



# REQUEST TO DROP A COURSE

## 1. General Information.

- a. Submitted by the College of: A&S Today's Date: 9-15-09
- b. Department/Division: MCLLC/French
- c. Contact Person Name: Dr. Jeffrey Peters Email: jnp@uky.edu Phone: 269-1733

## 2. Course Information.

- a. Course Prefix and Number: FR 203
- b. Course Title: Elementary French Conversation and Composition
- c. Credit Hours: 3

3. Effective Date<sup>1</sup> of Drop:  Semester Following Approval OR  Specific Term<sup>2</sup>: upon approval of new courses

4. Is this course cross-listed? YES<sup>3</sup>  NO

If YES<sup>3</sup>, what is the cross-listed course prefix and number? \_\_\_\_\_

If YES<sup>3</sup>, should the cross-listed course(s) also be dropped<sup>3</sup>? YES<sup>3</sup>  NO

Explain, if necessary: \_\_\_\_\_

5. Why is the course being dropped? Not needed in new, revised major

6. Will dropping this course change the requirements<sup>4</sup> for any program? YES  NO

If YES<sup>4</sup>, list the program(s) here: Major in French; Minor in French

7. Has the course been taken by a significant number of students in other colleges/depts? YES  NO

If YES, list the colleges/departments: \_\_\_\_\_

If YES, what provision has been made for meeting the needs of these students? \_\_\_\_\_

8. Is this course currently included in the University Studies Program? YES  NO

<sup>1</sup> The effective date for a dropped course is *the first term when the course is not available*, NOT the last term the course is offered.

<sup>2</sup> Effective dates are typically the semester following approval. No course will be made effective until all approvals are received.

<sup>3</sup> Signature of the chair of the cross-listing department is required on the Signature Routing Log.

<sup>4</sup> In order to change a program, a program change form must also be submitted.