d. Current Cross-listing: none

Proposed – ADD Cross-listing :

Proposed – REMOVE Cross-listing:

e. Current Meeting Patterns

Proposed Meeting Patterns

LECTURE: 3

f. Current Grading System: ABC Letter Grade Scale

Proposed Grading System: *Letter (A, B, C, etc.)*

g. Current number of credit hours: 1 - 3 (variable)

Proposed number of credit hours: 1-3

h. Currently, is this course repeatable for additional credit?   Yes

Proposed to be repeatable for additional credit?   Yes

If Yes: Maximum number of credit hours: 12

If Yes: Will this course allow multiple registrations during the same semester?   Yes

2i. Current Course Description for Bulletin: Topical seminar using readings, discussions, and papers to focus on current issues of significance to community communications and leadership development. May be repeated to a maximum of six credits under different subtitles.

Proposed Course Description for Bulletin: Topical seminar using readings, discussions, and papers to focus on current issues of significance to community communications and leadership development. May be repeated to a maximum of twelve credits under different subtitles.

2j. Current Prerequisites, if any: prereq: Consent of instructor. Primary registration access limited to majors and remaining seats open during secondary registration.

Proposed Prerequisites, if any:

2k. Current Supplementary Teaching Component:

Proposed Supplementary Teaching Component: No Change

3. Currently, is this course taught off campus?   No

Proposed to be taught off campus?   No

If YES, enter the off campus address:

4. Are significant changes in content/student learning outcomes of the course being proposed?   No

If YES, explain and offer brief rational:

5a. Are there other depts. and/or pgms that could be affected by the proposed change?   No

If YES, identify the depts. and/or pgms:

Course Information

Date Submitted: 9/22/2014

Current Prefix and Number: CLD - Commun &Leadership Development,   CLD 495 TOP SEMINAR IN CLD (SR)

Other Course:

Proposed Prefix and Number: CLD 495

What type of change is being proposed?

Major Change

Should this course be a UK Core Course?   No

1. General Information

a. Submitted by the College of: AGRICULTURE, FOOD AND ENVIRONMENT

b. Department/Division: Community &Leadership Development

c. Is there a change in 'ownership' of the course?   No

   If YES, what college/department will offer the course instead: Select...

e. Contact Person

   Name: Kristine Ricketts

   Email: k.ricketts@uky.edu

   Phone: 7-3471

   Responsible Faculty ID (if different from Contact)

   Name:

   Email:

   Phone:

f. Requested Effective Date

   Semester Following Approval: No OR Effective Semester: Fall 2014

2. Designation and Description of Proposed Course

a. Current Distance Learning (DL) Status: N/A

b. Full Title: TOPICAL SEMINAR IN COMMUNITY COMMUNICATIONS AND

   Proposed Title: Same

c. Current Transcript Title: TOP SEMINAR IN CLD (SR)

   Proposed Transcript Title:

5b. Will modifying this course result in a new requirement of ANY program?   No

If YES, list the program(s) here:

6. Check box if changed to 400G or 500: No

Distance Learning Form

Instructor Name:

Instructor Email:

Internet/Web-based: No

Interactive Video: No

Hybrid: No

1. How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations?

2. How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc.

3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc.

4. Will offering this course via DL result in at least 25% or at least 50% (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above?

If yes, which percentage, and which program(s)?

5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?

6. How do course requirements ensure that students make appropriate use of learning resources?

7. Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.

8. How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (http://www.uky.edu/UKIT/)?

9. Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)?   NO

If no, explain how student enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

10. Does the syllabus contain all the required components?   NO

11. I, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name:

SIGNATURE|GHANSEN|Gary L Hansen|CLD 495 CHANGE Dept Review (MINOR CHANGE)|20140904

SIGNATURE|LGRABAU|Larry J Grabau|CLD 495 CHANGE College Review (MINOR CHANGE)|20140912

SIGNATURE|JEL224|Janie S Ellis|CLD 495 CHANGE Senate Council Review (MINOR CHANGE)|20140922

SIGNATURE|GHANSEN|Gary L Hansen|CLD 495 CHANGE Approval Returned to Dept (MINOR CHANGE)|20140930

Courses	Request Tracking

Course Change Form

https://myuk.uky.edu/sap/bc/soap/rfc?services=

Open in full window to print or save

Attachments:

Browse... No file selected.

Select saved project to retrieve...

NOTE: Start form entry by choosing the Current Prefix and Number
(*denotes required fields)

Current Prefix and Number:	CLD - Commun & Leadership Development CLD 495 TOP SEMINAR IN CLD (SR)	*Proposed Prefix & Number.* (example: PHY 401G) ☑ Check if same as current	CLD 495

*	What type of change is being proposed?	☑ Major Change ☐ Major – Add Distance Learning ☐ Minor - change in number within the same hundred series, exception 600-799 is the same "hundred series" ☐ Minor - editorial change in course title or description which does not imply change in content or emphasis ☐ Minor - a change in prerequisite(s) which does not imply a change in course content or emphasis, or which is made necessary by the elimination or significant alteration of the prerequisite(s) ☐ Minor - a cross listing of a course as described above

Should this course be a UK Core Course?   ☐ Yes   ☀ No
If YES, check the areas that apply:
☐ Inquiry - Arts & Creativity   ☐ Composition & Communications - II ☐ Inquiry - Humanities   ☐ Quantitative Foundations ☐ Inquiry - Nat/Math/Phys Sci   ☐ Statistical Inferential Reasoning ☐ Inquiry - Social Sciences   ☐ U.S. Citizenship, Community, Diversity ☐ Composition & Communications - I   ☐ Global Dynamics

1.	**General Information**
a.	Submitted by the College of: AGRICULTURE, FOOD AND ENVIRONMENT Submission Date: 9/22/2014
b.	Department/Division: Community & Leadership Development
c.*	Is there a change in "ownership" of the course? ☐ Yes ☀ No If YES, what college/department will offer the course instead? Select...
e.*	* Contact Person Name: Kristine Ricketts Email: k.ricketts@uky.edu Phone: 7-3471 * Responsible Faculty ID (if different from Contact) Email: Phone:
f.*	Requested Effective Date: ☐ Semester Following Approval OR Specific Term [2] Fall 2014
2.	**Designation and Description of Proposed Course.**
a.	Current Distance Learning(DL) Status: ☀ N/A ☐ Already approved for DL* ☐ Please Add ☐ Please Drop
	*If already approved for DL, the Distance Learning Form must also be submitted <u>unless</u> the department affirms (by checking this box) that the proposed changes do not affect DL delivery.
b.	**Full Title:** TOPICAL SEMINAR IN COMMUNITY COMMUNICATIONS AND *Proposed Title:* * Same
c.	**Current Transcript Title** (if full title is more than 40 characters): TOP SEMINAR IN CLD (SR)
c.	*Proposed Transcript Title (if full title is more than 40 characters):*
d.	**Current Cross-listing:** ☑ N/A OR Currently[3] Cross-listed with (Prefix & Number): none
	Proposed – ADD[3] Cross-listing (Prefix & Number):

	Proposed – REMOVE [3,4] Cross-listing (Prefix & Number):					

e.	Courses must be described by <u>at least one</u> of the meeting patterns below. Include number of actual contact hours [5] for each meeting pattern type.					
Current:	Lecture	Laboratory [5]		Recitation	Discussion	Indep. Study
	Clinical	Colloquium		Practicum	Research	Residency
	Seminar	Studio		Other	Please explain:	
Proposed: *	Lecture 3	Laboratory [5]		Recitation	Discussion	Indep. Study
	Clinical	Colloquium		Practicum	Research	Residency
	Seminar	Studio		Other	Please explain:	

f.	Current Grading System:		ABC Letter Grade Scale	
	Proposed Grading System:*		○ Letter (A, B, C, etc.) ○ Pass/Fail ○ Medicine Numeric Grade (Non-medical students will receive a letter grade) ○ Graduate School Grade Scale	

g.	Current number of credit hours:		1 - 3 (variable)	Proposed number of credit hours:*	1-3
h.*	Currently, is this course repeatable for additional credit?				● Yes ○ No
*	Proposed to be repeatable for additional credit?				● Yes ○ No
	If YES:	Maximum number of credit hours:		12	
	If YES:	Will this course allow multiple registrations during the same semester?			● Yes ○ No

i.	Current Course Description for Bulletin:
	Topical seminar using readings, discussions, and papers to focus on current issues of significance to community communications and leadership development. May be repeated to a maximum of six credits under different subtitles.

*	Proposed Course Description for Bulletin:
	Topical seminar using readings, discussions, and papers to focus on current issues of significance to community communications and leadership development. May be repeated to a maximum of twelve credits under different subtitles.

j.	Current Prerequisites, if any:
	prereq: Consent of instructor. Primary registration access limited to majors and remaining seats open during secondary registration.

*	Proposed Prerequisites, if any:

k.	Current Supplementary Teaching Component, if any:	○ Community-Based Experience ○ Service Learning ○ Both
	Proposed Supplementary Teaching Component:	○ Community-Based Experience ○ Service Learning ○ Both ● No Change

3.	Currently, is this course taught off campus?	Yes • No
*	*Proposed to be taught off campus?*	Yes • No
	If YES, enter the off campus address:	
4.*	Are significant changes in content/student learning outcomes of the course being proposed?	Yes • No
	If YES, explain and offer brief rationale:	
5.	Course Relationship to Program(s).	
a.*	Are there other depts and/or pgms that could be affected by the proposed change?	Yes • No
	If YES, identify the depts. and/or pgms:	
b.*	Will modifying this course result in a new requirement[7] for ANY program?	Yes • No
	If YES[7], list the program(s) here:	
6.	Information to be Placed on Syllabus.	
a.	☐ Check box if <u>changed to</u> 400G or 500.	If <u>changed to</u> 400G- or 500-level course you must send in a syllabus and *you must include the differentiation* between undergraduate and graduate students by: (i) requiring additional assignments by the graduate students; and/or (ii) establishing different grading criteria in the course for graduate students. (See *SR 3.1.4.*)

[1] See comment description regarding minor course change. *Minor changes are sent directly from dean's office to Senate Council Chair.* If Chair deems the change as "not minor," the form will be sent to appropriate academic Council for normal processing and contact person is informed.
[2] Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.
[3] Signature of the chair of the cross-listing department is required on the Signature Routing Log.
[4] Removing a cross-listing does not drop the other course – it merely unlinks the two courses.
[5] Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting generally represents at least two hrs per wk for a semester for 1 credit hour. (See *SR 5.2.1.*)
[6] You must *also* submit the Distance Learning Form in order for the course to be considered for DL delivery.
[7] In order to change a program, a program change form must also be submitted.

[Submit as New Proposal] [Save Current Changes]