

# APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR and MINOR

1. Submitted by the College of Education Date: 12/12/2008  
 Department/Division offering course: Educational and Counseling Psychology

2. What type of change is being proposed?  Major  Minor\*  
 \*See the description at the end of this form regarding what constitutes a minor change. Minor changes are sent directly from the dean of the college to the Chair of the Senate Council.  
 If the Senate Council chair deems the change not to be minor, the form will be sent to the appropriate Council for normal processing and an email notification will be sent to the contact person.

### PROPOSED CHANGES

Please complete all "Current" fields.

Fill out the "Proposed" field only for items being changed. Enter N/A if not changing.

Circle the number for each item(s) being changed. For example: 6.

3. Current prefix & number: EDP664 Proposed prefix & number: No Change

4. Current Title Pre-Masters Practicum  
 Proposed Title† No Change

†If title is longer than 24 characters (including spaces), write a sensible title (24 characters or less) for use on transcripts:

5. Current number of credit hours: 1-6 Proposed number of credit hours: 3-6

6. Currently, is this course repeatable? YES  NO  If YES, current maximum credit hours: 6  
 Proposed to be repeatable? YES  NO  If YES, proposed maximum credit hours: nc

7. Current grading system:  Letter (A, B, C, etc.)  Pass/Fail  
 Proposed grading system:  Letter (A, B, C, etc.)  Pass/Fail

8. Courses must be described by at least one of the categories below. Include the number of actual contact hours per week for each category, as applicable.

Current:

CLINICAL	COLLOQUIUM	DISCUSSION	LABORATORY	LECTURE
INDEPEND. STUDY	PRACTICUM	RECITATION	RESEARCH	RESIDENCY
x SEMINAR	STUDIO	OTHER – Please explain: _____		

Proposed:

CLINICAL	COLLOQUIUM	DISCUSSION	LABORATORY	LECTURE
INDEPEND. STUDY	PRACTICUM	RECITATION	RESEARCH	RESIDENCY
x SEMINAR	STUDIO	OTHER – Please explain: _____		

9. Requested effective date (term/year): Summer / 2009



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18. Is this course currently included in the University Studies Program?  Yes  No

19.  Check box if changed to 400G or 500. If changed to 400G- or 500-level, you must include a syllabus showing differentiation for undergraduate and graduate students by (i) requiring additional assignments by the graduate students; and/or (ii) the establishment of different grading criteria in the course for graduate students. (See SR 3.1.4)

20. Within the department, who should be contacted for further information on the proposed course change?

Name: Rory Remer Phone: 7-7877 Email: RRemer@uky.edu

21. Signatures to report approvals:

12/7/08  
DATE of Approval by Department Faculty

Fred Danner / Fred Danner  
Reported by Department Chair

4/7/09  
DATE of Approval by College Faculty

Deborah Slaton / Deborah Slaton  
Reported by College Dean

\_\_\_\_\_  
\*DATE of Approval by Undergraduate Council

\_\_\_\_\_  
Reported by Undergraduate Council Chair

\_\_\_\_\_  
\*DATE of Approval by Graduate Council

\_\_\_\_\_  
Reported by Graduate Council Chair

\_\_\_\_\_  
\*DATE of Approval by Health Care Colleges Council (HCCC)

\_\_\_\_\_  
Reported by Health Care Colleges Council Chair

\_\_\_\_\_  
\*DATE of Approval by Senate Council

\_\_\_\_\_  
Reported by Office of the Senate Council

\_\_\_\_\_  
\*DATE of Approval by the University Senate

\_\_\_\_\_  
Reported by the Office of the Senate Council

\*If applicable, as provided by the *University Senate Rules*.

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Excerpt from *University Senate Rules*:

SR 3.3.0.G.2: **Definition.** A request may be considered a minor change if it meets one of the following criteria:

- a. change in number within the same hundred series;
- b. editorial change in the course title or description which does not imply change in content or emphasis;
- c. a change in prerequisite(s) which does not imply change in content or emphasis, or which is made necessary by the elimination, or significant alteration of the prerequisite(s);
- d. a cross-listing of a course under conditions set forth in SR 3.3.0.E;
- e. correction of typographical errors.

Department of Educational and Counseling Psychology  
University of Kentucky

**EDP 664 Practicum in Counseling Psychology**  
**Spring 2008**  
**Tuesday, 3:30 – 6:00pm**

**Instructor:** Jeff Reese, Ph.D., Assistant Professor  
**Office:** 235 Dickey Hall  
**Phone:** 257-4909 (office)  
**E-mail:** jeff.reese@uky.edu  
**Office Hours:** T 9:00-11:00 am, F 9:00-11:00 am

**Course Description:**

This course is a supervised practice in counseling psychology. Students enrolled for three credit hours must spend a minimum of twelve hours per week at the practicum site. Those enrolled for six credit hours will spend three full working days (24 hours) on site. Students should be engaged in a minimum of 40 client contact hours for three credit hours and/or 80 client contact hours for six credits, which is roughly one contact hour per four hours on site. Prerequisites: EDP 652, EDP 661 (with a B or better grade), Professional Liability Insurance, and approval for practicum by CPAC.

**Course Objectives:**

The purpose of this practicum is to continue the development your skills as a clinician and to increase competencies in the areas of psychotherapy and clinical assessment. By the end of this course, you should have:

1. Further developed your "theory of change."
2. Developed competency in the formulation of treatment plans.
3. Developed case management skills.
4. Deepened your understanding of the therapeutic process.
5. Increased awareness and implementation of culturally sensitive interventions.
6. Increased awareness of what you, the therapist, bring to the session both culturally and socially.
7. Increased knowledge of the application of ethical standards of practice in a counseling and/or clinical setting.
8. Further developed a working knowledge of the major issues in differential diagnosis.
9. Enhanced your general assessment skills.
10. Identified areas for continued growth and development as a competent clinician.

**Required Texts:**

There are no required texts for the course. However, readings may be placed on reserve in the library or provided to you in class. It is expected that you are familiar with at least one primary text that is related to your theoretical orientation.

**Course Requirements/Activities:**

1. **Supervision Format:** Supervision will include both group and individual supervision. Group supervision will be conducted for three consecutive weeks with individual supervision occurring during the other weeks across the semester.
2. **Weekly Reports:** Supervisee experience is to be documented weekly. The report must be signed by your field supervisor and submitted to the faculty supervisor weekly at the regularly scheduled supervision time. A copy of the Practicum Hours Record is available at <http://www.uky.edu/Education/EDP/cnpsred.html>.
3. **Practicum Summary Report:** At the end of the semester, the student is responsible for submitting a Practicum Hours Record summary signed by the field supervisor, which documents all hours spent in practicum. The summary must be turned in by Tuesday of finals' week or an "I" will be given.
4. **SOAP Treatment Session Notes:** All students will turn in session notes from two clients on February 5<sup>th</sup>. The identity of the client should be removed to protect confidentiality. Additional assignments may be given, if the student needs additional supervision on session notes.
5. **Oral Case Presentations:** All students will lead four informal case discussions (using at least 3 different clients) throughout the semester. A case presentation is an oral presentation and does not have to be written. It is recommended to use notes in order to be factual and precise. One of the main purposes of a case presentation is to receive treatment suggestions from others in supervision. These case discussions must be supplemented by an audio- or video-recorded session. Additionally, the format below must be used to introduce and frame the discussion:
  - a. Statement of the presenting problem
  - b. Client History of:
    - i. Family and background
    - ii. Personal
    - iii. The problem(s)
  - c. Risk assessment
  - d. Summary of history of the problem and the presenting symptoms that satisfy a DSM diagnosis (if applicable)
  - e. DSM multiaxial diagnosis (if applicable)
  - f. Treatment recommendations and prognosis

6. **Formal Case Study Presentation:** All students will present a formal case study using the outline provided below. The presentation will be written up and provide evidence of integrating theory and practice. In addition, you must provide a case overview handout (Case Presentation Overview Form is attached). Once again, there must be evidence of application of a theoretical orientation to the case. The presentation of the approach, content, and techniques employed in therapy will be judged on the following criteria:
- a. Theory: the description of theoretical orientation to be applied to the case
  - b. Hypothesis: the application of the theoretical orientation to case data/dynamics
  - c. Assessment: providing data/evidence that support the working hypothesis
  - d. Treatment Planning: therapeutic plan for intervention that includes both general therapeutic goals and a specific session protocol
7. **Supervisee Evaluation:** The supervisee must be evaluated by the field supervisor at mid-term and at the end of the practicum. It is the responsibility of the supervisee to provide the field supervisor with a Practicum evaluation form **both at mid-term (March 4) and the end of the semester (April 29)**. The form is found in the Counseling Psychology Master's Handbook.
8. **Practicum Site Evaluation:** The supervisee must evaluate the practicum site. This must be turned in by April 29. This form is found in the Counseling Psychology Master's Handbook.

### **Course Grading**

- Sixty percent of the grade is determined by feedback and evaluation from the field supervisor, with special attention given to counseling skill development, willingness to acclimate and support the facility and its needs, cooperation with agency staff, and ethical behavior in dealing with clients. It is the responsibility of the supervisee to provide the field supervisor with a Practicum Evaluation Form both at the mid-term and at the end of the semester.
- The faculty supervisor will determine the final practicum course grade. The final grade will be determined by the student's performance in the following areas:
 

Performance as therapist	Attendance
Self-evaluation	Attitude
Field supervisor evaluation	Case presentations
Openness to supervision	Formal Case Study Presentation
Participation in supervision	

**Additional Explanation of Grading:**

- 60% of the grade is determined by the field supervisor's evaluations.
- 20% of the grade is determined by the faculty supervisor's evaluation of small group and individual supervision performance.
- 20% of the grade is based on the evaluation of the formal case study and informal case study presentations.
- Additional requirements and grading considerations:
  - A minimum of three videotapes (or audiotapes) of therapy sessions must be submitted that include at least two clients.
  - Supervisees are subject to the loss of one letter grade to failure in the course if their field supervisor terminates them or they resign from a practicum field site without prior faculty supervisor notification and approval.
  - Supervisees with more than one absence or being late more than twice to practicum group or individual supervision meetings are subject to the loss of one letter grade from the final course grade. Each additional absence or "tardy" may result in the further reduction of grade.
- "I", "C", or "E" grades may be given if students omit or neglect significant portions of any of the above requirements, including failure to provide satisfactory tapes of client interviews, or fail to demonstrate satisfactory therapeutic and case management skills. The judgment of the instructor and site supervisor will prevail.
- It is expected that a supervisee will complete the required hours of experience within the academic semester in which the he or she is enrolled for the practicum. All hours must be completed and all evaluations must be submitted to the faculty supervisor by Tuesday of finals' week. The supervisee is responsible to complete practicum hours in a timely manner. If a supervisee is concerned about whether he or she will be able to get enough hours, the faculty supervisor should be contacted immediately.

**Note: Confidentiality**

1. In the interaction between class members, self-disclosure and personal examination will occur. All interaction falls under the same umbrella of confidentiality as do client/counselor relationships. Any violations of the ethical standards will be dealt with accordingly.
2. Maintaining confidentiality is the primary ethical principle of psychologists. If a student fails to maintain the confidentiality of clients or classmates, the student will be given an automatic failing grade in the course. In addition the breach of confidentiality will be referred by the instructor to the Counseling Psychology Area Faculty for possible disciplinary action, including probable dismissal from the program.

### Tentative Schedule

Group Supervision with faculty supervisor will meet Mondays, 3:30p.m. - 6:00 p.m.

Individual supervision will be for 45 minutes. Sign-up times will be provided.

<u>Dates</u>	<u>Assignments due</u>
January 15	<i>Group Supervision</i> Confirm field placement site, name and contact information of field supervisor. Confirm liability insurance and plans of field training. Sign up for individual supervision.
January 22	<i>Group Supervision</i> Oral Case Presentations: (Fowler, Frieson, Geran)
January 29	<i>Group Supervision</i> Oral Case Presentations: (Kaffenberger, Scudder, Sparks)
February 5	<i>Individual Supervision</i> SOAP Notes Due
February 12	<i>Group Supervision</i> Oral Case Presentations: (Fowler, Frieson, Geran)
February 19	<i>Group Supervision</i> Oral Case Presentations: (Kaffenberger, Scudder, Sparks)
February 26	<i>Group Supervision</i> Oral Case Presentations: (Fowler, Frieson, Geran)
March 4	<i>Individual Supervision</i> Mid-term Evaluation from Field Supervisor
March 11	Spring Break
March 18	<i>Group Supervision</i> Oral Case Presentations: (Kaffenberger, Scudder, Sparks)
March 25	<i>Group Supervision</i> Formal Case Study Presentations: (Fowler, Frieson, Geran)
April 1	<i>Group Supervision</i> Formal Case Study Presentations: (Kaffenberger, Scudder, Sparks)
April 8	<i>Individual Supervision</i>

- April 15            *Group Supervision*  
Oral Case Presentations: (Fowler, Frieson, Geran)
- April 22            *Group Supervision*  
Oral Case Presentations: (Kaffenberger, Scudder, Sparks)
- April 29            *Individual Supervision*  
Evaluation from Field Supervisors due  
Evaluation of Practicum Site

<b>Case Presentation Overview Form: Practicum Case Presentation Structure/Organization/Content Matrix</b>	
<b>Content</b>	<b>Specific Data/Criteria for Evaluation</b>
<b>Theory:</b> Theoretical Orientation/Perspective To be Applied to Case	<b>Orientation: Label</b> Brief Recap/ Description (By Whom)  <b>Constructs Stated:</b> 1. 2. 3.
<b>Hypothesis:</b> Application of Theory to Case Data/Dynamics	Working Hypothesis stated? Y/N  Related to at least one (1) construct mentioned? Y/N  Germane to Case presented? Y/N  Linked to case data and suggesting intervention(s)? Y/N
<b>Assessment:</b> Data/Evidence Observed to Support the Working Hypothesis	Assessment procedure(s) stated? Y/N  Adequate to measure construct(s)? Y/N  Expected outcome stated and linked to case study info? Y/N
<b>Application:</b> Therapeutic Plan for Intervention Both Overall and Specific to the Next Session	Therapeutic plan indicated? Y/N <u>Goal(s):</u>  <u>Intervention(s):</u>  Interventions related to goals? Y/N Both consistent with answers to theoretical construct employed, working hypothesis, and assessment? Y/N