

RECEIVED

Course Information

DEC 10

Date Submitted: 10/21/2015

Current Prefix and Number: DHN - Dietetics and Human Nutrition, DHN 808 COMMUNITY NUTRITION: PRACTICUM

Other Course:

Proposed Prefix and Number: DHN 530

What type of change is being proposed?

Major Change

Should this course be a UK Core Course? No

1. General Information

a. Submitted by the College of: AGRICULTURE, FOOD AND ENVIRONMENT

b. Department/Division: Dietetics and Human Nutrition

c. Is there a change in 'ownership' of the course? No

If YES, what college/department will offer the course instead: Select...

e. Contact Person

Name: Sandra Bastin

Email: sbastin@uky.edu

Phone: 7-3800

Responsible Faculty ID (if different from Contact)

Name:

Email:

Phone:

f. Requested Effective Date

Semester Following Approval: No OR Effective Semester: January 2016

2. Designation and Description of Proposed Course

a. Current Distance Learning (DL) Status: N/A

b. Full Title: COMMUNITY NUTRITION: PRACTICUM

Proposed Title: Community Nutrition II: Supervised Practice

c. Current Transcript Title: COMMUNITY NUTRITION: PRACTICUM

Proposed Transcript Title: Community Nutrition II: Supervised Pract

d. Current Cross-listing: none

Proposed – ADD Cross-listing :

Proposed – REMOVE Cross-listing:

e. Current Meeting Patterns

Proposed Meeting Patterns

PRACTICUM: 6

f. Current Grading System: ABC Letter Grade Scale

Proposed Grading System: *Letter (A, B, C, etc.)*

g. Current number of credit hours: 2

Proposed number of credit hours: 2

h. Currently, is this course repeatable for additional credit? No

Proposed to be repeatable for additional credit? No

If Yes: Maximum number of credit hours:

If Yes: Will this course allow multiple registrations during the same semester? No

2i. Current Course Description for Bulletin: Supervised practice in community nutrition. Experiences include public and private agencies/organizations that provide food and nutrition services, public policy and program development, and nutrition education for various socioeconomic groups.

Proposed Course Description for Bulletin: This course provides an introductory supervised practice in community nutrition. Experiences include public and private agencies/organizations that provide food and nutrition services, public policy and program development, and nutrition education for various socioeconomic groups. Full-time community nutrition experience as a member of the community health delivery team at assigned community and health related agency. The student will have opportunities to manage nutrition care for population groups across the lifespan; develop community based food and nutrition programs; and develop health promotion/disease prevention intervention projects.

2j. Current Prerequisites, if any: Prereq: Admission to UK DHN Supervised Practice Program (SPP); Concurrent enrollment in DHN 800.

Proposed Prerequisites, if any: Admission to UK DHN Supervised Practice Program (SPP).

2k. Current Supplementary Teaching Component:

Proposed Supplementary Teaching Component:

3. Currently, is this course taught off campus? Yes

Proposed to be taught off campus? Yes

If YES, enter the off campus address: Appropriate previously agreed upon sites and preceptors in Kentucky.

4. Are significant changes in content/student learning outcomes of the course being proposed? No

If YES, explain and offer brief rationale:

5a. Are there other depts. and/or pgms that could be affected by the proposed change? No

If YES, identify the depts. and/or pgms:

5b. Will modifying this course result in a new requirement of ANY program? No

If YES, list the program(s) here:

6. Check box if changed to 400G or 500: Yes

Distance Learning Form

Instructor Name:

Instructor Email:

Internet/Web-based: No

Interactive Video: No

Hybrid: No

1. How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations?

2. How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc.

3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc.

4. Will offering this course via DL result in at least 25% or at least 50% (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above?

If yes, which percentage, and which program(s)?

5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?

6. How do course requirements ensure that students make appropriate use of learning resources?

7. Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.

8. How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (<http://www.uky.edu/UKIT/>)?

9. Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)? NO

If no, explain how student enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

10. Does the syllabus contain all the required components? NO

11.I, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name:

SIGNATURE[LGRABAU|Larry J Grabau|DHN 808 CHANGE College Review (MINOR CHANGE)|20150415

SIGNATURE[JEL224|Janie S Ellis|DHN 808 CHANGE Senate Council Review (MINOR CHANGE)|20150416

SIGNATURE[SBASTIN|Sandra S Bastin|DHN 808 CHANGE Approval Returned to Dept (MINOR CHANGE)|20150506

SIGNATURE[JEL224|Janie S Ellis|DHN 808 CHANGE Senate Council Review (MINOR CHANGE)|20150518

SIGNATURE[SBASTIN|Sandra S Bastin|DHN 808 CHANGE Approval Returned to Dept (MINOR CHANGE)|20150529

SIGNATURE[LGRABAU|Larry J Grabau|DHN 808 CHANGE College Review|20151021

SIGNATURE[SBASTIN|Sandra S Bastin|DHN 808 CHANGE Dept Review|20151021

SIGNATURE[JMETT2|Joanie Ett-Mims|DHN 808 CHANGE Undergrad Council Review|20151111

SIGNATURE[ZNNIKO0|Roshan Nikou|DHN 808 CHANGE Graduate Council Review|20151210

Course Change Form

<https://myuk.uky.edu/sap/bc/soap/rfc?services=>

Open in full window to print or save

Generate R

Attachments:

Upload File

ID	Attachment
Delete 5746	UPDATED DHN 530 Community Nutrition II SPP (previ

First 1 Last

NOTE: Start form entry by choosing the Current Prefix and Number
 (*denotes required fields)

Current Prefix and Number:	DHN - Dietetics and Human Nutrition DHN 808 COMMUNITY NUTRITION: PRACTICUM	Proposed Prefix & Number. (example: PHY 401G) <input type="checkbox"/> Check if same as current	DHN 530
* What type of change is being proposed?		<input checked="" type="checkbox"/> Major Change <input type="checkbox"/> Major - Add Distance Learning <input type="checkbox"/> Minor - change in number within the same hundred series, ex 799 is the same "hundred series" <input type="checkbox"/> Minor - editorial change in course title or description which does not change in content or emphasis <input type="checkbox"/> Minor - a change in prerequisite(s) which does not imply a change in course content or emphasis, or which is made necessary by the addition or significant alteration of the prerequisite(s) <input type="checkbox"/> Minor - a cross listing of a course as described above	
Should this course be a UK Core Course? <input type="radio"/> Yes <input checked="" type="radio"/> No If YES, check the areas that apply:			
<input type="checkbox"/> Inquiry - Arts & Creativity <input type="checkbox"/> Composition & Communications - II <input type="checkbox"/> Inquiry - Humanities <input type="checkbox"/> Quantitative Foundations <input type="checkbox"/> Inquiry - Nat/Math/Phys Sci <input type="checkbox"/> Statistical Inferential Reasoning <input type="checkbox"/> Inquiry - Social Sciences <input type="checkbox"/> U.S. Citizenship, Community, Diversity <input type="checkbox"/> Composition & Communications - I <input type="checkbox"/> Global Dynamics			
1. General Information			
a. Submitted by the College of:		AGRICULTURE, FOOD AND ENVIRONMENT	
		Submission Date: 10/21/2015	
b. Department/Division:		Dietetics and Human Nutrition	
c.* Is there a change in "ownership" of the course?			
<input type="radio"/> Yes <input checked="" type="radio"/> No If YES, what college/department will offer the course instead? <input type="text" value="Select..."/>			
e.* Contact Person Name:		Sandra Bastin Email: sbastin@uky.edu Phone: 7-3800	
* Responsible Faculty ID (if different from Contact):		Email: Phone:	
f.* Requested Effective Date:		<input type="checkbox"/> Semester Following Approval OR Specific Term: ² January 2016	
2. Designation and Description of Proposed Course.			
a. Current Distance Learning(DL) Status:		<input checked="" type="radio"/> N/A <input type="radio"/> Already approved for DL* <input type="radio"/> Please Add <input type="radio"/> Please Drop	
*If already approved for DL, the Distance Learning Form must also be submitted unless the department affirms (by checking this box) that the proposed change will affect DL delivery.			
b. Full Title:		COMMUNITY NUTRITION: PRACTICUM Proposed Title: * Community Nutrition II: Supervised Practice	
c. Current Transcript Title (if full title is more than 40 characters):		COMMUNITY NUTRITION: PRACTICUM	
c. Proposed Transcript Title (if full title is more than 40 characters):		Community Nutrition II: Supervised Pract	
d. Current Cross-listing:		<input checked="" type="checkbox"/> N/A OR Currently ³ Cross-listed with (Prefix & Number): none	

Proposed – ADD ³ Cross-listing (Prefix & Number):					
Proposed – REMOVE ^{3,4} Cross-listing (Prefix & Number):					
e. Courses must be described by at least one of the meeting patterns below. Include number of actual contact hours⁵ for each meeting pattern					
Current:	Lecture	Laboratory ⁵	Recitation	Discussion	Indep. Stud
	Clinical	Colloquium	Practicum	Research	Residency
	Seminar	Studio	Other _____ Please explain:		
Proposed: *	Lecture	Laboratory ⁵	Recitation	Discussion	Indep. Stud
	Clinical	Colloquium	Practicum	Research	Residency
	Seminar	Studio	Other _____ Please explain:		
f. Current Grading System:		ABC Letter Grade Scale			
Proposed Grading System:*		<input checked="" type="radio"/> Letter (A, B, C, etc.) <input type="radio"/> Pass/Fail <input type="radio"/> Medicine Numeric Grade (Non-medical students will receive a letter grade) <input type="radio"/> Graduate School Grade Scale			
g. Current number of credit hours:	2	Proposed number of credit hours:*	2		
h.* Currently, is this course repeatable for additional credit?					<input type="radio"/> Yes <input checked="" type="radio"/>
* Proposed to be repeatable for additional credit?					<input type="radio"/> Yes <input checked="" type="radio"/>
If YES:	Maximum number of credit hours:				
If YES:	Will this course allow multiple registrations during the same semester?				<input type="radio"/> Yes <input type="radio"/>
i. Current Course Description for Bulletin:					
Supervised practice in community nutrition. Experiences include public and private agencies/organizations that provide food and nutrition services, public policy and program development, and nutrition education for various socioeconomic groups.					
* Proposed Course Description for Bulletin:					
This course provides an introductory supervised practice in community nutrition. Experiences include public and private agencies/organizations that provide food and nutrition services, public policy and program development, and nutrition education for various socioeconomic groups. Full-time community nutrition experience as a member of the community health delivery team at assigned community and health related agency. The student will have opportunities to manage nutrition care for population groups across the lifespan; develop community based food and nutrition programs; and develop health promotion/disease prevention intervention projects.					
j. Current Prerequisites, if any:					
Prereq: Admission to UK DHN Supervised Practice Program (SPP); Concurrent enrollment in DHN 800.					
* Proposed Prerequisites, if any:					
Admission to UK DHN Supervised Practice Program (SPP).					
k. Current Supplementary Teaching Component, if any:				<input type="radio"/> Community-Based Experience <input type="radio"/> Service Learning <input type="radio"/> Both	

	Proposed Supplementary Teaching Component:	<input type="radio"/> Community-Based Experience <input type="radio"/> Service Learning <input type="radio"/> Both <input type="radio"/> No Change
3.	Currently, is this course taught off campus?	<input checked="" type="radio"/> Yes <input type="radio"/>
*	Proposed to be taught off campus?	<input checked="" type="radio"/> Yes <input type="radio"/>
If YES, enter the off campus address: <i>Appropriate previously agreed upon sites and preceptors in Kentucky.</i>		
4.*	Are significant changes in content/student learning outcomes of the course being proposed?	<input type="radio"/> Yes <input checked="" type="radio"/>
If YES, explain and offer brief rationale:		
5.	Course Relationship to Program(s).	
a.*	Are there other depts and/or pgms that could be affected by the proposed change?	<input type="radio"/> Yes <input checked="" type="radio"/>
If YES, identify the depts. and/or pgms:		
b.*	Will modifying this course result in a new requirement ² for ANY program?	<input type="radio"/> Yes <input checked="" type="radio"/>
If YES ² , list the program(s) here:		
6.	Information to be Placed on Syllabus.	
a.	<input checked="" type="checkbox"/> Check box if <u>changed to</u> 400G or 500.	If changed to 400G- or 500-level course you must send in a syllabus and you must include the differentiation between undergraduate students by: (i) requiring additional assignments by the graduate students; and/or (ii) establishing different grading course for graduate students. (See SR 3.1.4.)

¹See comment description regarding minor course change. *Minor changes are sent directly from dean's office to Senate Council Chair.* If Chair deems the change as "not minor," the form will appropriate academic Council for normal processing and contact person is informed.

²Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

³Signature of the chair of the cross-listing department is required on the Signature Routing Log.

⁴Removing a cross-listing does not drop the other course – it merely unlinks the two courses.

⁵Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting gene least two hrs per wk for a semester for 1 credit hour. (See SR 5.2.1.)

⁶You must also submit the Distance Learning Form in order for the course to be considered for DL delivery.

⁷In order to change a program, a program change form must also be submitted.

DHN 530
Community Nutrition II: Supervised Practice

Instructor: Liz Combs, MS, RD, LD
Office Address: 209B Funkhouser Bldg.
Email: elmars2@uky.edu (preferred method of contact)
Office Phone: 859-257-9209
Office hours: Available by appointment only

Course Description

This course provides a supervised practice in community nutrition. Experiences include public and private agencies/organizations that provide food and nutrition services, public policy and program development, and nutrition education for various socioeconomic groups. Full-time community nutrition experience as a member of the community health delivery team at assigned community and health related agency is provided. The student will have opportunities to manage nutrition care for population groups across the lifespan; develop community based food and nutrition programs; and develop health promotion and disease prevention intervention projects.

Prerequisites

Admission to UK DHN Supervised Practice Program (SPP)

Student Learning Outcomes

After completing this course, the student will be able to:

- (1.) Discover new knowledge by conducting research on the topic of intern's choice
- (2.) Apply new knowledge, based on evidence, to individuals, groups, and communities
- (3.) Apply community nutrition principles that deliver cost effective nutrition services

Required Materials

Academy of Nutrition and Dietetics (A.N.D.) membership

Technical Requirements

There are minimum technology requirements that should be met. The University of Kentucky strongly recommends that each student purchase a personal computer. Students are also encouraged to acquire the following software and Internet connection to ensure that all systems used for the course will function properly.

- | | |
|---------------------|--|
| Software | <ul style="list-style-type: none">• The latest version of Java (Available Here)• The latest version of Adobe Flash (Available Here)• The latest version of Adobe Acrobat Reader (Available Here)• Microsoft Office (Available free to students through http://download.uky.edu) |
| Internet Connection | <ul style="list-style-type: none">• 1 MBPS Broadband Connection |

If you have any questions or need assistance, the UKIT Service Desk is available for all supported student technology needs. Contact information for UK's Information Technology Customer Service Center: <http://www.uky.edu/UKIT> or 859-218-HELP.

Course Assignments

	Assignment	Due Date	Points
1.	Targeted Community Nutrition Evaluation Report	Friday of week 4 of CN rotation	100 points
2.	Nutrition Presentation Proposal	Friday of week 5 of CN rotation	75 points
3.	Nutrition Presentation Marketing Plan	Friday of week 6 of CN rotation	25 points
4.	Nutrition Presentation	Friday of week 7 of CN rotation	150 points
5.	Final Reflection Paper	Friday of week 7 of CN rotation	50 points
TOTAL			400 points

Summary Description of Course Assignments

1. **Targeted Community Nutrition Evaluation Report:** Students analyze and recommend ways to enhance existing nutrition services for the community within the geographic area. Recommendations must make use of existing community resources and may include realigning existing resources, and proposing additional nutrition services with counseling sessions, wellness presentations, and workshops.
2. **Nutrition Presentation Proposal:** With the advice of their preceptors, students select a wellness topic from their "Targeted Community Nutrition Evaluation Report" recommendations. Students prepare a proposal.
3. **Nutrition Presentation Marketing Plan:** With the advice and approval of their preceptor and facility director, students outline and then develop the materials they have designed to promote their wellness presentations
4. **Nutrition Presentation:** Students implement their nutrition program by scheduling and presenting their presentation. Each presentation is to include a 45-minute presentation followed by a 15-minute question and answer session during which students should refer attendees to other professionals and services when the need is beyond the RDN scope of practice.
5. **Final Reflection Paper:** Describe how the intern positively impacted the inpatient foodservice facility, the team whom they were working with during this rotation, and explaining what they learned, skills they developed, areas in which they need to improve, areas they would like to explore, and how this rotation experience added or changed their view of the dietitian's role and impact on people's lives.

Course Grading

Grading scale for undergraduates:

- 90 - 100% = A
- 80 - 89% = B
- 70 - 79% = C
- 60 - 69% = D
- Below 60% = E

Grading scale for graduate students (no D for Grad Students):

- 90-100% = A
- 80 - 89% = B
- 70 - 79% = C
- Below 70%= E

Expectations for graduate students beyond the expectations for undergraduates

Graduate students will be assigned an additional assignment during their Community Nutrition rotation. See below for more information.

Graduate Student Assignment: One type of writing is a Literature Review, which is an organized "synthesis of the literature on a topic." When developing a literature review, you will summarize and make sense of peer-reviewed journal articles on a specific topic. Choosing a topic can often be the most challenging aspect of this assignment. Choose a topic that is current and innovative, but also has peer-reviewed journal articles to summarize. Some topics can be so new or unique that there really have not been peer-reviewed studies conducted and published on the topic. As such, that would not be a good topic for a literature review. There are SEVERAL steps to the literature review process that will be completed.

- To be submitted:
 1. 2500-3000 word (8-10 pages double spaced) Composition Assignment: Due Week 7

Tentative Course Schedule

Week	Assignment Due
1	
2	
3	
4	Targeted Community Nutrition Evaluation Report (Friday)
5	Nutrition Presentation Proposal (Friday)
6	Nutrition Presentation Marketing Plan (Friday)
7	Nutrition Presentation (Friday) Final Reflection Paper (Friday)

Final Exam Information

There is no Final Exam for this course.

Mid-term Grade

Mid-term grades will be posted in myUK by the deadline established in the Academic Calendar (<http://www.uky.edu/registrar/calendar>).

Submission of Assignments

All assignments are to be submitted to the DHN 530 Canvas shell.

Original and sensitive documents or material that is not able to be submitted electronically are to be submitted via hardcopy at the end of the rotation.

Attendance Policy

Students are required to attend all planned working days at their facility. Students must submit documentation for all excused absences.

Excused Absences

Students need to notify the professor of absences prior to class when possible. *Senate Rules 5.2.4.2* defines the following as acceptable reasons for excused absences: (a) serious illness, (b) illness or death of family member, (c) University-related trips, (d) major religious holidays, and (e) other circumstances found to fit "reasonable cause for nonattendance" by the professor.

Students anticipating an absence for a major religious holiday are responsible for notifying the instructor in writing of anticipated absences due to their observance of such holidays no later than the last day in the semester to add a class. Two weeks prior to the absence is reasonable, but should not be given any later. Information regarding major religious holidays may be obtained through the Ombud (859-257-3737, http://www.uky.edu/Ombud/ForStudents_ExcusedAbsences.php).

Students are expected to withdraw from the class if more than 20% of the classes scheduled for the semester are missed (excused) per University policy.

Per *Senate Rule 5.2.4.2*, students missing any graded work due to an excused absence are responsible: for informing the Instructor of Record about their excused absence within one week following the period of the excused absence (except where prior notification is required); and for making up the missed work. The professor must give the student an opportunity to make up the work and/or the exams missed due to an excused absence, and shall do so, if feasible, during the semester in which the absence occurred.

Verification of Absences

Students may be asked to verify their absences in order for them to be considered excused. *Senate Rule 5.2.4.2* states that faculty have the right to request "appropriate verification" when students claim an excused absence because of illness, or death in the family. Appropriate notification of absences due to University-related trips is required prior to the absence when feasible and in no case more than one week after the absence.

Academic Integrity

Per University policy, students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the University may be imposed.

Plagiarism and cheating are serious breaches of academic conduct. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the Code of Student Rights and Responsibilities. Complete information can be found at the following website: <http://www.uky.edu/Ombud>. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. It is important that you review this information as all ideas borrowed from others need to be properly credited.

Senate Rules 6.3.1 (see <http://www.uky.edu/Faculty/Senate/> for the current set of *Senate Rules*) states that all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors, is expected to be the result of their own thought, research, or self-expression. In cases where students feel unsure about a question of plagiarism involving their work, they are obliged to consult their instructors on the matter before submission.

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording, or content from another source without appropriate acknowledgment of the fact, the students are guilty of plagiarism.

Plagiarism includes reproducing someone else's work (including, but not limited to a published article, a book, a website, computer code, or a paper from a friend) without clear attribution. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work, which a student submits as his/her own, whoever that other person may be. Students may discuss assignments among themselves or with an instructor or tutor, but when the actual work is done, it must be done by the student, and the student alone.

When a student's assignment involves research in outside sources or information, the student must carefully acknowledge exactly what, where and how he/she has employed them. If the words of someone else are used, the student must put quotation marks around the passage in question and add an appropriate indication of its origin. Making simple changes while leaving the organization, content, and phraseology intact is plagiaristic. However, nothing in these Rules shall apply to those ideas, which are so generally and freely circulated as to be a part of the public domain.

Please note: Any assignment you turn in may be submitted to an electronic database to check for plagiarism.

Accommodations due to disability

If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (DRC). The DRC coordinates campus disability services available to students with disabilities. It is located on the corner of Rose Street and Huguelet Drive in the Multidisciplinary Science Building, Suite 407. You can reach them via phone at (859) 257-2754 and via email at drc@uky.edu. Their web address is <http://www.uky.edu/StudentAffairs/DisabilityResourceCenter/>.

DHN 530 Community Nutrition II: Supervised Practice Program Responsibilities. Intern Responsibilities:

1. Comply with the A.N.D. Standards of Practice and the Code of Ethics
2. During the first week of rotation:
 - a. Review performance competencies with preceptors
 - b. Plan activities/experiences to meet the competencies
 - c. Submit Data Form to Canvas
3. Mid-point:
 - a. Complete mid-point evaluation with preceptor
 - b. Complete mid-point self-evaluation
4. Final week:
 - a. Complete final evaluation with preceptor
 - b. Complete final self-evaluation
5. Work minimum 40 hours per week
6. In case of absence call the DHN Faculty, 859-257-2909, and the preceptor.
7. Make up absences at the convenience of the preceptor.
8. Complete assignments given by the preceptor.
9. Document activities in DHN 518 blog.
10. Follow facility policies and procedures including:
 - Parking
 - Identification
 - Dress Code

Preceptor Responsibilities:

- Review course syllabi and competencies with intern during the first week of the rotation.
- Provide orientation to facility.
- Formally evaluate intern's performance at mid-point and final week of rotation.
- Provide informal feedback and guidance on a regular basis.

DHN SPP Faculty Responsibilities:

- Attend at least two (2) site visits per intern over the entire SPP.

- Review Blog biweekly.
- Assign grades as assignments are submitted.
- Respond to email within 24 hours during the workweek.

DHN Supervised Practice Program Disciplinary Action Plan

Strike 1: Verbal warning.

Strike 2: Written warning.

Strike 3: Disciplinary action (delayed graduation/extended hour requirement).

Strike 4: Removed from Supervised Practice Program.

Strikes are defined as, but not limited to:

1. Missing any assignment deadline without prior communication with DHN SPP Faculty, conditional on an unexcused absence.
2. Receiving a C or below on any two assignments in the same domain.
3. No-call, no show absence at rotation.
4. Any communication we receive from preceptor of poor intern performance.
5. Not complying with the A.N.D. Standards of Practice and Code of Ethics.

DHN 530 Course Expectations

The following ACEND competencies listed in the table below (column 1) must be met during your community rotation. In addition, listed in the table below (column 2) are possible learning activities that would fulfill each competency. Remedial action will be taken if a competency is not met.

Competency		Possible Learning Activities
1. Scientific and Evidence Base of Practice: integration of scientific information and research into practice.		
CRD 1.1	Select indicators of program quality and/or customer service and measure achievement of objectives. (Tip: Outcomes may include clinical, programmatic, quality, productivity, economic or other outcomes in wellness, management, sports, clinical settings, etc.)	<ul style="list-style-type: none"> • <i>Nutrition Education Materials Report</i> • <i>Targeted Community Nutrition Evaluation Report</i> • <i>Nutrition Presentation Proposal</i> • <i>Pre/Post Tests or evaluation methods of educational projects</i> • <i>Observe the process of nutrition assessment in a community setting.</i> • <i>Determine and obtain necessary information for assessment.</i> • <i>Examine statistical data collected by facility and determine statistical methods utilized.</i> • <i>Assist in the data collection process, if possible.</i> • <i>Analyze subset of data using appropriate statistical techniques.</i> • <i>Using statistics obtained; interpret data, form conclusions.</i>

CRD 1.2	Apply evidence-based guidelines, systematic reviews and scientific literature (such as the Academy's Evidence Analysis Library and Evidence-based Nutrition Practice Guidelines, the Cochrane Database of Systematic Reviews and the U.S. Department of Health and Human Services, Agency for Healthcare Research and Quality, National Guideline Clearinghouse Web sites) in the nutrition care process and model and other areas of dietetics practice.	<ul style="list-style-type: none"> • <i>Nutrition Education Materials Report</i> • <i>Patient Nutrition Education Material</i> • <i>Targeted Community Nutrition Evaluation Report</i> • <i>Nutrition Presentation Proposal</i> • <i>Read current journal articles</i> • <i>Use journal readings and research to justify current practices</i> • <i>Include evidence-based information in practice</i>
CRD 1.3	Justify programs, products, services and care using appropriate evidence or data.	<ul style="list-style-type: none"> • <i>Nutrition Education Materials Report</i> • <i>Patient Nutrition Education Material</i> • <i>Nutrition Presentation Proposal</i> • <i>Review materials related to supplemental feeding programs, i.e. incidence/prevalence of problems, food intake and education; social service programs.</i> • <i>Determine federal and state eligibility requirements for community agencies.</i> • <i>Observe the process of nutrition assessment in a community setting.</i> • <i>Determine and obtain necessary information for assessment.</i> • <i>Examine statistical data collected by facility and determine statistical methods utilized.</i> • <i>Assist in the data collection process, if possible.</i> • <i>Analyze subset of data using appropriate statistical techniques.</i> • <i>Using statistics obtained; interpret data, form conclusions.</i>
CRD 1.4	Evaluate emerging research for application in dietetics practice.	<ul style="list-style-type: none"> • <i>Nutrition Education Materials Report</i> • <i>Patient Nutrition Education Material</i> • <i>Nutrition Presentation Proposal</i> • <i>Include evidence- based information in the practice of the profession</i>
2. Professional Practice Expectations: beliefs, values, attitudes and behaviors for the professional dietitian level of practice.		
CRD 2.1	Practice in compliance with current federal regulations and state statutes and rules, as applicable and in accordance with accreditation standards and the Scope of Dietetics Practice and Code of Ethics for the Profession of Dietetics.	

CRD 2.2	<p>Demonstrate professional writing skills in preparing professional communications.</p> <p><i>(Tip: Examples include research manuscripts, project proposals, education materials, policies and procedures.)</i></p>	<ul style="list-style-type: none"> • <i>Nutrition Education Materials Report</i> • <i>Nutrition Presentation Evaluation</i> • <i>Patient Nutrition Education Material</i> • <i>Targeted Community Nutrition Evaluation Report</i> • <i>Nutrition Presentation Proposal</i> • <i>Nutrition Presentation Marketing Plan</i> • <i>Nutrition Presentation and Evaluation</i> • <i>Review the education materials at facility and make updates as needed.</i> • <i>Acquire translated materials for non-English speaking groups in your community</i> • <i>Write and disseminate nutrition communications</i>
CRD 2.3	<p>Design, implement and evaluate presentations to a target audience.</p> <p><i>(Tip: A quality presentation considers life experiences, cultural diversity and educational background of the target audience.)</i></p>	<ul style="list-style-type: none"> • <i>Nutrition Presentation Evaluation</i> • <i>Nutrition Presentation Proposal</i> • <i>Nutrition Presentation Marketing Plan</i> • <i>Nutrition Presentation and Evaluation</i> • <i>Create culturally sensitive and literacy appropriate education</i>
CRD 2.4	<p>Use effective education and counseling skills to facilitate behavior change.</p>	<ul style="list-style-type: none"> • <i>Patient Nutrition Education Material</i> • <i>Nutrition Presentation and Evaluation</i> • <i>Coordinate and plan counseling sessions</i> • <i>Develop and implement care plans with client.</i> • <i>Use pre- and self-developed materials to educate on chronic diseases</i>
CRD 2.5	<p>Demonstrate active participation, teamwork and contributions in group settings.</p>	<ul style="list-style-type: none"> • <i>Coordinate and plan counseling sessions</i> • <i>Provide a group counseling session with other professionals</i> • <i>Attend team conferences and other meetings related to client care.</i>
CRD 2.7	<p>Refer clients and patients to other professionals and services when needs are beyond individual scope of practice.</p>	<ul style="list-style-type: none"> • <i>Follow agency's referral protocol</i> • <i>Identify communication routes, referral procedures and ancillary support systems for services that complement the community nutrition program.</i>
CRD 2.8	<p>Apply leadership principles to achieve desired outcomes.</p>	<ul style="list-style-type: none"> • <i>Patient Nutrition Education Material</i> • <i>Nutrition Presentation Proposal</i> • <i>Nutrition Presentation and Evaluation</i>
CRD 2.9	<p>Participate in professional and community organizations.</p>	<ul style="list-style-type: none"> • <i>Attend agency meetings, nutrition conferences, etc.</i> • <i>Attend local dietetics or other health care professional meetings</i>

		<ul style="list-style-type: none"> • <i>Participate in K.A.N.D. FNCE</i>
CRD 2.10	<p>Establish collaborative relationships with other health professionals and support personnel to deliver effective nutrition services.</p> <p><i>(Tip: Other health professionals include physicians, nurses, pharmacists, diabetes educators, health educators, etc.)</i></p>	<ul style="list-style-type: none"> • <i>Identify communication routes, referral procedures and ancillary support systems for services that complement the community nutrition program.</i> • <i>Create a directory of community services</i>
CRD 2.11	<p>Demonstrate professional attributes within various organizational cultures.</p> <p><i>(Tip: Professional attributes include showing initiative and proactively developing solutions, advocacy, customer focus, risk taking, critical thinking, flexibility, time management, work prioritization and work ethic.)</i></p>	
CRD 2.12	<p>Perform self-assessment, develop goals and objectives and prepare a draft portfolio for professional development as defined by the Commission on Dietetic Registration.</p>	<ul style="list-style-type: none"> • <i>Nutrition Presentation and Evaluation</i>
<p>3. Clinical and Customer Services: development and delivery of information, products and services to individuals, groups and populations.</p>		
CRD 3.2	<p>Demonstrate effective communications skills for clinical and customer services in a variety of formats.</p> <p><i>(Tip: Formats include oral, print, visual, electronic and mass media methods for maximizing client education, employee training and marketing.)</i></p>	<ul style="list-style-type: none"> • <i>Patient Nutrition Education Material</i> • <i>Nutrition Presentation and Evaluation</i>
CRD 3.3	<p>Develop and deliver products, programs or services that promote consumer health, wellness and lifestyle management.</p> <p><i>(Tip: Students/Interns should consider health messages and interventions that integrate the consumer's desire for taste, convenience and economy with the need for nutrition and food safety.)</i></p>	<ul style="list-style-type: none"> • <i>Patient Nutrition Education Material</i> • <i>Nutrition Presentation and Evaluation</i>
CRD 3.4	<p>Deliver respectful, science-based answers to consumer questions concerning emerging trends.</p> <p><i>(Tip: Students/Interns should demonstrate and promote responsible use of resources including employees, money, time, water, energy, food and disposable goods.)</i></p>	<ul style="list-style-type: none"> • <i>Patient Nutrition Education Material</i> • <i>Nutrition Presentation and Evaluation</i>
<p>4. Practice Management and Use of Resources: strategic application of principles of management and systems in the provision of services to individuals and organizations.</p>		
CRD 4.5	<p>Use current informatics technology to develop, store, retrieve and disseminate information and data.</p> <p><i>(Tip: Informatics can include a variety of technology in the supervised practice activities.)</i></p>	
CRD 4.6	<p>Prepare and analyze quality, financial or productivity data and develops a plan for intervention.</p>	<ul style="list-style-type: none"> • <i>Nutrition Presentation Proposal</i> • <i>Justify educational projects communication channel</i> • <i>Identify needs of populations served</i> • <i>Review data on funding, budgeting, salaries,</i>

		<ul style="list-style-type: none"> and supplies. Review grant writing procedures utilized by facility and identify sources of grants available.
CRD 4.8	Conduct feasibility studies for products, programs or services with consideration of costs and benefits.	<ul style="list-style-type: none"> Nutrition Presentation Proposal Justify educational projects communication channel Identify needs of populations served Review data on funding, budgeting, salaries, and supplies. Review grant writing procedures utilized by facility and identify sources of grants available.
CRD 4.10	Develop a plan to provide or develop a product, program or service that includes a budget, staffing needs, equipment and supplies.	<ul style="list-style-type: none"> Nutrition Presentation Proposal Justify educational projects communication channel Identify needs of populations served Review data on funding, budgeting, salaries, and supplies. Review grant writing procedures utilized by facility and identify sources of grants available.

Allocation of Time

Supervised Practice Areas	Supervised Practice Hours	Rationale
Community Nutrition		
Community Nutrition Practicum	40 hours X 4 weeks = 160	On site with Preceptor
Total	= 160 hours	
Practical Work Hours - RD supervised	Amount of Time	Students are assigned to DHN RD facility and complete these activities under the direct supervision of DHN Faculty and/or their Preceptor
Nutrition Education Project	20 hours	Demonstrate effective communication skills for clinical and customer services in a variety of formats while providing respectful, science-based information. Past examples have included, weekend feeding programs, elder education sessions, congregate meal planning and set-up.
Total hours for DHN 530	180 hours	