

APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR and MINOR

1. Submitted by the College of Arts and Sciences Date: November 1, 2007

Department/Division offering course: Geogrpahy

2. What type of change is being proposed? Major Minor*

*See the description at the end of this form regarding what constitutes a minor change. Minor changes are sent directly from the dean of the college to the Chair of the Senate Council.

If the Senate Council chair deems the change not to be minor, the form will be sent to the appropriate Council for normal processing and an email notification will be sent to the contact person.

PROPOSED CHANGES

Please complete all "Current" fields!

Fill out the "Proposed" field only for items being changed. Enter N/A if not changing.

Circle the number for each item(s) being changed. For example: (6.)

(3.) Current prefix & number: GEO 480 Proposed prefix & number: GEO 399

4. Current Title INTERNSHIP IN GEOGRAPHY

Proposed Title[†] _____

[†]If title is longer than 24 characters (including spaces), write a sensible title (24 characters or less) for use on transcripts:

5. Current number of credit hours: 3 Proposed number of credit hours: n/a

(6.) Currently, is this course repeatable? YES NO If YES, current maximum credit hours: 6

Proposed to be repeatable? YES NO If YES, proposed maximum credit hours: 9

7. Current grading system: Letter (A, B, C, etc.) Pass/Fail

Proposed grading system: Letter (A, B, C, etc.) Pass/Fail

8. Courses must be described by at least one of the categories below. Include the number of actual contact hours per week for each category, as applicable.

Current: N/A

() CLINICAL () COLLOQUIUM () DISCUSSION () LABORATORY () LECTURE
 () INDEPEND. STUDY () PRACTICUM () RECITATION () RESEARCH () RESIDENCY
 () SEMINAR () STUDIO () OTHER – Please explain: _____

Proposed:

() CLINICAL () COLLOQUIUM () DISCUSSION () LABORATORY () LECTURE
 () INDEPEND. STUDY () PRACTICUM () RECITATION () RESEARCH () RESIDENCY
 () SEMINAR () STUDIO () OTHER – Please explain: _____

9. Requested effective date (term/year): Fall / 2008

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- 10. Current teaching method: [X] N/A [] Community-Based Experience [] Service Learning Component [] Both
Proposed teaching method (if applicable): [] Community-Based Experience [] Service Learning Component [] Both

- 11. Current cross-listing: [X] N/A
a. Proposed - REMOVE the current cross-listing: []
b. Proposed - ADD a cross-listing: Prefix and Number, NAME of current cross-listing DEPARTMENT, Signature of chair of proposed cross-listing department

- 12. Current prerequisites:
Proposed prerequisites: N/A

- 13. Current Bulletin description: Provides supervised professional experience in public and private sector positions, and is intended to introduce students to the skills and working environments of careers in geography. Students should consult with a geography faculty member in advance of registering for this class.
Proposed Bulletin description:

- 14. What has prompted this change? Number change to conform to A&S internship course numbers. Increase to a possible 9 credit hours to allow students more experiential learning. No change in course content or emphasis.

- 15. If there are to be significant changes in the content or teaching objectives of this course, indicate changes:

- 16. Please list any other department that could be affected by the proposed change: None

- 17. Will changing this course change the degree requirements for ANY program on campus? [] YES [X] NO
If YES, list below the programs that require this course:

In order for the course change to be considered, program change form(s) for the programs above must also be submitted.

- 18. Is this course currently included in the University Studies Program? [] Yes [X] No

- 19. Check box if changed to: If changed to 400G- or 500-level, you must include a syllabus showing differentiation for undergraduate and graduate students by (i) requiring additional assignments by the graduate students; and/or (ii) the

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19. Check box if changed to 400G or 500. *If changed to 400G- or 500-level, you must include a syllabus showing differentiation for undergraduate and graduate students by (i) requiring additional assignments by the graduate students; and/or (ii) the establishment of different grading criteria in the course for graduate students. (See SR 3.1.4)*

20. Within the department, who should be contacted for further information on the proposed course change?

Name: Matthew Zook, DUS Phone: 257-8334 Email: zook@uky.edu

21. Signatures to report approvals:

10/31/07
DATE of Approval by Department Faculty

Karl Ratz / [Signature]
printed name Reported by Department Chair signature

11/27/07
DATE of Approval by College Faculty

Leonidas Bachos / [Signature]
printed name Reported by College Dean signature

3/18/08
*DATE of Approval by Undergraduate Council

[Signature]
printed name Reported by Undergraduate Council Chair signature

*DATE of Approval by Graduate Council

/
printed name Reported by Graduate Council Chair signature

*DATE of Approval by Health Care Colleges Council (HCCC)

/
printed name Reported by Health Care Colleges Council Chair signature

*DATE of Approval by Senate Council

Reported by Office of the Senate Council

*DATE of Approval by the University Senate

Reported by the Office of the Senate Council

*If applicable, as provided by the *University Senate Rules*. (<http://www.uky.edu/USC/New/RulesandRegulationsMain.htm>)

Excerpt from *University Senate Rules*:

SR 3.3.0.G.2: Definition. A request may be considered a minor change if it meets one of the following criteria:

- a. change in number within the same hundred series;
- b. editorial change in the course title or description which does not imply change in content or emphasis;
- c. a change in prerequisite(s) which does not imply change in content or emphasis, or which is made necessary by the elimination or significant alteration of the prerequisite(s);
- d. a cross-listing of a course under conditions set forth in SR 3.3.0.E;
- e. correction of typographical errors.

___ Original Assignment
___ Change in Assignment

Semester/Year: _____

*Department of Geography
1457 Patterson Office Tower
University of Kentucky
Lexington, KY 40506-0027*

GEOGRAPHY INTERNSHIP (GEO 480) INFORMATION SHEET
(To be completed by student and supervisors)

Student Name: _____ SS#: _____

Student's College and Major: _____

Faculty/Staff Supervisor: _____

Professional Supervisor: _____

Address: _____

Phone: _____

Descriptive Title of Internship Position:

Summarize below: (1) the primary responsibilities of the position; (2) learning goals and/or expected outcomes of the experience; (3) means of evaluating student progress and learning. Include work hours/schedule, student/supervisor meeting dates, evaluation dates, and deadlines.

Student Signature

Date

Supervisor Signature

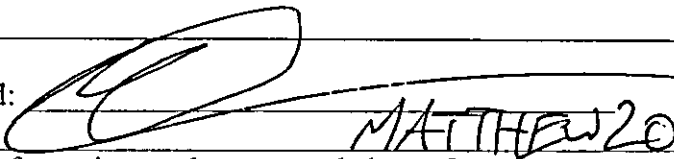
Date

DUS, Geography

Date

APEX Review for Course or Program Proposal

Changes in the major and/or minor requirements affect our current electronic degree audit system, APEX. How will the degree audit in APEX be affected by the course or program proposal? Please show in detail the changes and how they would impact major or minor requirements in your department or the College requirements if the proposal is approved. If you are unsure as to how to answer this question, please contact Sean Cooper in the Arts & Sciences Advising Center at sean.cooper@uky.edu or 257-8712 before filing this proposal.

Proposal: Course Number Change GEO 480 to GEO 399 GEO 542 to GEO 442
Impact on department major: NONE
Impact on department minor: NONE
Impact on College requirements: NONE
Director of Undergraduate Studies: Signature of department DUS required: 
Who should be consulted for further information on the proposed change? Name: Matthew Zook E-mail: zook@uky.edu Phone: 7-8334

ARTS AND SCIENCES
EDUCATIONAL POLICY COMMITTEE
INVESTIGATOR REPORT

<http://www.as.uky.edu/Admin/faculty/viewdocs/summary/>

INVESTIGATING AREA: Soc. & Behav. Sci. COURSE, MAJOR, DEGREE or PROGRAM: GED 480 to GED 399

DATE FOR EPC REVIEW: _____ CATEGORY: NEW, CHANGE, DROP

INSTRUCTIONS: This completed form will accompany the course application to the Graduate/Undergraduate Council(s) in order to avoid needless repetition of investigation. The following questions are included as an outline only. Be as specific and as brief as possible. If the investigation was routine, please indicate this. The term "course" is used to indicate one course, a series of courses or a program, whichever is in order. Return the form to Leonidas Bachas Associate Dean, 275 Patterson Office Tower for forwarding to the Council(s). ATTACH SUPPLEMENT IF NEEDED.

1. List any modifications made in the course proposal as submitted originally and why.
none
2. If no modifications were made, review considerations that arose during the investigation and the resolutions.
none
3. List contacts with program units on the proposal and the considerations discussed therein.
APEX form requested + provided
4. Additional information as needed.

5. A&S Area Coordinator Recommendation:

APPROVE, APPROVE WITH RESERVATION, OR DISAPPROVE

6. A&S Education Policy Committee Recommendation:

APPROVE, APPROVE WITH RESERVATION, OR DISAPPROVE

7. *Jim Hougland* Date: *2/5/08*
A&S Educational Policy Committee,
Jim Hougland, jghoug2@email.uky.edu 257-4417

File: MInvestigatorRpt