



An Equal Opportunity University Family Sciences
College of Agriculture Food & Environment
315 Funkhouser Building
Lexington, KY 40506-0050
Phone: (859) 257-7750
Fax: (859) 257-3212

Date: October 31, 2017

To: Larry Grabau, Associate Dean for Instruction – College of Agriculture, Food & Environment

From: Diana Haleman, Director of Undergraduate Studies – Department of Family Sciences
Ron Werner-Wilson, Chair – Department of Family Sciences

Re: Proposal for changes to Family Sciences program curriculum

Attached is the proposal for changes to the curriculum for the Family Sciences program. The proposal provides rationale and details for the changes, which are summarized here:

- No longer require HES 100-Introduction To Professions In HES
- Move FAM 352-Issues in Family Sciences to **Major Requirements**
- Add GEN 100--Issues In Agriculture, Food And Environment--as a recommended course to meet the UK Core Community, Culture and Citizenship in the USA requirement
- Adjust free electives to bring total credit hours to 120

CHANGE UNDERGRADUATE DEGREE PROGRAM

PLEASE NOTE: To ensure that a series of changes to an existing degree program does not essentially create a new program, the Southern Association for the Accreditation of Colleges and Schools (SACS) requires submission of its Substantive Change Checklist for every program change. Prior to college-level review, you must fill out and submit the [SACS Substantive Change Checklist](#) to the Office of Institutional Effectiveness. Contact Institutional Effectiveness (institutionaleffectiveness@uky.edu) for assistance.

Once approved at the college level, your college will send the proposal to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then the program change is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

For every proposed change, you MUST also include the existing requirement.

SUMMARY OF CHANGES

Check all that apply.

<input checked="" type="checkbox"/> Courses	<input type="checkbox"/> Program name	<input type="checkbox"/> Total required credit hours	<input type="checkbox"/> Student learning outcomes
<input type="checkbox"/> Criteria for admissions/progression/termination		<input type="checkbox"/> Certificate assessment	<input type="checkbox"/> Other

1. General Information

1a	Date of contact with Institutional Effectiveness (IE) ¹ :	8/30/2017		
	<input checked="" type="checkbox"/> Appended to the end of this form is a PDF of the reply from Institutional Effectiveness.			
1b	College ² :	College of Agriculture, Food and Environment	Department ² :	Family Sciences
1c	CIP code ³ :	19.0101	Today's Date:	10/31/2017
1d	Current major name: (Biology, Design, etc.)	Family Sciences	Proposed major name:	<i>Family Sciences</i>
1e	Current Degree (BA, BFA, etc.):	Bachelor of Science in Family Sciences	Proposed degree:	Bachelor of Science in Family Sciences
1f	Will there be any changes regarding a track(s) for the program?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
1g	Accrediting agency, if applicable:			
1h	Date of most recent periodic program review for this degree:	2016		

¹ Prior to college-level review, you must fill out and submit the SACS Substantive Change Checklist to the Office of Institutional Effectiveness. You can reach Institutional Effectiveness by phone or email (257-2873 or institutionaleffectiveness@uky.edu).

² It is not possible to change the home academic unit of a degree program via this form. To change the home unit, visit <http://www.uky.edu/faculty/senate> and search for forms related to academic organizational structure.

³ The CIP code is provided by Institutional Effectiveness. If a different CIP code is necessary, the program may undergo a review similar to the new program approval process.

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1i	Requested effective date:	<input checked="" type="checkbox"/> Fall semester following approval.	OR	<input type="checkbox"/> Specific Date ⁴ : <i>Fall 20</i>
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1j	Contact person name:	Diana Haleman	Phone / Email:	859 323-0064 / diana.haleman@uky.edu
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2. Overview of Changes

2a	Describe the rationale for the changes, including results from the most recent program review if applicable. (450 word limit)
	<p>Remove HES 100 (Intro to Professions in HES) as a requirement. This course has limited applicability to Family Sciences students. Other existing FAM courses provide more relevant content for majors.</p> <p>Add GEN 100 as a recommended course to meet the UK Core requirement for Community, Culture and Citizenship in the USA requirement.</p> <p>Change to Major Core Course Requirements: Move FAM 352 from School Requirements to Major Requirements.</p> <p>Adjust number of free electives to bring total credit hours to 120.</p>

2b	Use the fields below, as applicable, to identify the areas in which changes will be made.		
		Current	<i>Proposed</i>
i.	Credit Hours of Premajor Courses:		
ii.	Credit Hours of Preprofessional Courses:		
iii.	Credit Hours of Major Core Course Requirements	27	30
iv.	Minimum Credit Hours of Guided Electives:		
v.	Minimum Credit Hours of Free Electives:	6	7
vi.	Credit Hours for Track 1 (name):		
vii.	Credit Hours for Track 2 (name):		
viii.	Credit Hours for Track 3 (name):		
ix.	Credit Hours for Track 4 (name):		
x.	Credit Hours for Track 5 (name):		
xi.	Credit Hours for Required Minor:		
xii.	Total Credit Hours Required by Level:		
	100-level:		
	200-level:		
	300-level:		
	400-level:		
	500-level:		

	TOTAL CREDIT HOURS REQUIRED FOR GRADUATION:	<u>120</u>	<u>120</u>
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xv.	If the total hours required for graduation have changed, explain below. (150 word limit)
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⁴ No program change(s) will be effective until all approvals are received.

2c	Will the requested change(s) result in the use of courses from another educational unit?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes," describe generally the courses and how they will used.			
GEN 100, taught by the College of Agriculture, Food and Environment is recommended to satisfy the UK Core requirement for Community, Culture, and Citizenship in the USA.			
If "Yes," two pieces of supporting documentation are required.			
<input checked="" type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the appropriate chair/director ⁵ of each unit from which individual courses will be used.			
<input checked="" type="checkbox"/> Check to confirm that appended to the end of this form is verification that the chair/director of each affected unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.			

2d	Will the proposed change(s) affect an associated minor?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes," the department must also submit a change form to change the minor.			

3. Course Sharing

3a.	Will the requested changes result in the use of courses from another unit?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes," describe generally the courses and how they will used.			
If "Yes," two pieces of supporting documentation are required.			
<input type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the other units' chair/director ⁶ from which individual courses will be used.			
<input type="checkbox"/> Check to confirm that appended to the end of this form is verification that the chair/director of the other unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.			

3. UK Core Courses

3a	Are there any proposed changes to the UK Core requirements for the program? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 4a.)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes," note the specific changes in the grid below.			

UK Core Area	Current Course	Current Credits	Proposed Course	Proposed Credits
I. Intellectual Inquiry				
Arts and Creativity				
Humanities				
Social Sciences				
Natural/Physical/Mathematical				
II. Composition and Communication				
Composition and Communication I	CIS/WRD 110	3	<i>CIS/WRD 110</i>	3

⁵ A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

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Composition and Communication II	CIS/WRD 111	3	<i>CIS/WRD 111</i>	3
III. Quantitative Reasoning				
Quantitative Foundations				
Statistical Inferential Reasoning				
IV. Citizenship (one course in each area)				
Community, Culture & Citizenship in USA	Choose one course from the approved list.	3	<i>GEN 100</i>	3
Global Dynamics				
Total UK Core Hours		<u>30-31</u>		<u>30-31</u>

3b Provide the Bulletin language about UK Core.
See the UK Core section of the 2017-2018 Undergraduate Bulletin for the complete UK Core requirements. The courses listed are (a) recommended by the college, or (b) required courses that also fulfill UK Core areas. Students should work closely with their advisor to complete the UK Core Requirements.

4. Graduation Composition and Communication Requirement

4a Will the Graduation Composition and Communication requirement be changed? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 5a.) Yes No

If "Yes," note the specific changes below, including changes to credit hours.

If the course(s) used are from outside the home unit, one piece of supporting documentation is required.

Check to confirm that appended to the end of this form is a letter of support from the other units' chair/director⁷ from which individual courses will be used.

	Current	Proposed
i.	<input type="checkbox"/> Single course in home unit:	<input type="checkbox"/> <i>Single course in home unit:</i>
ii.	<input type="checkbox"/> Multiple courses in home unit.	<input type="checkbox"/> <i>Multiple courses in home unit.</i>
iii.	<input type="checkbox"/> Single course outside home unit.	<input type="checkbox"/> <i>Single course outside home unit.</i>
iv.	<input type="checkbox"/> Multiple courses outside home unit.	<input type="checkbox"/> <i>Multiple courses outside home unit.</i>
v.	<input type="checkbox"/> Course(s) inside & outside home unit.	<input type="checkbox"/> <i>Course(s) inside & outside home unit.</i>

4b Provide the Bulletin language about GCCR below.

5. Other Course Changes

5a Will the college-level requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5c.) Yes No

	Current	Proposed
	<input type="checkbox"/> Standard college requirement	<input checked="" type="checkbox"/> <i>Standard college requirement</i>
	<input checked="" type="checkbox"/> Specific course	<input type="checkbox"/> <i>Specific course</i>

⁷ A dean may submit a letter only when there is no educational unit below the college level, i.e. there are no departments/schools.

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Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁸
HES 100	1	Introduction to the Professions in Human Environmental Sciences	GEN 100	3	Issues in Agriculture, Food and Environment	No Change
						Select one....
						Select one....

5b Will the existing language in the Bulletin about college-level requirements change? Yes No
 If "Yes," provide the new language below.
 Language about "school requirements" should be removed.

5c Will the pre-major or pre-professional course requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5e.) Yes No

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁹
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5d Provide the Bulletin language about pre-major or pre-professional courses below.

5e Will the major's core course requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5g.) Yes No
 If "Yes," note the specific changes in the grid below.

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ¹⁰
			FAM 352	3	Issues in Family Sciences	No Change
						Select one....
						Select one....
						Select one....
						Select one....

⁸ Use the drop-down list to indicate if the course is a new course ("new"), an existing course that will change ("change"), or if the course is an existing course that will not change ("no change").

⁹ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

¹⁰ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

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						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5f Provide the Bulletin language for major core course requirements.

Major Requirements:

5g Will the guided electives change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5i.) Yes No

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ¹¹
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5h Provide the Bulletin language for guided electives.

5i Will the free electives change? (If "Yes," indicate and note the specific changes in the space below. If "No," indicate and proceed to question 5j.) Yes No

Free elective credits will change from a minimum of 6 to a minimum of 7 so total hours will remain 120.

5j Does the proposed change affect any track(s)? (If "Yes," note the specific changes using the grid below. If "No," proceed to question 6.) Yes No

If more than one track is affected, click [HERE](#) for a template. Append a PDF for each affected track to the end of this form.

Track Name: New Track Changed Track Deleted Track

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ¹²

¹¹ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

¹² Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5k Provide the Bulletin language for the track.

6. Semester by Semester Program

List below the typical semester-by-semester program for the major. If multiple tracks are available, click [HERE](#) for a template for additional tracks and append a PDF of each track’s courses to the end of this form.

YEAR 1 – FALL: (e.g. “BIO 103; 3 credits”)	WRD110 or CIS 110; 3 Free Elective; 3 SOC 101; 3 PHI 120; 3 GEN 100; 3	YEAR 1 – SPRING:	<i>WRD 11 or CIS 111; 3 UK Core--Humanities; 3 PSY 100; 4 DHN 101; 3 UK Core--Arts & Creativity; 3</i>
YEAR 2 - FALL :	STA 210; 3 FAM 254; 3 FAM 253; 3 Professional Support; 3 ECO 201; 3	YEAR 2 – SPRING:	<i>FAM 251; 3 COM 252; 3 FAM 360; 3 UK Core--Natural Sciences; 3 Free Elective; 3</i>
YEAR 3 - FALL:	FAM 352; 3 FAM 402; 3 Professional Support; 3 Upper Level Elective; 3 UK Core--Global Dynamics; 3	YEAR 3 - SPRING:	<i>FAM 390; 3 FAM 354 or FAM 544; 3 Professional Support; 3 Professional Support; 3 Free Elective; 3</i>
YEAR 4 - FALL:	FAM 357; 3 Professional Support; 6 Upper Level Elective; 6	YEAR 4 - SPRING:	<i>Professional Support; 3 FAM 499; 3 Upper Level Elective; 8</i>

7. Approvals/Reviews

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

In addition to the information below, attach documentation of department and college approval. This typically takes the form of meeting minutes but may also be an email from the unit head reporting department- and college-level votes.

	Reviewing Group Name	Date Approved	Contact Person Name/Phone/Email
7a	(Within College)		
	Department of Family Sciences Faculty	March 24, 2017	Dr. Ron Werner-Wilson, Chair / 257-1068 / ronald.werner-wilson@uky.edu
	Undergraduate Curriculum Committee, College of Agriculture, Food and Environment	10/27/17	Larry J. Grabau / 7-3469 / lgrabau@uky.edu
			/ /

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			/	/
7b (Collaborating and/or Affected Units)				
			/	/
			/	/
			/	/
			/	/
			/	/
7c	(Senate Academic Council)	Date Approved	Contact Person Name	
	Health Care Colleges Council (if applicable)			
	Undergraduate Council	12/4/17	Joanie Ett-Mims	

From: Pearson, RaeAnne M
Sent: Tuesday, October 3, 2017 2:53:23 PM
To: Haleman, Diana; Office of Strategic Planning and Institutional Effectiveness
Subject: RE: FAM Proposal to Drop HES 100, Add GEN 100

Dear Dr. Haleman,

Thank you for your email regarding the proposed program change(s) to **Family Sciences, BS (19.0101)**.

My email will serve 2 purposes: 1.) Next steps for SACSCOC, and 2.) Verification and notification that you have contacted PIE—a Senate requirement for proposal approval.

1. **Next steps for SACSCOC:** None required
2. **Verification that PIE has reviewed the proposal:** Based on the proposal documentation presented and Substantive Change Checklist, the proposed program changes (refer to list below) are not substantive changes as defined by University or SACSCOC, the university's regional accreditor. Therefore, no additional information is required by the Office of Strategic Planning & Institutional Effectiveness at this time. The proposed program change(s) may move forward in accordance with college and university-level approval processes.

List of Proposed Change(s):

- Eliminate requirement for HES 100-Introduction To Professions In HES
- Move FAM 352-Issues in Family Sciences to **Major Requirements**
- Add GEN 100-Issues In Agriculture, Food And Environment as a required course
- Adjust free electives to bring total credit hours to 120

Should you have questions or concerns about UK's substantive change policy and its procedures, please do not hesitate contacting me.

RaeAnne Pearson, PhD

Office of Strategic Planning & Institutional Effectiveness

University of Kentucky

Phone: 859-218-4009

Fax: 859-323-8688

Visit the Institutional Effectiveness Website: <http://www.uky.edu/ie>

see blue.[™]



University of Kentucky Substantive Change Checklist¹

Substantive change, according to the Commission on Colleges of the Southern Association of Colleges and Schools (SACSCOC or SACS), is “a significant modification or expansion of the nature and scope of an accredited institution.”² Substantive change is a federal concept, based in the regulations of the U.S. Department of Education,³ which regional accreditors are required to enforce.

The University is required to submit any substantive change to SACS for review, and in some cases approval, prior to implementation of such substantive change. As noted by SACS:

“if an institution fails to follow the substantive change policy and procedures of the Commission on Colleges, it may lose its Title IV funding or be required by the U.S. Department of Education to reimburse it for money received by the institution for programs related to the unreported substantive change. In addition, the institution’s case may be referred to the Commission for the imposition of a sanction or for removal from membership.”⁴

Checklist Instructions: To ensure substantive change compliance, individuals should complete the checklist on the following pages in the early stages of any proposal (e.g. new degree program, new certificate program, etc.) or curricular revision. **Upon completion, the form must be submitted to the associate provost for institutional effectiveness or designee by e-mail to InstitutionalEffectiveness@uky.edu. A determination as to whether the proposed program or changes to the existing program constitutes a substantive change will be made within seven (7) business days of receipt and next steps will be communicated accordingly.**

Questions concerning substantive change are to be directed to Dr. GT Lineberry, associate provost for faculty advancement and institutional effectiveness (gt.lineberry@uky.edu) and Dr. Mia Alexander-Snow, director of planning and institutional effectiveness (mia.alexander-snow@uky.edu).

¹ Adapted, with appreciation, from University of Virginia’s “Substantive Change Checklist.”

² See [Substantive Change for Accredited Institutions of the Commission on Colleges: Policy Statement](#), p. 1.

³ See [34 C.F.R. § 602.22](#).

⁴ See [Substantive Change for Accredited Institutions of the Commission on Colleges: Policy Statement](#), p. 9.

University of Kentucky

Substantive Change Checklist

Instructions: Email completed form to: InstitutionalEffectiveness@uky.edu, Subject line: UK Sub Change Questions concerning substantive change are to be directed to Dr. GT Lineberry, associate provost for faculty advancement and institutional effectiveness (gt.lineberry@uky.edu) and Dr. Mia Alexander-Snow, director of planning and institutional effectiveness (mia.alexander-snow@uky.edu).

Please note: there is a 200 character limit for each text box.

Name of Proposed Program/Action: Family Sciences/program changes

Is this a New, Existing Degree, or Non-Degree Educational Program?

New Degree Educational Program **Existing Degree Educational Program**

New Non-Degree Educational Program **Existing Non-Degree Educational Program**

Program CIP Code (as applicable): 81600

General Description of Proposed Action (e.g., new program/courses/delivery or changes to program (such as change in course(s)/delivery mode). Attach applicable documentation to support the program description with checklist submission): *This change drops the school requirement for HES 100 and adds the College of Agriculture, Food and Environment GEN 100 requirement.*

Total number of Credit hours for:

New or Proposed Degree/Non-Degree/Certificate: _____ **Existing Degree/Non-Degree/Certificate:** 120

New or Proposed Program Major: _____ **Existing Program Major:** _____

New or Proposed Program Option: _____ **Existing Program Option:** _____

(e.g. Concentration, Specialization, Track)

(e.g. Concentration, Specialization, Track)

Is this an Accredited Program? No Yes , **Name of Accreditor:** _____

Sponsoring College/Home Educational Unit: College of Agriculture, Food and Environment

College/Department/Educational Unit Contact: Diana Haleman

Date Form Completed: 8/30/2017

Last updated: 01/24/2017

	UK Substantive Change Items	Yes	No	Not Sure	N/A	Provide brief explanation (if necessary)
1	The proposed program or existing program requires a <u>number of new faculty</u> .	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
2	<u>More than 25 percent of the required courses for the proposed or existing program are new.</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
3	<u>More than 50 percent of the required courses for the proposed or existing program are new.</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
4	The proposed or existing program requires new library or other learning resources.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
5	The proposed or existing program requires new equipment or facilities.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
6	The proposed or existing program requires a new resource base.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
7	The proposed or existing program will initiate a <u>branch campus</u> .	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
8	The proposed or existing program will initiate a <u>dual degree program with another institution</u> .	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
9	The proposed or existing program will initiate a <u>joint degree program with another institution</u> .	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
10	The proposed or existing program will initiate a <u>certificate program? (if yes, answer the following)</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
11	• Will the proposed certificate program utilize existing courses?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12	• Will the proposed certificate program be offered at a new off-Grounds site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13	• Does the proposed certificate program represent a significant departure from previously approved programs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14	The proposed or existing program will be initiated <u>at a new off-Grounds site? (if yes, answer the following)</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
15	• Will a student be able to earn 50 percent or more of program credits <u>at the site?</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16	• Will a student be able to earn 25 to 49 percent of program credits <u>at the site?</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	UK Substantive Change Items	Yes	No	Not Sure	N/A	Provide brief explanation (if necessary)
17	<ul style="list-style-type: none"> Will a student be able to earn 24 percent or less of program credits <u>at the site</u>? 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18	The proposed or existing program will be at an <u>existing off-Grounds site</u> ? (if yes, answer the following)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
19	<ul style="list-style-type: none"> Does the proposed program represent a significant departure from previously approved programs [at the existing site]? 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20	The proposed or existing program will be offered via distance education. (if yes, answer the following)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
21	<ul style="list-style-type: none"> Will more than 50 percent of the program be offered via distance education? 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
22	<ul style="list-style-type: none"> Will 25-49 percent of the program be offered via distance education? 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23	<ul style="list-style-type: none"> Will less than 25 percent of the program be offered via distance education? 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24	<ul style="list-style-type: none"> Total number of proposed course changes (as applicable) 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
25	The proposed or existing program or courses will be initiated through contractual agreement or consortium.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
26	The proposed or existing program will relocate an existing off-Grounds site.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
27	The change to the existing program will <u>significantly alter the length of the currently approved program</u> .	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
28	The proposed or existing program will initiate a degree completion program.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
29	The proposed program will close an existing program.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Full Faculty Meeting
March 24, 2017

Attendance: Ron, Nate, Alex, Jason, Pam, Diana, Tracey, Amy, Claudia

Motion to approve previous minutes- Nate, 2nd-Alex, VOTE= Unanimous in the affirmative.

Old Business

1. Department Review Response.
 - a. **Voting on each Program Review Implementation Plan: Appended**

New Business

1. **Motion to approve the 10 course syllabi for the CEF program** from curriculum committee
 - a. Discussion regarding department resources in terms of new curriculum.
 - b. **VOTE: Unanimous support in the affirmative.**
2. Proposal: reschedule April faculty meeting to later in the month in order to review CEFC Program form. R. Werner-Wilson
 - a. April 28, Grad Faculty Meeting start at 8:30 with Full Faculty Meeting starting at 10 a.m.
3. HES 100 – Dean will support changes associated with HES 100 and FAM 352/HES 400. DHN and RTM have made curriculum changes to replace HES 100 with GEN 100. Associate Dean Grabau and the Dean want us to formally consider. R. Werner-Wilson
 - a. **Motion to drop HES 100 as a requirement and replace it with Gen 100- Jason, 2nd-Jennifer. VOTE: Unanimous in the affirmative.**
4. AAFCS Accreditation – formal consideration of continued participation.
 - a. **Motion to withdraw from AAFCS accreditation-Jason, 2nd Alex. VOTE: Unanimous in the affirmative.**

Reports (Time Permitting)


1. Curriculum Committee – Diana Haleman
 - a. See curriculum proposals above.
2. DUS – Diana Haleman
 - a. Not discussed
3. DGS – Hyungsoo Kim
 - a. Not discussed
4. Extension (Bob Flashman, Amy Hosier, Jennifer Hunter)
 - a. Not discussed
5. CEFC Faculty Search – Hunter and Wood
 - a. Updated faculty regarding applicant pool, i.e., 13 applicants (4 are resubmissions from original post).

Motion to adjourn: Diana, 2nd Nate. VOTE: Unanimous in the affirmative.

Minutes respectively submitted by Nate.

November 3, 2017

MEMORANDUM

TO: Ron Werner-Wilson, Chair, Family Sciences Department
FROM: 
Larry Grabau, Associate Dean for Instruction
RE: Support for GEN 100 Instruction

It is my understanding that the faculty of Family Sciences is considering a program change which would encourage their students to take GEN 100. The Center for Student Success stands ready to provide that instruction, should these students be directed to enroll in this course.

see blue.