

**Type of Proposal:** Program

**New Proposal or Change:** Change

**Title of Proposal:** FAM 785: Advanced Problems in Family Sciences

**Reviewer:** Stone, Dan

**Brief description of the proposal:** copied from Dr. Hans memo: This program change is intended to better align courses with the existing curriculum. Students currently take FAM 785: Advanced Problems in Family Sciences for their teaching practicum, research practicum, qualifying exam, and independent study. The change proposes that FAM 784: Research Practicum in Family Sciences (new course in progress) and FAM 786: Teaching Practicum in Family Sciences (new course approved in spring 2013) will now be taken by students for the required research and teaching practicums, respectively. In addition, these courses will be taken for 3 credit hours rather than the 2 credit hours that FAM 785 was taken for to better align the credit hours with the amount of work required in these practicums (another benefit is that 3 credit hours will better accommodate students' enrollment needs).

**Concerns / Required Changes (if any):** none

**Recommendation:** Approve

Thank you.

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Concerns/ Required Changes (if any)

none

Recommendation

Approve

# Memo

From: Jason D. Hans, Ph.D.  
Director of Graduate Studies



Date: 9/26/2013

Re: Family Sciences Doctoral Program Chance

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This program change is intended to better align courses with the existing curriculum. Students currently take FAM 785: Advanced Problems in Family Sciences for their teaching practicum, research practicum, qualifying exam, and independent study.

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## CHANGE DOCTORAL DEGREE PROGRAM FORM

### GENERAL INFORMATION

|   |  |   |   |
|---|--|---|---|
| College:  | <u>Agriculture</u>   | Department:                                   | <u>Family Sciences</u>                                      |
| Current Major Name:   | <u>Family Sciences</u>   | Proposed Major Name:                          | <u>no change</u>  |
| Current Degree Title:   | <u>Family Sciences</u>   | Proposed Degree Title:                        | <u>no change</u>  |
| Current Formal Option(s):   | <u>Adolescent Development</u><br><u>Family Finance &amp; Economics</u><br><u>Family Finance &amp; Economics</u><br><u>Family Processes</u> | Proposed Formal Option(s):                    | <u>no change</u>  |
| Current Specialty Fields w/in Formal Option:                                      | <u>none</u>  | Proposed Specialty Fields w/in Formal Option: | <u>no change</u>  |
| Date of Contact with Associate Provost for Academic Administration <sup>1</sup> : |  | <u>July 10, 2013</u>                          |   |
| Bulletin (yr & pgs):  | <u>2013, p. 197</u>  | CIP Code <sup>1</sup> :                       | <u>19.0704</u>  |
| Today's Date:   |  | <u>July 10, 2013</u>                          |   |
| Accrediting agency (if applicable):   | _____  |   |   |
| Requested Effective Date:   | <input checked="" type="checkbox"/> Semester following approval.   | OR  | <input type="checkbox"/> Specific Date <sup>2</sup> : _____ |
| Dept Contact Person:  | <u>Jason Hans</u>  | Phone:  | <u>7-7761</u>   |
| Email:  |  | <u>jhans@uky.edu</u>                          |   |

### CHANGE(S) IN PROGRAM REQUIREMENTS

|   | <u>Current</u>                 | <u>Proposed</u>                |
|---|--------------------------------|--------------------------------|
| 1. Number of transfer credits allowed:<br><i>(Maximum is Graduate School limit of total of 9 hours (or 25% of the credit hours needed to fulfill the pre-qualifying residency requirement.)</i> | _____                          | _____                          |
| 2. Residence requirement:<br><i>(Minimum of one year before and after Qualifying Exams.)</i>  | _____                          | _____                          |
| 3. Language(s) and/or skill(s) required:  | _____                          | _____                          |
| 4. Provisions for monitoring progress and termination criteria:   | _____                          | _____                          |
| 5. Total credit hours required:   | <u>51</u>                      | <u>53</u>                      |
| 6. Required courses:  | <u>See appended curriculum</u> | <u>See appended curriculum</u> |
| 7. Required distribution of courses within program:   | _____                          | _____                          |
| 8. Minor area or courses outside program required:  | _____                          | _____                          |
| 9. Distribution of courses levels required (400G-500/600-700):  | _____                          | _____                          |

<sup>1</sup> Prior to filling out this form, you MUST contact the Associate Provost for Academic Administration (APAA). If you do not know the CIP code, the APAA can provide you with that during the contact.

<sup>2</sup> Programs are typically made effective for the semester following approval. No program will be made effective until all approvals are received.

**CHANGE DOCTORAL DEGREE PROGRAM FORM**

|  |       |       |
|--|-------|-------|
| 10. Qualifying examination requirements:   | _____ | _____ |
| 11. Explain whether the proposed changes to the program (as described in numbers 1 through 10) involve courses offered by another department/program. <u>Routing Signature Log must include approval by faculty of additional department(s).</u> |       |       |
| <u>none</u>  |       |       |
| 12. Other requirements not covered above:<br>_____   |       |       |
| 13. What is the rationale for the proposed changes? If the rationale involves accreditation requirements, please include specific references to those requirements.  |       |       |
| <u>Better alignment of course offerings with curriculum requirements.</u>  |       |       |

**CHANGE DOCTORAL DEGREE PROGRAM FORM**

Signature Routing Log

**General Information:**

Proposal Name: Family Sciences Doctoral Curriculum Update

Proposal Contact Person Name: Jason Hans Phone: 7-7761 Email: jhans@uky.edu

**INSTRUCTIONS:**

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

**Internal College Approvals and Course Cross-listing Approvals:**

| <b>Reviewing Group</b>              | <b>Date Approved</b> | <b>Contact Person (name/phone/email)</b>     | <b>Signature</b> |
|-------------------------------------|----------------------|--|------------------|
| Family Sciences Graduate Faculty    | March 8, 2013        | Jason Hans / 7-7761 / jhans@uky.edu          |                  |
| Graduate Curriculum Committee, CAFE | Sept 13, 2013        | Larry Grabau / 7-3469 / Larry.Grabau@uky.edu |                  |
|                                     |                      | / /  |                  |
|                                     |                      | / /  |                  |
|                                     |                      | / /  |                  |

**External-to-College Approvals:**

| <b>Council</b>               | <b>Date Approved</b> | <b>Signature</b>           | <b>Approval of Revision<sup>3</sup></b> |
|------------------------------|----------------------|----------------------------|---|
| Undergraduate Council        |                      |                            |   |
| Graduate Council             |                      |                            |   |
| Health Care Colleges Council |                      |                            |   |
| Senate Council Approval      |                      | University Senate Approval |   |

Comments:

<sup>3</sup> Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

## Doctoral Curriculum Requirements

*Department of Family Sciences*

| Area   | Credits   | Course   |  |
|--|---|--|--|
| <b>Foundational</b><br>- required unless approved from master's degree   | 3   | FAM 601: Family Processes  |  |
|  | 3   | FAM 652: Readings in Family Theory and Research  |  |
|  | 3   | FAM 654: The Lifecourse Perspective on Families  |  |
|  | 3   | FAM 668: Allocation of Family Resources  |  |
|  | 3   | FAM 690: Research Methods in Family Science  |  |
|  | 1   | FAM 775-001: Professional Development Seminar I  |  |
|  | 4   | STA 570: Basic Statistics  |  |
| <b>Research Methods &amp; Theory</b><br>- minimum 9 credit hours<br>- FAM 790 required                             | 3   | FAM 790: Advanced Research Methods in Family Science   |  |
|  | <b>Suggested Qualitative Methods</b> (minimum 3 credit hours required)  |  |  |
|  | 3   | CJT 664: Qualitative Methods in Communication Research   |  |
|  | 3   | EPE 663: Field Studies in Educational Institutions (qualitative methods)   |  |
|  | 3   | EPE 763: Advanced Field Studies (qualitative methods)  |  |
|  | 3   | NUR 791: Qualitative Methods in Nursing  |  |
|  | 3   | SOC 682: Special Topics in SOC (topic: any qualitative methods)  |  |
|  | <b>Suggested Quantitative Methods</b> (minimum 3 credit hours required) |  |  |
|  | 3   | EPE 619: Survey Research Methods in Education  |  |
|  | 3   | EDP/EPE 620: Topics and Methods of Evaluation  |  |
|  | 3   | EDP/EPE 621: Advanced Topics and Methods of Evaluation   |  |
|  | 3   | EPE 679: Multiple Measures in Education and Evaluation   |  |
|  | <b>Statistics</b><br>- minimum 9 credit hours<br>- FAM 777 required     | 3  | FAM 777: Applied Statistics in Family Science  |
|  |   | <b>Suggested Courses</b> (minimum 6 credit hours required)   |  |
|  |   | 3  | CJT 765: Advanced Seminar in CJT (committee-approved topic)  |
| 3  |   | EDP 707: Multivariate Analysis in Educational Research   |  |
| 3  |   | EDP 778: Seminar in Educational Psychology (committee-approved topic)  |  |
| 3  |   | EPE 773: Seminar in EPE (topic: Applied Structural Equation Modeling)  |  |
| 3  |   | PSY 610: Psychometrics (focus on ANOVA)  |  |
| 3  |   | PSY 611: Psychological Research (focus on Regression & Correlation)  |  |
| <b>Professional Development</b><br>- minimum <del>7</del> <sup>5</sup> credit hours                                |   | 1  | FAM 775-002: Professional Development Seminar II   |
|  |   | <del>3</del> <sup>2</sup>  | FAM 78 <del>4</del> <sup>5</sup> : <del>Research Practicum</del> <del>Advanced Problems</del> in Family Sciences |
|  | <del>3</del> <sup>2</sup>   | FAM 78 <del>6</del> <sup>5</sup> : <del>Teaching Practicum</del> <del>Advanced Problems</del> in Family Sciences   |  |
| <b>Area of Specialization</b><br>- minimum 15 credit hours   | 15  | Flexible coursework forming a cohesive specialization area in one of the following emphasis areas: <ul style="list-style-type: none"> <li>- Adolescent Development</li> <li>- Aging</li> <li>- Family Finance and Economics</li> <li>- Family Processes</li> </ul> |  |
| <b>Dissertation Research</b><br>- after completion of coursework, take 2 credit hours per semester until graduated | ∞   | FAM 767: Dissertation Residency Credit   |  |

## **FAM 784: RESEARCH PRACTICUM IN FAMILY SCIENCES**

### **INSTRUCTOR**

Jason D. Hans, Ph.D.  
302 Funkhouser  
859-257-7761  
jason.hans@uky.edu

### **COURSE DESCRIPTION**

Doctoral student research experience in collaboration with major professor in preparation for the qualifying examination. Prerequisite: Consent of the course instructor.

### **LEARNING OUTCOMES**

Upon completion of this course, student will be able to:

1. Demonstrate knowledge and skills integrated across the core curriculum and area of specialization.
2. Conceptualize a research problem and design a related research project.
3. Demonstrate writing skills consistent with expectations of the academic community.

### **COURSE REQUIREMENTS**

Students are required to complete a student-led data-based manuscript, in collaboration with their major professor, which is suitable to be submitted for peer review and subsequent publication following a successful oral exam. Most students will require two semesters to complete this study and manuscript.

FAM 784 is taken the semester before the final semester of coursework. The product of the initial semester of enrollment is a manuscript proposal that includes a well-developed literature review, research question(s) and/or hypotheses, and a complete methods section (e.g., sampling plan or sample description, measures, procedures of data collection or description of the existing data, analytical approach), as appropriate for the proposed manuscript.

A formal proposal meeting must be held with the doctoral advisory committee. With the major professor's approval, the proposal must be submitted to the committee at least two weeks prior to the formal proposal meeting. If the committee does not formally approve the proposal prior to the end of the semester, the student must receive an "I" (incomplete) grade until the proposal is formally approved.

Additional credit hours (up to a maximum of 6) are taken the subsequent semester(s) to collect data (if necessary), analyze data, and write a complete manuscript. Enrollment in a second semester of research practicum is not permitted until the doctoral advisory committee has formally approved the proposal and a letter grade for the first semester of enrollment has been assigned.

## FAM 786: TEACHING PRACTICUM IN FAMILY SCIENCES

### INSTRUCTOR

Donna R. Smith, Ph.D.  
315 Funkhouser  
donnarsmith@uky.edu • 859-257-7733

### COURSE DESCRIPTION

Independent doctoral student teaching experience, under faculty supervision. Prerequisite: Consent of the course instructor.

### LEARNING OUTCOMES

Upon completion of this course, student will be able to:

1. Construct a course syllabus, including selection of texts, readings, assignments, exercises, and exams.
2. Complete a weekly reflection journal.
3. Adhere to university policies on teaching procedures and classroom policies.
4. Design and complete a teaching portfolio.
5. Develop and administer a mid-term course evaluation.

### COURSE REQUIREMENTS

1. Work out a learning contract with your supervising faculty member during the first week of classes.
2. Construct a course syllabus approved by your supervisor.
3. Choose texts, readings, and designing assignments, exercises, and examinations.
4. Keep a weekly journal describing your 1) methods and principles of teaching, 2) utilization of materials in teaching, 3) discussion of the teaching/learning process as it relates to students, and 4) evaluations of student progress. Also include what you think really went well with the students that week and what you would like to change. Focus on two questions, "What are things that went well in class?" "What could be changed that might make a better learning environment?" (Approximately 1-2 pages/week).
5. At least (2) observations of your teaching by supervisor.
6. A thorough review of and strict adherence to course teaching policies and procedures of the University of Kentucky sent by the Academic Ombudsman every semester.
7. A promise to stay in close contact with your supervising faculty member and department chair (if necessary) especially if unusual circumstances arise with students (i.e. excessive absences, cheating or dishonesty, not meeting deadlines, inappropriate classroom behavior, threats of any kind!) Keep good records!!
8. Prepare a teaching portfolio with:
  - a. Teaching philosophy statement—please turn in at mid-term!!!!
  - b. Copy of syllabus
  - c. Assignments
  - d. Exams
  - e. Course evaluations (midterm and final)
  - f. Weekly journal
  - g. Letters from students
9. Develop and administer a mid-term course evaluation—I can help with this!!
10. Arrange with TASC to observe and give feedback—arrange this before mid-term.
11. Put in a binder with TABS: DUE: Midterm [enter date] & Final [enter date]

### SOME FINAL THOUGHTS ON...

- a. Canceling Class: Class cancellations should rarely occur and when they do should only be in cases of the instructor attending a professional conference (that has been approved by Dr. Werner-Wilson and listed on your syllabus) or in cases of extreme illness. In either case students must be alerted as early as possible and please let Dr. Werner-Wilson and me know if you are going to be absent from class for any reason. Students going to class and faculty just not showing up (except in extreme emergency!) is inappropriate and unacceptable. In the above situations the best thing to do is arrange for someone else to cover your class (i.e. another graduate TA).