

Senate Council
RETREAT
June 11, 2014

Committee Charge from *Senate Rules* and 2013-14 Rosters

1.4.3.3 Senate Academic Advising Committee (SACAC) *

The SACAC shall consist of three elected faculty members from the University Senate who are currently advising students; three students (two student senators and one student at large) to be selected by the Senate Council upon the recommendation of the President of the Student Government Association; three professional advisors, selected by a process adopted by the UK Advisors Network and the Senate Council; and one ex-officio member: the Associate Provost for Undergraduate Education. The committee shall:

- A. Regularly review the effectiveness and accountability of academic advising throughout the University
- B. Set standards for the quality of academic advising
- C. Make recommendations to the Senate Council regarding academic advising
- D. Advise the Senate Council about all recommendations or proposals to the Senate regarding academic advising. [4/10/00]

Chair: Phil Kraemer, '15
Nels Rogers, '15
Susan Odom, '16
Alex Bugg (Agriculture, Food and Environment student, '14)
Suanne Early, '16 (Advising Network representative)
Jane Johnson, '13 (Advising Network representative)
Matt Waitkus, '14 (Advising Network past chair)
Ben Withers, Interim Assoc Prov. for Undergraduate Education, ex officio

[Date of most recent SACAC report to Senate: prior to 2005.]

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1.4.2.3 Senate Academic Facilities Committee (SAFC) *

The SAFC is charged with the responsibility of providing information and recommendations to the Senate about the alteration, construction, and allocation of all property and physical facilities that may affect the educational objectives of the University. In this regard, it shall be concerned about such matters as classrooms, buildings and grounds, shops and other such real property, audio-visual and television equipment, computers, duplication and printing facilities, vehicle pools, and scientific and musical instruments. The SAFC shall act in these ways:

- A. Serve the administration as a source of faculty information and opinion about the need, design, and priority and construction or renovation projects.
- B. Inform the Senate at least annually about problems relating to the alteration, construction, or allocation of academic facilities and about future plans and priorities for them. Whenever necessary, the SAFC may initiate action by preparing a recommendation to the administration, which should be routed through the Senate Council for Senate approval.
- C. Maintain communication with the appropriate administrators about the current status and utilization of academic facilities. [US: 10/12/81]
- D. Study the use, renovation, and need for space (including classrooms) and equipment relevant to academic programs and functions. [US: 3/12/84]

Chair: Alice Christ, '14
Rick Durham, '14
Alyssa Eckman, '14
Hubie Ballard, '14
Sherry Bayliff, '15
Barbara Knutson, '15
Shelly Steiner, '15
Scott Wright, '15
Zach Hilt, '16
Phil Harling, '16
John Nash, '16
Ryan Galloway (Law student), '14
Ned Crankshaw, Chair of the Dept of Landscape Architecture, ex officio
Ann Dickson, Dean of the College of Design, ex officio

[Date of most recent SAFC report to Senate: 9/10/12 (annual report for 2011-12).]

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1.4.2.8 Senate Academic Organization and Structure Committee (SAOSC) *

The SAOSC is charged to:

- A.** review and recommend to the University Senate priorities on all proposals for new educational units (colleges, schools, departments, graduate centers, multidisciplinary research centers and institutes; interdisciplinary instructional programs)
- B.** review all proposals for abolishment or merger of existing educational units;
- C.** review all proposals for major changes in organization and structure of educational units;
- D.** make appropriate recommendations to the University Senate (and through the Senate to the President and/or Provost) regarding creation, abolition or alterations in organization or structure, or reporting relationships, of educational units throughout the University.
- E.** Study and report to the Senate on matters pertaining to faculty size and strength, and student enrollment. [US: 3/12/84]

Chair: Greg Wasilkowski, '15
Elizabeth Debski, 12/2014
Susan Effgen, '14
Michael Kilgore, '14
Don Gross, '15
Ernie Bailey, '15
Julia Johnson, '14
Richard Sutphen, '15
Greg Wasilkowski, '15
Roger Brown, '16
David Hulse, '16
Sam Jasper, '16
Scott Tracy (Medicine student), '14

[Date of most recent SAOSC report to Senate: regular reports on proposals.]

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1.4.2.7 Senate Academic Planning and Priorities Committee (SAPPC) *

The SAPPC is charged with concern over major, broad, long-range plans and priorities. It shall:

- A.** identify major academic problems likely to be faced by the University in the foreseeable future;
- B.** formulate and recommend to the Senate plausible academic goals for the institution;
- C.** develop procedures and criteria for recommending academic priorities;
- D.** recommend to the Senate institutional policies that recognize academic priorities and goals, assess the progress of the institution toward its goals and report periodically to the Senate; and,
- E.** recommend to the Senate a means for increasing the University's effectiveness in establishing and implementing its academic policies.
- F.** serve the Senate and the administration as a source of faculty information and opinion concerning academic planning and priorities. [US: 4/10/89]

Chair: Wally Ferrier, '15
Anne Harrison, '14
Justin Bathon, '14
Miroslaw Truszczynski, '14
Heath Martin, '15
Hank Dietz, '15
William Griffith, '16
Abigail Firey, '16

[Date of most recent SAPPC report to Senate: 12/12/11 ("Update on Current Activities").]

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1.4.2.6 Senate Academic Programs (SAPC) *

The SAPC is charged with recommending action to the Senate on all new academic programs approved by the Undergraduate Council, the Graduate Council, or the Health Care Colleges Council. Specifically, the SAPC shall review the academic excellence, the need, and the impact, desirability, and priority of the new academic program in relation to other programs. In approving a new program, the Committee shall recommend a priority to indicate its importance and the immediacy with which it should be implemented.

The Committee shall function mainly through three permanent subcommittees: Graduate Degree Programs, First Degree Programs (including undergraduate degree programs), and Professional and Pre-professional Degree programs. The appropriate subcommittee shall investigate the proposed new program and present its evaluation to the full committee, which shall decide on its recommendation to the Senate. In ascertaining the appropriate subcommittee, and in acting upon the recommendations of the SAPC, it is the policy of the University Senate to adopt and utilize the definitions of the Council on Postsecondary Education that distinguish these different types of degree programs.

Chair: Andrew Hippisley, '15
Richard Charnigo, '14
David Atwood, '14
Alan DeSantis, '14
Todd Porter, '14
Margaret Schroeder, '14
Paul Childs, '15
Paul Karan, '15
Mary Arthur, '16
Ronald Wilhelm, '16
Hsain Ilahaine, '16
Lisa O'Connor, '16
Scout McCamy, (Engineering student), '14
Christine Riordan, Provost, ex officio
Mia Alexander-Snow, Dir.of Institutional Effectiveness, ex officio

[Date of most recent SAPC report to Senate: regular reports on proposals.]

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1.4.2.2 Senate Admissions and Academic Standards Committee (SAASC) *

The SAASC is charged to examine and recommend to the University Senate changes: in the admission requirements and grading rules; standards for granting academic credit; probation and suspension procedures; and degree and graduation requirements. Basically, the SAASC shall review Sections IV and V of the *Senate Rules* but may consider other related areas. Recommendations by the SAASC on conditions of merit and circumstance for (1) graduation requirements, (2) honors with degrees that are conferred to graduating students (SR 5.4.2.2) and (3) Honorary Degrees conferred to others (SR 5.4.2.3), shall be acted upon by the elected University Faculty Senators, as per KRS 164.240.

Chair: Greg Graf, '13

Gina Lowry, '14

Armando Prats, '15

Robert Hayes, '15

Scott Yost, '16

Leslie Scott, '16

Ganpathy Murthy, '16

Christine Riordan, Provost, ex officio

Don Witt, Assoc Prov. for Enrollment Management, ex officio

[Date of most recent SAASC report to Senate: regular reports on proposals.]

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1.4.3.1 Senate Admissions Advisory Committee (SAAC) *

A. The SAAC is a standing committee of the University Senate. The voting members of the SAAC are the Assistant Provost for Enrollment Management, the Chair of the Senate committee on Admissions and Academic Standards, and three additional University Faculty members appointed by the Senate Council to staggered three-year terms. *Ex officio*, non-voting members of the Committee are the Associate Provost of Undergraduate Education and the Vice President for Institutional Research, Planning and Effectiveness (or that person's designee). The committee must be chaired by one of the three appointed University Faculty members. In the case of a tie vote, the vote of the chair shall prevail.

The SAAC is responsible for recommending admissions policy within general guidelines established by the University Senate. The SAAC is charged to:

1. Establish the University's admissions management system, as described in SR 4.2.1.1.B.
2. File a written report to the Provost recommending admissions objectives such as *average* ACT scores and desired size of each year's entering Freshman class. A copy of the report shall be presented to the Senate Council.
3. Establish automatic admission criteria.
4. Upon the recommendation of the Assistant Provost for Enrollment Management, approve any warranted deviations from the automatic admissions criteria.
5. After consultation with the Assistant Provost for Enrollment Management, the SAAC may recommend to the Provost closing admissions on any of the following bases: 1) the desired class size has been reached; 2) the class is large enough given existing constraints; and 3) admissions objectives other than class size have been achieved.
6. Establish parameters for the decisions on exceptions, under which applicants may be admitted who have not met the automatic admissions criteria.
7. Request that the Provost provide specific data on admissions, enrollment, and student performance.
8. Request data from the Assistant Provost for Enrollment Management for use in establishing or evaluating admissions policy.
9. Review and analyze the information provided in (7) and (8) above by the Provost and Assistant Provost for Enrollment Management and disseminate the results of its review and analysis to the educational units.

Chair: Richard Mitchell, '13

Jenna Hatcher, '13

Ernie Yanarella, '13

Stephanie Bellot (Communication and Information student), '14

Greg Wasilkowski, '14 (chair, Senate's Admis. & Acad. Standards Cmte), ex officio nonvoting

Don Witt (assistant Prov. for enrollment management), ex officio nonvoting

Ben Withers (interim Assoc Prov. for undergraduate education), ex officio nonvoting

Roger Sugarman (designee, VP Inst. Res., Planning & Effectiveness), ex officio nonvoting

[Date of most recent SAAC report to Senate: prior to 2005.]

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Advisory Committee on Disability Accommodation and Compliance (SACDAC)

The SACDAC is a standing committee of the University Senate. The voting members of the SACDAC are the Director of the Center for the Enhancement of Learning and Teaching (CELT), or that person's designee, and four University Faculty members appointed by the Senate Council. The four University Faculty members shall serve staggered three-year terms. Ex officio, non-voting members of the Committee are the Academic Ombud, the Director of the Disability Resource Center (DRC), a DRC learning specialist, and the Associate Vice President for Institutional Equity or that person's designee. The committee shall be chaired by one of the four appointed University Faculty members. The SACDAC is responsible for recommending educational policy within general guidelines established by the University Senate. The SACDAC is charged to:

1. Recommend to the Senate Council educational policies and implementation practices that appropriately address the accommodations standards stipulated in the Americans with Disabilities Act (ADA) Law and Sections 504/508 of the Rehabilitation Act of 1973 for students who have documented disabilities.
2. Hear and render decisions on issues from faculty members or the DRC pertaining to the implementation of educational policies as they relate to practices for disability accommodation and regulatory compliance.
3. Monitor the alignment between the University Senate's educational policies and Federal compliance and accommodation regulations, and recommend educational policy revisions, as warranted.
4. Issue an annual report on the work of the SACDAC for consideration by the Senate Council, the University Senate and the wider University community.

Chair: Debra Anderson, '14

Terry Malone, '15

Melody Carswell, '16

Debra Harley, '16

Christopher Rice, ex officio voting, Dir., Center for the Enhancement of Learning & Teaching

Sonja Feist-Price, ex officio non-voting, Ombud

Jake Karnes, ex officio non-voting, Dir., Disability Resource Center (DRC)

Leisa Pickering, ex officio non-voting, DRC Learning Specialist

Patty Bender, ex officio non-voting, designee for Assoc Vice President for Institutional Equity

[Date of most recent SACDAC report to Senate: has not yet reported– established 12/10/12.]

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Senate Distance Learning and e-Learning Committee (SDLeLC)

Identify, assess and address issues related to distance learning and eLearning and make recommendations to the University Senate for policies. Specifically, the committee's activities shall include the following areas:

1. Identify issues related to distance learning and eLearning and recommend policies.
2. Monitor and respond to the University Senate concerning SACS, state and federal regulations related to distance learning and eLearning.
3. Recommend strategies for dissemination of distance learning and eLearning issues and policies.
4. Recommend strategies for effective implementation of distance learning and eLearning.
5. Collaborate with other UK groups/committees on issues related to distance learning and eLearning as appropriate.

Chair: Sharon Lock, '14

Connie Baird (Distance Learning Programs)

Ruth Beattie (AS/Biology)

Roger Brown (AG/Agricultural Economics)

Michelle Butina (HS/Clinical Science)

Patsy Carruthers (Academic Technology Group/Information Management)

Belva Collins (ED/Early Childhood, Special Education, & Rehabilitation Counseling)

Derek Eggers (AS/Senior Information Technology Trainer)

Peggy El-Mallakh (NU)

Janet Ford (SW)

Linda Gorman (HS/Clinical Science)

Kathi Kern (AS/History, Director, Center for the Enhancement of Learning & Teaching)

Phil Kraemer (AS/Psychology)

Joan Mazur (ED/Curriculum and Instruction)

Joseph Miller (CI/Library and Information Science)

April Richardson (ME/Anatomy and Neurobiology)

Leslie Scott (NU)

Pam Teaster (PbH/Health Behavior)

Stephen Testa (AS/Chemistry)

Kim Woodrum (AS/Chemistry)

[Date of most recent SDLeLC report to Senate: has not yet reported – established 12/9/13.]

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1.4.2.9 Senate Institutional Finances & Resources Allocation Cmte (SIFRAC) *

The purpose of the Senate's Institutional Finances and Resource Allocation Committee (SIFRAC) shall be to function in an advisory capacity to the Office of Planning, Budget, and Policy Analysis and inform the University Senate Council and the Staff and University Senates on the present status of the prospective changes in the finances and other resources available to the University.

A. The SIFRAC shall analyze public budget documents, published reports about financial and other trends, shall routinely solicit an informational session by a University financial officer on annual budget proposals and prospective intraacademic year budget cuts or modifications prior to their submission on the Board of Trustees, and shall function as follows:

1. SIFRAC may receive specified directions from the University and Staff Senate chairs jointly on items relative to the current fiscal situation; and
2. Minimally shall meet once a semester with the Vice President of Planning, Budget and Policy; and
3. SIFRAC shall meet as many times as deemed necessary by SIFRAC.

B. SIFRAC shall be composed equally of senators appointed by the Executive Committee of the Staff Senate and approved by a majority vote of the Staff Senate, together with members chosen by the University Senate at a maximum committee size of six (6), plus the chair. SIFRAC members optimally shall have financial and budgetary expertise relevant to University finances.

A Staff Senate member will preside as chair in even-numbered years, and a University Senate member will preside as chair in odd-numbered years.

C. SIFRAC shall submit an annual report. Reports of the minority are also acceptable.

Neither the chair nor a majority of the SIFRAC members have to be elected members of the Senate.

Faculty Co-Chair: Connie Wood, 5/2014 (University Senate member)

Staff Co-Chair: Ann Livingstone (Staff Senate member)

Kristy Deep, '14 (University Senate member)

J. S. Butler, '14 (University Senate member)

Jeremy Crampton, '15 (University Senate member)

Henry Vasconez, '16 (University Senate member)

Jerry Hart (Staff Senate member)

Ronald Bowman (Staff Senate member)

[Date of most recent SIFRAC report to Senate: prior to 2005.]

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1.4.2.4 Senate Library Committee (SLC) *

The SLC is charged with the responsibility for recommending to the University Senate policies to promote the educational interests of the University as a whole with respect to the Libraries, the faculty body of which is equivalent to the faculty of a college (GR VII.A.1). The SLC is responsible for consultation and advising with faculty of the Libraries or the Dean of Libraries, on such matters as are referred to it by the by the Libraries faculty, by the Dean, or by other University personnel, which pertain to improving the effectiveness of the Libraries as a part of the broad academic program of the University of Kentucky.

Chair: David Royse, '14
Matt Webster, '14
Aaron Yelowitz, '14
Terry Conners, '14
Jonathan Allison, '14
David Royse, '14
Eric Christianson, '15
Cindy Jong, '15
Rebecca McCulley, '16
James Hertog, '16
Andrew Doolen, '16
Michael Baker, '16
Chad Lee, '16
Zach Evans (Health Sciences student), '14
Terry Birdwhistell, Dean of Libraries ex officio

[Date of most recent SLC report to Senate: 10/9/06 (recommended two motions - suggest UK become signatory to public letter of support for Senate Bill S. 2695 and suggest annual "State of the Library" report from Library dean).]

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1.4.2.5 Senate Research and Graduate Education Committee (SRGEC) *

The SRC shall be responsible for reviewing University research and graduate education policies and their implementation. In addition, it shall make recommendations to the University Senate regarding those policies and the priorities for them.

Chair: Bruce Webb, '16

Sean Pepper, '14

Daniel Noonan, '14

Charles Fox, '15

Dave Watt, '15

Nancy Schoenberg, '16

Susan Smyth, '16

James Tracy, ex officio

[Date of most recent SRGEC report to Senate: 9/12/11 (final reports on animal care and graduate studies).]

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1.4.3.2 Senate Retroactive Withdrawal Appeals Committee (SRWAC) *

A. The SRWAC shall consist of four members of the University Faculty and one student, plus a sufficient number of alternates, named by the Senate Council. A representative of the Associate VP for Employment Equity, a representative of the Counseling and Testing Center, a representative from the Advising Network, and a representative from the Assistant Dean of Students directing the Disability Resource Center, will serve as *ex officio* nonvoting members of the Committee.

B. The Committee shall decide all student requests for retroactive withdrawals as provided by SR 5.1.8.5.

Chair: Tom Nieman, '14

Ryan Valentin, '14

Robert Rabel, '15

Zhongwei Shen, '16

Stephanie Lynch, '14 (ex officio nonvoting - elected from Advising Network)

Jake Karnes (ex officio nonvoting - Disability Resource Center)

Di Sobel (ex officio nonvoting - represents Counseling and Testing Center)

Patty Bender (ex officio nonvoting - represents Institutional Equity)

[Date of most recent SRWAC report to Senate: regular annual reports (meets monthly during academic year).]

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1.4.2.1 Senate Rules and Elections Committee (SREC) *

The SREC is charged with codifying, making editorial changes in, and interpreting, the *Rules* of the Senate, at the direction or with the approval of either the Senate Council or the Senate. It shall be responsible for initiating any changes in the *Rules* concerning the organization of the Senate (SR 1). It shall also evaluate and revise any section of the *Rules* where necessary to eliminate inconsistencies, clarify confusing statements, and note omissions, and may initiate and suggest to the Senate Council any necessary modification in the *Rules*.

The SREC shall certify faculty member eligibility in elections of Faculty Trustees, and in elections of University Faculty representatives to the Senate, to the Senate Council, and to a Presidential Search Committee. In addition, the SREC shall recommend to the University Senate election policies and procedures.

Chair: Davy Jones, '14
Bob Grossman, '15
David Pienkowski, Dec. '14
Connie Wood, May '14
Gail Brion, '16

[Date of most recent SREC report to Senate: regular reports on proposals.]

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