

## CHANGE MINOR

Once approved at the college level, your college will send the proposal to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then the program change is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

For each proposed change, you MUST also include the existing requirement.

1. GENERAL INFORMATION			
1a	Home college <sup>1</sup> : College of Fine Arts		
1b	Home educational unit (department or school) <sup>1</sup> : School of Art & Visual Studies		
1c	Current minor name: Digital Media and Design	<i>Proposed minor name: same</i>	
1d	CIP Code <sup>2</sup> : 50.0102	Today's Date: 09-19-2017	
1e	Is there an accrediting agency related to this minor?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	If "Yes," name: NASAD		
1f	Requested effective date:	<input checked="" type="checkbox"/> Fall semester following approval.	OR <input type="checkbox"/> Specific Date <sup>3</sup> : <i>Fall 20</i>
1g	Contact person name: Rae Goodwin	Email: rae.goodwin@uky.edu	Phone: 859-455-6461
2. OVERVIEW OF CHANGES			
2a	Describe the rationale for the changes. (450 word limit)		
	<p>Since this minor was created we have expanded our course offerings in Digital Media and Design, instituted a BS degree in Digital Media and Design and moved into new facilities. This proposal reflects the significant changes in SAVS. (continued below, after page 5)</p>		
2b	Will the requested changes result in the use of courses from another unit?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	If "Yes," describe generally the courses and how they will used.		
	If "Yes," two pieces of supporting documentation are required.		
	<input type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the appropriate chair/director <sup>4</sup> of each unit from which individual courses will be used.		

<sup>1</sup> It is not possible to change the home academic unit of a degree program via this form. To change the home unit, visit <http://www.uky.edu/faculty/senate> and search for forms related to academic organizational structure.

<sup>2</sup> The CIP code is provided by Institutional Effectiveness. You can reach Institutional Effectiveness by phone or email (257-2873 or [institutionaleffectiveness@uky.edu](mailto:institutionaleffectiveness@uky.edu)).

<sup>3</sup> No program will be effective until all approvals are received.

<sup>4</sup> A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

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Check to confirm that appended to the end of this form is verification that the chair/director of each affected unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.

2c	Will the minor's faculty of record change?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes," indicate current system and proposed changes below. (150 word limit)			
Current:		Proposed:	

### 3. COURSE-RELATED CHANGES

3a	Will the minor's prerequisites change?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes," use the grid below to illustrate the changes.			

Current			Proposed			
Prefix & Nbr	Credit Hrs	Title	Prefix & Nbr	Credit Hrs	Title	Course Status <sup>5</sup>
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

3b	Provide the narrative about the changed prerequisites to include in the Bulletin. (150 word limit)

3c	Will the minor's required courses change?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes," use the grid below to illustrate the changes.			

Current			Proposed			
Prefix & Nbr	Credit Hrs	Title	Prefix & Nbr	Credit Hrs	Title	Course Status <sup>6</sup>
A-S 200	3	Digital Art, Space and Time				Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

<sup>5</sup> Use the drop-down list to indicate if the course is a new course ("new"), an existing course that will change ("change"), or if the course is an existing course that will not change ("n/c").  
<sup>6</sup> Indicate if the course is new ("new"), existing but will change ("change"), or exists but will not change ("no change").

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						Select one....
						Select one....
						Select one....

3d Provide the narrative about the changed required courses to include in the Bulletin. (150 word limit)

3e Will the minor’s elective courses change? Yes  No

If “Yes,” use the grid below to illustrate the changes.

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status <sup>7</sup>
		*see attached for previous minor sheet		*see below for proposed electives in their respective categories		Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

3f Provide the narrative about the changed elective courses to include in the Bulletin. (150 word limit)

Minor in Digital Media and Design  
 Students from any college may choose to minor in Digital Media and Design. Students select approved courses dealing with the creation of digital art and design. Prospective students should seek advice from an Art Studio faculty member or CFA advisor.

To earn a minor in Digital Media and Design students must complete six, 3 credit hour courses from the following:

At least two courses chosen from:  
 A-H 101 Introduction to Visual Studies ..... 3  
 A-S 102 Two-Dimensional Surface....3

<sup>7</sup> Indicate if the course is new (“new”), existing but will change (“change”), or exists but will not change (“no change”).

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- A-S 130 Drawing....3
- A-S 103 Three Dimensional Form.....3
- A-S 200 Introduction to Digital Art, Space and Time ..... 3
- A-S 280 Introduction to Photographic Literacy ..... 3
- A-S 285 Lens Arts....3
  
- At least two courses chosen from:
- A-S 300 Digital Photography ..... 3
- A-S 305 Studio Lighting ..... 3
- A-S 320 Printmedia: Screenprint/Relief....3
- A-S 321 Printmedia: Intaglio/Lithography.....3
- A-S 322 Screen Printing.....3
- A-S 340 Introduction to Graphic Design..... 3
- A-S 341 Graphic Design: Layout ..... 3
- A-S 345 Web Design ..... 3
- A-S 346 Digital Video ..... 3
- A-S 347 Multimedia (Subtitle required) ..... 3
- A-S 348 Circuits & Bits: Introduction to Hardware and Software Topics in Art ..... 3
- A-S 364 Introduction to Digital Fabrication.....3
- A-S 365 Digital Fabrication and Design.....3
- A-S 366 Hybrid Fabrication.....3
- A-S 367 Advanced Topics in Digital Fabrication....3
- A-S 385 Digital Methods for Photography ..... 3
- Or other 300 level or above course(s)on an approved list (see a CFA advisor)

Please note 300 level courses may have pre-requisites that will determine which 100 and/or 200 level courses you should take. Taking 100 and/or 200 level course work first is stongly advised.

Total Minor Hours..... 18

Only 3 hours from courses taken to fulfill a requirement in another major or minor can be used to meet the requirements of the minor in Digital Media and Design. Students must take at least 9 hours of classes from the UK Art Studio program.

**4. OTHER CHANGES**

4a Are there any other changes to the minor? If "Yes," note below. (150 word limit) Yes  No

**5. APPROVALS/REVIEWS**

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

*In addition to the information below, attach documentation of department and college approval. This typically takes the form of meeting minutes but may also be an email from the unit head reporting department- and college-level votes.*

	Reviewing Group Name	Date Approved	Contact Person Name/Phone/Email
5a	(Within College)		
	Studio Area Faculty	03/17/2017	Matt Page / / Matt.Page@uky.edu
	SAVS faculty	03/17/2017	Rob Jensen / 7-2336 / robert.jensen@uky.edu
	CFA Curriculum committee	10/16/2017	Rob Jensen / 7-2336 / robert.jensen@uky.edu

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			/	/
5b (Collaborating and/or Affected Units)				
			/	/
			/	/
			/	/
			/	/
			/	/
5c (Senate Academic Council)				
		<b>Date Approved</b>	<b>Contact Person Name</b>	
	Health Care Colleges Council (if applicable)			
	Undergraduate Council	1/30/18	Joanie Ett-Mims	

Digital Media and Design Minor Change Proposal  
SAVS  
contact Rae Goodwin [rae.goodwin@uky.edu](mailto:rae.goodwin@uky.edu)

2a.

The SAVS faculty propose the following changes to the Digital Media and Design minor to allow students greater flexibility in their progression through the coursework, respond to our new facilities and align the curriculum in the minor with our new degree program, BS in Digital Media and Design.

With this proposal we are removing the requirement of A-S 200, Introduction to Digital Art, Space and Time and increasing the course options for 100 and 200 level coursework. This increased flexibility in curriculum progression extends to 300 level (or above) courses, with a new listing of courses that will count toward the minor. Currently, these courses count toward the Digital Media and Design major and would allow students minoring in DMD access to a wider range of coursework thus making the minor consistent with our curricular philosophy.

With this revision to the minor, students would take a minimum of two, three credit courses from two different categories. Beyond these twelve credit hours, students also choose to take more courses on the 100, 200 or 300 (and above) levels to earn a total of eighteen credit hours for the minor.

Since this minor was created we have expanded our course offerings in Digital Media and Design, instituted a BS degree in Digital Media and Design and moved into new facilities. This proposal reflects the significant changes in SAVS.

Present: Rob Jensen, Becky Alley, Gary Bibbs, Jeremy Colbert, Rob Dickes, Stacey Earley, Marty Henton, Miriam Kienle, Andrew Maske, Jonathan McFadden, Matt Page, Ebony G. Patterson, Lee Ann Paynter, Allan Richards, Paul Rodgers, Arturo Alonzo Sandoval, Bob Shay, Brandon Smith, JR Southard, Hunter Stamps, Dima Strakovsky, Heather Stratton, Monica Visona, Jim Wade, Kate Wheeler, David Wischer

Rob Jensen called the meeting to order at 2:01pm. Minutes were taken by Stacey Earley.

Rob made a motion to approve the amended minutes from the 3/31/17 meeting, seconded by Arturo. Passed.

**Announcements:**

Rob announced that from Monday 4/3 – Friday 4/7 a group of middle and high school students would be attending a workshop in SA/VS 111 and 113, sponsored by the Lyric Theater and mentioned that in planning the event, a number of requirements for events where we are hosting minors were revealed that were previously unknown to us. Stacey Earley then explained the new requirements, which fall under UK AR 6:12 (the rule can be read here: <http://www.uky.edu/regs/files/ar/AR%206-12%20FINAL%20Minors%20on%20Campus.pdf> . They are specific to pre-planned, pre-registered events targeted primarily toward minors where faculty would be working with them directly or one-on-one. Tours, events open to the general public where we can't know in advance whether minors will attend, and very large events that don't have pre-registration (e.g., SeeArt Day) do not fall under this rule.

New requirements include:

- The event must be submitted through EMS (Event Management System) AND via a UK Programs Involving Minors Notification Form—this is done by Stacey/SAVS office;
- Faculty/event leaders must be run through the National Sex Offender Registry—this is done during the UK hiring process so doesn't apply;
- Faculty/event leaders must take an online training related to Sex Abuse of Minors and turn the certificate of completion in to the SA/VS office:  
<https://www.edurisklearning.org/pe/register/include/processlogin.jsp?uri=%2Fpe%2F>
- All minor participants must bring this waiver form, signed by a parent or guardian:  
<http://www.uky.edu/EVPFA/Controller/files/risk/UKCampWaiver.pdf>

Any questions can be directed to Stacey Earley or Rae Goodwin.

Rob announced that the Marketing Department wants to do some publicity shots on May 2. This will be after the students are gone, for the most part. Dima agreed to make an announcement to students to see if any will be available. Becky suggested the photograph Esther Chin's MFA show.

Rae announced that jurors have been appointed for the upcoming High School art show.

Rob announced that the Dean's search is ongoing, and that he will be going to Cincinnati to participate in candidate interviews, after which there will be 3-4 candidates presenting on campus. The purpose of today's College Congress (from which SA/VS faculty were excused) was to encourage faculty to convey positive things to the candidates. The new Dean will have more power than any previous Dean, and the discretionary budget is higher as well, so getting the right person in place is important for SA/VS. He will announce the dates of the candidate forums as they are scheduled.

Becky announced that Gatton is looking at purchasing more art—framed work for some hallways, and a mural for another. They are very vague about what they're looking for, other than that it should be colorful. Becky will email more information and/or a formal call for art when she has that.

Rob announced that Mia has accepted our job offer; and we are in the process of closing the deal on a temporary position in Art Ed.

Lee Ann announced that SeeArt Day will be held Friday, October 20. She will send a "Save the Date" announcement in May.

Arturo announced that his retirement party will take place on May 1 from 6:30-11pm at the Boone Center.

Rob announced that he will not be here for the Fall faculty orientation, and that Ruth will lead it; and that the first faculty meeting of the Fall will cover August and September.

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#### Program changes:

Matt Page presented proposed changes to the requirements for the DMDE minor (presentation attached). After discussion, Hunter called for a vote to approve which was seconded by Arturo. The proposition passed with one abstention.

Matt then presented a proposal to remove A-S 340 from Core and add two prereqs—A-S 200 and A-S 102. After discussion Lee Ann called for a vote, seconded by Arturo. The change passed unanimously.

Rob Dickes presented changes to the DMDE major requirements (presentation can be viewed at [https://luky.sharepoint.com/sites/schoolofartandvisualstudiesfaculty/\\_layouts/15/guestaccess.aspx?guestaccesstoken=%2bmtFQsPYXhTg%2fs6nBXRnYWkR%2bB8LEXg3fNBdxX4ZSI%3d&docid=2\\_0ece0f07303d1474699bc84324084a05c&rev=1](https://luky.sharepoint.com/sites/schoolofartandvisualstudiesfaculty/_layouts/15/guestaccess.aspx?guestaccesstoken=%2bmtFQsPYXhTg%2fs6nBXRnYWkR%2bB8LEXg3fNBdxX4ZSI%3d&docid=2_0ece0f07303d1474699bc84324084a05c&rev=1)); to the GCCR; and to the Career Pathway



course (presentation attached). After discussion Arturo moved to approve changes, seconded by Alice. Passed unanimously.

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Rob Jensen asked the Faculty to consider moving up the deadline for submission of their portfolios to October 1 to give him adequate time to review them and get senior faculty feedback on his evaluations before he submits them to the Dean.

After discussion of the submission requirements of the portfolios for evaluation as well as the assessment reporting documentation, and of the insufficiency of the Digital Measures Method, some faculty expressed concern that October 1 did not give them enough time to gather submission materials; others asked if senior faculty review was a necessary step. Rob expressed that the Dean's deadline is firm, and that while there can be some individual flexibility, in general it's impossible to be as thorough as needed in the short time between the current submission deadline and the Dean's; and that submitting evaluations without another set of eyes had been proven to lead to more misunderstandings. He also noted that the faculty is 1/3 larger than it was when process was initiated.

A motion to approve the Oct 1 deadline was made by Brandon Smith, seconded by Monica Visona. The motion carried with one abstention.

Stacey agreed to add the submission deadline to the SA/VS faculty calendar.

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Rob presented a proposal to change how the Visiting Artist Fund is used.

Considerations: student attendance for visiting artist events has plummeted, and the program is not meeting recruitment goals.

Rob asked the faculty to consider using part of the Visiting Artist monies to fund our faculty going out to visit other institutions with recruiting materials in hand, rather than bringing artists in.

Rob also asked faculty to consider use of monies from this fund to host conferences, since we have such amazing facilities now. This would not be an annual occasion, but in years where we were to host a conference, there would be fewer funds to bring in visiting artists.

Becky Alley expressed concern about squeezing funds, but also stated that if there was more of a relationship between BAG and visiting artists, SA/VS could get more bang for our buck, so to speak. This would take more careful, more advance planning since BAG plans its shows at least a year out, but since most visiting artist money goes to travel arrangements, to be able to consolidate by bringing in artists to speak who are also showing at BAG would be an effective

way to save money, while having minimal impact on what we present to the public in terms of the regularity of speaker appearances.

Dima put forth that we need to promote smarter and take advantage of opportunities that are available but underused.

Time was running short so discussion was curtailed and faculty was asked to consider the options.

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Enrollment:

Enrollment, which fell in 2012, has been built back up, mostly due to the DMDE BS.

In 2005 we had 20 faculty and a 1/16 faculty/student ratio.

In 2017 we have 33 faculty, but would need 500 majors to reach that faculty/student ratio again.

If enrollment of majors continues to grow, we will need to reduce the number of minors. We are at max capacity for seats for majors.

The financial benefit of having a high number of minors is indirect in that it releases us from having to do CORE requirements.

Rob asked the faculty to consider making SA/VS major programs more rigorous, to craft a degree that would be viewed more like an Engineering degree than an Art degree—difficult with a lower average GPA.

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At 2:56 the general faculty meeting was ended and all non-tenure-track faculty were dismissed so that Rob could discuss with them the guidelines for tenure track.

After discussion the meeting was adjourned at 4:02pm.