

UNIVERSITY SENATE ROUTING LOG

Proposal Title: Request for Change in Undergraduate Program: Family Science

Contact Person (name, email & phone #): Dr. Donna R. Smith donnarsmith@uky.edu 859-257-7733

Instruction: To facilitate the processing of this proposal please identify the groups or individuals reviewing the proposal, identify a contact person for each entry, provide the consequences of the review (specifically, approval, rejection, no decision and vote outcome, if any) and please attach a copy of any report or memorandum developed with comments on this proposal.

Reviewed by: (Chairs, Directors, Faculty Groups, Faculty Councils, Committees, etc.)	Contact person Name (phone/email)	Consequences of Review:	Date of Proposal Review	Review Summary Attached? (yes or no)
Curriculum Committee & Department Faculty	Dr. Donna R. Smith 859-257-7733 donnarsmith@uky.edu	Approved	10/3/08	YES
College of Agriculture Undergraduate Curriculum Committee	Dr. Mike Mullen, 7-3469 mike.mullen@uky.edu	Approved	1/21/2009	Yes

REQUEST FOR CHANGE IN UNDERGRADUATE PROGRAM

1. General Information

College:		Department:	
Current Program Name:		<i>Proposed Program Name:</i>	
Current Major Name:		<i>Proposed Major Name:</i>	
Current Degree Title:		<i>Proposed Degree Title:</i>	
Formal Option:		Specialty Field:	
Bulletin (yr and pgs):		CIP Code:	
		UK ID #:	
		HEGIS CODE:	
Accrediting Agency (if applicable):			

2. Particular University Studies Requirements or Recommendations for this Program.

	Current	<i>Proposed</i>
I. Mathematics		
II. Foreign Language		
III. Inference-Logic		
IV. Written Communication	ENG 104 or Honors	
V. Oral Communication	Suspended through Fall 2009	<i>Suspended through Fall 2009</i>
VI. Natural Sciences		
VII. Social Sciences		
VIII. Humanities		
IX. Cross-Cultural		
X. USP Electives (3 must be outside the student's major)		

To the extent that proposed changes in sections 3 through 8 involve courses offered in another program, please submit correspondence with the program(s) pertaining to the availability of such courses to your students.

3. University Graduation Writing Requirement - select from approved courses.

4. College Depth & Breadth of Study Requirements (if applicable). Include particular courses required/recommended for this program.

Current	<i>Proposed</i>

REQUEST FOR CHANGE IN UNDERGRADUATE PROGRAM

5. Premajor or Preprofessional Course Requirements (if applicable).

Current	<i>Proposed</i>

6. Credit Hours.

a. Credit Hours Required:	Current:		<i>Proposed:</i>		
b. Total Required for Graduation:	Current:		<i>Proposed:</i>		
c. Required by Level:					
Currently:	100:		200:		300:
<i>Proposed:</i>	100:		200:		300:
400-500:					
400-500:					
d. Current Premajor or Preprofessional:			d. <i>Proposed Premajor or Preprofessional:</i>		
e. Current Field of Concentration:			e. <i>Proposed Field of Concentration:</i>		
f. Current Division of Hrs between Major Subject & Related Field:			f. <i>Proposed Division of Hrs between Major Subject & Related Field:</i>		
g. Current Hrs Needed for a Specific Option or Specialization:			g. <i>Proposed Hrs Needed for a Specific Option/Specialization:</i>		
h. Current Technical or Professional Support Electives:			h. <i>Proposed Technical or Professional Support Electives:</i>		
i. Current Minimum Hours of Free or Supportive Electives:			i. <i>Proposed Minimum Hours of Free or Supportive Electives:</i>		

7. Major or Professional Course Requirements.

Current	<i>Proposed</i>

8. Minor Requirements (if applicable).

Current	<i>Proposed</i>

9. Rationale for Change(s) – if rationale involves accreditation requirements, please include specific references to those.

REQUEST FOR CHANGE IN UNDERGRADUATE PROGRAM

10. List below the typical semester by semester program for a major.

Current	Hours	<i>Proposed</i>	<i>Hours</i>
YEAR 1 - Fall		<i>YEAR 1 - Fall</i>	
(i.e. "BIO 103")	(i.e. "3")		
Current Total, Year 1 Fall	16	<i>Proposed Total, Year 1 Fall:</i>	
YEAR 1 – Spring		<i>YEAR 1 – Spring</i>	
Current Total, Year 1 Spring:		<i>Proposed Total, Year 1 Spring:</i>	
YEAR 2 - Fall		<i>YEAR 2 – Fall</i>	
Current Total, Year 2 Fall:		<i>Proposed Total, Year 2 Fall:</i>	
YEAR 2 - Spring		<i>YEAR 2 – Spring</i>	
Current Total, Year 2 Spring:		<i>Proposed Total, Year 2 Spring:</i>	

REQUEST FOR CHANGE IN UNDERGRADUATE PROGRAM

10. Semester Plans, continued.

Current	Hours	<i>Proposed</i>	<i>Hours</i>
YEAR 3 - Fall		<i>YEAR 3 - Fall</i>	
Current Total, Year 3 Fall:		<i>Proposed Total, Year 3 Fall:</i>	
YEAR 3 - Spring		<i>YEAR 3 - Spring</i>	
Current Total, Year 3 Spring:		<i>Proposed Total, Year 3 Spring:</i>	
YEAR 4 - Fall		<i>YEAR 4 - Fall</i>	
Current Total, Year 4 Fall:		<i>Proposed Total, Year 4 Fall:</i>	
YEAR 4 - Spring		<i>YEAR 4 - Spring</i>	
Current Total, Year 4 Spring:		<i>Proposed Total, Year 4 Spring:</i>	
Current Total Hours:		<i>Proposed Total Hours:</i>	

10. Signatures of Approval:

	/ On original		
DATE of Approval by Department Faculty	printed name	Reported by Department Chair	signature
DATE of Approval by College Faculty	printed name	Reported by College Dean	signature
Approved by UC 3/3/09			
*DATE of Approval by Undergraduate Council	printed name	Reported by Undergraduate Council Chair	signature
*DATE of Approval by Graduate Council	printed name	Reported by Graduate Council Chair	signature
*DATE of Approval by Health Care Colleges Council (HCCC)	printed name	Reported by Health Care Colleges Council Chair	signature
*DATE of Approval by Senate Council		Reported by Office of the Senate Council	
*DATE of Approval by the University Senate		Reported by the Office of the Senate Council	

*If applicable, as provided by the *University Senate Rules*.

Rev 9/07

Department of Family Sciences* Faculty Meeting

October 3, 2008

Voting Faculty Present: Drs. Ron Werner-Wilson, Hyungsoo Kim, Cheryl Mimbs, Donna Smith, Robyn Mowery, Claudia Heath, Ginny Ellington, Nathan Wood, Amy Hosier, Diana Haleman, Leigh Ann Simmons

Voting Faculty Absent: Drs. Robert Flashman, Jason Hans

Guests: Dr. Ann Vail, Dr. Suzanne Badenhop

- 1) **General items and announcements:** Reminder of research luncheon immediately following faculty meeting.
- 2) **Agenda Item:** Identify individual to maintain minutes of present meeting.
 - i) **Disposition:** Nathan Wood agreed to take minutes.
- 3) **Agenda Item:** Approve minutes from previous faculty meeting.
 - i) **Disposition:** Tabled until the next faculty meeting.
 - ii) **Reason:** Minutes of previous meeting were not available for faculty review.
- 4) **Agenda Item:** Dr. Badenhop reviewed proposal to implement financial counseling in the University of Kentucky Family Center immediately.
 - i) **Disposition:** No motions were presented in relation to the proposal.
 - ii) **Summary of Discussion:** It was generally agreed upon that adding financial planning to the services of the UK Family Center would be an asset to Kentuckians, the University, the School of Human and Environmental Sciences, and the Department of Family Sciences. The discussion moved to considering logistical concerns and began to clarify immediate, mid-range, and long-range goals.
 - iii) **Additional Discussion Details:**

Concerns were originally expressed as to the logistics of who would do the financial counseling and logistical concerns of multiple disciplines using the Family Center site. It was clarified that financial counseling could occur concomitantly with therapy services in addition to a stand-alone service in conjunction to services delivered by Marriage and Family Therapy graduate students.

Dr. Vail clarified her intention in initiating the proposal was to add financial education initially as a service at the UK Family Center as well as the UK community as a whole rather than immediately integrating financial planning into the UK Family Center. It was underscored by

Drs. Vail and Werner-Wilson that financial planning education and related services could be an opportunity to be a leader in the campus wide community.

Discussion tangentially referred to Dr. Flashman's email (see attached) regarding the issue as having "good points" and offering "good" recommendations for consideration, i.e., identifying financial support for financial planning services.

It was emphasized by Dr. Mowery and agreed to by other faculty that any services (e.g., therapy or financial counseling) performed in the Family Center need to be sensitive to confidentiality and privacy of those individuals seeking services offered.

Immediate Goals were identified that included: 1) Dr. Badenhop could offer immediate financial counseling services at the UK Family Center. 2) Financial Planning in a group educational format could begin to entities on campus and in the Funkhouser Bldg.

It was suggested that utilizing Seminar, independent study, and FAM 499 courses could be implemented for students and also provide extension agent training on financial planning education in an effort to build momentum toward mid-range goals.

Midrange Goals identified consisted of more formal training and specific course numbers on financial planning education and financial planning counseling.

Long-term Goals identified consisted of having established clear campus leadership in the area of financial planning and education, a full-time extension-faculty position in the area of financial planning, and a formal curriculum leading to a certification in financial planning.

5) **Agenda Item:** Formally act on promotion and tenure revisions of the _____ handbook.

- i) **Disposition:** Ad-hoc Promotion and Tenure committee was appointed to review and make modifications toward tone and clarity to the existing revisions before the faculty.
 - (a) **Deadline:** The ad-hoc committee is to present revisions to the entire faculty in the January 2009 faculty meeting.
- ii) **Committee Members:** Dr. Cheryl Mimbs, Chair, Dr. Hyungsoo Kim, Dr. Claudia Heath, and Dr. Amy Hosier.
- iii) **Other notes:** Discussion clarified that non-tenured faculty would have the choice of which tenure process they wanted to be reviewed under, i.e., existing policy or new policy once it has been ratified.

6) **Agenda Item:** Suspension of operational policy in committee assignment.

- i) **Disposition:** It was unanimously voted in the affirmative to suspend committee assignments as described in current operational policy.
 - (a) **Motion:** Dr. Claudia Heath so motioned
 - (b) **Seconded:** Dr. Cheryl Mimbs seconded the motion.
 - (c) **Discussion:** No discussion.
 - (d) **Questions:** No calls for question.
 - (e) **Vote:** Unanimous in favor of motion by all in attendance, no abstentions.

- ii) **Other notes:** It was clarified before motion and vote that the department was in current violation of operational policy as the vote to suspend operational policy from the previous year had expired.

7) **Agenda Item:** Departmental name change to the “Department of Family Sciences”

- i) **Disposition:** The department voted to approve the change in name to the “Department of Family Sciences.”
 - (a) **Motion:** Dr. Claudia Heath so motioned
 - (b) **Seconded:** Dr. Donna Smith seconded the motion.
 - (c) **Discussion:** Dr. Haleman expressed concern at a philosophical level as to the difference between “studies” and “sciences.” Discussion explored definition of “science” and rationale for changing the department name to “Family Sciences.” It was expressed that “Family Sciences” 1) was congruent with other similar university departments across the country, 2) it can raise the status of the department, and 3) congruency between undergraduate degrees granted and the department granting those degrees.
 - (d) **Questioned:** No calls for question.
 - (e) **Vote:** Nine voted in favor, one against, no abstentions.

8) **Agenda Item:** Changing FAM 255 title and course description.

- i) **Disposition:** The department dropped FAM 255 “Developmental Psychology” and add FAM 254 “Life Course Human Development” in its place.
 - (a) **Motion:** Motion came from the Curriculum Coordinating Committee to drop FAM 255 “Developmental Psychology” and add FAM 254 “Life Course Human Development” in its place.
 - (b) **Discussion:** None.
 - (c) **Questioned:** None
 - (d) **Vote:** Unanimous in favor of motion by all in attendance, no abstentions.

9) **Agenda Item:** Change in Family Sciences Minor

i) **Disposition:** Changes of required courses and optional courses required for a minor in Family Sciences as motioned by the Curriculum Coordinating Committee was unanimously passed by the department.

(a) **Motion:** Motion came from the Curriculum Coordinating Committee to change required courses and optional courses required for a minor in Family Sciences. See attached for detailed information of committee recommendations.

(b) **Discussion:** None.

(c) **Questioned:** None

(d) **Vote:** Unanimous in favor of motion by all in attendance, no abstentions.

10) **Adjournment:** Dr. Cheryl Mimbs moved to adjourn, Dr. Ginny Ellington seconded, unanimous vote in favor.

* -- Department name reflects vote by the faculty in this meeting to change the name of the department.

College of Agriculture
Undergraduate Curriculum Committee
Minutes – Jan. 21, 2009

Members Present: Desmond Brown, Lee Edgerton, Clair Hicks, Bob Houtz, Cheryl Mimbs, Donna Smith, Tammy Stephenson, David Williams, Mike Mullen.

Absent:, Bob Coleman, Deborah Witham

The Committee discussed proposals from the Family Science BS degree. The first item was the major course change for FAM 245 from Developmental Psychology to Life Course Human Development. Donna Smith pointed out that this change was precipitated by the removal of a cross-list with Psychology 245 and a need for a survey course on development across the entire life span rather than only birth through adolescence. There are other FAM and IEC courses available that delve more deeply into specific segments of the human life development cycle which majors take for the degree. Hicks brought up the interview assignment as a positive exercise but wondered if it might be strengthened to push the students to make evaluations of family function based on interviews. Smith responded that for a survey course, it is probably not good to have UG doing these kind of evaluations. There was also a discussion on the fact that 80 or more students would be in the class and more in-depth exercises would be difficult to manage. The committee agreed and Smith indicated willingness to look closely at the exercise for the class. Williams moved acceptance of the proposal, Mimbs seconded. Proposal passed unanimously. The change to the BS program was then discussed. Smith indicated that the primary change was to make FAM 254 a requirement in place of a choice between FAM 255 or PSY 223. Houtz moved approval, Hicks seconded. Motion passed unanimously. The final proposal from FAM was a revision of the minor in Family Sciences. The change entailed removing the list of courses at the 300 level and above from the requirements and simply stating that, in addition to FAM 251, 252, and 254, the student must take an additional 12 hours of FAM courses at the 300 level or above. Williams moved acceptance of the proposal. Mimbs seconded. Motion passed unanimously.

The committee next considered the new course, Food Science 430. This proposal was submitted last year and required significant reworking by the committee. Dr. Suman completely overhauled the syllabus per committee request. Stephenson suggested the addition of NFS 304 as a prerequisite to allow Human Nutrition and Dietetics students to take the course. Hicks, the Director of Undergraduate Studies for the Food Science program agreed that this made sense. Mimbs moved that the course proposal be accepted, with the addition of NFS 304 as a prerequisite. Smith seconded. Motion passed unanimously.

The committee then had a discussion on the use of GEN 100 as a first semester freshman only course, with GEN 200 serving the needs of transfer students. Mullen summarized his impressions that the course was successful overall and that a student survey seemed to support the use of the course as an introduction to the College and issues in agriculture and natural resources. Edgerton brought up that not requiring ENG 104 led to some unintended consequences in the teaching of the course. Students are much less prepared for library research than they were after having ENG 104. However, the course experience was positive and may mean we need to consider these differences in our approach to teaching the class. Houtz raised the question of how GEN 100 as a strict requirement for 1st semester freshmen caused problems in the ABT program, particularly with students who were also in the Honors program. Requiring GEN 100 for those students made it difficult to get the science courses in the first semester that ABT requires without the student enrolling in 18 or 19 hours. The discussion focused on

whether these students, those in ABT and Honors, could take GEN 200 during a subsequent semester. There seemed to be general agreement that this arrangement could work. Formal proposals for changing the courses will be introduced at a later meeting.

Mullen then briefly described the proposal for merging the undergraduate and graduate curriculum committees into a single Educational Policy and Curriculum committee. This has been approved by the Ag Faculty Council and will be voted on by all faculty this spring.

Mullen also reintroduced curriculum procedures to the group. This included a new checklist for programs to use to ensure that their proposals are ready for evaluation at the College. Input for the checklist was requested, none given. Mullen will send out to all directors and chairs as soon as possible.

Finally, the group discussed internships and their use in programs. There is some support for the idea that an internship should work in Specialty or Professional support. There was also discussion of the process for students arranging internships and whether the College (i.e., Associate Dean) should have to approve these. In fact, programs in HES are already controlling their own internship processes, and have been successful. Mullen asked members of the committee to provide written comments on internship processes for future discussion.

The meeting was adjourned.