

# COURSE CHANGE FORM

Complete 1a – 1f & 2a – 2c. Fill out the remainder of the form as applicable for items being changed.

<b>1. General Information</b>					
a.	Submitted by the College of:	Public Health	Today's Date:	10/4/2010	
b.	Department/Division:	Health Services Management			
c.	Is there a change in "ownership" of the course?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>		
	If YES, what college/department will offer the course instead?				
d.	What type of change is being proposed?	<input checked="" type="checkbox"/> Major	<input type="checkbox"/> Minor <sup>1</sup>		
e.	Contact Person Name:	Julia Costich	Email:	Julia.costich@uky.edu	Phone: 257-6712
f.	Requested Effective Date:	<input checked="" type="checkbox"/> Semester Following Approval	OR	<input type="checkbox"/> Specific Term <sup>2</sup> :	
<b>2. Designation and Description of Proposed Course</b>					
a.	<b>Current Prefix and Number:</b>	HA 604	<b>Proposed Prefix &amp; Number:</b>	same	
b.	<b>Full Title:</b>	Managerial Ethics	<b>Proposed Title:</b>	<b>Healthcare Ethics and Governance</b>	
c.	<b>Current Transcript Title</b> (if full title is more than 40 characters):				
c.	<i>Proposed Transcript Title</i> (if full title is more than 40 characters):				
d.	<b>Current Cross-listing:</b>	<input type="checkbox"/> N/A	OR	Currently Cross-listed with (Prefix & Number): PA 604	
	<i>Proposed - <input type="checkbox"/> ADD Cross-listing (Prefix &amp; Number):</i>				
	<i>Proposed - <input checked="" type="checkbox"/> Remove<sup>3,4</sup> Cross-listing (Prefix &amp; Number):</i> PA 604				
e.	<b>Courses must be described by at least one of the meeting patterns below. Include number of actual contact hours<sup>5</sup> for each meeting and pattern type.</b>				
Current:	15 Lecture	Laboratory <sup>5</sup>	Recitation	Discussion	Indep. Study
	Clinical	Colloquium	Practicum	Research	Residency
	Seminar	Studio	Other – Please explain: <span style="background-color: #cccccc; display: inline-block; width: 50px; height: 15px;"></span>		
Proposed:	30 Lecture	Laboratory	Recitation	Discussion	Indep. Study
	Clinical	Colloquium	Practicum	Research	Residency
	Seminar	Studio	Other – Please explain:		
f.	<b>Current Grading System:</b>	<input checked="" type="checkbox"/> Letter (A, B, C, etc.)		<input type="checkbox"/> Pass/Fail	
	<i>Proposed Grading System:</i>	<input checked="" type="checkbox"/> Letter (A, B, C, etc.)		<input type="checkbox"/> Pass/Fail	
g.	<b>Current number of credit hours:</b>	1	<b>Proposed number of credit hours:</b>	2	

<sup>1</sup>See comment description regarding minor course change. *Minor changes are sent directly from dean's office to Senate Council Chair.* If Chair deems the change as "not minor," the form will be sent to appropriate Council for normal processing and contact person is informed.

<sup>2</sup>Courses are typically made effective for the semester following approval. No course will be made effective until all approval are received.

<sup>3</sup>Signature of the chair of the cross-listing department is required on the Signature Routing Log.

<sup>4</sup>Removing a cross-listing does not drop the other course – it merely unlinks the two courses.

<sup>5</sup>Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting generally represents at least two hrs per wk for a semester for 1 credit hour. (See SR 5.2.1)

# COURSE CHANGE FORM

<b>h. Currently, is this course repeatable for additional credit?</b>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
<i>Proposed to be repeatable for additional credit?</i>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
<i>If YES:</i>	<i>Maximum number of credit hours:</i>	
<i>If YES:</i>	<i>Will this course allow multiple registrations during the same semester?</i>	
	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>i. Current Course Description for Bulletin:</b>	Case studies are used to examine ethical dilemmas and advance ethical decision making. The philosophical foundations of ethical decision making are covered.	
<i>Proposed Course Description for Bulletin:</i>	This course addresses the basic concepts and principles of healthcare ethics, including the biomedical, managerial, and organizational components and applies them using case studies, role playing, and analytical exercises. The course also examines the roles and responsibilities of healthcare governing boards and factors that influence their effectiveness.	
<b>j. Current Prerequisites, if any:</b>	MHA program status or consent of instructor	
<i>Proposed Prerequisites, if any:</i>	same	
<b>k. Current Distance Learning (DL) Status:</b>	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Already approved for DL* <input type="checkbox"/> Please Add <sup>6</sup> <input type="checkbox"/> Please Drop	
*If already approved for DL, the Distance Learning Form must also be submitted <u>unless</u> the department affirms (by checking this box <input type="checkbox"/> ) that the proposed changes do not affect DL delivery.		
<b>l. Current Supplementary Teaching Component, if any:</b>	<input type="checkbox"/> Community-Based Experience <input type="checkbox"/> Service Learning <input type="checkbox"/> Both	
<i>Current Supplementary Teaching Component, if any:</i>	<input type="checkbox"/> Community-Based Experience <input type="checkbox"/> Service Learning <input type="checkbox"/> Both	
<b>3. Currently, is this course taught off campus?</b>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
<i>Proposed to be taught off campus?</i>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
<b>4. Are significant changes in content/teaching objectives of the course being proposed?</b>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
If YES, explain and offer brief rationale:		
Addition of material on healthcare governance, a topic of increasing importance in healthcare management.		
<b>5. Course Relationship to Program(s)</b>		
<b>a. Are there other departments and/or programs that could be affected by the proposed change?</b>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
If YES, identify the departments and/or programs: Master of Public Administration (disconnects a cross-listing)		
<b>b. Will modifying this course result in a new requirement<sup>7</sup> for ANY program?</b>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If YES <sup>7</sup> , list the program(s) here:		
<b>6. Information to be Placed on Syllabus.</b>		
<b>a.</b>	<input type="checkbox"/> Check box if Changed to 400G or 500	If <u>changed to</u> 400G-or 500-level course you must send in a syllabus and <i>you must include the differentiation</i> between undergraduate and graduate students by: (i) requiring additional assignments by the graduate students; and/or (ii) establishing different grading criteria in the course for graduate students. (See SR 3.1.4)

<sup>6</sup>You must *also* submit the Distance Learning Form in order for the course to be considered for DL delivery.

<sup>7</sup>In order to change a program, a program change form must also be submitted.

# COURSE CHANGE FORM

## Signature Routing Log

**General Information:**

Course Prefix and Number: HA 604 Healthcare Ethics and Governance

Proposal Contact Person Name: Julia Costich Phone: 257-6712 Email: julia.costich@uky.edu  
Becki Flanagan Phone: 218-2092 Email: becki@uky.edu

**INSTRUCTIONS:**

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

**Internal College Approvals and Course Cross-listing Approvals:**

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
Department of Health Services Management	10-4-2010	Julia F. Costich/257-6712/julia.costich@uky.edu	<i>Julia Costich</i>
Martin School for Public Policy & Admin	11-18-2010	William Hoyt/257-2518/whoyt@uky.edu	<i>William M. Hoyt</i>
Academic Affairs Committee	12-6-2010	Jim Holsinger/323-6314/jwh@email.uky.edu	<i>Jim Holsinger</i>
Faculty Council	12-15-2010	Graham Rowles/218-0145/growl2@email.uky.edu	<i>Graham Rowles</i>
Academic Dean	2-2-2011	William Pfeifle/218-2054/pfeifle@uky.edu	<i>William J. Pfeifle</i>

**External-to-College Approvals:**

Council	Date Approved	Signature	Approval of Revision <sup>6</sup>
Undergraduate Council			
Graduate Council			
Health Care Colleges Council	2/15/11	<i>Heidi M. Fisher</i>	
Senate Council Approval		University Senate Approval	

Comments:

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<sup>6</sup> Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

**UNIVERSITY OF KENTUCKY  
COLLEGE OF PUBLIC HEALTH  
Master of Health Administration**

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**Course Syllabus  
HA 604: Healthcare Ethics and Governance  
Spring 2011**

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**LOCATION:** Conference Room 202, College of Public Health Building  
Tuesdays, 6:00 – 8:00pm, from 1/18/11 through 4/5/11

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**CONTACT INFORMATION**

**Instructor:** Lawrence Prybil, PhD, FACHE  
Professor and Associate Dean  
College of Public Health Building  
121 Washington Ave, Rm. 204B

Telephone: 859-218-2239  
E-mail: Lpr224@uky.edu  
Office Hours: 2:00 – 5:00pm Tuesdays  
Casie Clements (323-3127) to schedule an appointment

**Co-Instructor:** Larry W. Gray, MHA  
Vice President for Operations  
Central Baptist Hospital  
1740 Nicholasville Road

Telephone: 859-260-6105  
E-mail: Larry.gray@uky.edu  
Office Hours: By appointment; call Lynn Ramey to schedule an appointment

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**COURSE DESCRIPTION**

This course addresses the basic concepts and principles of healthcare ethics -- including the organizational, biomedical, and managerial components -- and applies them using case studies, role playing, and analytical exercises. The course also examines the roles and responsibilities of healthcare governing boards and factors that influence their effectiveness.

**COURSE PREREQUISITES**

HA 601: Overview of U.S. Health Care  
HA 603: Legal Aspects of Healthcare Management

## Master of Health Administration Core Competencies Addressed in This Course

The faculty has established a set of core competencies related to positions MHA students typically enter after graduation. By successfully completing this course, the student will develop the following competencies:

MHA core competencies*	Related course objectives - The students should:
Apply the basic concepts and principles of healthcare ethics in analyzing organizational issues, policy formulation, and decision-making processes. [24 (P)]	<ul style="list-style-type: none"> <li>• Understand the scope and major components of healthcare ethics.</li> <li>• Understand the basic terminology, concepts, and principles of healthcare ethics</li> <li>• Demonstrate the ability to apply ethical concepts and principles in analyzing health-related issues.</li> </ul>
Explain the concepts of mission, vision, values, and policies and the responsibilities for establishing and implementing them in healthcare organizations. [16(P)]	<ul style="list-style-type: none"> <li>• Understand the concepts of mission, vision, and values and how they relate to organizational planning, policy development, and decision-making.</li> <li>• Understand why organizational policies should embody ethical standards to protect the organization and its patients</li> <li>• Demonstrate the ability to apply these policies in analyzing organizational issues.</li> </ul>
Explain the respective roles of governance and management in healthcare organizations, including multi-level organizations. [17(P)]	<ul style="list-style-type: none"> <li>• Understand the respective duties of healthcare boards and management and demonstrate the ability to explain how these roles inter-relate.</li> <li>• Demonstrate the ability to analyze the roles of boards and management in dealing with ethical issues in healthcare organizations.</li> </ul>
Speak and write in a clear, logical, and grammatical manner in formal and informal situations, including cogent business presentations. [26(P)]	<ul style="list-style-type: none"> <li>• Prepare written reports and verbal presentations that are clear, crisp, and compelling, both individually and in teams.</li> </ul>
Demonstrate commitment to objective self-assessment and on-going development that will lead to personal and professional growth throughout their career. [28(S)]	<ul style="list-style-type: none"> <li>• Demonstrate clear understanding of their personal core values.</li> </ul>
<p><i>*The number following the competency shows the linkage to the Department's Statement of MHA Core Competencies; a "P" indicates this course has a <u>primary</u> responsibility to address the competency; an "S" indicates a <u>secondary</u> responsibility.</i></p>	

## **TEXTBOOKS**

- Kurt Darr, JD. *Ethics in Health Services Management*, Fourth Edition. Health Professions Press. Baltimore, London, Winnipeg, Sydney
- A number of supplemental readings will be posted on Blackboard. Each student is responsible for becoming proficient in Blackboard in order to access course materials. Assistance for most problems can be found at <http://www.uky.edu/Blackboard>.

## **Supplemental Books**

While not required for this course, some additional books on healthcare ethics that students might find useful are:

- J. Bacon, *Against Ethics* (MIT Press, 2006).
- J. Badaracco, Jr., *Defining Moments: When Managers Must Choose Between Right and Right* (Harvard Business School Press, 1997).
- H. Gardner, *Responsibility at work: How Leading Professionals Act (or Don't Act) Responsibly* (Jossey – Bass, 2007).
- J. Gilbert, *Strengthening Ethical Wisdom: Tools for Transforming Your Health Care Organization* (Health Forum, Inc., 2007).
- D. Holt (Editor), *The Heart of a Business Ethic* (University Press of America, 2005).
- S. Lydenberg, *Corporations and the Public Interest* (Berrett-Koehler Publishers, 2005).
- E. Morrison, *Ethics in Health Administration* (Jones and Bartlett Publishers, 2006).
- G. Pozgar, *Legal and Ethical Issues for Health Professionals, 2<sup>nd</sup> Edition* (Sudbury, MA: Jones and Bartlett Publishers, 2010).
- E. Spencer et al, *Organizational Ethics in Health Care* (Oxford University Press, 2000).
- D. Vogel, *The Market for Virtue: The Potential and Limits of Corporate Social Responsibility* (The Brookings Institution, 2005).

## **GRADING & COURSE REQUIREMENTS**

1. Thorough preparation for classes including completing reading assignments on-time and consistent high-quality participation in classroom activities. Students are expected to attend each class session in this course. If and when a student anticipates a need to miss a class, he or she should discuss this in advance with the Instructor. Unexcused absences are not acceptable. [Grading weight = 20%].
2. Short written assignments during the course of the semester. [Combined grading weight = 20%]

3. A formal in-class presentation in combination with a written report on an assigned topic. These will be small-group assignments. [Grading weight = 30%]
4. There will be a comprehensive final examination that calls for understanding and integrating the readings, presentations, and classroom discourse. In addition, there may be one short exam mid-semester. [Combined grading weight = 30%]

### **INSTRUCTOR EXPECTATIONS**

1. Attend and be on time for every class session; the classes will start on time.
2. Be prepared by completing the readings and other assignments before each class session.
3. Place cell phones and any other electronic devices on silent or vibrate during class. Please refrain from answering emails, texts, etc during class.
4. Contribute actively and constructively to class discussions and team projects.
5. Be sure your individual and team papers use proper English grammar, syntax, and spelling. You are encouraged to use spell check and grammar check prior to submitting written work. The UK Writing Laboratory is available to anyone who may need assistance.

### **ACADEMIC HONESTY**

Academic honesty and integrity are highly valued at this University. You must always submit work that represents your original words or ideas. If any words or ideas used in a class assignment submission do not represent your original words or ideas, you must cite all relevant sources and make clear the extent to which such sources were used. Words or ideas that require citation include, but are not limited to, all hard copy or electronic publications, whether copyrighted or not, and all verbal or visual communication when the content of such communication clearly originates from identifiable sources. Please see the University's policies concerning the consequences for plagiarism.

### **ACCOMMODATIONS**

If you have a documented disability that requires academic accommodations, please contact the Instructor as soon as possible during scheduled office hours or via email. In order to receive accommodations in this course, submit to me a Letter of Accommodation from the Disability Resource Center <http://www.uky.edu/StudentAffairs/DisabilityResourceCenter/>. If you have not already done so, please register with the Disability Resource Center for coordination of campus disability services available to students with disabilities.

### **INCLEMENT WEATHER**

The University of Kentucky has a detailed policy for decisions to close in inclement weather. The snow policy is described in detail at [http://www.uky.edu/PR/News/severe\\_weather.htm](http://www.uky.edu/PR/News/severe_weather.htm)

### **COURSE SCHEDULE, TOPICS, AND READING ASSIGNMENTS**

#### **Section I: Introduction to the Course Including Objectives, Overview of Healthcare Ethics, and Initial Assignments**

Class Session: 1/18/11

Reading Assignment:

- “What is Ethics Anyway?” *Josephson Institute of Ethics*, 1999. [Blackboard]
- *Ethics in Health Services Management*. Preface, Introduction, and Chapters 1 and 2.
- “Models of Ethical Decision-Making,” *Josephson Institute of Ethics*, 2010. [Blackboard]
- ACHE Code of Ethics, updated 3/16/07. [Blackboard]\*

Supplemental (Optional) Reading:

- G. Pozgar, *Legal and Ethical Issues for Health Professionals, Second Edition* (Jones and Bartlett, 2010), Chapter 1, “Introduction to Ethics.” [Blackboard]

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**Section II: Organizational Ethics: Philosophies and Principles**

Class Sessions: 1/25/11 and 2/1/11

Reading Assignment:

- *Ethics in Health Services Management*. Chapters 3, 4 and 5.
- D. Renz and W. Eddy, “Organizations, Ethics and Health Care: Building an Ethics Infrastructure for a New Era,” *Bioethics Forum*, Summer, 1996. [Blackboard]
- E. Winkler et al, “First Principles: Substantive Ethics for Healthcare Organizations,” *Journal of Healthcare Management*, March-April, 2005. [Blackboard]
- M. Gagne et al, “Assessing the Costs and Benefits of Ethics: Exploring a Framework,” *Business and Society Review*, Vol, 110, No. 2, 2005. [Blackboard]
- “Largest Healthcare Fraud Settlements,” *Modern Healthcare*, June 29, 2009. [Blackboard]

Supplemental (Optional) Reading:

- W. Nelson et al, “The Organizational Costs of Ethical Conflicts,” *Journal of Healthcare Management*, Jan/Feb, 2008. [Blackboard]

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**Section III: Biomedical Ethics**

Class Sessions: 2/8/11 and 2/15/11

Reading Assignment:

- *Ethics in Health Services Management*. Chapters 9, 10, and 11.

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\* The ACHE has adopted both a global Code of Ethics and policy statements on several ethical issues including Creating an Ethical Environment for Employees; Decisions Near End of Life; Reduction in Work Force; Staff Shortages; Health Information Confidentiality; Impaired Executives; Promise-Making, Keeping and Rescinding; and others. The Code of Ethics and the Policy Statements can be found at [www.ache.org](http://www.ache.org) by clicking on “About ACHE.”

- R. Potter, "From Clinical Ethics to Organizational Ethics: The Second Stage of the Evolution of Bioethics," *Bioethics Forum*, Summer, 1996. [Blackboard]
  - L. Stell, "Clinical Ethics and Patient Advocacy," *North Carolina Medical Journal*, March-April, 2009. [Blackboard]
  - L. Kaldjian et al, "A Clinician's Approach to Clinical Ethical Reasoning," *Journal of General Internal Medicine*, Vol. 20, 2005. [Blackboard]
  - "Checklists Cut Surgery Deaths in Half," *Yahoo! News*, November 10, 2010. [Blackboard]
  - M. Evans, "Don't Ask, Don't Tell: A Third of Physicians in a Study Don't Feel Obligated to Report Impaired Docs," *Modern Healthcare*, July 19, 2010. [Blackboard]
  - W. Nelson and P. Gardent, "Ethics and Quality Improvement," *Healthcare Executive*, July-August, 2008. [Blackboard]
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#### **Section IV: Managerial Ethics**

Class Sessions: 2/22/11 and 3/1/11

Reading Assignment:

- *Ethics in Health Services Management*: Chapters 6, 7, and 8.
- L. Trevino et al, "Moral Person and Moral Manager: How Executives Develop a Reputation for Ethical Leadership," *California Management Review*, Summer, 2000. [Blackboard]
- Excerpts from J. King and E. Moran, "Trust Counts Now: Hospitals and Their Communities," (*American Hospital Association*, 2006). [Blackboard]
- J. Brockner, "Why It's So Hard to be Fair," *Harvard Business Review*, March, 2006. [Blackboard]
- E. Friedman, "Flop at the Top: What Has Happened to Health Care Leadership Ethics?" *Hospitals and Health Networks*, February, 2007. [Blackboard]
- "I Should Have Said No," Interview with Aaron Beam, Former CFO, HealthSouth, *CFO*, June, 2009. [Blackboard]
- M. Gentile, "Keeping Your Colleagues Honest," *Harvard Business Review*, March, 2010. [Blackboard]

Supplemental (Optional) Reading:

- W. Bennis, "The Character of Leadership," *Josephson Institute of Ethics*, 2010. [Blackboard]
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#### **Section V: Governance in Healthcare Organizations**

Class Sessions: 3/8/11 and 3/15/11

### Reading Assignment:

- J. Carcello, "Governance and the Common Good," *Journal of Business Ethics*, Spring 2008. [Blackboard]
  - L. Prybil et al, *Governance in High-Performing Health Systems* (Chicago: Grant Thornton, LLP, 2009). [This report will be available on-line.]
  - G. Magill and L. Prybil, "Board Oversight of Community Benefit: A Moral Imperative," [In Press: *Kennedy Journal of Ethics*]. [This will be a handout.]
  - "Great Governance in Nonprofit Health Care Organizations," *Alliance for Advancing Nonprofit Health Care*. [This report will be a handout.]
  - "Governance and Management of Not-for-Profit Healthcare Organizations: A Key Driver of Ratings," *Moody's Investor Services*, December 20, 2010. [Blackboard]
  - "New Requirement for Tax-Exempt Charitable Hospitals," *Health Reform GPS*, posted on December 20, 2010. [Blackboard]
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## **Section VI: Creating and Leading Virtuous Organizations**

Class Session: 3/22/11 and 3/29/11

### Reading Assignment:

- C. Verschoor, "Ethical Corporations Are Still More Profitable," *Strategic Finance*, June 2003, and Executive Summary of the Institute of Business Ethics Study that is cited in Verschoor's article. [Blackboard]
- K. Cameron et al, "Exploring the Relationship Between Organizational Virtuosity and Performance," *American Behavioral Scientist*, February, 2004. [Blackboard]
- L. Bassi, "How's Your Return on People?" *Harvard Business Review*, March, 2004. [Blackboard]
- D. Vogel, "Is There a Business Case for Virtue?" Chapter 2, *The Market for Virtue: The Potential and Limits of Corporate Social Responsibility* (Brookings Institution Press, 2005). [Blackboard]
- J. Bruhn, "Looking Good But Behaving Badly: Leader Accountability and Ethics Failure," *The Health Care Manager*, September, 2005. [Blackboard]
- M. Boyle, "Happy People, Happy Returns," *Fortune*, January 23, 2006. [Blackboard]
- "Back-to-Basics Measures Save Lives," Interview with Dr. Donald Berwick, *Hospitals and Health Networks*, November, 2006. [Blackboard] The principal study cited in this interview is "Exploring the Nexus of Quality and Cost: Methodology and Preliminary Findings," August 31, 2006. It is available at the Premier website.

- J. O'Toole and W. Bennis, "What's Needed Next: A Culture of Candor," *Harvard Business Review*, June, 2009. [Blackboard]
  - "A Compendium of Proven, Community-Based Prevention Programs," *New York Academy of Medicine*, 2010. [Blackboard]
  - "The Hidden Costs of Unethical Behavior," *Josephson Institute of Ethics*, 2010. [Blackboard]
  - A. Robezniek, "Ownership Sways Surgery Rates," *Modern Healthcare Business News*, August 17, 2010, and the article on which this report is based: J. Mitchell, "Effect of Physician Ownership of Specialty Hospitals and Ambulatory Surgery Centers on Frequency of Use of Outpatient Orthopedic Surgery," *Archives of Surgery*, Vol. 145, No. 8, 2010.
  - D. Cardo, et al, "Moving Toward Elimination of Healthcare-Associated Infections: A Call to Action," *Infection Control and Hospital Epidemiology*, November, 2010. [Blackboard]
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## **Section VII: Course Wrap-up and Distribution of Final (take-home) Examination**

Class Session: 4/5/11

Reading Assignment:

Review and reflect on all of the assigned readings for this course in advance of this class session.

## Burnell, Joni M

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**From:** Brothers, Sheila C  
**Sent:** Thursday, April 21, 2011 3:30 PM  
**To:** LaRoche, Adrea S.  
**Subject:** FW: HCCC Transmittal: MHA Program Change  
**Attachments:** MHA Program Change 2011 HCCC REV.PDF

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Staff Representative to the Board of Trustees  
*Office of the Senate Council*  
Phone: (859) 257-5872

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**From:** Lindsay, Jim D.  
**Sent:** Wednesday, February 23, 2011 11:57 AM  
**To:** Jackson, Brian A; Nikou, Roshan  
**Cc:** Price, Cleo; Brothers, Sheila C; Anderson, Heidi Milia; Botto, Ronald W; Costich, Julia; Flanagan, Rebecca  
**Subject:** HCCC Transmittal: MHA Program Change

Hello All...

This is a re-transmittal correcting the subject line to read: "MHA Program Change"

I apologize for the inconvenience,

Jim

**Jim Lindsay**  
Health Care Colleges Council Coordinator  
Associate Provost for Faculty Affairs Office  
University of Kentucky, 205 Frazee Hall  
Lexington, KY 40506-0031 Ph. (859) 323.6638  
[www.uky.edu/Provost/AcademicCouncil/council.php](http://www.uky.edu/Provost/AcademicCouncil/council.php)

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**From:** Lindsay, Jim D.  
**Sent:** Wednesday, February 23, 2011 11:09 AM  
**To:** Jackson, Brian A; Nikou, Roshan  
**Cc:** Price, Cleo; Brothers, Sheila C; Anderson, Heidi Milia; Botto, Ronald W; Costich, Julia; Flanagan, Rebecca  
**Subject:** RE: HCCC Transmittal: RHB/PGY 625

February 23rd, 2011

T R A N S M I T T A L

TO: Brian Jackson, Chair and Roshan Nikou, Coordinator  
Graduate Council

FROM: Heidi Anderson, Chair and Jim Lindsay, Coordinator  
Health Care Colleges Council

On February 15th, 2011 the Health Care Colleges Council approved the following proposal with amendments and is now forwarding it to the Graduate Council to approve:

College of Public Health

- Program Change: Master of Health Administration

AMENDMENTS:

1. A Course Change Form, and Signature Routing Log need to be submitted for reducing the Capstone Project (HA 785) from 3 to 2 credit hrs. as well as rationale in items #12 & #13 of the Change in Masters Degree Program Form.
2. The "pilot" 1 credit course, Special Topics in Public Health (CPH 758) needs to be added to items #12 & #13 of the Change in Masters Degree Program Form. There needs to be a syllabus for the course I believe (this is a change from the other CPH 758 courses which currently exist and are 3 credit hours).
3. Correcting the wording on the syllabus for HA 711 under Course Description (last sentence) where it states that students are required to participate in monthly topical seminars in preparation for the internship. They will now attending 8 hours of seminar sessions as part of the course.
4. The syllabus for HA 604, Managerial Ethics (changing from a 1 credit hr. course to a 2 credit hr. course), needs to have the "Related Course Objectives" completed (they are all marked as "In development stage")

Attached are the materials to implement the requested action.

Cc Ron Botto  
Julia Costich  
Becki Flanagan  
Cleo Price  
Shelia Brothers  
Heidi Anderson

Jim Lindsay  
Health Care Colleges Council Coordinator  
Associate Provost for Faculty Affairs Office  
University of Kentucky, 205 Frazee Hall  
Lexington, KY 40506-0031 Ph. (859) 323.6638  
[www.uky.edu/Provost/AcademicCouncil/council.php](http://www.uky.edu/Provost/AcademicCouncil/council.php)

**LaRoche, Adrea S.**

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**From:** Nikou, Roshan  
**Sent:** Friday, April 01, 2011 9:38 AM  
**To:** Anderson, Heidi Milia; Blackwell, Jeannine; Brothers, Sheila C; Gill, Sharon; Hanson, Roxie; Jackson, Brian A; LaRoche, Adrea S.; Lindsay, Jim D.; Nikou, Roshan; Price, Cleo; Swanson, Hollie; Woltenberg, Leslie N  
**Cc:** Costich, Julia; Flanagan, Rebecca; Pfeifle, William; Richards, Allan G; Kelly, Deborah G; Smith, Greg  
**Subject:** GC Transmittals  
**Attachments:** HA 604.pdf; AE 645.pdf; AE 685.pdf; AE 686.pdf; AE 695.pdf; PSY 637.pdf; PT 686.pdf  
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

TO: Hollie Swanson, Chair and Sheila Brothers, Coordinator  
Senate Council

FROM: Brian Jackson, Chair and Roshan Nikou, Coordinator  
Graduate Council

The Graduate Council met on March 31, 2011 and approved the following program and course proposals and is now forwarding them to the Senate Council to approve.

Change in Masters of Science in Health Administration along with HA 604, Managerial Ethics and HA 711, Practicum in Health Administration  
AE 645, Topical Research in Art Education  
AE 685, Action Research in Art Education  
AE 686, Teacher Leadership in Art Education  
AE 695, Independent Work: Art Education  
PSY 637, Practicum in Psychological Assessment and Intervention  
PT 686, Specialty Electives

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*"Be Kinder than necessary, for everyone you meet is fighting some kind of battle".*