

COURSE CHANGE FORM

NOTE: Start form entry by choosing the Current Prefix and Number
(*denotes required fields)

	Current Prefix and Number: CHE - Chemistry CHE 231 - ORGANIC CHEMISTRY LAB I	Proposed Prefix & Number:
*	What type of change is being proposed?	<input type="checkbox"/> Major Change <input type="checkbox"/> Distance Learning Only <input type="checkbox"/> Minor - change in number within the same hundred series, exception 600-799 is the same "hundred series" <input type="checkbox"/> Minor - editorial change in course title or description which does not imply change in content or emphasis <input type="checkbox"/> Minor - a change in prerequisite(s) which does not imply a change in course content or emphasis, or which is made necessary by the elimination or significant alteration of the prerequisite(s) <input type="checkbox"/> Minor - a cross listing of a course as described above
Does the change make the course a UK Core course? Yes No If YES, check the areas that apply: <input type="checkbox"/> Inquiry - Arts & Creativity <input type="checkbox"/> Composition & Communications - II <input type="checkbox"/> Inquiry - Humanities <input type="checkbox"/> Quantitative Foundations <input type="checkbox"/> Inquiry - Nat/Math/Phys Sci <input type="checkbox"/> Statistical Inferential Reasoning <input type="checkbox"/> Inquiry - Social Sciences <input type="checkbox"/> U.S. Citizenship, Community, Diversity <input type="checkbox"/> Composition & Communications - I <input type="checkbox"/> Global Dynamics		
1. General Information.		
a.	Submitted by the College of: College of Arts & Sciences	Today's Date: 3/28/2012
b.	Department/Division: Chemistry	
c.*	Is there a change in "ownership" of the course?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No If YES, what college/department will offer the course instead? Select..	
e.*	* Contact Person Name: Mark Meier Email: meier@uky.edu Phone: 257-7082 * Responsible Faculty ID (if different from Contact) Email: Phone:	
f.*	Requested Effective Date:	<input type="checkbox"/> Semester Following Approval OR <input type="checkbox"/> Specific Term: ²
2. Designation and Description of Proposed Course.		
a.	Current Distance Learning(DL) Status:	<input type="checkbox"/> N/A <input type="checkbox"/> Already approved for DL* <input type="checkbox"/> Please Add <input type="checkbox"/> Please Drop
*If already approved for DL, the Distance Learning Form must also be submitted <u>unless</u> the department affirms (by checking this box) that the proposed changes do not affect DL delivery.		
b.	Full Title: ORGANIC CHEMISTRY LABORATORY I	Proposed Title: * Organic Chemistry Laboratory I
c.	Current Transcript Title (if full title is more than 40 characters):	ORGANIC CHEMISTRY LAB I
c.	Proposed Transcript Title (if full title is more than 40 characters):	

d.	Current Cross-listing:	<input type="radio"/> N/A	OR	Currently ² Cross-listed with (Prefix & Number):	none
		Proposed – ADD ³ Cross-listing (Prefix & Number):			
		Proposed – REMOVE ^{3,4} Cross-listing (Prefix & Number):			
e.	Courses must be described by <u>at least one</u> of the meeting patterns below. Include number of actual contact hours ⁵ for each meeting pattern type.				
Current:	Lecture	Laboratory ⁵ 6	Recitation	Discussion	Indep. Study
	Clinical	Colloquium	Practicum	Research	Residency
	Seminar	Studio	Other Please explain:		
Proposed: *	Lecture	Laboratory ⁵ 3	Recitation	Discussion	Indep. Study
	Clinical	Colloquium	Practicum	Research	Residency
	Seminar	Studio	Other Please explain:		
f.	Current Grading System:	ABC Letter Grade Scale			
	Proposed Grading System:*	<input type="radio"/> Letter (A, B, C, etc.) <input type="radio"/> Pass/Fail			
g.	Current number of credit hours:	2	Proposed number of credit hours:*	1	
h.*	Currently, is this course repeatable for additional credit?				<input type="radio"/> Yes <input type="radio"/> No
*	Proposed to be repeatable for additional credit?				<input type="radio"/> Yes <input type="radio"/> No
	If YES:	Maximum number of credit hours:			
	If YES:	Will this course allow multiple registrations during the same semester?			<input type="radio"/> Yes <input type="radio"/> No
i.	Current Course Description for Bulletin:				
	Laboratory for CHE 230 or CHE 236. Laboratory, six hours per week.				
*	Proposed Course Description for Bulletin:				
	Laboratory for CHE 230 or CHE 236. Laboratory, three hours per week.				
j.	Current Prerequisites, if any:				
	Prereq: CHE 113; prereq or concur, CHE 230 or CHE 236				
*	Proposed Prerequisites, if any:				

*	Prereq: CHE 114; prereq or concur, CHE 240 or CHE 246	
k.	Current Supplementary Teaching Component, if any:	<input type="checkbox"/> Community-Based Experience <input type="checkbox"/> Service Learning <input type="checkbox"/> Both
	Proposed Supplementary Teaching Component:	<input type="checkbox"/> Community-Based Experience <input type="checkbox"/> Service Learning <input type="checkbox"/> Both <input type="checkbox"/> No Change
3.	Currently, is this course taught off campus?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*	Proposed to be taught off campus?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If YES, enter the off campus address:	
4.*	Are significant changes in content/student learning outcomes of the course being proposed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If YES, explain and offer brief rationale:	
	The course is being shortened from 2 cr to 1 cr. Much of the content is retained, but the course will now focus on techniques, with less organic synthesis.	
5.	Course Relationship to Program(s).	
a.*	Are there other depts and/or pgms that could be affected by the proposed change?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If YES, identify the depts. and/or pgms:	
	Agriotech, Animal Sciences, Chemistry, Human Nutrition, Plant and Soil Science, Secondary Education - Science Education, Chemical Engineering, Pre-Chemical Engineering, Pre-Medical Laboratory Sciences. These programs will see a reduction in the number required credit hours.	
b.*	Will modifying this course result in a new requirement ² for ANY program?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If YES ² , list the program(s) here:	
6.	Information to be Placed on Syllabus.	
a.	Check box if changed to 400G or 500.	If changed to 400G- or 500-level course you must send in a syllabus and you must include the differentiation between undergraduate and graduate students by: (i) requiring additional assignments by the graduate students; and/or (ii) establishing different grading criteria in the course for graduate students. (See SR 3.1.4.)

¹ See comment description regarding minor course change. *Minor changes are sent directly from dean's office to Senate Council Chair. If Chair deems the change as "not minor," the form will be sent to appropriate academic Council for normal processing and contact person is informed.*
² Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

- Ⓜ Signature of the chair of the cross-listing department is required on the Signature Routing Log
- Ⓜ Removing a cross-listing does not drop the other course – it merely unlinks the two courses.
- Ⓜ Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting generally represents at least two hrs per wk for a semester for 1 credit hour. (See *SR 5.2.1*.)
- Ⓜ You must *also* submit the Distance Learning Form in order for the course to be considered for DL delivery.
- Ⓜ In order to change a program, a program change form must also be submitted.

<u>College</u>	<u>Course</u>	<u>College Approval</u>	<u>UC Approval</u>	<u>GC Approval</u>
AS	ANT 608	3/20/2012	n/a	4/5/2012
AS	CHE 105	1/17/2012	3/20/2012	n/a
AS	CHE 110	1/17/2012	4/10/2012	n/a
✓AS	CHE 231	1/17/2012	3/20/2012	n/a
AS	CHE 233	1/17/2012	3/20/2012	n/a
AS	GWS 748	10/25/2011	n/a	4/26/2012
AS	LAS 601	2/14/2012	n/a	4/5/2012
AS	LIN 748	3/26/2012	n/a	4/5/2012
AS	MCL 610	1/26/2012	n/a	4/5/2012
AS	MCL 665	1/26/2012	n/a	4/5/2012
AS	MCL 690	1/26/2012	n/a	4/5/2012