This page can be used to help guide proposers through the program approval process. As a general note, most delays in the program approval process are the result of 1) incomplete proposals; and 2) proposers who do not respond to reviewers in a timely fashion.

|  |  |
| --- | --- |
| SENATE CHECKLIST | |
|  | 1. New USP proposal BEGUN in Curriculog |
|  | 1. Contact UK Online for assistance (if developing distance learning courses) |
|  | 1. New/change course proposals BEGUN AND LAUNCHED in Curriculog (if relevant) |
|  | 1. SOLICIT letter of support from unit offering undergraduate degree program and UPLOAD into Curriculog |
|  | 1. New USP proposal LAUNCHED in Curriculog |

|  |  |
| --- | --- |
| MISCELLANEOUS CHECKLIST FOR PROPOSERS (if needed) | |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| MISCELLANEOUS NOTES FOR PROPOSERS (if needed) |
|  |