KENTUCKY'

Current Course Report

Course Information

Date Submitted: 12/2/2015

Current Prefix and Number: HA - Health Administration, HA 603 LEGAL ASPECTS OF HEALTHCARE MGMT

Other Course:

Proposed Prefix and Number: CPH 681

What type of change is being proposed?

Major Change

Should this course be a UK Core Course? No

1. General Information

a. Submitted by the College of: PUBLIC HEALTH

b. Department/Division: Master Health Administration

c. Is there a change in 'ownership' of the course? No

If YES, what college/department will offer the course instead: Select...

e. Contact Person

Name: Andrea Perkins

Email: andrea.perkins@uky.edu

Phone: 218-2021

Responsible Faculty ID (if different from Contact)

Name: Martha Riddell

Email: martha.riddell@uky.edu

Phone: 218-2012

f. Requested Effective Date

Semester Following Approval: Yes OR Effective Semester:

2. Designation and Description of Proposed Course

a. Current Distance Learning (DL) Status: N/A

b. Full Title: LEGAL ASPECTS OF HEALTHCARE MANAGEMENT

Proposed Title: LEGAL ASPECTS OF HEALTH CARE MANAGEMENT

c. Current Transcript Title: LEGAL ASPECTS OF HEALTHCARE MGMT

Proposed Transcript Title: LEGAL ASPECTS OF HEALTH CARE MGMT

KENTUCKY'

Current Course Report

d. Current Cross-listing: none

Proposed - ADD Cross-listing:

Proposed - REMOVE Cross-listing:

e. Current Meeting Patterns

LECTURE: 3

Proposed Meeting Patterns

LECTURE: 3

f. Current Grading System: Graduate School Grade Scale

Proposed Grading System: Graduate School Grade Scale

g. Current number of credit hours: 3

Proposed number of credit hours: 3

h. Currently, is this course repeatable for additional credit? No

Proposed to be repeatable for additional credit? No

If Yes: Maximum number of credit hours:

If Yes: Will this course allow multiple registrations during the same semester? No

2i. Current Course Description for Bulletin: The course will familiarize students with the application of law to management issues in health care organizations. Skills including terminology, legal reasoning, the tools of law, and topics specific to the health care setting are addressed.

Proposed Course Description for Bulletin: SAME

2j. Current Prerequisites, if any: Prereq: MHA program status.

Proposed Prerequisites, if any: SAME

2k. Current Supplementary Teaching Component:

Proposed Supplementary Teaching Component:

3. Currently, is this course taught off campus? No

Proposed to be taught off campus? No

If YES, enter the off campus address:

4. Are significant changes in content/student learning outcomes of the course being proposed? No

If YES, explain and offer brief rational:

5a. Are there other depts, and/or pgms that could be affected by the proposed change? No

If YES, identify the depts. and/or pgms:

5b. Will modifying this course result in a new requirement of ANY program? No



Current Course Report

If YES, list the program(s) here:

6. Check box if changed to 400G or 500: No

Distance Learning Form

Instructor Name:

Instructor Email:

Internet/Web-based: No

Interactive Video: No

Hybrid: No

1.How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations?

- 2. How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc.
- 3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc.
- 4.Will offering this course via DL result in at least 25% or at least 50% (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above?

If yes, which percentage, and which program(s)?

- 5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?
- 6. How do course requirements ensure that students make appropriate use of learning resources?
- 7.Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.
- 8. How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (http://www.uky.edu/UKIT/)?
- 9. Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)? NO

If no, explain how student enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

- 10. Does the syllabus contain all the required components? NO
- 11.1, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name:

Current Course Report

SIGNATURE|ALHAYS0|Andrea L Perkins|HA 603 CHANGE College Review (MINOR CHANGE)|20151201 SIGNATURE|JEL224|Janie S Ellis|HA 603 CHANGE Senate Council Review (MINOR CHANGE)|20151202 SIGNATURE|JEL224|Janie S Ellis|HA 603 CHANGE Approval Returned to Dept (MINOR CHANGE)|20151203

Course Change Form

<u>O</u> r	en in full window to print	or save					Generate R
	nments:						* n
	Brows	se ;:-	Upload File				
	ID Attac	chment					
elet	e 5911 MHA Course Ch	ange Proposal.pdf					
	First 1 La	st					
		NOTE: S	Start form entry by choc	sing the Curre required fields)	nt Prefix and Numbe	er	
		HA - Health Administr		<u> </u>	Proposed Prefix & Nu	ımber:	
	Current Prefix and Number:	HA 603 LEGAL ASPE	CTS OF HEALTHCARE MG	MT .	(example: PHY 401G) [CPH 681
				☑ Majo	or Change		
				1	or – Add Distance Learn	-	
					or - change in number v he same "hundred serie		ndred series, exc
*	What type of change is t	peing proposed?			or - editorial change in o		ription which doe
				1 -	in content or emphasis or - a change in preregt		s not imply a char
				course	content or emphasis, o ficant alteration of the p	r which is made ne	
	1				ncant alteration of the p or - a cross listing of a c		d above
	Should this course be a	UK Core Course? ନ	Yes ® No				
	If YES, check the areas						
	☐ Inquiry - Arts & Crea	ntivity 「Co	mposition & Communication	ns - il	•		
	☐ Inquiry - Humanities		antitative Foundations				
	☐ Inquiry - Nat/Math/P	,	atistical Inferential Reasonin	.a			
		_		-			
	Inquiry - Social Scien		S. Citizenship, Community,	Diversity			
	Composition & Con		DDAI DYNAMICS				
1.	General Information						
a.	Submitted by the College	e of: PUBLIC HEALTI	1		Submission Da	te: 12/2/2015	
b.	Department/Division:		Master Health Administratio	n			
c.*	Is there a change in "ow	nership" of the course	•				
	○Yes ® No If YES	what college/departm	ent will offer the course inst	ead? Select			
_	* Contact Person Name:		Andrea Perkins		rkins@uky.edu/Phone: 2	18-2021	
e.*	* Responsible Faculty ID				dell@uky.edu Phone: 2	the state of the s	
f.*	Requested Effective Dat		Semester Followin	g Approval	OR S	pecific Term; 2	
2.	Designation and Descr	ription of Proposed C	ourse.				
F				® N/A			
_	Oursel Distance Lanci	mm(D1) Ptatus		Aiready appro	ved for DL*		
a.	Current Distance Learnin	ng(DL) Status.		் Please Add			
	Alf already approved for D	V the Dietage Learnin	g Form must also be submitt	O Please Drop	riment affirme thy chock	ing this hov \ that #	se proposed chang
	affect DL delivery.	v., we bistance teamin	A LOUIN WITHER SIZE DE SITEMIN	еч <u>чивезэ</u> шө сера	Tanon annina toy citeck	ing this box / trial ti	to proposed chart
		LEGAL ASPECTS OF	HEALTHCARE MANAGEMEN	r .A.		LEGAL ASPECTS MANAGEMENT	OF HEALTH CA
b.	Full Title:	-		T .	Proposed Title: *		
				· ·	<u>1</u>	<u></u> _	
							
c.	Current Transcript Title	e (if full title is more tha	n 40 characters):	LEGAL	ASPECTS OF HEALTH	CARE MGMT	22.2.2.2
c.	Current Transcript Title Proposed Transcript Title			 	ASPECTS OF HEALTH		
=			nn 40 characters):	 		CARE MGMT	none

	Proposed – AD	DD ² Cross-listing (Prefix &	Number):						
		MOVE 3.4 Cross-listing (F		9r):					1
е.	Courses must	be described by at leas	t one of the r	neeting patterns be	elow. Inc	lude number	of actual con	tact hours ⁵ for each m	eeting patterr
Curre	ent;	Lecture 3	Labora	tory ⁵		Recitation		Discussion	Indep. Stud
		Clinical	Colloqu	lium		Practicum		Research	Residency
		Seminar	Studio			Other		Please explain:	
Ргор	osed: *	Lecture 3	Labora	iory ⁵		Recitation	-	Discussion	indep. Stud
		Clinical	Colloqu	ilum		Practicum		Research	Residency
		Seminar	Studio			Other		Please explain:	
f.	Current Gradi	ng System:	1 11111	Graduate School (Grade Sca	ale		<u> </u>	
	Proposed Grad	ling System:*		○ Letter (A, B, C, ○ Pass/Fail ○ Medicine Num	eric Grac		nt students will	receive a letter grade)	
g.	Current numb	er of credit hours:			3		l	Proposed number of credit hours:*	3
h.*	Currently, is t	his course repeatable fo	r additional o	redit?					○ Yes ® N
*	Proposed to be	repeatable for additional	credit?				****		○ Yes ⑨ N
	If YES:	Maximum number o	f credit hours:						:
	If YES:	Will this course allow	v multiple regi	strations during the	same sei	mester?			⊙ Yes ⊙ N
*	addressed.	uding terminology, l		mig, the coors	01 1aw,	and topics	Specific	o the hearth care s	
J.	Current Prere	quisites, if any:							
	Prereq: MHA	program status.							
*		equisites, if any:							
*	SAME								
k.	Current Suppl	lementary Teaching Con	nponent, If ar	ıy:				○ Community-Based I ○ Service Learning ○ Both	Experience
	<u> </u>								

	Proposed Supplementary Teaching Component:	○ Community-Based Experience○ Service Learning○ Both○ No Change	
3.	Currently, is this course taught off campus?	○ Yes ® N	,
*	Proposed to be taught off campus?	⊙ Yes ⑨ N	
-	If YES, enter the off campus address:		
4.*	Are significant changes in content/student learning outcomes of the course being proposed?	○ Yes ֎ N	
	If YES, explain and offer brief rationale:		
	\		
5.	Course Relationship to Program(s).		
a.*	Are there other depts and/or pgms that could be affected by the proposed change?	⊙ Yes ® N	
	If YES, identify the depts. and/or pgms:		
b.*	Will modifying this course result in a new requirement ^Z for ANY program?	○ Yes ◎ ħ	
	If YES ^Z , list the program(s) here:		
6.	Information to be Placed on Syllabus.	Linglish the differentiation between under	
а.	Check box if changed to 400G or 500-level course you must send in a syllabus and you must 400G or 500. If changed to 400G or 500-level course you must send in a syllabus and you must 400G or 500. If changed to 400G or 500-level course you must send in a syllabus and you must send in	s; and/or (ii) establishing different grading	

See comment description regarding minor course change. Minor changes are sent directly from dean's office to Senate Council Chair. If Chair deams the change as "not minor," the form will temporariate academic Council for normal processing and contact person is informed.

Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

Signature of the chair of the cross-listing department is required on the Signature Routing Log.

Removing a cross-listing does not drop the other course – it merely unlinks the two courses.

Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any tab meeting. Lab meeting gene least two hrs per wk for a semester for 1 credit hour. (See SR 8.2.1.)

You must also submit the Distance Learning Form in order for the course to be considered for DL delivery.

Gin order to change a program, a program change form must also be submitted.



Department of Health Management and Policy 111 Washington Avenue, Suite 105 Lexington KY 40536-0003 (859) 218-2094 phone (859) 257-2821 fax http://www.mc.uky.edu/PublicHealth

M E M O R A N D U M

TO:

Graduate Council

University Senate Council

University Senate

FROM:

Kathryn Cardarelli, PhD, Associate Dean for Academic

and Student Affairs

Tyrone Borders, PhD, Chair

Martha C. Riddell, DrPH, DGS, MHA Degree

SUBJECT:

Course Numbering Changes

DATE:

May 14, 2015

In an effort to significantly decrease administrative tasks and confusion related to the same course being taught under multiple course numbers, as well as courses not taught in years, we submit this multi-course change proposal to clean up numbering related to these courses.

The intent is to renumber the HA courses used in the Master of Health Administration degree curriculum using CPH prefixes within their own 600-700 numbering sequence.

We submit the course changes as minor based on the following:

- 1. Any changes in number level (e.g., 6XX to 7XX or the reverse) will not involve any change in course content, organization, or rigor;
- 2. Any change in title (there are 4) will not involve any change in course content, organization, or rigor;
- 3. Senate Rule 2 supports all changes as minor.

Once these course number changes are approved, our intent is to submit program changes to replace the old course numbers with the new in the MHA curriculum.

Please feel free to contact either of us, or Andrea Perkins, Academic Affairs Administrator, if additional information is needed.

From: To: Perkins, Andrea L Holsinger, James RE: Sheil Brothers

Subject: Date:

Monday, February 10, 2014 2:34:00 PM

Ok, thanks

Andrea Perkins University of Kentucky College of Public Health

From: Holsinger, James

Sent: Monday, February 10, 2014 2:04 PM

To: Perkins, Andrea L **Subject:** Sheil Brothers

See below.

From: Brothers, Sheila C

Sent: Wednesday, May 15, 2013 5:05 PM **To:** Jackson, Brian A; Holsinger, James

Cc: Lindsay, Jim D.; Timoney, David M; Patterson, Matt

Subject: RE: A Question

Hello - I've CC'd two colleagues in the Registrar's office so they can offer input if they'd like.

If I may, I'd like to rephrase to make sure I understand: there are a plethora of "inherited" course prefixes and numbers now owned by Public Health, and the intent is to streamline both the prefixes and numbers. There may be a few title changes, as well.

Procedurally, I wholeheartedly approve sending in the changes in tabular form, within a few guidelines. As mentioned below, anything other than a title, prefix or number change will be submitted *separately* from the omnibus change. The table will include the current course prefix, number and title, with three additional columns for the proposed prefix, number and title. If there is no title change, that particular cell will have the text "NA."

Something not mentioned – the Registrar's office does not have access to technology that allows for a "global search, copy and paste" mechanism when course prefixes are changed. Therefore, each department/program will need to submit a program change form to get the "new" prefixes into the program descriptions in the Bulletin.

Practically, I have a comment or two. (My apologies if these have already been considered.) It is common practice for each *department* in a college to have its own prefix. For example, the Department of Biology has BIO. There are some rather large, diverse departments, which have a prefix for individual *programs*. This is less common, but still acceptable. For example, the Department of Modern and Classical Languages, Literature and Cultures owns prefixes in GER, CHI, HJS, RUS, etc. Thus, it's worth examining the benefit of having a prefix for each specific department, or for each program.

I can easily see the confusion that will result from (random guess here) converting 100 courses with 6 different prefixes into 100 courses with the same prefix. It will be very, very difficult for college faculty and staff to readily understand which course goes with which program, unless everyone has a cheat sheet to use. ("Okay, so help me remember – is PBH 623 required for the Gerontology program, or is it PBH 632?") Having a unique program identifier (prefix) for courses may also be helpful for students.

If there is still a desire to change all prefixes to one common prefix, I suggest this be done in two phases. The first phase would involve changes to courses, which will start and finish in the 13-14 year, to be effective fall 2015. The second phase will take place upon completion of approval of all course changes — this phase will take place in 14-15, and be where the programs are changed, again for a fall 2015 effective date. I understand that this is a very long time frame, but having sufficient time to be sure one phase is complete prior to the beginning of the next phase is going to take some time. I have worked through a number of program-and-prefix-changes, and it can get very confusing, very quickly.

One other option is to leave the prefixes as is, but concentrate on standardizing the number series from one program to another. This too, however, will require program change forms for each program. If this is done, a program and associated courses can be done in parallel, instead of using the two-phase approach. The parallel approach works here because the courses will be more easily identified.

I am happy to talk on the phone or in person about this further. I do not mean to dissuade you from your original plan of action, but I did want to offer some opinions about possible unintended consequences.

Best regards, Sheila

Staff Representative to the Board of Trustees Office of the Senate Council Phone: (859) 257-5872

From: Jackson, Brian A

Sent: Wednesday, May 15, 2013 3:55 PM

To: Brothers, Sheila C **Cc:** Holsinger, James **Subject:** FW: A Question

Hi Sheila:

Dr. Holsinger's proposal would be absolutely fine with Graduate Council; please let us know if it would also work for Senate Council.

Many thanks,

From: Holsinger, James

Sent: Tuesday, May 14, 2013 9:22 AM

To: Jackson, Brian A Subject: A Question

Brian: The College of Public Health has a course prefix and numbering system that is legacy in nature. We took course prefixes and numbers from the College of Medicine, College of Health Sciences, Graduate Center for Gerontology, and the Martin School. I would like to rationalize all of these by moving toward a common College prefix where possible as well as setting up a two tier (600-level, 700-level) numbering system. All of the courses that would be affected would require coming to the Graduate Council. We would probably want to update (modernize) some of the course titles. My questions is - can I do this using a spreadsheet approach where the current course prefix, number, and title are on one side of the spreadsheet with the corresponding recommendation for prefix, number change, and title (same or changed) on the other side? If this makes sense what I would propose would be to submit the spreadsheet with the rationale for what we are doing for approval by the Graduate Council and on to whoever else needs to approve such changes. I think this approach would make it much easier for the Registrar's Office to make the changes when the time comes. We do not anticipate any changes to syllabi or the creation of any new courses. If some courses are cross listed we would recommend making any of those changes through the usual process. Thanks for all of your help! Jim

James W. Holsinger Jr., MD, PhD
Associate Dean for Academic Affairs
Wethington Endowed Chair in the Health Sciences
College of Public Health
111 Washington Avenue, Suite 107
Lexington KY 40536-0003
859-323-6314 (O)
859-257-2821 (FAX)
jwh@uky.edu

COURSE CHANGE FORM

1. Genera	l Information				
a. Submit	ted by the Collego	e of: Public Health	Too	day's Date: 5/12/20	15
b. Depart	ment/Division:	Health Management a	and Policy		
c. Is there	a change in "ow	nership" of the course	? YES	□ NO ⊠	
If YES, v	what college/dep	artment will offer the	course instead?		
d. What t	ype of change is k	peing proposed?	Major Mino	r ¹	· · · · · · · · · · · · · · · · · · ·
e. Contac	t Person Name:	Andrea Perkins	Email: and	rea.perkins@uky.edu Ph	ione: 218-2021
f. Reques	ted Effective Dat	e: Semester Foll	owing Approval	OR Specific Te	·m²:
2. Design	ation and Descrip	otion of Proposed Cou	rse		
a. Curren	t Prefix and Num	ber: HA XXX	Proposed Prefix & N	umber: CPH)	(XX
b. Full Tit	le: <multiple co<="" td=""><td>ourses></td><td>Proposed Title: <m< td=""><td>ultiple courses></td><td></td></m<></td></multiple>	ourses>	Proposed Title: <m< td=""><td>ultiple courses></td><td></td></m<>	ultiple courses>	
c. Curren	t Transcript Title	(if full title is more tha	nn 40 characters):	<multiple courses=""></multiple>	
c. Propos	ed Transcript Title	e (if full title is more th	an 40 characters):	<multiple courses=""></multiple>	
d. Curren	t Cross-listing:	⊠N/A OR Cu	arrently Cross-listed wit	h (Prefix & Number):	
Propos	ed - ADD Cros	s-listing (Prefix & Num	nber):		
Propos	ed - 🔲 Remove ³	^{1,4} Cross-listing (Prefix 8	§		
Numbe	er):				
				pelow. Include number of	actual contact
hours⁵	for each meeting	bed by <u>at least one</u> of g and pattern type. <r< td=""><td></td><td>pelow. Include number of</td><td>actual contact Indep. Study</td></r<>		pelow. Include number of	actual contact Indep. Study
			nultiple courses>		
hours⁵	for each meeting	g and pattern type. <r< td=""><td>nultiple courses></td><td></td><td></td></r<>	nultiple courses>		
hours⁵	for each meeting Lecture	g and pattern type. <r Laboratory⁵</r 	nultiple courses> Recitation	Discussion Research	Indep. Study
hours⁵	for each meeting Lecture Clinical	g and pattern type. <r Laboratory⁵ Colloquium</r 	nultiple courses> Recitation Practicum	Discussion Research	Indep. Study
hours ⁵ Current:	for each meeting Lecture Clinical Seminar	Laboratory ⁵ Colloquium Studio	nultiple courses> Recitation Practicum Other – Please expla	Discussion Research in:	Indep. Study Residency
hours ⁵ Current:	for each meeting Lecture Clinical Seminar Lecture	Laboratory ⁵ Colloquium Studio Laboratory	nultiple courses> Recitation Practicum Other – Please expla Recitation	Discussion Research in: Discussion Research	Indep. Study Residency Indep. Study
hours ⁵ Current:	for each meeting Lecture Clinical Seminar Lecture	cand pattern type. <r laboratory<sup="">5 Colloquium Studio Laboratory Colloquium</r>	nultiple courses> Recitation Practicum Other — Please expla Recitation Practicum	Discussion Research in: Discussion Research	Indep. Study Residency Indep. Study
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hours ⁵ Current: Proposed: Does the cou	for each meeting Lecture Clinical Seminar Lecture Clinical Seminar	Laboratory ⁵ Colloquium Studio Laboratory Colloquium Studio	Recitation Practicum Other – Please expla Recitation Practicum Other – Please expla	Discussion Research in: Discussion Research in: Yes No	Indep. Study Residency Indep. Study
hours ⁵ Current: Proposed: Does the cou	for each meeting Lecture Clinical Seminar Lecture Clinical Seminar	Laboratory ⁵ Colloquium Studio Laboratory Colloquium Studio	Recitation Practicum Other – Please expla Recitation Practicum Other – Please expla Core requirement?	Discussion Research in: Discussion Research in: Yes No	Indep. Study Residency Indep. Study
hours ⁵ Current: Proposed: Does the cou	Lecture Clinical Seminar Lecture Clinical Seminar	Laboratory ⁵ Colloquium Studio Laboratory Colloquium Studio Proposed to fulfill a UKontapply and attach a contact & Creativity	Recitation Practicum Other – Please expla Recitation Practicum Other – Please expla Core requirement?	Discussion Research in: Discussion Research in: Yes No Area of Inquiry Form: & Communications - II	Indep. Study Residency Indep. Study

COURSE CHANGE FORM

	Inquiry - Social Sciences	U.S. Citizenship, Community, Divers	ity	
	Composition & Communications - I	Global Dynamics		
	Current Grading System: ☐ Letter (A, B, C, e Proposed Grading System: ☐ Letter (A, B, C, e	tc.) 🔲 Pass/Fa		
g.	Current number of credit hours:	Proposed number of credit hours:	vec ET	No.
h.	Currently, is this course repeatable for additional	credit?	YES	№ ∐
51.	Proposed to be repeatable for additional credit?	· ,	YES 🗌	NO 🗌
	If YES: Maximum number of credit hours:			
	If YES: Will this course allow multiple registr	ations during the same semester?	YES 🗌	NO 🗌
i.	Current Course Description for Bulletin: <mult< th=""><th>tiple courses></th><th></th><th></th></mult<>	tiple courses>		
	Proposed Course Description for Bulletin: <mult< th=""><th>tiple courses></th><th></th><th></th></mult<>	tiple courses>		
j.	Current Prerequisites, if any: <multiple cou<="" th=""><th>rses></th><th></th><th></th></multiple>	rses>		
	Proposed Prerequisites, if any: <multiple cou<="" th=""><th></th><th>ć -</th><th>_</th></multiple>		ć -	_
k.	Current Distance Learning (DL) Status: N/A	Already approved for DL*		Please Drop
	*If already approved for DL, the Distance Learning Forr this box () that the proposed changes do not affect D	n must also be submitted <u>unless</u> the depar L delivery.	tment affirms (
ı.	Current Supplementary Teaching Component, if		Service Lear	_
	Current Supplementary Teaching Component, if a	ny: Community-Based Experience	Service Lear	
3.	Currently, is this course taught off campus?		YES	νо ⊠
	Proposed to be taught off campus?		YES 🔛	NO ⊠
4.	Are significant changes in content/teaching obje	ctives of the course being proposed?	YES 🔛	NO 🔀
	If YES, explain and offer brief rationale:			
5.	Course Relationship to Program(s)			
a.	Are there other departments and/or programs that	t could be affected by the proposed cha	inge? YES	s□ no⊠
	If YES, identify the departments and/or programs			_
b.	Will modifying this course result in a new require	ement ⁷ for ANY program?	YES 🗌	NO 🖂
	If YES ⁷ , list the program(s) here:			
6. a.	Changed to differentiation between undergr	course you must send in a syllabus and <i>yo</i> raduate and graduate students by: (i) requi i) establishing different grading criteria in	iring additional	assignments by

³Signature of the chair of the cross-listing department is required on the Signature Routing Log.

¹See comment description regarding minor course change. *Minor changes are sent directly from dean's office to Senate Council Chair.* If Chair deems the change as "not minor," the form will be sent to appropriate Council for normal processing and contact person is informed.

²Courses are typically made effective for the semester following approval. No course will be made effective until all approval are received.

COURSE CHANGE FORM

⁴Removing a cross-listing does not drop the other course – it merely unlinks the two courses.

⁶You must also submit the Distance Learning Form in order for the course to be considered for DL delivery.

Narrative:

The purpose of this request is to transition all courses associated with the Masters of Health Administration (MHA) program from the "HA" to the "CPH" prefix. More specifically, the request involves simultaneously dropping seventeen HA courses (HA 601, HA 602, HA 603, HA 604, HA 621, HA 623, HA 624, HA 628, HA 635, HA 636, HA 637, HA 642, HA 660, HA 711, HA 673, HA 775, HA 785); adding thirteen CPH courses (CPH 681, CPH 682, CPH 683, CPH 684, CPH 687, CPH 688, CPH 780, CPH 781, CPH 782, CPH 784, CPH 785, CPH 787, CPH 788); and retitling four existing CPH courses (CPH 600, CPH 652, CPH 655, CPH 658).

The four existing CPH courses (CPH 600, CPH 652, CPH 655, CPH 658) are required courses of Masters of Public Health — Population Health Policy & Management concentration (MPH-PHP&M). The MPH-PHP&M program is also administratively housed in the College of Public Health Department of Health Management & Administration. MPH-PHP&M faculty and staff members are aware of and support this request. Once the course titles have been changed, the MPH-PHP&M students will be informed of the new course titles during academic advising sessions. The program website and other written material (e.g., handbooks and advising forms) will also be updated.

⁵Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting generally represents at least two hrs per wk for a semester for 1 credit hour. (See SR 5.2.1)

⁷In order to change a program, a program change form must also be submitted.

HA Course Prefix Clean-up

Comment Country		ſ		richosen Lichosen	Chasen		
Prefix	Number	Current Course Title		Prefix	Number	Proposed Title	Transcript Title
НА	602	Strategic Planning And Marketing	Change to	윺		Strategic Planning and Marketing in Health Care	Strategic Planning & Marketing in Health Care
ΗA	603	Legal Aspects Of Healthcare Management	Change to	유	189		Legal Aspects of Health Care Management
HA	604	Managerial Ethics	Change to	윺	781	Health Care Ethics and Governance	Health Care Ethics and Governance
HA	· 621	Quantitative Methods	Change to	윺	682	Quantitative Methods for Health Care Management	Quant Methods for Health Care Management
НА	623	Operation Analysis And Management	Change to	윺	683		
HA	624	Info Sys In Health Care	Change to	윺	782	Same	Same
HA	628	Strategic Human Resources Management in Healthcare	Change to	QH.	684	Strategic Human Resources Management in Health Care	
ΗĀ	642	Public Organization, Theory And Behavior	Change to	CPH	687	Or I	Organizational Theory and Behavior
표	660	Decision Making in Health Care Organizations	Change to	윺	784	Same	Same
HA	673	Health Policy	Change to	CPH	785	Same	Same
Ħ	711	Practicum in Health Administration	Change to	СРН	688	Same	Same
HA	775	Spec Tops in Health Admin: SR	Change to	엹	788	Same	Same
HA	785	Independent Study In Health Admin	Change to	유	787	Same	Same