SIGNATURE ROUTING LOG

General Information:

Proposal Type:	Course 🔀	Program 🗌	Oth	er 🗌	
Proposal Name ¹	(course prefix &	number, pgm major	& degree, etc.):	FR 306	DROP
Proposal Contac	t Person Name:	Jeffrey Peters	Phone: <u>269-</u> 1733	Email: <u>jn</u>	p@uky.edu

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
MCL French and Italian division faculty	9/15/09	Suzanne Pucci / 257-1066 / spucc1@uky.edu	Suzanne Piecei
MCL, Chair	9/15/09	Ted Fiedler / 257- / tfiedler@uky.edu	Theodor Tiedle
		/ /	
A&S Educational Policy Committee	3/31/10	David Hunter / 257-7016 / david.hunter@uky.edu	W. Steer Wer
A&S Associate Dean for Undergraduate Programs	3/31/10	Anna Bosch / 257-6689 / bosch@uky.edu	-ARVBosh

External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision ²
Undergraduate Council	9/28/2010		
Graduate Council			
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:			

¹ Proposal name used here must match name entered on corresponding course or program form.

² Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

REQUEST TO DROP A COURSE

1.	General Information.					
a.	Submitted by the College of: A&S Today's Date: 9-	15-09				
b.	Department/Division: MCLLC/French					
c.	Contact Person Name: <u>Dr. Jeffrey Peters</u> Email: <u>jnp@uky.edu</u> Pho	ne: <u>269-1733</u>				
2.	Course Information.					
a.	Course Prefix and Number: FR 306					
b.	Course Title: Intermediate French Composition					
c.	Credit Hours: 3					
3 .	Effective Date¹ of Drop: Semester Following Approval OR Specific Term²:	Upon approval of new courses				
4.	Is this course cross-listed?	YES ³ NO				
	If YES ³ , what is the cross-listed course prefix and number?					
	If YES ³ , should the cross-listed course(s) also be dropped ³ ?	YES ³ NO				
	Explain, if necessary:					
5.	Why is the course being dropped? Not needed in new, revised major					
6.	Will dropping this course change the requirements ⁴ for any program?	YES NO				
	If YES ⁴ , list the program(s) here: Major in French/Minor in French/FLIE major-French					
7.	Has the course been taken by a significant number of students in other colleges/depts?	YES NO				
	If YES, list the colleges/departments:					
	If YES, what provision has been made for meeting the needs of these students?					
8.	Is this course currently included in the University Studies Program?	YES NO				

¹ The effective date for a dropped course is *the first term when the course is not available*, <u>NOT</u> the last term the course is offered.

² Effective dates are typically the semester following approval. No course will be made effective until all approvals are received.

³ Signature of the chair of the cross-listing department is required on the Signature Routing Log.

⁴ In order to change a program, a program change form must also be submitted.