

1. General Information

1a. Submitted by the College of: HEALTH SCIENCES

Date Submitted: 4/15/2016

1b. Department/Division: Clinical Sciences

1c. Contact Person

Name: Geza Bruckner

Email: gbruckn@uky.edu

Phone: 80859

Responsible Faculty ID (if different from Contact)

Name: Maria Boosalis

Email: Maria.Boosalis@uky.edu

Phone: 80859

1d. Requested Effective Date: Semester following approval

1e. Should this course be a UK Core Course? No

2. Designation and Description of Proposed Course

2a. Will this course also be offered through Distance Learning?: Yes ⁴

2b. Prefix and Number: CLM 570

2c. Full Title: Managing Health Issues in Long-term Care: Team Approach

2d. Transcript Title: Managing Long Term CAre

2e. Cross-listing: HSE 570

2f. Meeting Patterns

LECTURE: 2

2g. Grading System: Letter (A, B, C, etc.)

2h. Number of credit hours: 2

2i. Is this course repeatable for additional credit? No

If Yes: Maximum number of credit hours:

If Yes: Will this course allow multiple registrations during the same semester?

RECEIVED

MAY 13 2016

OFFICE OF THE
SENATE COUNCIL

2j. **Course Description for Bulletin:** This course will cover the identification and management of health issues commonly found in long-term care (LTC) settings. Specifically, this course is designed to recognize, screen and identify the most common health issues present in elder residents of LTC facilities. After identification of these health issues, information regarding the appropriate course of action, utilizing appropriate care team resources, to prevent, manage, as well as treat these health issues will be provided. Common health issues to be covered include unintentional weight loss (malnutrition, frailty); unintentional weight gain (obesity and related co-morbidities); major organ system dysfunction (heart, kidney, lungs, immune, gastrointestinal, endocrine/hormonal); diminished function of 'senses' (vision, hearing/balance and its implications); physical dysfunction (muscle wasting, mobility issues and implications); osteoporosis (bone health, risk of falls); mental decline (depression, dementia/Alzheimer's Disease); social isolation; spiritual support; polypharmacy.

2k. **Prerequisites, if any:** HHS 101, HHS 102, CLM 241, GRN 250 or consent of instructor

2l. **Supplementary Teaching Component:**

3. **Will this course taught off campus?** No

If YES, enter the off campus address:

4. **Frequency of Course Offering:** Fall,

Will the course be offered every year?: Yes

If No, explain:

5. **Are facilities and personnel necessary for the proposed new course available?:** Yes

If No, explain:

6. **What enrollment (per section per semester) may reasonably be expected?:** 30

7. **Anticipated Student Demand**

Will this course serve students primarily within the degree program?: Yes

Will it be of interest to a significant number of students outside the degree pgm?: Yes

If Yes, explain: Students in the Human Health Sciences may be interested in taking this course.

8. **Check the category most applicable to this course:** Relatively New – Now Being Widely Established,

If No, explain:

9. **Course Relationship to Program(s).**

a. **Is this course part of a proposed new program?:** Yes

If YES, name the proposed new program: The course will be required for the new proposed CLM track (Track C).

b. **Will this course be a new requirement for ANY program?:** Yes

If YES, list affected programs: It will be a requirement for the new CLM track in our current Clinical Leadership and Management undergraduate program. All other students need to consent of instructor to enroll.

10. **Information to be Placed on Syllabus.**

a. **Is the course 400G or 500?:** Yes

b. The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if applicable, from 10.a above) are attached: Yes

Distance Learning Form

Instructor Name: Maria Boosalis

Instructor Email: Maria.Boosalis@uky.edu

Internet/Web-based: Yes

Interactive Video: No

Hybrid: No

1. How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations? Yes the course syllabus conforms to the University Senate Syllabus Guidelines, specifically the Distance Learning considerations. This course will include assignments and group participation via Canvas and Discussion groups. Faculty and Student communication can take place via email or during separate meetings (online) as needed. Students will have all of the information needed to be successful in the course.

2. How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc. The course expectations and objectives would be the same for both the traditional classroom setting and the distance learning student. The only difference is the delivery of the lessons and assignments. Students are required to purchase and complete tasks using the textbook and discussion groups center around topics from the course goals. Assessments for this course are completed through Canvas and students receive immediate feedback regarding their scores. The instructor will also be available to discuss any issues that may arise.

3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc. Assignments and assessments will be completed via Canvas. This will ensure that only the student, using their own profile and password information, can submit documents. All University guidelines on plagiarism and cheating are outlined in the syllabus and will be taken very seriously. Since the midterm and final exam will be a combination of short answer, fill in the blank, and essay type questions, all student submissions via Canvas will be checked through the Turnitin feature for plagiarism.

4. Will offering this course via DL result in at least 25% or at least 50% (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above? This course will be required for the Clinical Leadership and Management degree tracks and will count for 2.0 credit hours. The total credit hours of the program(s) equal 120 credit hrs.

If yes, which percentage, and which program(s)? As stated above the course will only count for 2.0 credit hours within a 120 hour degree. The Clinical Leadership and Management degree track that will be affected is the proposed CLM-Track C.

5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting? Since the entire course will be offered online, all of the group discussions and assignments will be tailored to meet the needs of the DL students. The textbook as well as other online/community based resources will be used. If students need additional resources or assistance the instructor will be available to meet.

6. How do course requirements ensure that students make appropriate use of learning resources? The students will be required to read every email and view all new lectures each week. Other course resources will be discussed as part of the lecture or as needed. The syllabus clearly outlines all expectations and guidelines to find information.

7. Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program. The course will be set up on Canvas and the shell will contain all of the announcements, tasks, assignments, assessments, resources, and contact information needed.

8. How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (<http://www.uky.edu/UKIT/>)? The students will be directed to contact UK IT in the event of technical problems. The information to contact this group will be located on Canvas/syllabus.

9. Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)? NO

If no, explain how student enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology. The students are familiar with the use of Canvas and other hybrid/online courses they have previously taken. Most students taking this course will be knowledgeable about the format and where to go if problems arise. Specific trainings on Canvas are available to the students.

10. Does the syllabus contain all the required components? YES

11. I, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name: Maria Boosalis

SIGNATURE|PNASH|Phyllis J Nash|CLM 570 NEW Dept Review|20150330

SIGNATURE|SRSTEW01|Sharon R Stewart|CLM 570 NEW College Review|20150708

SIGNATURE|JMETT2|Joanie Ett-Mims|CLM 570 NEW Undergrad Council Review|20160418

SIGNATURE|ZNNIKO0|Roshan N Nikou|CLM 570 NEW Graduate Council Review|20160512

New Course Form

https://myuk.uky.edu/sap/bc/soap/rfc?services=

Open in full window to print or save

Generate R

Attachments:

Browse...

Upload File

ID	Attachment
Delete: 5233	CLM 570DL UGC Review Checklist.docx
Delete: 6717	New 570 Syllabus.pdf

First 1 Last

(* denotes required fields)

1. General Information

- a. * Submitted by the College of: Submission Date:
- b. * Department/Division:
- c.
 - * Contact Person Name: Email: Phone:
 - * Responsible Faculty ID (if different from Contact): Email: Phone:
- d. * Requested Effective Date: Semester following approval OR Specific Term/Year ¹
- e. Should this course be a UK Core Course? Yes No

If YES, check the areas that apply:

- Inquiry - Arts & Creativity
- Composition & Communications - II
- Inquiry - Humanities
- Quantitative Foundations
- Inquiry - Nat/Math/Phys Sci
- Statistical Inferential Reasoning
- Inquiry - Social Sciences
- U.S. Citizenship, Community, Diversity
- Composition & Communications - I
- Global Dynamics

2. Designation and Description of Proposed Course.

- a. * Will this course also be offered through Distance Learning? Yes ¹ No
- b. * Prefix and Number:
- c. * Full Title:
- d. Transcript Title (if full title is more than 40 characters):
- e. To be Cross-Listed ² with (Prefix and Number):
- f. * Courses must be described by at least one of the meeting patterns below. Include number of actual contact hours³ for each meeting pattern type.

<input type="text" value="2"/> Lecture	<input type="text"/> Laboratory ¹	<input type="text"/> Recitation	<input type="text"/> Discussion
<input type="text"/> Indep. Study	<input type="text"/> Clinical	<input type="text"/> Colloquium	<input type="text"/> Practicum
<input type="text"/> Research	<input type="text"/> Residency	<input type="text"/> Seminar	<input type="text"/> Studio
<input type="text"/> Other	If Other, Please explain:		
- g. * Identify a grading system:
 - Letter (A, B, C, etc.)
 - Pass/Fail
 - Medicine Numeric Grade (Non-medical students will receive a letter grade)
 - Graduate School Grade Scale
- h. * Number of credits:
- i. * Is this course repeatable for additional credit? Yes No
 - If YES: Maximum number of credit hours:
 - If YES: Will this course allow multiple registrations during the same semester? Yes No

j. * Course Description for Bulletin:

This course will cover the identification and management of health issues commonly found in long-term care (LTC) settings. Specifically, this course is designed to recognize, screen and identify the most common health issues present in elder residents of LTC facilities. After identification of these health issues, information regarding the appropriate course of action, utilizing appropriate care team resources, to prevent, manage, as well as treat these health issues will be provided. Common health issues to be covered include unintentional weight loss (malnutrition, frailty); unintentional weight gain (obesity and related co-morbidities); major organ system dysfunction (heart, kidney, lungs, immune, gastrointestinal, endocrine/hormonal); diminished function of 'senses' (vision, hearing/balance and its implications); physical dysfunction (muscle wasting, mobility issues and implications); osteoporosis (bone health, risk of falls); mental decline (depression, dementia/Alzheimer's Disease); social isolation; spiritual support; polypharmacy.

k. Prerequisites, if any:

HHS 101, HHS 102, CLM 241, GRN 250 or consent of instructor

l. Supplementary teaching component, if any: Community-Based Experience Service Learning Both3. * Will this course be taught off campus? Yes No

If YES, enter the off campus address: _____

4. Frequency of Course Offering.

a. * Course will be offered (check all that apply): Fall Spring Summer Winter

b. * Will the course be offered every year? Yes No

If No, explain: _____

5. * Are facilities and personnel necessary for the proposed new course available? Yes No

If No, explain: _____

6. * What enrollment (per section per semester) may reasonably be expected? 30

7. Anticipated Student Demand.

a. * Will this course serve students primarily within the degree program? Yes No

b. * Will it be of interest to a significant number of students outside the degree pgm? Yes No

If YES, explain: _____

Students in the Human Health Sciences may be interested in taking this course.

8. * Check the category most applicable to this course:

Traditional - Offered in Corresponding Departments at Universities Elsewhere

Relatively New - Now Being Widely Established

Not Yet Found in Many (or Any) Other Universities

9. Course Relationship to Program(s).

a. * Is this course part of a proposed new program? Yes No

If YES, name the proposed new program: _____

The course will be required for the new proposed CLM track (Track C).

b. * Will this course be a new requirement ²for ANY program? Yes No

If YES ², list affected programs: _____

It will be a requirement for the new CLM track in our current Clinical Leadership and Management undergraduate program. All other students need to consent of instructor to enroll.

10. Information to be Placed on Syllabus.

a. * Is the course 400G or 500? Yes No

If YES, the *differentiation for undergraduate and graduate students must be included* in the information required in 10.b. You must include: (i) identification of add assignments by the graduate students; and/or (ii) establishment of different grading criteria in the course for graduate students. (See SR 3.1.4.)

b. * The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if applicable, from 10 attached.

Distance Learning Form

This form must accompany every submission of a new/change course form that requests distance learning delivery. This form may be required when changing a course already approved for DL fields are required!

Introduction/Definition: For the purposes of the Commission on Colleges Southern Association of Colleges and Schools accreditation review, *distance learning* is defined as a fo educational process in which the majority of the instruction (interaction between students and instructors and among students) in a course occurs when students and instructors the same place. Instruction may be synchronous or asynchronous. A distance learning (DL) course may employ correspondence study, or audio, video, or computer technologies

A number of specific requirements are listed for DL courses. The **department proposing the change in delivery method is responsible for ensuring that the requirements are satisfied at the individual course level.** It is the responsibility of the instructor to have read and understood the university-level assurances regarding an equivalent experience for students utilizing DL (available at <http://www.uky.edu/USC/New/forms.htm>).

Course Number and Prefix:	HHS 570	Date:	1/29/2015
Instructor Name:	Maria Boosalis	Instructor Email:	Maria.Boosalis@uky.edu
Check the method below that best reflects how the majority of the course content will be delivered.			
Internet/Web-based <input checked="" type="checkbox"/> Interactive Video <input type="checkbox"/> Hybrid <input type="checkbox"/>			

Curriculum and Instruction

1. How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Syllabus Guidelines, specifically the Distance Learning Considerations?

Yes the course syllabus conforms to the University Senate Syllabus Guidelines, specifically the Distance Learning considerations. This course will include assignments and group participation via Canvas and Discussion groups.

2. How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, and student learning outcomes, etc.

The course expectations and objectives would be the same for both the traditional classroom setting and the distance learning student. The only difference is the delivery of the lessons and assignments. Students are

3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic policy; etc.

Assignments and assessments will be completed via Canvas. This will ensure that only the student, using their own profile and password information, can submit documents. All University guidelines on plagiarism and cheating are

4. Will offering this course via DL result in at least 25% or at least 50%* (based on total credit hours required for completion) of a degree program being offered via any format as defined above?

This course will be required for the Clinical Leadership and Management degree tracks and will count for 2.0 credit hours. The total credit hours of the program(s) equal 120 credit hrs.

Which percentage, and which program(s)?

As stated above the course will only count for 2.0 credit hours within a 120 hour degree. The Clinical Leadership and Management degree track that will be affected is the proposed CLM-Track C.

*As a general rule, if approval of a course for DL delivery results in 50% or more of a program being delivered through DL, the effective date of the course's DL delivery months from the date of approval.

5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?

Since the entire course will be offered online, all of the group discussions and assignments will be tailored to meet the needs of the DL students. The textbook as well as other online/community based resources will be used.

Library and Learning Resources

6. How do course requirements ensure that students make appropriate use of learning resources?

The students will be required to read every email and view all new lectures each week. Other course resources will be discussed as part of the lecture or as needed. The syllabus clearly outlines all expectations and

7. Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.

The course will be set up on Canvas and the shell will contain all of the announcements, tasks, assignments, assessments, resources, and contact information needed.

Student Services

8. How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or the course, such as the Information Technology Customer Service Center (<http://www.uky.edu/UKIT/>)?

The students will be directed to contact UK IT in the event of technical problems. The information to contact this group will be located on Canvas/syllabus.

9. Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)?

Yes

No

If no, explain how students enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

The students are familiar with the use of Canvas and other hybrid/online courses they have previously taken. Most students taking this course will be knowledgeable about the format and where to go if problems arise. Specific

10. Does the syllabus contain all the required components, below? Yes

- Instructor's **virtual** office hours, if any.
- The technological requirements for the course.
- Contact information for Distance Learning programs (<http://www.uky.edu/DistanceLearning>) and Information Technology Customer Service Center (<http://www.uky.edu/UKIT/Help/>; 859-218-HELP).
- Procedure for resolving technical complaints.
- Preferred method for reaching instructor, e.g. email, phone, text message.
- Maximum timeframe for responding to student communications.
- Language pertaining academic accommodations.

- "If you have a documented disability that requires academic accommodations in this course, please make your request to the University Disability Resource Center. The Center will require current disability documentation. When accommodations are approved, the Center will provide me with a Letter of Accommodation details the recommended accommodations. Contact the Disability Resource Center, Jake Karnes, Director at 859-257-2754 or jkarnes@email.uky.edu."
- Specific dates of face-to-face or synchronous class meetings, if any.
- Information on Distance Learning Library Services (<http://www.uky.edu/Libraries/DLIS>)
 - Carla Cantagallo, DL Librarian
 - Local phone number: 859 257-0500, ext. 2171; long-distance phone number: (800) 828-0439 (option #6)
 - Email: dllservice@email.uky.edu
 - DL Interlibrary Loan Service: http://www.uky.edu/libraries/libpage.php?lweb_id=253&lib_id=16

11. I, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name: _____

Maria Boosalis

Abbreviations: DLP = Distance Learning Programs ATG = Academic Technology Group Customer Service Center = 859-218-HELP (<http://www.uky.edu/UKIT/help>)

Revised 5/09

¹¹¹ Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

¹¹² The chair of the cross-listing department must sign off on the Signature Routing Log.

¹¹³ In general, undergraduate courses are developed on the principle that one semester hour of credit represents one hour of classroom meeting per week for a semester, exclusive of any laboratory meeting. A meeting, generally, represents at least two hours per week for a semester for one credit hour. (from SR 5.2.1)

¹¹⁴ You must also submit the Distance Learning Form in order for the proposed course to be considered for DL delivery.

¹¹⁵ In order to change a program, a program change form must also be submitted.

Rev 8/09

General Course Information

- Full and accurate title of the course
- Departmental and college prefix
- Course prefix, number and section number
- Scheduled meeting day(s), time and place

Instructor Contact Information (if specific details are unknown, "TBA" is acceptable for one or more fields)

- Instructor name
- Contact information for teaching/graduate assistant, etc.
- Preferred method for reaching instructor
- Office phone number
- Office address
- UK email address
- Times of regularly scheduled office hours and if prior appointment is required

Course Description

- Reasonably detailed overview of the course (course description should match on syllabus and eCATS form)
- Prerequisites, if any (should match on syllabus and eCATS form)
- Student learning outcomes
- Course goals/objectives
- Required materials (textbook, lab materials, etc.)
- Outline of the content, which must conform to the Bulletin description
- Summary description of the components that contribute to the determination of course grade
- Tentative course schedule that clarifies topics, specifies assignment due dates, examination date(s)
- Final examination information: date, time, duration and location
- For 100-, 200-, 300-, 400-, 400G- and 500-level courses, numerical grading scale and relationship to letter grades for undergraduate students
- For 400G-, 500-, 600- and 700-level courses, numerical grading scale and relationship to letter grades for graduate students. (Graduate students cannot receive a "D" grade.)
- Relative value given to each activity in the calculation of course grades (Midterm=30%; Term Project=20%, etc.)
- Note that undergraduate students will be provided with a Midterm Evaluation (by the midterm date) of course performance based on criteria in syllabus
- Policy on academic accommodations due to disability. Standard language is below:
 If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (Room 2, Alumni Gym, 257-2754, email address jkarnes@email.uky.edu) for coordination of campus disability services available to students with disabilities.

Course Policies

- Attendance
- Excused absences
- Make-up opportunities
- Verification of absences
- Submission of assignments
- Academic integrity, cheating & plagiarism
- Classroom behavior, decorum and civility
- Professional preparations
- Group work & student collaboration

<p>UGE Review ()</p> <p>Add prerequisites to the syllabus</p> <p>Add grading scale for graduate students</p>
<p>Committee Review ()</p> <p>Comments</p>

Professional Preparation

At all times in this course, faculty will model what constitutes professionalism, ethical and professional behavior, and set an example for how students will conduct themselves in a professional matter. Faculty will also identify actions and/or forms of behavior that would be deemed unprofessional, unethical or otherwise unacceptable if they arise.

Group Work and Student Collaboration: None required

Technical Requirements for Distance Delivery

General information on technical requirements and recommendations for a successful distance learning experience can be found at <http://www.uky.edu/DistanceLearning/current/index.html>

- All students should check their computer's software and hardware compatibility with the Distance Learning Platform via <http://wiki.uky.edu/Canvas/Wiki%20Pages/Bb9%20Hardware%20and%20Software%20Requirements.aspx> and to determine what hardware and software are required.

Distance Learning Assurances

Staying in touch with the course faculty

- Because the course will be delivered via designated Distance learning platform, students must have access to personal computers in order to access course materials. In the event that an enrolled student has technical problems with access or does not have access, support will be provided through the resources of the College of Health Sciences.
- The instructor will be available via telephone as noted and available via e-mail at other times. The instructor will respond to e-mail comments and questions within 24 hours of receiving a message, excluding weekends and holidays.
- Assignments and exams will be graded and scores posted to platform within 5 working days after the due date.

Help with Delivery and/or Receipt of the Course

- Faculty/Students appreciate the flexibility afforded via distance classes and at the same time acknowledge that technology can sometimes fail or be frustrating to work with. Should students encounter difficulties relating to ANY aspect of the technological delivery of this contact, please DO NOT PANIC! Simply email (preferred) or phone the instructor and he/she will work with you and UKIT to resolve problems. You will not be penalized for a breakdown in technology.
- The following UK resources are also available for any questions or technical problems that may arise.
 - Teaching and Academic Support Center: <http://www.uky.edu/TASC/index.php>
 - 859.218.4357
 - Information Technology Customer Service Center: <http://www.uky.edu/UKIT>
 - 859.218.4357

Information on Distance Learning Library Services

- Information on library services for distance learning can be found at Distance Learning Library Services
- The Distance Librarian is Carla Cantagallo and she can be reached at 859.218.1240; Email carla@uky.edu

Distance Learning Interlibrary Loan services: Distance Learning ILL

excused absence because of illness or death in the family. Appropriate notification of absences due to university-related trips is required prior to the absence.

Academic Integrity

Per university policy, students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the university may be imposed.

Plagiarism and cheating are serious breaches of academic conduct. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the Code of Student Rights and Responsibilities. Complete information can be found at the following website:

<http://www.uky.edu/Ombud>. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. It is important that you review this information as all ideas borrowed from others need to be properly credited.

Part II of Student Rights and Responsibilities (available online

<http://www.uky.edu/StudentAffairs/Code/part2.html>) states that all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors, is expected to be the result of their own thought, research, or self-expression. In cases where students feel unsure about the question of plagiarism involving their own work, they are obliged to consult their instructors on the matter before submission.

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording or anything else from another source without appropriate acknowledgement of the fact, the students are guilty of plagiarism. Plagiarism includes reproducing someone else's work, whether it be a published article, chapter of a book, a paper from a friend or some file, or something similar to this. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work which a student submits as his/her own, whoever that other person may be.

Students may discuss assignments among themselves or with an instructor or tutor, but when the actual work is done, it must be done by the student, and the student alone. When a student's assignment involves research in outside sources of information, the student must carefully acknowledge exactly what, where and how he/she employed them. If the words of someone else are used, the student must put quotation marks around the passage in question and add an appropriate indication of its origin. Making simple changes while leaving the organization, content and phraseology intact is plagiaristic. However, nothing in these Rules shall apply to those ideas which are so generally and freely circulated as to be a part of the public domain (Section 6.3.1).

Please note: Any assignment you turn in may be submitted to an electronic database to check for plagiarism.

Accommodations due to disability

If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (DRC). The DRC coordinates campus disability services available to students with disabilities. It is located on the corner of Rose Street and Huguelet Drive in the Multidisciplinary Science Building, Suite 407. You can reach them via phone at (859) 257-2754 and via email at drc@uky.edu.

Summary description of the components that contribute to course grade:

Midterm exam = 30%

Final exam = 40%

Research Paper Assignment = 25%

Discussion Participation = 5%

Grading scale (%):

Undergraduate Grading Scale:

90-100%=A, 80-89.999%=B; 70-79.999%=C; 60-69.999%=D, below 60%=E.

Graduate Grading Scale:

90-100%=A, 80-89.999%=B; 70-79.999%=C; 69%-0= represents a failing grade for the course.

Midterm Assessment

Mid-term Grade (for 100-400 level courses, and for undergrads in 500-level courses)

Mid-term grades will be posted in myUK by the deadline established in the Academic Calendar

(<http://www.uky.edu/registrar/calendar>).

Course Policies

Participation/ Attendance Policy

Attendance guidelines are set forth by Senate Policy.

With the online course format students manage their own time, and do not have to come to the campus.

There is not a traditional attendance policy but since there will be no face-to-face interaction and both sides won't be able to get real-time feedback, it is very important to keep up with the weekly readings and assignments. Because of this, emphasis is placed on discussions and participation instead of attendance.

Excused Absences

Students need to notify the professor of absences prior to class when possible. Senate Rules 5.2.4.2 defines the following as acceptable reasons for excused absences: (a) serious illness, (b) illness or death of family member, (c) University-related trips, (d) major religious holidays, and (e) other circumstances found to fit "reasonable cause for nonattendance" by the professor.

Students anticipating an absence for a major religious holiday are responsible for notifying the instructor in writing of anticipated absences due to their observance of such holidays no later than the last day in the semester to add a class. Two weeks prior to the absence is reasonable, but should not be given any later. Information regarding major religious holidays may be obtained through the Ombud (859-257-3737, http://www.uky.edu/Ombud/ForStudents_ExcusedAbsences.php).

Students are expected to withdraw from the class if more than 20% of the classes scheduled for the semester are missed (excused) per University policy.

Per Senate Rule 5.2.4.2, students missing any graded work due to an excused absence are responsible: for informing the Instructor of Record about their excused absence within one week following the period of the excused absence (except where prior notification is required); and for making up the missed work.

The professor must give the student an opportunity to make up the work and/or the exams missed due to an excused absence, and shall do so, if feasible, during the semester in which the absence occurred.

Verification of Absences

Students may be asked to verify their absences in order for them to be considered excused. Senate Rule 5.2.4.2 states that faculty have the right to request "appropriate verification" when students claim an

Weeks 1-3: Introduction/Overview of Healthy Aging/Common Health Issues in Aging

Weeks 1-2: Overview of normal physiological changes that accompany aging

Week 3: Overview of health issues common in elders including polypharmacy issues

Weeks 4-15: Common LTC Health Issues: Identification, Prevention, Treatment and Management

Week 4: Unintentional Weight loss: Malnutrition/Weight loss/Frailty

Week 5: Unintentional Weight gain: Obesity and related co-morbidities

Weeks 6-8: Organ systems dysfunction: Heart (CVD/CHF); Kidney (dialysis); Lungs (COPD, emphysema); Immune (increased risk for infections, etc); Gastrointestinal (mouth/dentition to anus/defecation); Endocrine/Hormonal (diabetes)

Week 9: Loss of 'Senses': Vision/ hearing/ balance and its implications

Week 10: Physical dysfunction: Muscle wasting; Mobility issues; ADLs, IADLs/ Bone health: Risk of osteoporosis; risk of falls

Week 11: Mental function/health: Depression/Forgetfulness; Dementia/Alzheimer's Disease/ Social Isolation/Support; Spiritual Health/Support

Weeks 12-13: Developing a Patient centered Treatment Plan, working with a team (Palliative Care/Specialists), Evaluation of Treatment Plan

Weeks 14-15: Review, Sharing strategies and Wrap-up!

Grading and Evaluations:

Examinations: Midterm exam = 30% of grade; Final exam=40% of grade: Both exams will include any combination of short answer, multiple choice/multiple answer, fill in the blanks and/or essay style questions. The final exam will require integration of material from the entire course. Questions involving essay style format will be marked for organization, logical development of ideas, grammar and spelling. Currently **ALL EXAMINATIONS are CLOSED BOOK on the Honor System** i.e., there will be **NO** use of supporting materials, class or lecture notes, PowerPoint presentations, websites, and/or handouts allowed during either of the examinations. Also, once the exam is begun, there is no stopping and restarting allowed. Examination make-ups will be given **ONLY** if the student has a written excuse of illness or other excused absence as defined in the University Bulletin and noted below. Midterm Examination will be provided by the midterm date to provide feedback to undergraduate students as per UK Policies <http://www.uky.edu/Ombud/Descriptions.php>

Research Paper Assignment=25% of grade:

Students will select one health issue covered in this course that is found in elders living in a long term care (LTC) setting and write a paper (with appropriate references). The assignment paper will include the following points:

(a) Describe the nature of this health issue i.e., its etiology, signs/symptoms, outcomes/ramifications (~2-4 pages);

(b) Describe how you would prevent this health issue from even occurring in the LTC setting (~2-4 pages);

© Describe in detail how to manage this health issue in the LTC setting with the appropriate use of health care team resources (6-8 pages). **Overall paper will be ~10-16 pages plus references.**

Discussion Participation = 5% of grade: Throughout the semester, students will be asked to participate at least once in every discussion thread posted.

Integrity and Student Security

Assignments and assessments will be completed via Canvas. This will ensure that only the student, using their own profile and password information, can submit documents. All University guidelines on plagiarism and cheating are outlined in the syllabus and will be taken very seriously. Since the midterm and final exam will be a combination of short answer, fill in the blank, and essay type questions, all student submissions via Canvas will be checked through the Turnitin feature for plagiarism.

CLM 570 : Managing Health Issues in Long-term Care: Team Approach

2 credits

Department of Clinical Sciences, College of Health Sciences

Instruction via Distance Learning Platform

Primary Instructor: Maria G. Boosalis, Ph.D., MPH, R.D., L.D.

Preferred method for reaching instructor: Email

Office phone number: 859.312.5175

UK email address: Maria.Boosalis@uky.edu

Office address: Virtual

Regularly scheduled office hours: Via telephone between 11:00 am - 9 pm EST, M-F

Is prior appointment required? Only for calls greater than 20 minutes

Prerequisites

HHS 101, HHS 102, CLM 241, GRN 250 or consent of instructor

Course Description

Course Overview/Bulletin description: This course will cover the identification and management of health issues commonly found in long-term care (LTC) settings. Specifically, this course is designed to recognize, screen and identify the most common health issues present in elder residents of LTC facilities. After identification of these health issues, information regarding the appropriate course of action, utilizing appropriate care team resources, to prevent, manage, as well as treat these health issues will be provided. Common health issues to be covered include unintentional weight loss (malnutrition, frailty); unintentional weight gain (obesity and related co-morbidities); major organ system dysfunction (heart, kidney, lungs, immune, gastrointestinal, endocrine/hormonal); diminished function of 'senses' (vision, hearing/balance and its implications); physical dysfunction (muscle wasting, mobility issues and implications); osteoporosis (bone health, risk of falls); mental decline (depression, dementia/Alzheimer's Disease); social isolation; spiritual support; polypharmacy.

Student learning outcomes: The specific learning outcomes are for the student to be able to (a) Identify at least 3 common health issues found in elders living in a LTC setting; (b) Describe the role of at least one member of the care team relative to these 3 LTC health issues; and (c) Design a course of action for one of these identified common health issues utilizing the appropriate care team resources.

Course goals/objectives: The overall course goal/objective is for the student to understand the common health issues found in the long-term care setting and how to mobilize a care team approach to identify, prevent (if at all possible) and/or provide appropriate treatment and management of those issues utilizing a care team approach.

Required materials (textbook, lab materials, etc.): There are no required textbooks or reference books; any required readings, reference materials, websites, etc, will be assigned as part of the course materials via Distance Learning Platform. Students will be held responsible for all course materials, PowerPoint presentations, assigned readings, case exercises and/or case studies.

Outline of Course Content with topics, specifies assignment due dates, examination date(s):

Lecture/Course Material Schedule: The intent is to stick as close to this lecture/course material schedule as possible but still remain flexible in case circumstances arise that necessitates a minor schedule change. If a change is needed, students will be notified via the course announcement board on Canvas site and/or by email address on record.