

APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR and MINOR

1. Submitted by the College of Business and Economics Date: 4/11/08

Department/Division offering course: Management/Finance

2. What type of change is being proposed? Major Minor*

*See the description at the end of this form regarding what constitutes a minor change. Minor changes are sent directly from the dean of the college to the Chair of the Senate Council.

If the Senate Council chair deems the change not to be minor, the form will be sent to the appropriate Council for normal processing and an email notification will be sent to the contact person.

PROPOSED CHANGES

Please complete all "Current" fields.

Fill out the "Proposed" field only for items being changed. Enter N/A if not changing.

Circle the number for each item(s) being changed. For example: (6.)

3. Current prefix & number: FIN 460 Proposed prefix & number: FIN 360

4. Current Title Principles of Real Estate

Proposed Title[†] N/A

[†]If title is longer than 24 characters (including spaces), write a sensible title (24 characters or less) for use on transcripts:

Principles Real Estate

5. Current number of credit hours: 3 Proposed number of credit hours: N/A

6. Currently, is this course repeatable? YES NO If YES, current maximum credit hours: _____

Proposed to be repeatable? YES NO If YES, proposed maximum credit hours: _____

7. Current grading system: Letter (A, B, C, etc.) Pass/Fail

Proposed grading system: Letter (A, B, C, etc.) Pass/Fail

8. Courses must be described by at least one of the categories below. Include the number of actual contact hours per week for each category, as applicable.

Current:

() CLINICAL () COLLOQUIUM () DISCUSSION () LABORATORY () LECTURE

() INDEPEND. STUDY () PRACTICUM () RECITATION () RESEARCH () RESIDENCY

() SEMINAR () STUDIO () OTHER – Please explain: _____

Proposed:

() CLINICAL () COLLOQUIUM () DISCUSSION () LABORATORY () LECTURE

() INDEPEND. STUDY () PRACTICUM () RECITATION () RESEARCH () RESIDENCY

() SEMINAR () STUDIO () OTHER – Please explain: _____

9. Requested effective date (term/year): Spring / 2009

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19. Check box if changed to 400G or 500. If changed to 400G- or 500-level, *you must include a syllabus showing differentiation* for undergraduate and graduate students by (i) requiring additional assignments by the graduate students; and/or (ii) the establishment of different grading criteria in the course for graduate students. (See *SR 3.1.4*)

20. Within the department, who should be contacted for further information on the proposed course change?

Name: Scott Kelley Phone: 257-3425 Email: skelley@uky.edu

21. Signatures to report approvals:

<p style="text-align: center;">3/30/07</p> <p>DATE of Approval by Department Faculty</p>	<p style="text-align: center;">Scott Kelley /</p> <p style="font-size: small;">printed name</p>	<p style="text-align: center;">Reported by Department Chair</p>	<p style="text-align: right; font-size: small;">signature</p>
<p>DATE of Approval by College Faculty</p>	<p style="text-align: center;">/</p> <p style="font-size: small;">printed name</p>	<p style="text-align: center;">Reported by College Dean</p>	<p style="text-align: right; font-size: small;">signature</p>
<p style="text-align: center; background-color: yellow;">Approval UC 9/30/08</p>	<p style="text-align: center;">/</p> <p style="font-size: small;">printed name</p>	<p style="text-align: center;">Reported by Undergraduate Council Chair</p>	<p style="text-align: right; font-size: small;">signature</p>
<p>*DATE of Approval by Undergraduate Council</p>	<p style="text-align: center;">/</p> <p style="font-size: small;">printed name</p>	<p style="text-align: center;">Reported by Graduate Council Chair</p>	<p style="text-align: right; font-size: small;">signature</p>
<p>*DATE of Approval by Graduate Council</p>	<p style="text-align: center;">/</p> <p style="font-size: small;">printed name</p>	<p style="text-align: center;">Reported by Health Care Colleges Council Chair</p>	<p style="text-align: right; font-size: small;">signature</p>
<p>*DATE of Approval by Health Care Colleges Council (HCCC)</p>	<p style="text-align: center;">/</p> <p style="font-size: small;">printed name</p>	<p style="text-align: center;">Reported by Office of the Senate Council</p>	<p style="text-align: right; font-size: small;">signature</p>
<p>*DATE of Approval by Senate Council</p>	<p style="text-align: center;">Reported by Office of the Senate Council</p>		
<p>*DATE of Approval by the University Senate</p>	<p style="text-align: center;">Reported by the Office of the Senate Council</p>		

*If applicable, as provided by the *University Senate Rules*. (<http://www.uky.edu/USC/New/RulesandRegulationsMain.htm>)

Excerpt from *University Senate Rules*:

SR 3.3.0.G.2: Definition. A request may be considered a minor change if it meets one of the following criteria:

- a. change in number within the same hundred series;
- b. editorial change in the course title or description which does not imply change in content or emphasis;
- c. a change in prerequisite(s) which does not imply change in content or emphasis, or which is made necessary by the elimination or significant alteration of the prerequisite(s);
- d. a cross-listing of a course under conditions set forth in *SR 3.3.0.E*;
- e. correction of typographical errors.