

**UNIVERSITY OF KENTUCKY**  
**APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR & MINOR**

1. Submitted by College of \_\_\_\_\_ Date \_\_\_\_\_  
Department/Division offering course \_\_\_\_\_
2. Changes proposed:
  - (a) Present prefix & number \_\_\_\_\_ Proposed prefix & number \_\_\_\_\_
  - (b) Present Title \_\_\_\_\_  
New Title \_\_\_\_\_
  - (c) If course title is changed and exceeds 24 characters (Including spaces), include a sensible title (not to exceed 24 characters) for use on transcripts:  
\_\_\_\_\_
  - (d) Present credits: \_\_\_\_\_ Proposed credits: \_\_\_\_\_
  - (e) Current lecture: laboratory ratio \_\_\_\_\_ Proposed: \_\_\_\_\_
  - (f) Effective Date of Change: (Semester & Year) \_\_\_\_\_
3. To be Cross-listed as: \_\_\_\_\_  
Prefix and Number \_\_\_\_\_ Signature: Department Chair \_\_\_\_\_
4. Proposed change in Bulletin description:
  - (a) Present description (including prerequisite(s)):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - (b) New description:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - (c) Prerequisite(s) for course as changed: \_\_\_\_\_
5. What has prompted this proposal?  
\_\_\_\_\_  
\_\_\_\_\_
6. If there are to be significant changes in the content or teaching objectives of this course, indicate changes:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. What other departments could be affected by the proposed change?  
\_\_\_\_\_
8. Is this course applicable to the requirements for at least one degree or certificate at the University of Kentucky?  Yes  No
9. Will changing this course change the degree requirements in one or more programs?  Yes  No  
**If yes, please attach an explanation of the change. (NOTE – If “yes,” program change form must also be submitted.)**
10. Is this course currently included in the University Studies Program?  Yes  No  
**If yes, please attach correspondence indicating concurrence of the University Studies Committee.**

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11. If the course is 400G or 500 level, include syllabi or course statement showing differentiation for undergraduate and graduate students in assignments, grading criteria, and grading scales.  Check here if 400G-500.
12. Is this a minor change?  Yes  No  
 (NOTE: See the description on this form of what constitutes a minor change. Minor changes are sent directly from the Dean of the College to the Chair of the Senate Council. If the latter deems the change not to be minor, it will be sent to the appropriate Council for normal processing.)
13. Within the Department, who should be consulted for further information on the proposed course change?

Name: Alison Carl White, DGS Phone Extension: 7-7763

**Signatures of Approval:**

May 10, 2007

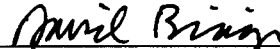
Date of Approval by Department Faculty



Reported by Department Chair

August 20, 2007

Date of Approval by College Faculty



Reported by College Dean

\*Date of Approval by Undergraduate Council

Reported by Undergraduate Council Chair

\*Date of Approval by Graduate Council

Reported by Graduate Council Chair

\*Date of Approval by Health Care Colleges Council (HCCC)

Reported by HCCC Chair

\*Date of Approval by Senate Council

Reported by Senate Council Office

\*Date of Approval by University Senate

Reported by Senate Council Office

\*If applicable, as provided by the Rules of the University Senate.

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The Minor Change route for courses is provided as a mechanism to make changes in existing courses and is limited to one or more of the following:

- a. change in number within the same hundred series;
- b. editorial change in description which does not imply change in content or emphasis;
- c. editorial change in title which does not imply change in content or emphasis;
- d. change in prerequisite which does not imply change in content or emphasis;
- e. cross-listing of courses under conditions set forth in item 3.0;
- f. correction of typographical errors. [University Senate Rules, Section III - 3.1]