix & Nbr	Credit Hrs	Title	Course Status ⁷
HHS	2	Seminar in International	any	1-3	will vary	N/C

⁷ Indicate if the course is new (“new”), existing but will change (“change”), or exists but will not change (“no change”).

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356		Healthcare	substitute with director's approval			
HHS 361	3	Healthcare Quality and Patient Safety	HHS 361	3	Healthcare Quality and Patient Safety	N/C
CNU 503	1-2	Nutrition for Health Professions	CNU 503	1-2	Nutrition for Health Professions	N/C
HHS 405	3	Social & Cultural Evolution of Disease	HHS 405	3	Social & Cultural Evolution of Disease	N/C
CLM 452	3	Community and Institutional Planning for Health Services Delivery				Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

3f Provide the narrative about the changed elective courses to include in the Bulletin. (150 word limit)
 Any of the electives listed will supplement the health advocacy minor required courses well in order to provide students with a deepened understanding of the health advocacy field.

4. OTHER CHANGES

4a Are there any other changes to the minor? If "Yes," note below. (150 word limit) Yes No
 Human Health Sciences and Clinical Leadership & Management majors will now be restricted from pursuing the Health Advocacy minor because it is duplicative of courses they already take for their majors. The total credit hours required for the Health Advocacy minor will also change from 18-20 hours to 22-24 hours.

5. APPROVALS/REVIEWS

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

In addition to the information below, attach documentation of department and college approval. This typically takes the form of meeting minutes but may also be an email from the unit head reporting department- and college-level votes.

5a (Within College)	Reviewing Group Name	Date Approved	Contact Person Name/Phone/Email
		11/2015 - minutes	
	HSEER Faculty Dept. Chair	2/18/2019	8-0489 / Dr. Jami Warren jami.warren@uky.edu
	CNS Academic Affairs Committee	3/18/2019	3-7279 / Dr. Karen Badger karen.badger@uky.edu
		10/28/2019	8-0838 / Dr. Kevin Schuer kevin.schuer@uky.edu

CHANGE MINOR

	Dean's Office	12/2/2019	3-7279/	/	Dr. Karen Badger	Kbadger@uky.edu
5b	(Collaborating and/or Affected Units)					
				/	/	
				/	/	
				/	/	
				/	/	
				/	/	
5c	(Senate Academic Council)		Date Approved		Contact Person Name	
	Health Care Colleges Council (if applicable)					
	Undergraduate Council		3-9-20		Joanie Ett-Mims	

To: University Senate

From: Karen Badger, Associate Dean of Academic Affairs and Undergraduate Education

Re: Health Advocacy Minor Program Change

Date: March 5, 2020

Documentation of approval within the College is included in this attachment as follows:

- 1) Department approval See following attachments to proposal:
 - a. September 14, 2018 Minutes from HSER Division Curriculum Meeting (all HHS faculty were in attendance)
 - b. February 26, 2019 emails from faculty calling for an electronic faculty vote for an additional change-final revision- that email references the prior faculty approval from 9/14/2018
- 2) Chair approval: March 18, 2019 (see form)
- 3) CHS Academic Affairs Committee approval: October 28, 2019- see AAC memo attached to proposal
- 4) CHS Dean's Office approval: December 2, 2019- see Dean's Office memo attached to proposal

**HSER Division – Curriculum Meeting
Friday, September 14th, 2018**

Attendees: Christy Brady, Brandi White, Ming Chih, Sarah Kerckmar, Jami Warren, Karen Skaff, Karen Clancy, Rachel Graham, and Natalie Rapchak

- I. CLM Curriculum Revisions
 - a. Everyone is doing a great job – keep it up!
- II. CLM Certificate Changes
 - a. We need to think about which requirements we should keep.
 - i. We already suspended Independent Study; can be substituted with another HHS/CLM course.
 - b. What are the required classes?
 - i. Think about what courses are essential to the students coming in from other Colleges (the most prominent students interested in this certificate).
 - ii. From a practice standpoint, we would be remiss not to have the Quality/Safety/Patient Satisfaction as a course in this certificate; they must understand the foundation of healthcare, right now.
 1. See this as a requirement, even before finance.
 - iii. CLM 351, definitely a requirement.
 - iv. HHS 241, suggested as a requirement
 - v. CLM 325, suggested as a requirement
 1. We can't require students to take prerequisites for a certificate
 2. HHS 241 is the prerequisite
 - vi. CLM 445, suggested as a requirement
 - vii. Move CLM 355 to an optional course
 - viii. Add additional options from HHS & CLM
 - ix. Health law will move into HHS 350
 - x. Can look at other Colleges for additional, interdisciplinary credits
 1. NUR 372
 2. MGT 301 – should be getting this in CLM 325; could be listed as "OR" in the requirements
 3. MGT 410 or 450 – they won't let our students get in without taking MGT 301; small capacity
 4. COM?
 5. ECON 201 (giant classroom, very difficult to get into)
 6. CPH doesn't have the capacity
 7. KHP

Action: Sarah – Reach out to the Department Chairs for the above courses regarding adding them to the certificate; At NUR, start with Kristen.

Action: Randa – Let Sarah know who to talk to at Business and Communication

- c. Who is the certificate for?
 - i. Do we still even want to offer it? If so, then who is it for?

- iii. HHS students have other priorities
- iv. Business students and Health Comm students have been most interested in this certificate.
- v. Typically, our courses fill up quickly with HHS and CLM students, then we override other majors into them.
 - 1. Can't guarantee outside students will complete the certificate in a timely manner, because of the priority enrollment in our courses.

- d. We need to restrict enrollment into this certificate
- e. Will submit the revisions to this certificate when we submit the other CLM curriculum changes

III. Health Advocacy Minor Changes

- a. Requirements:
 - i. HHS 101
 - ii. HHS 102; challenges with resources; list it as an option instead of a requirement
 - 1. Don't put it on the options list – not enough resources
 - iii. HHS 241, 350, and 353. Should definitely be required
 - iv. Culture Competence and Global, definitely
 - v. Health Law may go away completely
 - vi. HHS 362 & 363; separate them out
 - vii. CNU 500 doesn't really make sense for an HHS minor
 - viii. CLM 452 should be a requirement – more detailed understanding about working within a community
 - 1. Yes, we can use this course as a requirement; include a Letter of Support from CLM
 - ix. 20 total credit hour requirements
- b. Can revise the description to better fit the requirements & electives
- c. If we're folding Law into Policy in CLM, we should do the same with HHS
 - i. Important to have an understanding of Law
 - ii. There will most likely be a teach-out issue with Law; we can't do them at the same time as CLM revisions so they can stay separate and different
- d. HHS students aren't the audience for this Minor; advisors do not allow HHS students to declare it
- e. If we can put CLM 350 (new Health Policy, Politics, and Law), do that instead of worrying about revising the HHS versions of those two courses
 - i. Already unsure of whether or not HHS needs to full-force Law course like CLM does
 - ii. In Advocacy, the students need to know where to go to help influence
- f. Community Engagement course brainstorming
 - i. Followed health policy and politics
 - ii. 2 prong: Patient advocacy and legislation development – not classroom-based
 - iii. \$100Solution credit instead of doing something like this
- g. Speak with Social Work about a course they think would fit in this Minor

IV. Overview

- a. Put restriction on CLM Certificate and HA Minor, keeping CLM and HHS students out, respectively
- b. Jami & Sarah to draft revisions, respectively as outlined above and approved

Badger, Karen

From: Warren, Jami L.
Sent: Wednesday, February 26, 2020 5:45 PM
To: Badger, Karen
Subject: Fw: Health Advocacy Minor vote
Attachments: MINOR IN HEALTH ADVOCACY.docx

Jami Warren, PhD
Director of Undergraduate Studies in Human Health Sciences
University of Kentucky
Department of Health & Clinical Sciences
CTW 209B
859-218-0489
jami.warren@uky.edu

From: White, Brandi <brandi.white50@uky.edu>
Sent: Wednesday, February 27, 2019 1:42 PM
To: Warren, Jami <jami.warren@uky.edu>
Subject: FW: Health Advocacy Minor vote

Hi Jami – I approve the highlighted change.

From: CHS HSER Faculty <HSER-FACULTY@LSV.UKY.EDU> **On Behalf Of** Warren, Jami
Sent: Wednesday, February 27, 2019 12:17 PM
To: HSER-FACULTY@LSV.UKY.EDU
Subject: Health Advocacy Minor vote

Hi everyone-

Please see the attached revisions to the health advocacy minor curriculum. You will remember that we voted on and approved this curriculum last year in a faculty meeting but recently discussed the need to restrict CLM majors from pursuing this minor as well because many of the courses required for the minor are already required for CLM majors (same rationale for why we restrict HHS students from pursuing the minor). Please vote electronically (email me) to approve or not approve the highlighted change by Monday, March 4th at noon. We'd like to get this moving through the system soon.

Thanks
Jami



Jami Warren, Ph.D.

Director of Undergraduate Studies in Human Health Sciences
University of Kentucky
Department of Clinical Sciences
209B CTW
859-218-0489
jami.warren@uky.edu

Badger, Karen

Subject: FW: Health Advocacy Minor vote

From: Warren, Jami L. <jami.warren@uky.edu>
Sent: Wednesday, February 26, 2020 5:44 PM
To: Badger, Karen <karen.badger@uky.edu>
Subject: Fw: Health Advocacy Minor vote

Jami Warren, PhD
Director of Undergraduate Studies in Human Health Sciences
University of Kentucky
Department of Health & Clinical Sciences
CTW 209B
859-218-0489
jami.warren@uky.edu

From: Graham, Rachel <rachel.hogg@uky.edu>
Sent: Monday, March 4, 2019 12:03 PM
To: Warren, Jami <jami.warren@uky.edu>
Subject: RE: Health Advocacy Minor vote

I approve!

From: CHS HSER Faculty [<mailto:HSER-FACULTY@LSV.UKY.EDU>] **On Behalf Of** Warren, Jami
Sent: Wednesday, February 27, 2019 12:17 PM
To: HSER-FACULTY@LSV.UKY.EDU
Subject: Health Advocacy Minor vote

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Thanks
Jami



Jami Warren, Ph.D.
Director of Undergraduate Studies in Human Health Sciences
University of Kentucky
Department of Clinical Sciences
209B CTW
859-218-0489

Badger, Karen

From: Warren, Jami L.
Sent: Wednesday, February 26, 2020 5:44 PM
To: Badger, Karen
Subject: Fw: Health Advocacy Minor vote

Jami Warren, PhD
Director of Undergraduate Studies in Human Health Sciences
University of Kentucky
Department of Health & Clinical Sciences
CTW 209B
859-218-0489
jami.warren@uky.edu

From: Kerksmar, Sarah <sarah.kerksmar@uky.edu>
Sent: Thursday, February 28, 2019 10:20 AM
To: Warren, Jami <jami.warren@uky.edu>
Subject: RE: Health Advocacy Minor vote

I support the minor changes.



Sarah Kerksmar, Ph.D.
*Director of Undergraduate Studies,
Clinical Leadership and Management*
University of Kentucky
College of Health Sciences
209 E Wethington Bldg.
Lexington, KY 40536
859-218-0514
sarah.kerksmar@uky.edu

From: CHS HSER Faculty <HSER-FACULTY@LSV.UKY.EDU> **On Behalf Of** Warren, Jami
Sent: Wednesday, February 27, 2019 12:17 PM
To: HSER-FACULTY@LSV.UKY.EDU
Subject: Health Advocacy Minor vote

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Thanks
Jami

Badger, Karen

From: Warren, Jami L.
Sent: Wednesday, February 26, 2020 5:44 PM
To: Badger, Karen
Subject: Fw: Health Advocacy Minor vote

Jami Warren, PhD
Director of Undergraduate Studies in Human Health Sciences
University of Kentucky
Department of Health & Clinical Sciences
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jami.warren@uky.edu

From: CHS HSER Faculty <HSER-FACULTY@LSV.UKY.EDU> on behalf of Clancy, Karen <kclancy@UKY.EDU>
Sent: Wednesday, February 27, 2019 3:35 PM
To: HSER-FACULTY@LSV.UKY.EDU <HSER-FACULTY@LSV.UKY.EDU>
Subject: Re: Health Advocacy Minor vote

I approve.

Karen Clancy, PhD, MBA, BHS, MT
Cell 859-312-2722
kclancy@uky.edu

From: CHS HSER Faculty [mailto:HSER-FACULTY@LSV.UKY.EDU] **On Behalf Of** Warren, Jami
Sent: Wednesday, February 27, 2019 12:17 PM
To: HSER-FACULTY@LSV.UKY.EDU
Subject: Health Advocacy Minor vote

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Thanks

Jami



Jami Warren, Ph.D.

Director of Undergraduate Studies in Human Health Sciences
University of Kentucky
Department of Clinical Sciences
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Badger, Karen

From: Warren, Jami L.
Sent: Wednesday, February 26, 2020 5:47 PM
To: Badger, Karen
Subject: Fw: Health Advocacy Minor vote

Jami Warren, PhD
Director of Undergraduate Studies in Human Health Sciences
University of Kentucky
Department of Health & Clinical Sciences
CTW 209B
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jami.warren@uky.edu

From: Brady, Christy <clfrea2@uky.edu>
Sent: Wednesday, February 27, 2019 12:48 PM
To: Warren, Jami <jami.warren@uky.edu>
Subject: RE: Health Advocacy Minor vote

Gotcha. My vote is yes to accept the changes, of course, but I was curious how realistic it was for students outside HHS and CLM to get spaces in those courses.



Christy Brady, Ph.D

Assistant Professor
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207A Wethington
Lexington, KY 40536-0200
859-218-0490
clfrea2@uky.edu

From: Warren, Jami <jami.warren@uky.edu>
Sent: Wednesday, February 27, 2019 12:27 PM
To: Brady, Christy <clfrea2@uky.edu>
Subject: RE: Health Advocacy Minor vote

They typically do during secondary registration window. We also tell students there is no real guarantee they will be able to finish the minor depending on space in courses, resources, etc. Typically we are able to accommodate them but sometimes they have to wait for a course with room in it.



Jami Warren, Ph.D.

Director of Undergraduate Studies in Human Health Sciences
University of Kentucky
Department of Clinical Sciences

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jami.warren@uky.edu

From: Brady, Christy
Sent: Wednesday, February 27, 2019 12:25 PM
To: Warren, Jami <jami.warren@uky.edu>
Subject: RE: Health Advocacy Minor vote

This might be a question I should know the answer to, but do students who have declared the minor have access to register in these classes?



Christy Brady, Ph.D.
Assistant Professor
University of Kentucky
College of Health Sciences
207A Wethington
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859-218-0490
clfrea2@uky.edu

From: CHS HSER Faculty <HSER-FACULTY@LSV.UKY.EDU> **On Behalf Of** Warren, Jami
Sent: Wednesday, February 27, 2019 12:17 PM
To: HSER-FACULTY@LSV.UKY.EDU
Subject: Health Advocacy Minor vote

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Thanks

Jami



Jami Warren, Ph.D.
Director of Undergraduate Studies in Human Health Sciences
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Department of Clinical Sciences
209B CTW
859-218-0489
jami.warren@uky.edu

Badger, Karen

From: Warren, Jami L.
Sent: Wednesday, February 26, 2020 5:46 PM
To: Badger, Karen
Subject: Fw: Health Advocacy Minor vote
Attachments: MINOR IN HEALTH ADVOCACY.docx

Jami Warren, PhD
Director of Undergraduate Studies in Human Health Sciences
University of Kentucky
Department of Health & Clinical Sciences
CTW 209B
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jami.warren@uky.edu

From: Chih, Ming-Yuan <mch266@uky.edu>
Sent: Wednesday, February 27, 2019 12:49 PM
To: Warren, Jami <jami.warren@uky.edu>
Subject: Fwd: Health Advocacy Minor vote

Jami,

Given the current design of this minor and the need to control the class size, I would approve this change.

Best,
ming

Begin forwarded message:

From: "Warren, Jami" <jami.warren@UKY.EDU>
Subject: Health Advocacy Minor vote
Date: February 27, 2019 at 12:16:47 PM EST
To: <HSER-FACULTY@LSV.UKY.EDU>
Reply-To: CHS HSER Faculty <HSER-FACULTY@LSV.UKY.EDU>

Hi everyone-

Please see the attached revisions to the health advocacy minor curriculum. You will remember that we voted on and approved this curriculum last year in a faculty meeting but recently discussed the need to restrict CLM majors from pursuing this minor as well because many of the courses required for the minor are already required for CLM majors (same rationale for why we restrict HHS students from pursuing the minor). Please vote electronically (email me) to approve or not approve the highlighted change by Monday, March 4th at noon. We'd like to get this moving through the system soon.

Thanks
Jami

MEMO

October 28, 2019

TO: Karen Badger, Professor and Associate Dean of Academic Affairs
FROM: Kevin Schuer – Chair of Academic Affairs
RE: Academic Affairs review of proposed HHS Advocacy Minor change

Dear Dr. Badger,

The College of Health Science's Academic Affairs (AA) Committee has thoroughly reviewed Dr. Warren's proposal and the responses to reviewer inquiries. The HHS faculty have recently made major curriculum revisions to the Clinical Leadership and Management program which has affected the Health Advocacy minor. Human Health Sciences and Clinical Leadership & Management majors will now be restricted from pursuing the Health Advocacy minor because it is duplicative of courses they already take for their majors. This change allows for a more clear separation between these 2 entities.

Dr. Warren has worked with and been responsive to CHS Academic Affairs Committee on this change.

Per college, policy, the CHS Academic Affairs Committee voted unanimously to approve these changes today.

Thank you for the opportunity to review this proposal. Please let me know if I can help clarify anything regarding this recommendation.

Sincerely,



Kevin M. Schuer, DrPH, PA-C
Associate Professor and Director of Graduate Studies
Chair – *CHS Academic Affairs Committee*



College of Health Sciences

College of Health Sciences
Office of the Dean
123 Wethington Building
Lexington, KY 40536-0200
859-218-0860
www.uky.edu/chs

To: Dr. Jennifer Bird-Pollan, Senate Council Chair

From: Karen Badger, Associate Dean of Academic Affairs, College of Health Sciences

Re: Human Health Sciences Advocacy Minor Program Change

Date: December 2, 2019

The proposal requests changes to the curriculum of the Human Health Sciences Advocacy minor. The CHS Academic Affairs Committee has reviewed and approved the attached proposal on October 28th. The proposal was received from and approved by the Human Health Sciences faculty in the Department of Health and Clinical Sciences and is being forwarded to Senate Council for continued review.