

Graduation Composition and Communication Requirement (GCCR)
GCCR PROPOSAL AND CHANGE UNDERGRADUATE PROGRAM FORM

I. General Information:

College: Agriculture, Food, and Environment

Department (Full name): Dietetics & Human Nutrition

Major Name
(full name please): Dietetics

Degree Title: B.S. in Dietetics

Formal
Option(s), if any: Coordinated Program
Didactic Program

Specialty Field w/in Formal
Options, if any: N/A

Requested Effective Date: FALL 2014, IF RECEIVED BY SENATE COUNCIL BY MONDAY, APRIL 7.

Contact Person: Tammy Stephenson

Phone: 7-2353

Email: tammy.stephenson@uky.edu

II. Parameters of the Graduation Composition and Communication Requirement (GCCR):

The new GCCR replaces the old Graduation Writing Requirement. It is fulfilled by a course or courses specified within a B.A./B.S. degree program. As outlined in draft Senate Rule 5.4.3.1, the GCCR stipulates that students must successfully complete this requirement after achieving sophomore status and prior to graduation. To satisfy the GCCR, students must earn an average grade of C or better on the designated Composition and Communication (C&C) intensive assignments produced in any given course designated as fulfilling some or all of the GCCR. The requirements for GCCR courses include:

- at least 4500 words of English composition (approximately 15 pages total);
- a formal oral assignment or a visual assignment;
- an assignment demonstrating information literacy in the discipline;
- a draft/feedback/revision process on GCCR assignments.

The program requirements for the GCCR include:

- at least one specific Program Student Learning Outcome for C&C outcomes;
- a plan for assessing both the writing and oral or visual components of the GCCR;
- clear goals, rubrics, and revision plans for GCCR implementation.

Upon GCCR approval, each program will have a version of the following specification listed with its Program Description in the University Bulletin:

"Graduation Composition and Communication Requirement. Students must complete the Graduation Composition and Communication Requirement as designated for this program. Please consult a college advisor or program advisor for details. See also 'Graduation Composition and Communication Requirement' on p. XX of this Bulletin."

III. GCCR Information for this Program (by requirement):

A. List the courses currently used to fulfill the old Graduation Writing Requirement:

DHN 374: Research and Writing in Dietetics, a new course proposal, was approved to fulfill the GWR in fall 2013. However, the course has not yet been taught and dietetics students have not been taking a major-specific GWR course at this time.

B. GCCR Program Outcomes and brief description:

1. Please specify the Major/Program Student Learning Outcomes (SLOs) pertaining to Composition & Communication and the GCCR requirement. These are program outcomes, not course outcomes. Please specify the program-level SLOs for C&C in your program:

On graduation, the student will be able to utilize peer-reviewed journal articles and other reputable sources to write and present evidence-based nutrition information to a wide variety of populations.

2. Please provide a short GCCR description for your majors (limit 1000 characters): Please explain the GCCR requirement in language appropriate for undergraduate majors to understand the specific parameters and justification of your program's GCCR implementation plan:

DHN 374 is a writing and communication intense course for dietetics-majors only. There are no exams, but students will be completing numerous assignments relevant to registered dietitians during the course of the semester. The process of drafting and revising a paper based on both peer and instructor input is integral to success in this course. In addition, students will

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develop their communication skills through diverse types of presentations – different lengths, target audiences, visual aids, and topics. The course will be taught by faculty in the Department of Dietetics and Human Nutrition using a variety of student-centered instructional tools.

C. Delivery and Content:

1. Delivery specification: for your major/program, how will the GCCR be delivered? Please put an X next to the appropriate option. (Note: it is strongly recommended that GCCR courses be housed within the degree program.)

- a. Single required course within program
- b. multiple required or optional courses within program
- c. course or courses outside program (i.e., in another program)
- d. combination of courses inside and outside program
- e. other (please specify): _____

2. Basic Course Information: Please provide the following information for course(s) used to satisfy the GCCR, either in whole or in part:

Course #1: Dept. prefix, number, and course title: DHN 374

- new or existing course? new, but has already been approved by Senate Undergraduate Council; waiting for Senate approval (new courses should be accompanied by a New Course Proposal)
 - if a new course, check here that a New Course Proposal has been submitted for review via eCATS
- required or optional? required
- shared or cross-listed course? no
- projected enrollment per semester: 50

Course #2 (if applicable): Dept. prefix, number, and course title: _____

- new or existing course? _____ (new courses should be accompanied by a New Course Proposal)
 - if a new course, check here that a New Course Proposal has been submitted for review via eCATS
- required or optional? _____
- shared or cross-listed course? _____
- projected enrollment per semester: _____

Course #3 (if applicable): Dept. prefix, number, and course title: _____

- new or existing course? _____ (new courses should be accompanied by a New Course Proposal)
 - if a new course, check here that a New Course Proposal has been submitted for review via eCATS
- required or optional? _____
- shared or cross-listed course? _____
- projected enrollment per semester: _____

3. Shared courses: If the GCCR course(s) is/are shared from *outside* the program, please specify the related department or program that will be delivering the course(s). Please provide the following:

- **Contact information of providing program:** _____
- **Resources:** what are the resource implications for the proposed GCCR course(s), including any projected budget or staffing needs? If multiple units/programs will collaborate in offering the GCCR course(s), please specify the resource contribution of each participating program. _____
- **Memorandum of Understanding/Letter of Agreement:** Attach formal documentation of agreement between the providing and receiving programs, specifying the delivery mechanisms and resources allocated for the specified GCCR course(s) in the respective programs (include with attachments).
Date of agreement: _____

4. Syllabi: Please provide a sample syllabus for each course that will be designated to fulfill the GCCR. Make sure the following things are clearly indicated on the syllabi for ease of review and approval (check off each):

- the GCCR assignments are highlighted in the syllabus and course calendar;
- the GCCR assignments meet the minimum workload requirements as specified by the Senate Rules for GCCR courses (see the draft Senate GCCR rule linked [here](#));
- the elements are specified in the syllabus that fulfill the GCCR requirement for a clear draft/feedback/revision process;

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- the grade level requirements for the GCCR are specified on the syllabus (i.e., an average of C or better is required on GCCR assignments for credit);
- the course or sequence of courses are specified to be completed after the first year (i.e. to be completed after completing 30 credit hours) for GCCR credit;
- the course syllabus specifies "This course provides full/partial GCCR credit for the XXX major/program"
 - if the course provides partial GCCR credit, the fulfilled portion of the GCCR must be specified and the other components of the GCCR for the program must be specified: e.g. "This course provides partial credit for the written component of the GCCR for the XXX major/program in conjunction with Course 2"

5. Instructional plan: Summarize the instructional plan for teaching the C&C skills specified in the program SLOs and delivered in the course(s). Include the following information in brief statements (1000 characters or less). Information can be cut-and-pasted from the relevant sample syllabus with indications **where** on the syllabus it is found:

- overview of delivery model: summarize how the GCCR will be delivered for all program majors: explain how the delivery model is appropriate for the major/program and how it is offered at an appropriate level (e.g. required course(s), capstone course, skills practicum sequence of courses, etc.):

DHN 374 is a writing and communication intense course required for dietetics majors. It is anticipated that the majority of students will take the course Fall of their junior year. The pre-requisites for the course are DHN 212: Introductory Nutrition and STA 210. The course will be taught using a traditional face-to-face 3-hour per week meeting pattern.

- assignments: overview or list of the assignments to be required for the GCCR (e.g. papers, reports, presentations, videos, etc.), with a summary of how these GCCR assignments appropriately meet the disciplinary and professional expectations of the major/program:

The assignments have been designed to meet the composition and communication needs and skills of registered dietitians. As such, the assignments have a consumer-focus, taking knowledge from peer-reviewed journal articles and other reputable sources and relaying it in a relatable manner to consumers. This evidence-based practice is essential for success in dietetics.

Students will complete composition and communication assignments related to a News Brief, Newsletter Article, and Literature Review (see pages 2-4 of course syllabus).

- revision: description of the draft/feedback/revision plan for the GCCR assignments (e.g. peer review with instructor grading & feedback; essay drafting with mandatory revision; peer presentations; etc.):

Students will submit drafts of all major assignments that will be reviewed by both peers as well as the course instructor. Students are expected to use peer and instructor feedback to submit a revised version of their assignment.

- other information helpful for reviewing the proposal:

D. Assessment:

In addition to providing the relevant program-level SLOs under III.B, please specify the assessment plan at the program level for the proposed course(s) and content. Provide the following:

- specify the assessment schedule (e.g., every 3 semesters; biennially):

The SLO will be assessed biennially.

- identify the internal assessment authority (e.g. curriculum committee, Undergraduate Studies Committee):

The SLO will be assessed by the DHN curriculum committee.

- if the GCCR course(s) is/are shared, specify the assessment relationship between the providing and receiving programs: explain how the assessment standards of the receiving program will be implemented for the provided course(s):

N/A

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Signature Routing Log

General Information:

GCCR Proposal Name (course prefix & number, program major & degree):	DHN 374: Research and Writing in Dietetics Dietetics, BS in Dietetics
Contact Person Name:	Tammy Stephenson
Phone:	7-2353
Email:	Tammy.Stephenson@uky.edu

Instructions:

Identify the groups or individuals reviewing the proposal; record the date of review; provide a contact person for each entry. On the approval process, please note:

- Proposals approved by Programs and Colleges will proceed to the GCCR Advisory Committee for expedited review and approval, and then they will be sent directly to the Senate Council Office. Program Changes will then be posted on a web transmittal for final Senate approval in time for inclusion in the Fall 2014 Course Bulletin.
- New Course Proposals for the GCCR will still require review and approval by the Undergraduate Council. This review will run parallel to GCCR Program Change review.
- In cases where new GCCR courses will be under review for implementation after Fall 2014, related GCCR Program Changes can still be approved for Fall 2014 as noted "pending approval of appropriate GCCR courses."

Internal College Reviews and Course Sharing and Cross-listing Reviews:

Reviewing Group	Date Reviewed	Contact Person (name/phone/email)
Home Program <i>review by Chair or DUS, etc.</i>	2/7/14	<i>Sandra Bastin</i> / 257-3800 / sbastin@uky.edu
Providing Program <i>(if different from Home Program)</i>		/ /
Cross-listing Program <i>(if applicable)</i>		/ /
College Dean	2/10/14	<i>Lany J. Grobe</i> / 3469 / lgroba4@uky.edu
		/ /

Administrative Reviews:

Reviewing Group	Date Approved	Approval of Revision/ Pending Approval ¹
GCCR Advisory Committee	2/26/2014	

Comments:

¹ Use this space to indicate approval of revisions made subsequent to that group's review, if deemed necessary by the revising group; and/or any Program Change approvals with GCCR course approvals pending.

DHN 374: Research and Writing in Dietetics

FALL 2014 COURSE SYLLABUS

Instructor: Tammy J. Stephenson, PhD
Office: 121 Funkhouser Building
Office Hours: TBD prior to start of semester
Phone: 257-2353
E-Mail: Tammy.Stephenson@uky.edu (the best way to reach me)

Course Description

Study of research, ethics, and methodology for designing, managing, and synthesizing evidence based research in dietetics. Students develop critical thinking, writing, and oral communication skills through scientific literature searches, interpretation of data, and development of a news brief, newsletter article, and literature review with accompanying oral presentations.

This course fulfills the Graduation Composition and Communication Requirement (GCCR) for Dietetics students [proposed]. To receive GCCR credit for this course, you must have successfully completed the first-year composition and communication requirement (CIS/WRD 110/111 or equivalent) and have completed at least 30 hours of coursework. An average of C or better is required on assignments for GCCR credit.

Prerequisites

DHN 212 and STA 210; limited to Dietetics majors only.

Required Textbook

Pan, M. Ling. *Preparing Literature Reviews, Fourth Edition*. 2013. Pyczak Publishing, California.

Student Learning Outcomes

Upon completion of the course students should be able to:

- (1.) Demonstrate a basic knowledge of research design and methodology in dietetics.
- (2.) Explain regulatory agencies, such as the Institutional Review Board (IRB), and document successful completion of IRB Human Subjects training.
- (3.) Describe statistical terminology frequently presented in journal articles.
- (4.) Utilize library and internet search engines to research relevant scientific journal articles and reputable websites to present evidence-based information in written assignments and oral presentations.
- (5.) Write, edit, and revise multiple drafts of a paper that is essentially free of mechanical errors (grammar, punctuation, spelling, and syntax) and awkwardness, using a style that is appropriate to the purpose and audience.
- (6.) Present interesting and organized oral presentations using appropriate presentation tools and communication skills that engage and educate the audience on a topic related to dietetics.

2012 Standards for Didactic Programs in Nutrition and Dietetics

KRD 1.1: The curriculum must reflect the scientific basis of the dietetics profession and must include research methodology, interpretation of research literature and integration of research principles into evidence-based practice.

KRD 2.1: The curriculum must include opportunities to develop a variety of communication skills sufficient for entry into pre-professional practice.

INSTRUCTIONAL STRATEGIES

This course will consist of lecture sessions of approximately 50 minutes each given Monday, Wednesday, and Friday. The course content will be delivered by handouts, power point, in-class writing, group work, and films/video tapes. Questions pertaining to the clarity of the lecture material are welcomed, and encouraged.

Students will need to access Blackboard for use of the DHN 374 course website. The website will be a key source of communication during the semester. Please check the website *at least three times per week* for any announcements and grades that may be posted. As well, use the website for links to important course documents and assignments. The external links are carefully chosen to help you when completing work in this course. Please let the Instructor know by Sept. ___ if you are having difficulties logging on and have already contacted the Blackboard Help Desk (BBSupport@lsv.uky.edu or go directly to McVey Hall).

COURSE REQUIREMENTS

DHN 374 is a writing and communication intense course. As such, there are no exams, but you will be completing numerous assignments during the course of the semester. The process of drafting and revising a paper based on both peer and instructor input is integral to success in this course. In addition, students will develop their communication skills through diverse types of presentations – different lengths, target audiences, visual aids, and topics.

In-Class Group Assignments:

Students will complete 11 in-class group assignments. Students must be present in class to participate in the group activity. If a student has an approved excused absence, an alternative assignment will be presented.

IRB Human Subjects Training:

Students will complete Human Subjects Training through the University of Kentucky Institutional Review Board. These trainings are online and take approximately two hours to complete. Details of how to access the training site are provided on Blackboard. Verification of Human Subjects Training will be submitted online.

News Brief Writing and Presentation:

News Brief Critique:

Students will complete both an in-class group critique of a published news brief as well as an out-of-class independent critique of a second published news brief. No submission of late assignments.

Composition Assignment:

Students will be responsible for developing a 200-300 word (1 page double spaced) news brief on any current topic related to dietetics. The news brief will initially be submitted in draft form for both peer and instructor review. Then, a final version of the news brief will be submitted. No submission of late assignments.

Communication Assignment:

Students will present a 1-2 minute interesting and engaging presentation on their news brief topic. Students may use a simple prop, but no powerpoint. Each student will write and submit an online reflection statement of both their own presentation as well as that of his/her peers.

Newsletter Article Writing and Presentation:

Newsletter Article Critique:

Students will complete both an in-class group critique of a published newsletter article as well as an out-of-class independent critique of a second published newsletter article. No submission of late assignments.

Composition Assignment:

Students will be responsible for developing a 600-800 word (2-3 pages double-spaced) newsletter article on any current topic related to dietetics. The newsletter article will initially be submitted in draft form for both peer and instructor review. Then, a final version of the newsletter article will be submitted. No submission of late assignments.

Communication Assignment:

Students will present a 2-3 minute interesting and engaging presentation on their newsletter article topic. Students will develop and distribute a one-page consumer-targeted handout to supplement their presentation. Each student will write and submit an online reflection statement of both their own presentation as well as that of his/her peers.

Literature Review Writing and Presentation:

Literature Review Critique:

Students will complete both an in-class group critique of a published review journal article as well as an out-of-class independent critique of a second published review journal article. No submission of late assignments.

Composition Assignment:

Students will be responsible for developing a 3500 word (11-12 pages double spaced) literature review on any current topic related to dietetics. Students will submit several assignments related to the literature review during the course of the semester – topic, outline (draft and final versions), abstract (draft and final versions). No submission of late assignments for the above-listed assignments.

The literature review will initially be submitted in draft form for both peer and instructor review. Then, a final version of the literature will be submitted. Students will lose 10 points for each day late the draft or final version of the literature review is submitted. No assignments will be accepted over 5 days late.

Communication Assignment:

Students will present a 5-6 minute professional presentation on their literature review topic. Students will use powerpoint to supplement their presentation. Each student will write and submit an online reflection statement of both their own presentation as well as that of his/her peers.

COURSE POLICIES

Academic Dishonesty:

Scholastic dishonesty is not tolerated. Forms of scholastic dishonesty include, but are not limited to: plagiarism (copying or using someone else's work as your own – intellectual theft), utilization of unauthorized materials during academic evaluations, and giving or receiving unauthorized assistance during evaluations. Even evidence of inadvertent improper use of materials can result in a charge of academic dishonesty.

Penalties for academic dishonesty vary depending on the severity of the offense and any previous offenses. The minimum penalty for a first offense is a zero on the assignment in question and a final grade reduction of one letter grade. Serious or repeat offenses will result in an E or XE grade for the course.

For more information, see Part II, Section 6.3.0 of “The Code of Student Conduct” which can be viewed online at <http://www.uky.edu/StudentAffairs/Code/part2.html>. You may also want to visit the Academic Ombud’s website: <http://www.uky.edu/Ombud>. There you will find a paper “Plagiarism: What is it?” and an online tutorial entitled “How to avoid plagiarism.”

Excused Absences (from the UK Handbook):

S.R. 5.2.4.2 defines the following as acceptable reasons for excused absences:

1. Serious illness
2. Illness or death of family member
3. University-related trips
4. Major religious holidays
5. Other circumstances you find to be “reasonable cause for nonattendance”

Senate Rule 5.2.4.2 states that faculty have the right to request “appropriate verification” when students claim an excused absence because of illness or death in the family.

Policy on academic accommodations due to disability:

If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (Room 2, Alumni Gym, 257-2754, email address jkarnes@email.uky.edu) for coordination of campus disability services available to students with disabilities.

STUDENT EVALUATION

	<u>Points Possible</u>
In-Class Group Assignments	
Design a research study	15
Literature review critique	15
News brief critique	15
Peer review of news brief	15
Statistics worksheet	15
Newsletter critique	15
Peer review of newsletter	15
Peer review of literature review	15
Abstract critique	15
Peer review of abstract	15
Peer review of meta-analysis	15
IRB Human Subjects Training	30
Independent Critiques	
Literature review critique	30
News brief critique	30
Newsletter critique	30
News Brief Assignments	
News brief draft	15
News brief final version	50
News brief presentation	25
Presentation reflection	10
Newsletter Article Assignments	
Newsletter article draft	30
Newsletter article final version	100
Newsletter article presentation	50
Presentation reflection	10
Literature Review Assignments	
Literature review topic	5
Literature review outline draft	10
Literature review outline final version	20
Literature review abstract draft	10
Literature review abstract final version	30
Literature review paper draft	60
Literature review paper final version	200
Literature review presentation	100
Presentation reflection (two)	20

Grades will be determined based on the number of points earned in the course out of the 1030 possible points.

A: 89.5 – 100 %

B: 79.5 – 89.4 %

C: 69.5 – 79.4 %

D: 59.5 – 69.4 %

E: < 59.4 %

Midterm grades will be posted mid-semester per UK policy.

“I” and “W” grades: Please see policy in UK Catalog, UK Schedule of Classes, and the Student Rights and Responsibilities (Part II, Section 1.3.4)

Total Points: 1030

DHN 374 TENTATIVE SCHEDULE FALL 2014

	Class Topic	Out-of-Class Reading	In-Class Activity	Assignments Due (due at the beginning of class or online – specified on Blackboard with specific instructions)
Week 1	Introduction to course			
Week 2	Research in dietetics		Group: Design a research study	IRB Human Subjects Training Certification Due
Week 3	Literature reviews in dietetics	Ch 1: Intro to reviews Ch 2: Selecting a topic	Group: Literature review critique (A)	Literature Review Topic Due
Week 4	Writing and Presenting a News Brief	Ch 3: Searching for literature Ch 4: Searching on the web	Group: News brief critique (A)	Literature Review Preliminary List of Sources Due Literature Review Critique Due (B)
Week 5	Writing and Presenting a News Brief	Ch 5: Evaluating and interpreting research Ch 6: Taking notes and avoiding plagiarism	Group: Peer review of news brief	News Brief Draft Due News Brief Critique Due (B)
Week 6	Writing and Presenting a News Brief	Ch 7: Preparing a topic outline Ch 8: Writing draft – basic principles Ch 9: Writing draft – optional techniques	Presentations of news brief in class (1-2 minutes each)	Literature Review Outline Due Revised News Brief Due Presentation Reflection Due
Week 7	Statistics for the dietitian	Ch 10: Statistical issues in qualitative research	Group: Statistics worksheet	
Week 8	Writing and Presenting a Newsletter Article	Ch 11: Building tables to summarize research	Group: Newsletter critique (A)	Revised Literature Review Outline Due
Week 9	Writing and Presenting a Newsletter Article		Group: Peer review of newsletter article	Newsletter Critique Due (B) Newsletter Article Draft Due
Week 10	Writing and Presenting a Newsletter Article	Ch 12: Revising and refining first draft	Presentations of newsletter topics in class (2-3 minutes each)	Revised Newsletter Article Due Presentation Reflection Due

Week 11	Writing an Abstract	Ch 13: Writing titles and abstracts Ch 14: Preparing a reference list	Group: Peer review of literature review Group: Abstract critique	Literature Review Draft Due
Week 12	Communication skills for a professional presentation		Group: Peer review of abstract	Literature Review Abstract Draft Due
Week 13	Overview of meta-analysis: interpreting nutrition-related meta-analyses	Ch 15: Introduction to meta-analysis Ch 16: Closer look at meta-analysis	Group: Peer review of meta-analysis	
Week 14	Presenting a Literature Review		Presentations of literature review topics in class (5-6 minutes each)	Revised Literature Review Abstract Due
Week 15	Presenting a Literature Review		Presentations of literature review topics in class (5-6 minutes each)	Revised Literature Review Due Presentation Reflection Due
Week 16	Presenting a Literature Review		Presentations of literature review topics in class (5-6 minutes each)	Presentation Reflection Due