SIGNATURE ROUTING LOG

General Information:

Proposal Type: Course ☒   Program ☐   Other ☐

Proposal Name[1] (course prefix & number, pgm major & degree, etc.):   FR 412   *DROP*

Proposal Contact Person Name: Jeffrey Peters   Phone: 269-1733   Email: jnp@uky.edu

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
MCL French and Italian division faculty	9/15/09	Suzanne Pucci / 257-1066 / spucc1@uky.edu	Suzanne Pucci by TF
MCL, Chair	9/15/09	Ted Fiedler / 257- / tfiedler@uky.edu	Theodore Fiedler
		/ /	
A&S Educational Policy Committee	3/31/10	David Hunter / 257-7016 / david.hunter@uky.edu	D Hunter EH
A&S Associate Dean for Undergraduate Programs	3/31/10	Anna Bosch / 257-6689 / bosch@uky.edu	ARKBosch

External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision[2]
Undergraduate Council	9/28/2010		
Graduate Council			
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

REQUEST TO DROP A COURSE

1. **General Information.**

    a. Submitted by the College of: A&S   Today's Date: 9-15-09

    b. Department/Division: MCLLC/French

    c. Contact Person Name: Dr. Jeffrey Peters   Email: jnp@uky.edu   Phone: 269-1733

2. **Course Information.**

    a. Course Prefix and Number: FR 412

    b. Course Title: Elementary French Conversation and Composition

    c. Credit Hours: 3

3. **Effective Date[1] of Drop:** ☐ Semester Following Approval OR ☐ Specific Term[2]: <u>upon approval of new courses</u>

4. **Is this course cross-listed?**   YES[3] ☐   NO ☒

    If YES[3], what is the cross-listed course prefix and number? _____

    If YES[3], should the cross-listed course(s) also be dropped[3]?   YES[3] ☐   NO ☐

    Explain, if necessary: _____

5. **Why is the course being dropped?**   Not needed in new, revised major

6. **Will dropping this course change the requirements[4] for any program?**   YES ☒   NO ☐

    If YES[4], list the program(s) here: Major in French; Minor in French

7. **Has the course been taken by a significant number of students in other colleges/depts?**   YES ☐   NO ☒

    If YES, list the colleges/departments: _____

    If YES, what provision has been made for meeting the needs of these students? _____

8. **Is this course currently included in the University Studies Program?**   YES ☐   NO ☒

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[1] The effective date for a dropped course is *the first term when the course is not available*, <u>NOT</u> the last term the course is offered.

[2] Effective dates are typically the semester following approval. No course will be made effective until all approvals are received.

[3] Signature of the chair of the cross-listing department is required on the Signature Routing Log.

[4] In order to change a program, a program change form must also be submitted.