

REQUEST TO DROP A COURSE

1. General Information.			
a. Submitted by the College of: <u>A&S</u>	Today's Date: <u>9-15-09</u>		
b. Department/Division: <u>MCLLC/French</u>			
c. Contact Person Name: <u>Dr. Jeffrey Peters</u>	Email: <u>jnp@uky.edu</u>	Phone: <u>269-1733</u>	
2. Course Information.			
a. Course Prefix and Number: <u>FR 306</u>			
b. Course Title: <u>Intermediate French Composition</u>			
c. Credit Hours: <u>3</u>			
3. Effective Date ¹ of Drop:	<input type="checkbox"/> Semester Following Approval	OR	<input type="checkbox"/> Specific Term ² : <u>Upon approval of new courses</u>
4. Is this course cross-listed?			YES ³ <input type="checkbox"/> NO <input checked="" type="checkbox"/>
If YES ³ , what is the cross-listed course prefix and number? _____			
If YES ³ , should the cross-listed course(s) also be dropped ³ ? YES ³ <input type="checkbox"/> NO <input type="checkbox"/>			
Explain, if necessary: _____			
5. Why is the course being dropped?	<u>Not needed in new, revised major</u>		
6. Will dropping this course change the requirements ⁴ for any program?			YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
If YES ⁴ , list the program(s) here: <u>Major in French/Minor in French/FLIE major-French</u>			
7. Has the course been taken by a significant number of students in other colleges/depts?			YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
If YES, list the colleges/departments: _____			
If YES, what provision has been made for meeting the needs of these students? _____			
8. Is this course currently included in the University Studies Program?			YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

¹ The effective date for a dropped course is *the first term when the course is not available*, NOT the last term the course is offered.

² Effective dates are typically the semester following approval. No course will be made effective until all approvals are received.

³ Signature of the chair of the cross-listing department is required on the Signature Routing Log.

⁴ In order to change a program, a program change form must also be submitted.