

SIGNATURE ROUTING LOG

General Information:

Proposal Type: Course Program Other
Proposal Name¹ (course prefix & number, pgm major & degree, etc.): FR 375 *DPOP*
Proposal Contact Person Name: Jeffrey Peters Phone: 269-1733 Email: inp@uky.edu

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

| Reviewing Group | Date Approved | Contact Person (name/phone/email) | Signature |
|-----------------------------------------------|---------------|------------------------------------------------|----------------------------|
| MCL French and Italian division faculty | 9/15/09 | Suzanne Pucci / 257-1066 / spucc1@uky.edu | <i>Suzanne Pucci by TF</i> |
| MCL, Chair | 9/15/09 | Ted Fiedler / 257- / tfiedler@uky.edu | <i>Theodore Fiedler</i> |
| | | / / | |
| A&S Educational Policy Committee | 3/31/10 | David Hunter / 257-7016 / david.hunter@uky.edu | <i>D Hunter 12/11</i> |
| A&S Associate Dean for Undergraduate Programs | 3/31/10 | Anna Bosch / 257-6689 / bosch@uky.edu | <i>ARB Bosch</i> |

External-to-College Approvals:

| Council | Date Approved | Signature | Approval of Revision ² |
|------------------------------|---------------|----------------------------|-----------------------------------|
| Undergraduate Council | 9/28/2010 | | |
| Graduate Council | | | |
| Health Care Colleges Council | | | |
| Senate Council Approval | | University Senate Approval | |

Comments:

¹ Proposal name used here must match name entered on corresponding course or program form.

² Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

REQUEST TO DROP A COURSE

| | | | |
|--------------------------------|----------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------|
| 1. General Information. | | | |
| a. | Submitted by the College of: <u>A&S</u> | Today's Date: <u>9-15-09</u> | |
| b. | Department/Division: <u>MCLLC/French</u> | | |
| c. | Contact Person Name: <u>Dr. Jeffrey Peters</u> | Email: <u>jnp@uky.edu</u> | Phone: <u>269-1733</u> |
| 2. Course Information. | | | |
| a. | Course Prefix and Number: <u>FR 375</u> | | |
| b. | Course Title: <u>Study in France or Quebec</u> | | |
| c. | Credit Hours: <u>3</u> | | |
| 3. | Effective Date ¹ of Drop: <input type="checkbox"/> Semester Following Approval | OR | <input type="checkbox"/> Specific Term ² : <u>Upon approval of new courses</u> |
| 4. | Is this course cross-listed? | YES ³ <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |
| | If YES ³ , what is the cross-listed course prefix and number? _____ | | |
| | If YES ³ , should the cross-listed course(s) also be dropped ³ ? | YES ³ <input type="checkbox"/> | NO <input type="checkbox"/> |
| | Explain, if necessary: _____ | | |
| 5. | Why is the course being dropped? <u>Not needed in new, revised major</u> | | |
| 6. | Will dropping this course change the requirements ⁴ for any program? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| | If YES ⁴ , list the program(s) here: <u>Major in French/Minor in French/FLIE major-French</u> | | |
| 7. | Has the course been taken by a significant number of students in other colleges/depts? | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |
| | If YES, list the colleges/departments: _____ | | |
| | If YES, what provision has been made for meeting the needs of these students? _____ | | |
| 8. | Is this course currently included in the University Studies Program? | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |

¹ The effective date for a dropped course is *the first term when the course is not available*, NOT the last term the course is offered.

² Effective dates are typically the semester following approval. No course will be made effective until all approvals are received.

³ Signature of the chair of the cross-listing department is required on the Signature Routing Log.

⁴ In order to change a program, a program change form must also be submitted.