Course Information

Date Submitted: 12/2/2015

Current Prefix and Number: HA - Health Administration, HA 673 HEALTH POLICY

Other Course:

Proposed Prefix and Number: CPH 785

What type of change is being proposed?

Major Change

Should this course be a UK Core Course? No

1. General Information

a. Submitted by the College of: PUBLIC HEALTH

b. Department/Division: Master Health Administration

c. Is there a change in 'ownership' of the course? No

If YES, what college/department will offer the course instead: Select...

e. Contact Person

Name: Andrea Perkins

Email: andrea.perkins@ky.edu

Phone: 218-2021

Responsible Faculty ID (if different from Contact)

Name: Martha Riddell

Email: martha.riddell@uky.edu

Phone: 218-2012

f. Requested Effective Date

Semester Following Approval: Yes OR Effective Semester:

2. Designation and Description of Proposed Course

a. Current Distance Learning (DL) Status: N/A

b. Full Title: HEALTH POLICY

Proposed Title: SAME

c. Current Transcript Title: HEALTH POLICY

Proposed Transcript Title: SAME



Current Course Report

d. Current Cross-listing: Same as PA 673

Proposed - ADD Cross-listing:

Proposed - REMOVE Cross-listing:

e. Current Meeting Patterns

LECTURE: 3

Proposed Meeting Patterns

LECTURE: 3

f. Current Grading System: Graduate School Grade Scale

Proposed Grading System: Graduate School Grade Scale

g. Current number of credit hours: 3

Proposed number of credit hours: 3

h. Currently, is this course repeatable for additional credit? No

Proposed to be repeatable for additional credit? No

If Yes: Maximum number of credit hours:

If Yes: Will this course allow multiple registrations during the same semester? No

2i. Current Course Description for Bulletin: An analysis of the development and implementation of health policy on a national, state, local and organizational level. The course will focus on issue and policy analysis, formal and informal processes of policy development and the issues, values and polical and community factors affecting policy development and program implementation.

Proposed Course Description for Bulletin: SAME

2j. Current Prerequisites, if any: Prereq: HA 636 and MHA program status or permission of instructor

Proposed Prerequisites, if any: MHA program status or permission of instructor

2k. Current Supplementary Teaching Component:

Proposed Supplementary Teaching Component:

3. Currently, is this course taught off campus? No

Proposed to be taught off campus? No

If YES, enter the off campus address:

4. Are significant changes in content/student learning outcomes of the course being proposed? No

If YES, explain and offer brief rational:

5a. Are there other depts, and/or pgms that could be affected by the proposed change? No

If YES, identify the depts, and/or pgms:

5b. Will modifying this course result in a new requirement of ANY program? No



Current Course Report

If YES, list the program(s) here:

6. Check box if changed to 400G or 500: No

Distance Learning Form

Instructor Name:

Instructor Email:

Internet/Web-based: No

Interactive Video: No

Hybrid: No

1. How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations?

- 2. How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc.
- 3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc.
- 4.Will offering this course via DL result in at least 25% or at least 50% (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above?

If yes, which percentage, and which program(s)?

- 5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?
- 6. How do course requirements ensure that students make appropriate use of learning resources?
- 7.Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.
- 8.How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (http://www.uky.edu/UKIT/)?
- 9.Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)? NO

If no, explain how student enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

- 10. Does the syllabus contain all the required components? NO
- 11.1, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name:



Current Course Report

SIGNATURE|ALHAYS0|Andrea L Perkins|HA 673 CHANGE College Review (MINOR CHANGE)|20151201 SIGNATURE|JEL224|Janie S Ellis|HA 673 CHANGE Senate Council Review (MINOR CHANGE)|20151202 SIGNATURE|JEL224|Janie S Ellis|HA 673 CHANGE Approval Returned to Dept (MINOR CHANGE)|20151203

Course Change Form

<u>Or</u>		services=				Generate F
	en in full window to print	or save				Generate i
tach	nments:	e Upload File				
		chment				
elet	e 5918 MHA Course Ch					
	[First] 1 La	31		•		
		NOTE: Start form entry by	choosing the Curre otes required fields)		er	
		HA - Health Administration	v.	Proposed Prefix & Nu	mber.	
	Current Prefix and Number:	HA 673 HEALTH POLICY	5		CPH	H 785
			✓Mai	 or Change	I	
			□ Maj	or – Add Distance Learn		
			□ Min 799 is	or - change in number w he same "hundred serie	ithin the same hundres"	ed series, exc
ŀ	What type of change is I	peing proposed?		or - editorial change in c		ion which doe
			☐ Min-	in content or emphasis or - a change in prerequi	isile(s) which does no	
				content or emphasis, or ficant alteration of the p		ssary by the e
			"	or - a cross listing of a co		bove
	Should this course be a	UK Core Course? O Yes ® No				
	If YES, check the areas	that apply:	٠			
	☐ Inquiry - Arts & Crea	tivity Composition & Commu	nications - II			
	☐ Inquiry - Humanities	Quantitative Foundation	ıs			
	☐ Inquiry - Nat/Math/P	hys Sci Statistical Inferential Re	asoning			
	Inquiry - Social Scien	nces U.S. Citizenship, Comm	nunity, Diversity			
	Composition & Com	nmunications - I 🖾 Global Dynamics				
1.	General Information					
a	Submitted by the Colleg	e of; PUBLIC HEALTH		Submission Dat	e: 12/2/2015	
-	Submitted by the Colleg Department/Division:	e of: PUBLIC HEALTH Master Health Admin	istration	Submission Dat	e: 12/2/2015	
a. b. c.*	1	Master Health Admin	istration	Submission Dat	e: 12/2/2015	
b,	Department/Division:	Master Health Admin		Submission Dat	e: 12/2/2015	
b, c.*	Department/Division: Is there a change in "ow O Yes ® No If YES Contact Person Name	Master Health Admin nership" of the course? , what college/department will offer the cour : Andrea Perkins	se instead? Select	erkins@ky.edu Phone: 2	▼ 18-2021	
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6.* c.* e.* 2.	Department/Division: Is there a change in "ow 'Yes No If YES Contact Person Name Responsible Faculty If Requested Effective Dat Designation and Description If already approved for Eaffect DL delivery. Full Title:	Master Health Admin nership" of the course? , what college/department will offer the cour : Andrea Perkins D (if different from Contact) Martha Riddell de: ☑ Semester Foription of Proposed Course. Ing(DL) Status:	Email: andrea.pr Email: martha.ric cllowing Approvat N/A Aiready appr Please Add Please Drop submitted unless the depart	orkins@ky.edu Phone: 2 idell@uky.edu Phone: 2 OR Sp Oved for DL*	18-2021 18-2012 recific Term: ²	proposed chang
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	Proposed – A	ADD ³ Cross-listing (Prefix	& Number):						i	
	Proposed – F	REMOVE 3.4 Cross-listing	(Prefix & Numbe	r):				-		
ө.	Courses mu	st be described by at lea	ast one of the m	eeting patterns t	pelow. Incl	ude number o	f actual cont	act hours ⁵ for each	meeting patterr	••••
Curre	ent:	Lecture 3	Laborate	ory ⁵		Recitation		Discussion	Indep. Stud	
		Clinical	Colloqui	um		Practicum		Research	Residency	
	×	Seminar	Studio			Other		Please explain:		
Ргор	osed: *	Lecture 3	Laborate	ory ⁵	1.2.201	Recitation		Discussion	Indep. Stud	
		Clinical	Colloqui	um		Practicum		Research	Residency	
		Seminar	Studio			Other		Please explain:		
f.	Current Gra	ding System:	-	Graduate School	Grade Sca	le				
	Proposed Gr	ading System:*		○ Letter (A, B, 0 ○ Pass/Fail ○ Medicine Nur ⑨ Graduate Scl	neric Grad	· •	students will	receive a letter grade,		
g.		nber of credit hours:			3			Proposed number of credit hours:*		
h.*	Currently, is	this course repeatable	for additional c	redit?					○ Yes ® N	
*	Proposed to	be repeatable for addition	al credit?						○ Yes ® N	
	If YES:	Maximum number	of credit hours:							
	If YES:	Will this course all	low multiple regis	trations during the	e same ser	nester?			⊖ Yes ® N	
		s, values and polica								
*	Proposed Co	ourse Description for Bulle	tin:							
	SAME									
<u>J.</u>		requisites, if any: HA 636 and MHA progr	am status or	permission of	instruct	or	<u> </u>		<u> </u>	
*	Proposed Pr	erequisites, if any:								
*	MHA progra	am status or permiss	ion of instru	ctor						
k.	Current Sup	oplementary Teaching C	omponent, if an	y:				○ Community-Base ○ Service Learning ○ Both	d Experience	
<u> </u>	<u> </u>							 		

	Proposed Supplementary Teaching C	omponent:	○ Community-Based Exp ○ Service Learning ○ Both ○ No Change	erience
3.	Currently, is this course taught off	campus?		○Yes ® N
*	Proposed to be taught off campus?			○Yes ⑨ N
	If YES, enter the off campus address:		<u></u>	
4.*	Are significant changes in content/	student learning outcomes of the course being proposed?		○Yes ® N
	If YES, explain and offer brief rational	e:		
5.	Course Relationship to Program(s).			
a.*	Are there other depts and/or pgms If YES, identify the depts. and/or pgms	that could be affected by the proposed change?		○ Yes ⑨ N
b.*	Will modifying this course result in	a new requirement ^z for ANY program?		○ Yes ② N
	If YES ^Z , list the program(s) here:			
				<u>-</u>
6.	Information to be Placed on Syllabi	is. nged to 400G- or 500-level course you must send in a syllabus and y	ou must include the differentiation hat	neen under
a.	400C or 500 gradu	<u>nged to</u> 400G- or 500-level course you must send in a syllabus and yr late students by: (i) requiring additional assignments by the graduate : e for graduate students. (See SR 3.1.4.)	ou most include the differentiation bet students; and/or (ii) establishing differ	ent grading

[□]See comment description regarding minor course change. Minor changes are sent directly from dean's office to Senate Council Chair. If Chair deems the change as "not minor," the form will t appropriate academic Council for normal processing and contact person is informed.
□Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.
□Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.
□Courses are typically made effective for the semester for the Cross-listing department is required on the Signature Routing Log.
□Removing a cross-listing does not drop the other course — it merely unlinks the two courses.
□Coenerally, undergrad courses are developed such that one semester for of credit represents 1 for classroom meeting per wix for a semester, exclusive of any lab meeting. Lab meeting gene least two this per wix for a semester for 1 credit hour. (See SR 2.1.)
□Courses are developed such that one semester for the course to be considered for DL delivery.
□In order to change a program, a program change form must also be submitted.



Department of Health Management and Policy 111 Washington Avenue, Suite 105 Lexington KY 40536-0003 (859) 218-2094 phone (859) 257-2821 fax http://www.mc.ukv.edu/PublicHealth

MEMORANDUM

TO:

Graduate Council

University Senate Council

University Senate

FROM:

Kathryn Cardarelli, PhD, Associate Dean for Academic

and Student Affairs

Tyrone Borders, PhD, Chair

Martha C. Riddell, DrPH, DGS, MHA Degree

SUBJECT:

Course Numbering Changes

DATE:

May 14, 2015

In an effort to significantly decrease administrative tasks and confusion related to the same course being taught under multiple course numbers, as well as courses not taught in years, we submit this multi-course change proposal to clean up numbering related to these courses.

The intent is to renumber the HA courses used in the Master of Health Administration degree curriculum using CPH prefixes within their own 600-700 numbering sequence.

We submit the course changes as minor based on the following:

- 1. Any changes in number level (e.g., 6XX to 7XX or the reverse) will not involve any change in course content, organization, or rigor;
- 2. Any change in title (there are 4) will not involve any change in course content, organization, or rigor;
- 3. Senate Rule 2 supports all changes as minor.

Once these course number changes are approved, our intent is to submit program changes to replace the old course numbers with the new in the MHA curriculum.

Please feel free to contact either of us, or Andrea Perkins, Academic Affairs Administrator, if additional information is needed.

From: To: Perkins, Andrea L Holsinger, James RE: Sheil Brothers

Subject: Date:

Monday, February 10, 2014 2:34:00 PM

Ok, thanks

Andrea Perkins
University of Kentucky
College of Public Health

From: Holsinger, James

Sent: Monday, February 10, 2014 2:04 PM

To: Perkins, Andrea L. Subject: Sheil Brothers

See below.

From: Brothers, Sheila C

Sent: Wednesday, May 15, 2013 5:05 PM **To:** Jackson, Brian A; Holsinger, James

Cc: Lindsay, Jim D.; Timoney, David M; Patterson, Matt

Subject: RE: A Question

Hello – I've CC'd two colleagues in the Registrar's office so they can offer input if they'd like.

If I may, I'd like to rephrase to make sure I understand: there are a plethora of "inherited" course prefixes and numbers now owned by Public Health, and the intent is to streamline both the prefixes and numbers. There may be a few title changes, as well.

Procedurally, I wholeheartedly approve sending in the changes in tabular form, within a few guidelines. As mentioned below, anything other than a title, prefix or number change will be submitted *separately* from the omnibus change. The table will include the current course prefix, number and title, with three additional columns for the proposed prefix, number and title. If there is no title change, that particular cell will have the text "NA."

Something not mentioned – the Registrar's office does not have access to technology that allows for a "global search, copy and paste" mechanism when course prefixes are changed. Therefore, <u>each</u> department/program will need to submit a program change form to get the "new" prefixes into the program descriptions in the Bulletin.

Practically, I have a comment or two. (My apologies if these have already been considered.) It is common practice for each *department* in a college to have its own prefix. For example, the Department of Biology has BIO. There are some rather large, diverse departments, which have a prefix for individual *programs*. This is less common, but still acceptable. For example, the Department of Modern and Classical Languages, Literature and Cultures owns prefixes in GER, CHI, HJS, RUS, etc. Thus, it's worth examining the benefit of having a prefix for each specific department, or for each program.

I can easily see the confusion that will result from (random guess here) converting 100 courses with 6 different prefixes into 100 courses with the same prefix. It will be very, very difficult for college faculty and staff to readily understand which course goes with which program, unless everyone has a cheat sheet to use. ("Okay, so help me remember – is PBH 623 required for the Gerontology program, or is it PBH 632?") Having a unique program identifier (prefix) for courses may also be helpful for students.

If there is still a desire to change all prefixes to one common prefix, I suggest this be done in two phases. The first phase would involve changes to courses, which will start and finish in the 13-14 year, to be effective fall 2015. The second phase will take place upon completion of approval of all course changes — this phase will take place in 14-15, and be where the programs are changed, again for a fall 2015 effective date. I understand that this is a very long time frame, but having sufficient time to be sure one phase is complete prior to the beginning of the next phase is going to take some time. I have worked through a number of program-and-prefix-changes, and it can get very confusing, very quickly.

One other option is to leave the prefixes as is, but concentrate on standardizing the number series from one program to another. This too, however, will require program change forms for each program. If this is done, a program and associated courses can be done in parallel, instead of using the two-phase approach. The parallel approach works here because the courses will be more easily identified.

I am happy to talk on the phone or in person about this further. I do not mean to dissuade you from your original plan of action, but I did want to offer some opinions about possible unintended consequences.

Best regards, Sheila

Staff Representative to the Board of Trustees Office of the Senate Council Phone: (859) 257-5872

From: Jackson, Brian A

Sent: Wednesday, May 15, 2013 3:55 PM

To: Brothers, Sheila C **Cc:** Holsinger, James **Subject:** FW: A Question

Hi Sheila:

Dr. Holsinger's proposal would be absolutely fine with Graduate Council; please let us know if it would also work for Senate Council.

Many thanks,

From: Holsinger, James

Sent: Tuesday, May 14, 2013 9:22 AM

To: Jackson, Brian A Subject: A Question

Brian: The College of Public Health has a course prefix and numbering system that is legacy in nature. We took course prefixes and numbers from the College of Medicine, College of Health Sciences, Graduate Center for Gerontology, and the Martin School. I would like to rationalize all of these by moving toward a common College prefix where possible as well as setting up a two tier (600-level, 700-level) numbering system. All of the courses that would be affected would require coming to the Graduate Council. We would probably want to update (modernize) some of the course titles. My questions is - can I do this using a spreadsheet approach where the current course prefix, number, and title are on one side of the spreadsheet with the corresponding recommendation for prefix, number change, and title (same or changed) on the other side? If this makes sense what I would propose would be to submit the spreadsheet with the rationale for what we are doing for approval by the Graduate Council and on to whoever else needs to approve such changes. I think this approach would make it much easier for the Registrar's Office to make the changes when the time comes. We do not anticipate any changes to syllabi or the creation of any new courses. If some courses are cross listed we would recommend making any of those changes through the usual process. Thanks for all of your help! Jim

James W. Holsinger Jr., MD, PhD
Associate Dean for Academic Affairs
Wethington Endowed Chair in the Health Sciences
College of Public Health
111 Washington Avenue, Suite 107
Lexington KY 40536-0003
859-323-6314 (O)
859-257-2821 (FAX)
jwh@uky.edu

COURSE CHANGE FORM

1. Gener	al Information				
a. Submi	tted by the Colleg	e of: Public Health	Toda	ay's Date: 5/12/	2015
b. Depart	tment/Division:	Health Management a	and Policy		
c. Is ther	e a change in "ow	nership" of the course	? YES	□ NO D	₫
If YES,	what college/dep	artment will offer the	course instead?		
d. What t	type of change is I	being proposed?	Major 🔀 Minor	i	
e. Contac	ct Person Name:	Andrea Perkins	Email: andre	ea.perkins@uky.edu	Phone: 218-2021
f. Reque	sted Effective Dat	e: 🛛 Semester Foll	owing Approval O	R Specific T	erm²:
2. Design	ation and Descri	otion of Proposed Cou	irse		
a. Currer	nt Prefix and Num	ber: HA XXX	Proposed Prefix & Nui	mber: CPI	1 XXX
b. Full Tit	tle: <multiple co<="" td=""><td>ourses></td><td>Proposed Title: <mu< td=""><td>ltiple courses></td><td>•</td></mu<></td></multiple>	ourses>	Proposed Title: <mu< td=""><td>ltiple courses></td><td>•</td></mu<>	ltiple courses>	•
c. Currer	nt Transcript Title	(if full title is more tha	nn 40 characters):	<multiple courses=""></multiple>	
c. Propos	sed Transcript Title	e (if full title is more th	an 40 characters):	<multiple courses=""></multiple>	
d. Currer	nt Cross-listing:	⊠N/A OR Cu	irrently Cross-listed with	(Prefix & Number):	
Propos	sed - ADD Cros	s-listing (Prefix & Num	ber):		
Propos Numbe		^{,4} Cross-listing (Prefix &	§		·
_			the meeting patterns be	low. Include number	of actual contact
iloui 5	for each meeting	g and pattern type. <n< th=""><th>numple courses></th><th></th><th></th></n<>	numple courses>		
Current:	Lecture	g and pattern type. <n laboratory<sup="">5</n>	Recitation	Discussion	Indep. Study
				Discussion Research	Indep. Study Residency
	Lecture	Laboratory ⁵	Recitation	Research	
	Lecture Clinical	Laboratory ⁵ Colloquium	Recitation Practicum	Research	
Current:	Lecture Clinical Seminar	Laboratory ⁵ Colloquium Studio	Recitation Practicum Other — Please explain	Research :	Residency
Current:	Lecture Clinical Seminar Lecture	Laboratory ⁵ Colloquium Studio Laboratory	Recitation Practicum Other — Please explain Recitation	Research Discussion Research	Residency Indep. Study
Current:	Lecture Clinical Seminar Lecture	Laboratory ⁵ Colloquium Studio Laboratory Colloquium	Recitation Practicum Other — Please explain Recitation Practicum	Research Discussion Research	Residency Indep. Study
Current: Proposed:	Lecture Clinical Seminar Lecture Clinical Seminar	Laboratory ⁵ Colloquium Studio Laboratory Colloquium	Recitation Practicum Other — Please explain Recitation Practicum Other — Please explain	Research Discussion Research	Residency Indep. Study
Current: Proposed: Does the cou	Lecture Clinical Seminar Lecture Clinical Seminar	Colloquium Studio Laboratory Colloquium Studio	Recitation Practicum Other — Please explain Recitation Practicum Other — Please explain	Research Discussion Research No	Residency Indep. Study
Current: Proposed: Does the cou	Lecture Clinical Seminar Lecture Clinical Seminar	Colloquium Studio Laboratory Colloquium Studio proposed to fulfill a UKC	Recitation Practicum Other — Please explain Recitation Practicum Other — Please explain Core requirement? Core requirement?	Research Discussion Research No	Residency Indep. Study
Current: Proposed: Does the cou	Lecture Clinical Seminar Lecture Clinical Seminar urse change include check the areas tha	Colloquium Studio Laboratory Colloquium Studio proposed to fulfill a UKC t apply and attach a com Creativity	Recitation Practicum Other — Please explain Recitation Practicum Other — Please explain Core requirement? Core requirement?	Research Discussion Research Yes No Pea of Inquiry Form: Communications - II	Residency Indep. Study

COURSE CHANGE FORM

	Inquiry - Social Sciences U.S. Citizenship, Community, Diversity		
	Composition & Communications - I Global Dynamics		-
f.	Current Grading System:		
	Proposed Grading System: \(\sum \) Letter (A, B, C, etc.) \(\sum \) Pass/Fail		
g.	Current number of credit hours: Proposed number of credit hours:		
	Currently, is this course repeatable for additional credit?] NO	
h.	Proposed to be repeatable for additional credit? YES	l on	
	If YES: Maximum number of credit hours:		
	If YES: Will this course allow multiple registrations during the same semester? YES] <i>NO</i> [
i.	Current Course Description for Bulletin: <multiple courses=""></multiple>		
	Proposed Course Description for Bulletin: <multiple courses=""></multiple>		
j.	Current Prerequisites, if any: <multiple courses=""></multiple>	•	
	Proposed Prerequisites, if any: <multiple courses=""></multiple>		
k.	Current Distance Learning (DL) Status: N/A Already approved for DL* Please Add ⁶	Pleas	e Drop
	*If already approved for DL, the Distance Learning Form must also be submitted <u>unless</u> the department affir this box) that the proposed changes do not affect DL delivery.	ms (by chec	king
I.	Current Supplementary Teaching Component, if any: Community-Based Experience Service	Learning	□Both
	Current Supplementary Teaching Component, if any: Community-Based Experience Service	Learning	Both
3.	Currently, is this course taught off campus? YES] NO[\boxtimes
	Proposed to be taught off campus?] NO[\boxtimes
4.	Are significant changes in content/teaching objectives of the course being proposed? YES] NO[\boxtimes
	If YES, explain and offer brief rationale:		
5.	Course Relationship to Program(s)		
a.	Are there other departments and/or programs that could be affected by the proposed change?	YES 🔲	NO 🖂
	If YES, identify the departments and/or programs		
b.	Will modifying this course result in a new requirement ⁷ for ANY program? YES] NO[\boxtimes
	If YES ⁷ , list the program(s) here:		
6. a.	Information to be Placed on Syllabus. Check box if Changed to 400G-or 500-level course you must send in a syllabus and you must included differentiation between undergraduate and graduate students by: (i) requiring addition the graduate students; and/or (ii) establishing different grading criteria in the course for students. (See SR 3.1.4)	nal assignm	ents by

³Signature of the chair of the cross-listing department is required on the Signature Routing Log.

¹See comment description regarding minor course change. *Minor changes are sent directly from dean's office to Senate Council Chair.* If Chair deems the change as "not minor," the form will be sent to appropriate Council for normal processing and contact person is informed.

²Courses are typically made effective for the semester following approval. No course will be made effective until all approval are received.

COURSE CHANGE FORM

⁶You must *also* submit the Distance Learning Form in order for the course to be considered for DL delivery.

Narrative:

The purpose of this request is to transition all courses associated with the Masters of Health Administration (MHA) program from the "HA" to the "CPH" prefix. More specifically, the request involves simultaneously dropping seventeen HA courses (HA 601, HA 602, HA 603, HA 604, HA 621, HA 623, HA 624, HA 628, HA 635, HA 636, HA 637, HA 642, HA 660, HA 711, HA 673, HA 775, HA 785); adding thirteen CPH courses (CPH 681, CPH 682, CPH 683, CPH 684, CPH 687, CPH 688, CPH 780, CPH 781, CPH 782, CPH 784, CPH 785, CPH 787, CPH 788); and retitling four existing CPH courses (CPH 600, CPH 652, CPH 655, CPH 658).

The four existing CPH courses (CPH 600, CPH 652, CPH 655, CPH 658) are required courses of Masters of Public Health — Population Health Policy & Management concentration (MPH-PHP&M). The MPH-PHP&M program is also administratively housed in the College of Public Health Department of Health Management & Administration. MPH-PHP&M faculty and staff members are aware of and support this request. Once the course titles have been changed, the MPH-PHP&M students will be informed of the new course titles during academic advising sessions. The program website and other written material (e.g., handbooks and advising forms) will also be updated.

⁴Removing a cross-listing does not drop the other course – it merely unlinks the two courses.

⁵Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting generally represents at least two hrs per wk for a semester for 1 credit hour. (See SR 5.2.1)

⁷In order to change a program, a program change form must also be submitted.

HA Course Prefix Clean-up

	1	i	-	riopased riopased	Ti Oposed		
Prefix	Number	Current Course Title		Prefix	Number	Proposed Title	Transcript Title
HA	602	Strategic Planning And Marketing	Change to	H C	780	Strategic Planning and Marketing in Health Care	Strategic Diamaing & Marketing in Lealth Care
HA	603	Legal Aspects Of Healthcare Management	Change to	물	681		l egal Aspects of Megith Care Management
ΗA	604	Managerial Ethics	Change to	웊	781	Health Care Ethics and Governance	Health Care Ethics and Governance
HA	621	Quantitative Wethods	Change to	윺	682	Quantitative Methods for Health Care Management	Oliant Methods for Beaith Care Management
АН	623	Operation Analysis And Management	Change to	9	203	Contab Company Contab C	Chaire Medical Constitution of the Constitutio
				2	200	ricetti Ceta Contendio Managerileni	
HA	624	Info Sys In Health Care	Change to	윺	782	Same	Same
HA	628	Strategic Human Resources Management in Healthcare	Change to	윺	684	Strategic Human Resources Management in Health Care	
ΗA	642	Public Organization, Theory And Behavior	Change to	유	687	Organizational Theory and Behavior	
¥	660	Decision Making in Health Care Organizations	Change to	윺	784	Same	Same
¥	673	Health Policy	Change to	유 H	785	Same	Same
HA	711	Practicum In Health Administration	Change to	웆	688	Same	Same
¥	775	Spec Tops In Health Admin: SR	Change to	웊	788	Same	Same
HA	785	Independent Study In Health Admin	Change to	웊	787	Same	Same