

October 5, 2016

Dear Undergraduate Council,

On behalf of the faculty of the College of Arts and Sciences, the Education Policy Committee discussed and approved the Economics Undergraduate Program Change proposal 9:0:0 on Tuesday, October 4, 2016.

Sincerely,



Christia Brown
Chair, Education Policy Committee



DATE: May 2, 2016

MEMO TO: Anna Bosch, Associate Dean for Undergraduate Programs A&S

MEMO FROM: Gail Hoyt, Director of Undergraduate Studies in Economics, *Gail Hoyt*

MEMO RE: Change to Undergraduate Major in Economics through College of Arts and Sciences

On April 8, 2014 the faculty of the Department of Economics voted on several changes to our undergraduate program including our majors earned through the Gatton College of Business and Economics and through the College of Arts and Sciences. This memo is in regards to our change to the BA and BS in Economics through the College of Arts and Sciences. Currently students are required to take 9-15 hours of economics electives (ECO) at the 300 level or higher. However, we have proposed several new 300 level courses (submitted by B&E) and we want to be sure that of the 9-15 hours at the 300+ level at least 6 hours must be at the 400+ level. The program change form to this effect is attached. It has been revised with the help of Ruth Beattie several months ago and more recently, Camille Harmon. I have completed and submitted the Substantive Change Form to the Office of Institutional Effectiveness and as soon as that is cleared, I will let your office know. Thanks for your assistance in moving this forward.

CHANGE UNDERGRADUATE DEGREE PROGRAM

PLEASE NOTE: To ensure that a series of changes to an existing degree program does not essentially create a new program, the Southern Association for the Accreditation of Colleges and Schools (SACS) requires submission of its Substantive Change Checklist for every program change. Prior to college-level review, you must fill out and submit the [SACS Substantive Change Checklist](#) to the Office of Institutional Effectiveness. Contact Institutional Effectiveness (institutionaleffectiveness@uky.edu) for assistance.

Once approved at the college level, your college will send the proposal to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then the program change is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

For every proposed change, you MUST also include the existing requirement.

SUMMARY OF CHANGES						
Check all that apply.						
<input checked="" type="checkbox"/> Courses	<input type="checkbox"/> Program name	<input type="checkbox"/> Total required credit hours	<input type="checkbox"/> Student learning outcomes			
<input type="checkbox"/> Criteria for admissions/progression/termination		<input type="checkbox"/> Certificate assessment	<input type="checkbox"/> Other			
1. General Information						
1a	Date of contact with Institutional Effectiveness (IE) ¹ :					
	<input type="checkbox"/> Appended to the end of this form is a PDF of the reply from Institutional Effectiveness.					
1b	College ² :	Arts and Sciences	Department ² :	Economics		
1c	CIP code ³ :		Today's Date:	5/2/16		
1d	Current major name: (Biology, Design, etc.)	Economics	Proposed major name:	No change		
1e	Current Degree (BA, BFA, etc.):	BS or BA	Proposed degree:	No Change		
1f	Will there be any changes regarding a track(s) for the program?				Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
1g	Accrediting agency, if applicable:	SACS				
1h	Date of most recent periodic program review for this degree:		November 2011 Economics Dept. Review			
1i	Requested effective date:	<input checked="" type="checkbox"/> Fall semester following approval.	OR	<input type="checkbox"/> Specific Date ⁴ : Fall 20		

¹ Prior to college-level review, you must fill out and submit the SACS Substantive Change Checklist to the Office of Institutional Effectiveness. You can reach Institutional Effectiveness by phone or email (257-2873 or institutionaleffectiveness@uky.edu).

² It is not possible to change the home academic unit of a degree program via this form. To change the home unit, visit <http://www.uky.edu/faculty/senate> and search for forms related to academic organizational structure.

³ The CIP code is provided by Institutional Effectiveness. If a different CIP code is necessary, the program may undergo a review similar to the new program approval process.

⁴ No program change(s) will be effective until all approvals are received.

1j Contact person name: Gail Hoyt Phone / Email: 257-2517 / ghoyt@uky.edu

2. Overview of Changes

2a Describe the rationale for the changes, including results from the most recent program review if applicable. (450 word limit)

Currently students must take 9-15 hours of ECO electives at the 300 level of higher. We now propose that they choose 9-15 hours of 300+level economics courses of which at least 6 hours must be at the 400+ level. This change regarding the balance between 300 and 400 level ECO elective courses is motivated by the fact that the department has proposed 5 new ECO elective courses at the 300 level and we are renumbering 4 of our 400 level courses back to the 300 level. This is intended to give our students a wider array of options, but we want to be sure that majors take at least 6 hours of their electives at the 400 level.

2b Use the fields below, as applicable, to identify the areas in which changes will be made.

		Current	Proposed
i.	Credit Hours of Premajor Courses:	13-16	13-16
ii.	Credit Hours of Preprofessional Courses:	n/a	n/a
iii.	Credit Hours of Major Core Course Requirements	12	12
iv.	Minimum Credit Hours of Guided Electives:	15-21	15-21
v.	Minimum Credit Hours of Free Electives:	60	60
vi.	Credit Hours for Track 1 (name): N/A	N/A	N/A
vii.	Credit Hours for Track 2 (name): N/A	N/A	N/A
viii.	Credit Hours for Track 3 (name): N/A	N/A	N/A
ix.	Credit Hours for Track 4 (name): N/A	N/A	N/A
x.	Credit Hours for Track 5 (name): N/A	N/A	N/A
xi.	Credit Hours for Required Minor:	N/A	N/A
xii.	Total Credit Hours Required by Level:		
	100-level:	N/A	N/A
	200-level:	Choose 15-21 hours outside Economics at the 200+ level, with at least six hours in two different departments..... (Waht is currently in bulletin)	Choose 15-21 hours outside Economics at the 200+ level, with at least six hours in two different departments..... (What is currently in bulletin)
	300-level:	9-15 hours of 300+ level Economics	9-15 hours of 300+ level Economics courses
	400-level:	N/A	at least 6 of the 15 hours must be at the 400 level or above
	500-level:	N/A	N/A
TOTAL CREDIT HOURS REQUIRED FOR GRADUATION:		<u>120</u>	<u>120</u>

xv. If the total hours required for graduation have changed, explain below. (150 word limit)
no change

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2c	Will the requested change(s) result in the use of courses from another educational unit?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	If "Yes," describe generally the courses and how they will used.		
	n/a		
	If "Yes," two pieces of supporting documentation are required. <input type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the appropriate chair/director ⁵ of each unit from which individual courses will be used. <input type="checkbox"/> Check to confirm that appended to the end of this form is verification that the chair/director of each affected unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.		

2d	Will the proposed change(s) affect an associated minor?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	If "Yes," the department must also submit a change form to change the minor.		

3. Course Sharing

3a.	Will the requested changes result in the use of courses from another unit?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	If "Yes," describe generally the courses and how they will used.		
	If "Yes," two pieces of supporting documentation are required. <input type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the other units' chair/director ⁶ from which individual courses will be used. <input type="checkbox"/> Check to confirm that appended to the end of this form is verification that the chair/director of the other unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.		

3. UK Core Courses

3a	Are there any proposed changes to the UK Core requirements for the program? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 4a.)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	If "Yes," note the specific changes in the grid below.		

UK Core Area	Current Course	Current Credits	Proposed Course	Proposed Credits
I. Intellectual Inquiry				
Arts and Creativity	One course from Approved List	3	<i>No change</i>	3
Humanities	One course from approved list	3	<i>No Change</i>	3
Social Sciences	one course from approved list	3	<i>No Change</i>	3

⁵ A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

⁶ A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

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	Natural/Physical/Mathematical	One course from approved list	3	No Change	3
II. Composition and Communication					
	Composition and Communication I	CIS/WRD 110	3	CIS/WRD 110	3
	Composition and Communication II	CIS/WRD 111	3	CIS/WRD 111	3
III. Quantitative Reasoning					
	Quantitative Foundations	MA 123 or MA 113	4	No Change	4
	Statistical Inferential Reasoning	One course from approved list	3	STA 296	3
IV. Citizenship (one course in each area)					
	Community, Culture & Citizenship in USA	One course from approved list	3	No change	3
	Global Dynamics	One course from approved list	3	No change	3
Total UK Core Hours			<u>31</u>		<u>31</u>
3b	Provide the Bulletin language about UK Core.				
	UK Core Requirements See the UK Core section of this Bulletin for the complete UK Core requirements. The courses listed below are (a) recommended by the college, or (b) required courses that also fulfill UK Core areas. Students should work closely with their advisor to complete the UK Core requirements				
4. Graduation Composition and Communication Requirement					
4a	Will the Graduation Composition and Communication requirement be changed? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 5a.)			Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	If "Yes," note the specific changes below, including changes to credit hours. If the course(s) used are from outside the home unit, one piece of supporting documentation is required. <input type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the other units' chair/director ⁷ from which individual courses will be used.				
	Current		Proposed		
i.	<input checked="" type="checkbox"/> Single course in home unit: ECO499		<input checked="" type="checkbox"/> Single course in home unit: ECO499		
ii.	<input type="checkbox"/> Multiple courses in home unit.		<input type="checkbox"/> Multiple courses in home unit.		
iii.	<input type="checkbox"/> Single course outside home unit.		<input type="checkbox"/> Single course outside home unit.		
iv.	<input type="checkbox"/> Multiple courses outside home unit.		<input type="checkbox"/> Multiple courses outside home unit.		
v.	<input type="checkbox"/> Course(s) inside & outside home unit.		<input type="checkbox"/> Course(s) inside & outside home unit.		

⁷ A dean may submit a letter only when there is no educational unit below the college level, i.e. there are no departments/schools.

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4b	Provide the Bulletin language about GCCR below.						
	n/a						
5. Other Course Changes							
5a	Will the college-level requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5c.)					Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Current			Proposed				
<input type="checkbox"/> Standard college requirement			<input type="checkbox"/> Standard college requirement				
<input type="checkbox"/> Specific course			<input type="checkbox"/> Specific course				
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status⁸	
						Select one....	
						Select one....	
						Select one....	
5b	Will the existing language in the Bulletin about college-level requirements change?					Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	If "Yes," provide the new language below.						
5c	Will the pre-major or pre-professional course requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5e.)					Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Current			Proposed				
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status⁹	
						Select one....	
						Select one....	
						Select one....	
						Select one....	
						Select one....	
5d	Provide the Bulletin language about pre-major or pre-professional courses below.						
	n/a						
5e	Will the major's core course requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5g.)					Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	If "Yes," note the specific changes in the grid below.						
Current			Proposed				
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status¹⁰	

⁸ Use the drop-down list to indicate if the course is a new course ("new"), an existing course that will change ("change"), or if the course is an existing course that will not change ("no change").

⁹ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

¹⁰ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

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ECO 3-- or higher	9-15		ECO 4--	6		Select one....
			ECO3-- or higher	3-9		Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5f Provide the Bulletin language for major core course requirements.
 Choose 9-15 hours of 300+ level elective econimcs courses of which at least 6 hours must be at the 400+level.

5g Will the guided electives change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5i.) Yes No

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ¹¹
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5h Provide the Bulletin language for guided electives.
 n/a

5i Will the free electives change? (If "Yes," indicate and note the specific changes in the space below. If "No," indicate and proceed to question 5j.) Yes No

¹¹ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

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	n/a
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5j	Does the proposed change affect any track(s)? (If “Yes,” note the specific changes using the grid below. If “No,” proceed to question 6.)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If more than one track is affected, click HERE for a template. Append a PDF for each affected track to the end of this form.			

Track Name: n/a		<input type="checkbox"/> New Track	<input type="checkbox"/> Changed Track	<input type="checkbox"/> Deleted Track		
Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ¹²
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5k	Provide the Bulletin language for the track.
	n/a

6. Semester by Semester Program

List below the typical semester-by-semester program for the major. If multiple tracks are available, click [HERE](#) for a template for additional tracks and append a PDF of each track’s courses to the end of this form.

YEAR 1 – FALL: (e.g. “BIO 103; 3 credits”)	UK Core CC1 Foreign language 101 UK Core QFO (MA 123: Elementary Calculus and its Applications or MA 113/193: Calculus I) UK Core CCC 13-15 hours	YEAR 1 – SPRING:	<i>UK Core CC2 Foreign language 102 MA 162: Finite Mathematics and its Applications ECO 201: Principles of Economics I UK Core HUM 16 hours</i>
YEAR 2 - FALL :	Foreign language 201 UK Core SIR – STA296 ECO 202: Principles of Economics II A&S NS A&S HUM A&S Lab 16 hours	YEAR 2 – SPRING:	<i>Foreign language 202 UK Core SSC A&S NS UK Core ACR 200+ course outside econ 15 hours</i>
YEAR 3 - FALL:	ECO 391: Economic and Business Statistics ECO 401: Intermediate Microeconomic Theory *200+ Course outside ECO *300+ Course outside ECO UK Core NPM	YEAR 3 - SPRING:	<i>ECO 402: Intermediate Macroeconomic Theory *400+ ECO major course *300+ Course outside ECO *300+ Course outside ECO UK Core GDY 15 hours</i>

¹² Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.


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YEAR 4 - FALL:	15 hours ECO 400+ ECO major course ECO 300+ ECO major course *300+ ECO or course outside ECO 300+ Course outside ECO ◇Elective 15 hours	YEAR 4 - SPRING:	<i>A&S HUM/GWR ECO 499: Seminar in Economics *300+ ECO or course outside ECO ◇ Elective ◇ Elective 13-15 hours</i>
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7. Approvals/Reviews

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

In addition to the information below, attach documentation of department and college approval. This typically takes the form of meeting minutes but may also be an email from the unit head reporting department- and college-level votes.

		Reviewing Group Name	Date Approved	Contact Person Name/Phone/Email
7a	(Within College)			
William Hoyt <small>Signature required by individual from the unit, subject, advisor, or Center/College of Business and Economics, University of Kentucky, Lexington, KY 40506-0001. Email: whoyt@uky.edu</small>	Department of Economics	4-8-14	William Hoyt / 7-2518 / whoyt@uky.edu	
			/	/
			/	/
			/	/
7b	(Collaborating and/or Affected Units)		/	/
			/	/
			/	/
			/	/
			/	/
7c	(Senate Academic Council)		Date Approved	Contact Person Name
	Health Care Colleges Council (if applicable)			
	Undergraduate Council		4/4/17	Joanie Ett-Mims

Ett, Joanie M

From: Institutional Effectiveness
Sent: Tuesday, May 24, 2016 1:46 PM
To: Hoyt, Gail; Institutional Effectiveness
Cc: Alexander-Snow, Mia; Ellis, Amie; Hoyt, William; Bosch, Anna; Harmon, Camille
Subject: RE: Substantive Change Form Submission for Changes to A&S Economics Major Program--Office of Institutional Effectiveness Response

Dear Gail,

Thank you for your email regarding the proposed program change(s) to the **Bachelor of Arts in Economics (45.0601)** in the College of Arts & Sciences.

My email will serve 2 purposes: 1.) Next steps for SACSCOC, and 2.) Verification and notification that you have contacted PIE—a Senate requirement for proposal approval.

1. **Next steps for SACSCOC:** Non required
2. **Verification that PIE has reviewed the proposal:** Based on the proposal documentation presented and Substantive Change Checklist, the proposed program changes (refer to list below) are not substantive changes as defined by SACSCOC, the university's regional accreditor. Therefore, no additional information is required by the Office of Planning & Institutional Effectiveness at this time. The proposed program change(s) may move forward in accordance with college and university-level approval processes.

List of Proposed Change(s):

- Several new 300 level elective courses (submitted by B&E)
- Currently students are required to take 9-15 hours of economics electives (ECO) at the 300 level or higher; the proposed change will be: "at least 6 of the required 15 hours must be at 400 level or above."

Should you have questions or concerns about UK's substantive change policy and its procedures, please do not hesitate contacting me.

Regards,
Mia

Mia Alexander-Snow, PhD

Director, Planning and Institutional Effectiveness

Phone: 859-257-2873

Fax: 859-323-8688

Visit the Institutional Effectiveness Website: <http://www.uky.edu/ie>

Follow us at: <https://www.facebook.com/universityofky>



The University of Kentucky

From: Hoyt, Gail
Sent: Monday, May 02, 2016 12:32 PM
To: Institutional Effectiveness
Cc: mia.alexander/snow@uky.edu
Subject: FW: Substantive Change Form Submission for Changes to A&S Economics Major Program

From: Hoyt, Gail
Sent: Monday, May 02, 2016 11:32 AM
To:
Cc: Hoyt, William <whoyt@uky.edu>; Harmon, Camille <camille.harmon@uky.edu>; Bosch, Anna <anna.bosch@uky.edu>
Subject: Substantive Change Form Submission for Changes to A&S Economics Major Program

To Whom it May Concern,

The Department of Economics will be submitting a program change form for the Economics major in the College of Arts and Sciences. A memo describing the change and the actual change form are both attached. I have also completed and attached the Substantive Change Form. The change we propose is a small one and we answered "no" to all of the questions on the checklist. Please let me know if you require additional information from me. Thank you for your assistance.

Best regards,

Gail Hoyt,

Director of Undergraduate Studies in Economics

ghoyt@uky.edu

257-2517

DRAFT

Minutes
General Faculty Meeting
Department of Economics
University of Kentucky
April 8, 2014

Convened 3:30 pm

Present: Ahn, Bagh, Blomquist, Bollinger, Ederington, Fackler, Garen (recording), Herrera, G. Hoyt, W. Hoyt (presiding), Lamarche, Minier, Scott, Troske, Yelowitz, Ziliak.

Agenda Items

1. Minutes of the previous meetings were approved.
2. The Chair provided information on upcoming events.
3. The Chair turned to Professor Aaron Yelowitz, Director of Graduate Studies, for a report from the Graduate Studies Committee. Professor Yelowitz updated the faculty regarding recruiting for next year's entering Ph.D. students and responded to question and comments.

4. The floor was turned over to Professor Gail Hoyt, Director of Undergraduate Studies, for a report and matters related to the undergraduate program. Professor G. Hoyt led a discussion of Departmental offerings of 300-level courses.

The Undergraduate Studies Committee recommended changing four courses from 400-level to 300-level: 411 to 311; 412 to 312; 465G to 365; and 467 to 367. This was placed as a motion before the faculty and, coming from a committee, did not require a second. After discussion, a vote was taken. The motion passed.

Professor G. Hoyt also discussed the development of several new 300-level courses. No motion was put before the faculty in this respect, but the issue was discussed. The sense of the faculty was generally favorable and plans are to proceed in this regard and bring courses to the faculty for approval as they are developed.

Professor G. Hoyt then turned to issues regarding possible modifications for our major requirements. It was moved and seconded that Mathematical Economics majors be required to take at least one 400-level course to fulfill their 6 hour upper-division ECO electives. Discussion ensued. At its conclusion, a vote was taken. The motion passed. Note that this change must also be approved by the Mathematics Department before it can take effect.

Professor G. Hoyt indicated that the Undergraduate Studies Committee recommended not allowing FLIE majors to take ECO 370 to fulfill their major requirements. This was placed before the faculty as a motion (and did not require a second). Following discussion, a vote was taken and the motion passed.

The Undergraduate Studies Committee also recommended that the upper-level B&E elective be dropped from B&E Economics major requirements. Professor G. Hoyt presented this

as motion from the Committee (without need of a second). After discussion, a vote was held and the motion passed.

A motion was made and seconded that A&S Economics majors be required to fulfill their 9-15 hours of ECO courses with at least 6 hours at the 400-level. Discussion ensued. At its conclusion, a vote was held and the motion passed.

5. The chair turned to Professor Garen who led a discussion of a proposal to initiate an applied track to our MS program. General issues in this regard were outlined and Professor W. Hoyt provided more information on background and support from the Dean's office. The basic outline of the course work and justification was presented to the faculty. Professor Garen presented a recommendation from the ad hoc MS committee to the faculty to approve the basic outline of the degree track and to move forward with approval at the College-level. It was presented in the form of a motion and, coming from a committee, did not require a second. Further discussion took place and minor editorial changes were noted. At the close of the discussion, a vote was taken. The motion passed.

Adjourned: 5:00 pm