

d.	Current Cross-listing:	<input checked="" type="checkbox"/> N/A	OR	Currently ³ Cross-listed with (Prefix & Number):	none
	<i>Proposed – ADD³ Cross-listing (Prefix & Number):</i>				
	<i>Proposed – REMOVE^{3,4} Cross-listing (Prefix & Number):</i>				
e.	Courses must be described by <u>at least one</u> of the meeting patterns below. Include number of actual contact hours⁵ for each meeting pattern type.				
Current:	Lecture	Laboratory ⁵ 6	Recitation	Discussion	Indep. Study
	Clinical	Colloquium	Practicum	Research	Residency
	Seminar	Studio	Other Please explain:		
<i>Proposed: *</i>	Lecture	Laboratory ⁵ 3	Recitation	Discussion	Indep. Study
	Clinical	Colloquium	Practicum	Research	Residency
	Seminar	Studio	Other Please explain:		
f.	Current Grading System:	ABC Letter Grade Scale			
	<i>Proposed Grading System:*</i>	<input checked="" type="radio"/> Letter (A, B, C, etc.) <input type="radio"/> Pass/Fail			
g.	Current number of credit hours:	2	<i>Proposed number of credit hours:*</i>	1	
h.*	Currently, is this course repeatable for additional credit?				<input type="radio"/> Yes <input checked="" type="radio"/> No
*	<i>Proposed to be repeatable for additional credit?</i>				<input type="radio"/> Yes <input checked="" type="radio"/> No
	<i>If YES:</i>	<i>Maximum number of credit hours:</i>			
	<i>If YES:</i>	<i>Will this course allow multiple registrations during the same semester?</i>			<input type="radio"/> Yes <input type="radio"/> No
i.	Current Course Description for Bulletin:				
	Laboratory for CHE 232. Laboratory, six hours per week.				
*	<i>Proposed Course Description for Bulletin:</i>				
	Laboratory for CHE 232. Laboratory, three hours per week.				
j.	Current Prerequisites, if any:				
	Prereq: CHE 231; pereq or concur: CHE 232.				
*	<i>Proposed Prerequisites, if any:</i>				

*	Prereq: CHE 231; pereq or concur: CHE 232.	
k.	Current Supplementary Teaching Component, if any:	<input type="radio"/> Community-Based Experience <input type="radio"/> Service Learning <input type="radio"/> Both
	<i>Proposed Supplementary Teaching Component:</i>	<input type="radio"/> Community-Based Experience <input type="radio"/> Service Learning <input type="radio"/> Both <input checked="" type="radio"/> No Change
3.	Currently, is this course taught off campus?	<input type="radio"/> Yes <input checked="" type="radio"/> No
*	<i>Proposed to be taught off campus?</i>	<input type="radio"/> Yes <input checked="" type="radio"/> No
	If YES, enter the off campus address:	
4.*	Are significant changes in content/student learning outcomes of the course being proposed?	<input checked="" type="radio"/> Yes <input type="radio"/> No
	If YES, explain and offer brief rationale:	
	The current 2 cr curriculum (organic 'wet' qualitative analysis) is badly antiquated. The proposed 1 cr curriculum introduces biomolecules and compounds of technological interest, and will be of more interest and use to life science majors	
5.	Course Relationship to Program(s).	
a.*	Are there other depts and/or pgms that could be affected by the proposed change?	<input checked="" type="radio"/> Yes <input type="radio"/> No
	If YES, identify the depts. and/or pgms:	
	AgBioTech, Animal Sciences, Chemistry, Human Nutrition, Plant and Soil Science, Secondary Education - Science Education. These programs will see a reduction in the number of required credit hours.	
b.*	Will modifying this course result in a new requirement⁷ for ANY program?	<input type="radio"/> Yes <input checked="" type="radio"/> No
	If YES ⁷ , list the program(s) here:	
6.	Information to be Placed on Syllabus.	
a.	<input type="checkbox"/> Check box if <u>changed to</u> 400G or 500.	If <u>changed to</u> 400G- or 500-level course you must send in a syllabus and <i>you must include the differentiation</i> between undergraduate and graduate students by: (i) requiring additional assignments by the graduate students; and/or (ii) establishing different grading criteria in the course for graduate students. (See <i>SR 3.1.4.</i>)

⁷ See comment description regarding minor course change. *Minor changes are sent directly from dean's office to Senate Council Chair.* If Chair deems the change as "not minor," the form will be sent to appropriate academic Council for normal processing and contact person is informed.

⁸ Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

- [\[3\]](#) Signature of the chair of the cross-listing department is required on the Signature Routing Log.
- [\[4\]](#) Removing a cross-listing does not drop the other course – it merely unlinks the two courses.
- [\[5\]](#) Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting generally represents at least two hrs per wk for a semester for 1 credit hour. (See *SR 5.2.1.*)
- [\[6\]](#) You must *also* submit the Distance Learning Form in order for the course to be considered for DL delivery.
- [\[7\]](#) In order to change a program, a program change form must also be submitted.