



UNIVERSITY OF KENTUCKY

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COLLEGE OF AGRICULTURE

September 2, 2008

MEMO

To: Dr. Jeannine Blackwell
Dean of the Graduate School

From: Dr. Mike Mullen 
Associate Dean

Re: University Scholars Proposals from the Department of Nutrition and Food Science

Attached please find two proposals for University Scholars Programs. The first is for the BS in Dietetics and the MS in Hospitality and Dietetics Administration. The second is for the **BS in Hospitality Management and Tourism and the MS in Hospitality and Dietetics Administration**. These were both approved by the College Faculty on April 15th, 2008.

College of Agriculture
Undergraduate Curriculum Committee
Minutes – April 15, 2008

Members Present: Carl Dillon, Hazel Forsythe, Roberta Dwyer, Larry Grabau, Horst Schach, Jim Ringe, Vanessa Jackson, Louise Gladstone, Mike Mullen.

Members Absent: Bob Coleman, Robin Peiter-Horstmeier, David Williams, Susan Skees

Guests: Dr. Steve Bullard, Chair of Forestry and Dr. Laura Lhotka, Forestry

Mullen welcomed the group and gave a short overview of the curricula to be discussed: 1) Major change in the Forestry BS degree program; 2) changes to the Landscape Architecture BS program; 3) the University Scholars proposals from the Department of Nutrition and Food Science; and 4) a new course proposal for GEN 305 – Government in Agriculture.

Mullen directed the committee's attention to a curriculum map from the Forestry package and discussed how the department had used the concept of outcomes assessment to start at the end and move backward through the curriculum to look at courses and how they addressed those outcomes. Then, Dr. Bullard was asked to present an overview of the proposed changes to the group. There was much discussion from the committee on a number of issues. Mullen asked about USP science requirements as proposed and how that related to their accrediting agency, SAF. Ringe indicated that there was no problem there, and that the curriculum met the SAF requirements. Ringe and Bullard indicated that Forestry has changed greatly in the past 20 years, and the emphasis is much broader than the basic sciences, to include the fact that now, foresters are much more in the public eye, and must be as adept in the public arena as they are in technical forestry. Schach questioned the curriculum's lack of coursework outside of the forestry department in the junior and senior years. Grabau too questioned this and was concerned that there may not be enough mixing of Forestry students with others outside the program. Bullard and Ringe explained that the two year process the department pursued included this consideration. They pointed out that at many universities there is a college of natural resources with departments of forestry, wildlife management, and other units. Courses from those units make up the majority of their accredited programs. However, expertise in the Forestry department here spans all of the different units found at those universities, and they pointed out that the faculty here are not all foresters; there are wildlife biologists, soil scientists, and plant ecologists in addition to foresters. With a few exceptions, the kinds of courses needed are not offered in other departments around campus.

The committee discussed the possibilities of using PLS 366 – Fundamentals of Soil Science in place of FOR 205 – Forest Soils. There was also discussion of the change in FOR 430 – Wildlife Management to FOR 270 and how this might affect students in the NRCM and Animal Science curriculum who often take this course for 300+ level credit. Dwyer asked that the department consider moving it back to the 300 level. Also, the change in FOR 315 to FOR 230 directly affects the NRCM program since it is required and serves as 300+ level credit. It was decided to continue discussion of this curriculum in the Fall of 2008 when the committee reconvenes.

The Department of Nutrition and Food Sciences proposed two University Scholars proposals, one for students in the BS degree in Dietetics coupled with the MS in Hospitality and Dietetics Administration, and one for the BS degree in Hospitality Management and Tourism with the MS Degree in Hospitality

and Dietetics Administration. Schach moved approval and Ringe seconded. The committee approved unanimously.

Shach introduced the proposal for changing the Landscape Architecture program. Mullen asked if the department would add BIO 361 to the menu of courses in ecology. This was requested because many students ask for a substitution to use this course, and it would result in less paperwork if the course were simply listed as an option in APEX. Schach agreed. There was also a discussion of ARC 641 as a requirement. Architecture changed ARC 850, an LA requirement, to ARC 641, necessitating the change in the LA program. It was then discussed that ARC 641 should be cross-listed as LA 941 to allow students to enroll as has always been the case without having to petition for Graduate School approval on an individual basis. Dillon moved that the program change be approved as discussed, with the addition of BIO 361 and the resolution of the ARC641/LA941 issue. Grabau seconded. Unanimous approval.

Mullen introduced a proposal for a new course, GEN 305 – Government in Agriculture. This has been taught as a special topic twice and has been well received. Grabau moved acceptance, Schach seconded. Unanimous approval.

The meeting was adjourned.



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SCHOOL OF HUMAN ENVIRONMENTAL SCIENCES

March 24, 2008

MEMORANDUM:

TO: M. Scott Smith, Dean, College of Agriculture
Nancy Cox, Associate Dean for Research
✓Michael Mullen, Associate Dean for Academic Programs
Linus Walton, Associate Dean for Administration

FROM: Ann Vail, Ph.D. *aw*
Director, School of Human Environmental Sciences
Assistant Director for Family & Consumer Sciences

RE: University Scholars

Attached you will find the Department of Nutrition and Food Science University Scholars proposals. I support both proposals.

AV:dt

Attachment

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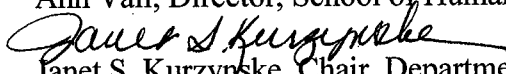
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DEPARTMENT OF NUTRITION AND FOOD SCIENCE

February 28, 2008

MEMORANDUM

To: M. Scott Smith, Dean, College of Agriculture
Nancy Cox, Associate Dean for Research, College of Agriculture
Michael Mullen, Associate Dean for Academic Programs, College of Agriculture
Linus Walton, Associate Dean for Administration, College of Agriculture
Ann Vail, Director, School of Human Environmental Sciences

From: 
Janet S. Kurzynske, Chair, Department of Nutrition and Food Science

Re: University Scholars

Attached are two proposals for University Scholars Program: MS in Hospitality and Dietetics Administration/BS in Dietetics and MS in Hospitality and Dietetics Administration/BS in Hospitality Management and Tourism. The proposals were approved by the NFS faculty on November 16, 2007 and February 25, 2008 respectively. The faculty members believe that participating in the University Scholars program will help exceptional students pursue a graduate degree seamlessly and expeditiously.

UNIVERSITY SENATE ROUTING LOG

University Scholars Program MS in Hospitality and Dietetics Administration/BS in Hospitality Management and Tourism

Proposal Title: Tourism

Name/email/phone for proposal contact: Janet S. Kurzynske, jkurzyns@uky.edu, 7-5135

Instruction: To facilitate the processing of this proposal please identify the groups or individuals reviewing the proposal, identify a contact person for each entry, provide the consequences of the review (specifically, approval, rejection, no decision and vote outcome, if any) and please attach a copy of any report or memorandum developed with comments on this proposal.

Reviewed by: (Chairs, Directors, Faculty Groups, Faculty Councils, Committees, etc)	Contact person Name (phone/email)	Consequences of review:	Date of Proposal Review:	Review Summary Attached? (Yes/No)
Faculty and Chair	Janet S. Kurzynske jkurzyns@uky.edu 7-5135	approved	February 25, 2008	Faculty meeting minutes attached
College Faculty and UG Curriculum	Dr. Mike Mullen mike.mullen@uky.edu 7-3469	Approved	April 15, 2008	Yes

University Scholars Program
MS in Hospitality and Dietetics Administration
BS in Hospitality Management and Tourism

Background:

The MS in Hospitality and Dietetics Administration (HEHD) at the University of Kentucky, College of Agriculture, School of Human Environmental Sciences, Department of Nutrition and Food Science presently has two tracks – hospitality and dietetics. The degree program is available as a thesis option (Plan A) requiring 24 hours of course work plus a thesis, or as a project option (Plan B) requiring 36 hours of course work including a major project. The Department of Nutrition and Food Science offers three 128 credit-hour Bachelor of Science degree programs at the University of Kentucky: Hospitality, Management and Tourism, Dietetics, and Human Nutrition. The Hospitality Management and Tourism program is currently in the process of going through an accreditation process prescribed by the Accreditation Commission for Programs in Hospitality Administration (ACPHA) - P.O. Box 400, Oxford, Maryland USA 21654. Phone: (410) 226-5527

This document proposes the establishment of a University Scholars program for the MS in HEHD program for students pursuing a graduate degree in Hospitality. This program will appeal to students in the undergraduate Hospitality Management and Tourism major who want to pursue a graduate degree seamlessly and expeditiously.

Program Structure:

Admissions: A student desiring admission into the MS HEHD University Scholars program is required to meet the following: 1.) The applicant must be an undergraduate pursuing a BS degree in Hospitality Management and Tourism and must apply for the MS HEHD University Scholars program at the end of his/her junior year. 2.) The applicant must have senior standing (completed at least 90 hours of course work) and have completed all University Studies requirements. 3.) The applicant must have an overall grade-point average of 3.2 or above on a scale of 4.0 and a grade-point average of 3.5 or above in Hospitality Management and Tourism courses. 4.) The applicant must follow the current application procedures for the Graduate School and must meet the admission standards of the Graduate School and the MS HEHD program.

Program of Study:

One of the criteria used for admission into the MS HEHD program is that at least one faculty member in NFS department agrees to serve as a graduate research advisor for the applicant. Upon admissions into the program, the director of graduate studies in NFS and the aforementioned faculty member will advise students regarding their participation in the dual degree program and in their graduate coursework. The students' current

undergraduate departmental advisors will continue to advise the student on undergraduate coursework.

In this dual degree program, the total credit hour requirements for the bachelor's and master's degrees remain unchanged; however, up to twelve (12) credit hours will be shared between both degrees. Thus, the total number of credit hours completed for the combined program may be up to twelve (12) hours fewer than the total required for both the bachelor's and master's degree. In order that these 12 credits satisfy the requirements of the BS and MS degrees, a student will select course work in consultation with the undergraduate advisor and the director of graduate studies in NFS such that the courses meet the requirements of both programs.

Example:

A student in the fourth (senior) year of his/her undergraduate curriculum could choose from the following courses:

Course		Credits*
STA 570	Basic Statistical Analysis	4
HES 600	Research Methodology in HES	3
NFS 610	Marketing in Hospitality and Dietetics	3
NFS 646	Advanced Information Technology in Hospitality Industry	3
NFS 648	Management of Hospitality and Dietetics Organizations	3
NFS 772	Current Topics in Hospitality and Dietetics Administration	2
NFS 781	Advanced Trends Analysis in Hospitality & Tourism	3

*Up to twelve of these credits are shared between the undergraduate and the graduate curriculum.

It is expected that the student will have started working on a thesis or research project in the first semester as a graduate student in HEHD with their effort focused on completion of the research in the second semester. It is anticipated that students in this program may be able to complete the requirements for an MS degree within three semesters after starting the graduate program.

NFS Minutes – February 25, 2008

January minutes were approved. Mary will make corrections.

Janet provided a budget discussion from a meeting with the Dean

3% cut for this year, may go to 7-12%. May be 12% by July 1.

All searches are on hold

10-15% cut means no personnel hiring, and we are on hold for all positions

HES has one Extension position, 2 were cut

Space – still under discussion

Department Name Change – not up for discussion currently

University Scholars Program for HMT – is in “final tracking changes” stage. It is similar to Dietetics.

Mary made a motion that HMT will go forward with the Dietetics proposal to the University Scholars Program – we voted, all approved

Hazel said we need an NFS Advisory Board – separate from the ones in the majors for the AAFCs accreditation. Also HMT and HN need to re-evaluate their goals.

Questionnaire to collect info from our Alumni. Need a new questionnaire, assess reactions to HES programs. Hazel, needs to be about “plan and process”

CP/DI already uses such a form to survey alumni.

Could talk with Amy Van Meter

Committee – Tammy, Maggie, Mary, Kelly, & Ingrid

“Plan” – ask who they are & where, go back 3 years with student lists

Janet T. may try “My Space”

Unnamed people need to get their AAFCs forms in.

Taylor College – New entity to add to partnerships

2-3 students would participate, but must meet our admission standards

Janet – subcommittees need to meet:

HMT – has met and accomplished University Scholars Program, and accreditation report

Extension – has planned May workshop agendas

Diet – need to discuss 201/301 issues, course sequencing

HN – Course changes

NFS changes to our programs have not been approved yet– for now need to stay in the “old programs”

College Scholarships & HES Awards – forms have been distributed

HES Awards:

Every program in the dept has an award for outstanding undergraduate student (Dietetics, HMT, and HN) and for graduate student (Hosp and Dietetics Admin)

HES will have one outstanding undergrad and one graduate student

March 24th deadline for awards

Applications need:

1. Student Statement
2. Faculty Letter

Scholarship due March 1st

Retirement Party for Myrna Wesley

Coordinate with KDA, so cannot be April 9-11
Larger room, ES Goodbarn – 1st or 3rd week of April
HMT Class Project – credits for working on this project
Will need to be catered
4:30/5:00-9:00 pm, timing for students

Janet T – Policy and Procedure Manual

Changes to HN have been inserted
Discussion on adding a promotion & tenure section, similar to FAM
How do P & T fit with the Chair's perspective, faculty governance

Discussion on P&P

Do we want to look, re-evaluate committees, Goals & Objectives Committee, do we have this, how did it differ from strategic planning committee. Rename Strategic Planning Committee
Hazel – Motion to vote on policy and procedure document as is before considering promotion & tenure information. Tammy seconded. Voted, all in favor
Word processing will be completed by Jan.

Some changes may need more discussion as a result of new course changes (e.g. 515 semester timing).

Chris Burger, the PA Extension person is hired to the end of June.

Will discuss HN changes and engagement activities at the next faculty meeting.

Adjourned

Brothers, Sheila C

From: Menciondo, Marta
Sent: Friday, January 30, 2009 9:49 AM
To: Brothers, Sheila C
Subject: FW:

Sheila,

My mistake not to include that we also approved:

New University Scholars Program: BS Hospitality Management and Tourism & MS Hospitality and Dietetics

Tx,
Marta

Marta S. Menciondo, PhD
(859) 257-1412 ext 274 - FAX (859) 323-2866
marta@email.uky.edu

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