BA/BS - History - CHANGE

Change DEGREE Program

Change Degree Program

The Senate Council Office Suggests You Read This Before Starting the Proposal

Assume all instructions and questions include "please."

Turn on help text by clicking ⓘ, near the icon of a printer and the double ended arrow above this text. ⓘ 🖫 ↔(The help icon next to the login area in the far-right upper corner of the page provides a key for commonly used Curriculog icons, not help for forms.)

For undergraduate degrees and master's degrees, click the ⬇ in the top left corner to import existing University data from regarding the program. **THIS STEP IS REQUIRED FOR UNDERGRADUATE AND MASTER'S DEGREE CHANGE PROPOSALS.** *Do not change data that was imported from SAP.* For doctoral degree programs, skip to step 4.

Make entries in all required fields, which are denoted with an asterisk (*). **If an item is not applicable, enter "N/A."** *Do not change any data that was imported from SAP.*

At this time, launch (similar to "save") the proposal by clicking ▶ in the top left corner, which will *return* the proposal to the originator's inbox under the "My Tasks" tab, allowing further edits.

Navigate to the "My Tasks" tab, select the proposal to continue working on, and click the icon that will let you "Edit Proposal" 🔃.

At this time, additional changes can be made to the proposal proposal, including to the imported text. (If at any time the proposer wants to save and return to it later, scroll to the bottom of the form and click "Save All Changes.")

Upload required attachments.

Once all necessary entries and changes have been made, navigate to ✅ under the Proposal Toolbox, select "Approve," and click "Make My Decision." *Once the decision has been made at this step, the proposal will move out of the "My Tasks" area to the next step in the approval process, likely to the departmental step.*

Required Uploads

Via the "Files" button 🔃, upload the documents listed below, which are required for all proposals to change a degree program. ONLY SENATE- AND OSPIE-PROVIDED FILES ARE TO BE USED FOR UPLOAD CATEGORIES 1 and 3, BELOW. Proposers who submit information in other formats (i.e. curriculum not in the Curriculum Workbook or submitting a narrative description of the faculty of record instead of using the form) for these two categories will be asked to resubmit the information in the formats provided at the links provided below.

<u>Upload #1 (Curriculum)</u>
The link below takes you to a page with resources for every type of program proposal. Navigate to the type of program change you are proposing and click on "How do I create and submit a proposal for a new degree program?" Select the specific curriculum workbook for the proposal you need.

<u>**Access to Resources, Including Curriculum Workbooks**</u>

<u>**Upload #2 (Letters)**</u>
Convert individual files to PDF format, combine them, and upload a single PDF.

Emails/letters/minutes Documenting Approval for Borrowed Courses (if relevant)

○ **Correspondence regarding borrowed courses must include specific course prefix(es) and number(s).**

Letters of Support from Affected Departments (if relevant)
Letters of Support from Additional Units (if relevant)

<u>**Upload #3 (OSPIE files)**</u>
Convert the file to PDF format and upload a single PDF.

Revised curriculum map (if relevant)

<u>**Upload #4 (Other)**</u>
Not all proposals will include the items listed below and there may be additional documents you would like to upload with your proposal. Include in "Upload #4 (Other)" the documents that do not fit into one of the three categories above.

Convert individual files to PDF format, combine them, and upload a single PDF.

Student Surveys (if relevant)
Benchmark Data (if relevant)
Job Market Surveys (if relevant)

Action (If this field is blank after importing, type "CHANGE.")*	CHANGE

Is this program clinical? Also select "Yes" if the program is not clinical but you wish for the program to be reviewed by the HCCC.*	○ Yes ● No

1. General Information

1a. Degree level*	● Undergraduate ○ Graduate

1b. Check all boxes describing the types of changes being requested. *

☑ Required Courses

☑ Elective Courses

☐ Total required credit hours

☐ Student learning outcomes

☐ Major Name

☐ Criteria for admissions/progression/termination

☐ Other (includes changes to GCCR)

1c. College *

College of Arts & Sciences (8E000)

1d. Home Educational Unit (department, school, college): *

History (8E650)

1e. CIP code: *   54.0101

1f. Current Degree (BA, BFA, etc.): *   BA/BS

1g. Proposed degree: *   BA

1h. Current major name (Biology, Design, etc.): *   History

1i. Proposed major name: *   History

1j. Will there be any changes regarding a track(s) for the program? *   ○ Yes ⦿ No

1k. Accrediting agency, if applicable: *   n/a

1l. Requested effective date: *

☑ Fall semester following approval, OR

☐ Specific fall semester (if selected, provide the year of the fall semester below)

Specific year's fall semester:

1m. Contact person name: *   Erik Myrup   **1n. Email:** *   erik.myrup@uky.edu

2. Overview of Changes

2a. Provide a rationale and brief description of the changes and, if applicable, include the date and results of the most recent external or periodic program review.*

These changes to the history major are being made in conjunction with a series of similar changes to the history minor that will simplify both the major and minor as the department grows, contracts, or moves in different directions. More specifically, the changes to the major will provide students with greater flexibility as they pursue their degrees.

These proposed changes were voted on and passed by History faculty in February and September 2015. (In practice, the DUS on a case by case basis has authorized students to take advantage of the flexibility laid out in these changes since they were voted on, but we very much understand the need to get these modifications enacted through official channels and apologize immensely for the delay in submitting them.) Here is a summary of what is changing:

1. While majors can still receive credit for up to 6 hours at the 100-level, there will be no more "pre-major" requirements. Instead, the 6 hours that previously existed as pre-major requirements (originally developed for the now defunct USP requirements) will be folded into the rest of the major and will not require students to complete a specific 6 hour sequence.

2. The "related courses" requirement outside of the major (submitted via the "guided electives" part of the workbook) is now more flexible for our students. Essentially, we are expanding courses that would be considered "related" to history to include areas outside of the social sciences and humanities. This includes mathematics, natural, and physical sciences that are related to history. (History is a discipline that speaks to virtually every facet of the human experience, and as a department we believe this should be reflected in this portion of our major requirements.)

In terms of additional information, as explained in Tab D: Guided Electives in the accompanying curriculum workbooks and reconfirmed here, the 30 credit hours of coursework used to satisfy the course level, regions, and historical eras requirements for both the BA and BS in History must come exclusively from HIS prefix courses. And as a final note, the various HIS prefix courses used to satisfy the regions and historical eras requirements will only be updated by a vote of program faculty overseeing the undergraduate major (currently the History Department's Undergraduate Committee). In practice, this means that the list of approved courses satisfying these requirements cannot be changed arbitrarily by the department's DUS or chair.

2b. If the total hours required for graduation have changed, describe the changes and provide a rationale.*

The required hours has remained the same.

2c. Will the requested change(s) result in the use of courses from another educational unit?*

○ Yes ◉ No

| If "Yes," list the courses and identify the other units that have approved the inclusion of their courses.* | n/a |

| 2d. Will the changes being proposed for the degree program involve changes to student learning outcomes?* | ○ Yes ⦿ No |

| If "Yes," list the current student learning outcomes and the proposed student learning outcomes, and also provide a rationale for the changes.* | n/a |

| 2e. If this proposal is for a bachelor's degree, will the proposed change(s) affect an associated minor?* | ⦿ Yes
 ○ No
 ○ Not Applicable |

If "Yes," the department must also submit a change form to change the minor.

| 2f. If this proposal is for a bachelor's degree, will the GCCR be fulfilled differently?* | ○ Yes
 ⦿ No
 ○ Not Applicable |

| If "Yes," BRIEFLY describe the proposed changes.* | n/a |

| 2g. Regarding delivery method, are there associated changes to the program's curriculum (i.e. adding distance learning delivery to courses) that would allow the program to be delivered 100% via distance learning?* | ○ Yes ⦿ No |

If "Yes," consider emailing UK Distance Learning for additional guidance.

| If "Yes," will the on-campus program still be offered?* | ○ Yes ⦿ No |

2h. Are there any changes to the degree not already described here or in the Curriculum Workbook?*	No.

Do Not Use

Do Not Use	

Do Not Use*	

Steps for BA/BS - History - CHANGE

Originator

Status: *Approved*

Participants

✅ **Erik Myrup** 2/18/2020 7:12 PM

Activity

Required Participation: *100% required*
Required for Approval: *100% required*
Date Completed: *2/18/2020 7:12 PM*
Changes: *No*
Comments: *No*

Dept/School/Pgm-Level Approval

Status: *Approved*

Participants

✅ **Karen Petrone** 2/19/2020 7:39 AM

Activity

Required Participation: *100% required*
Required for Approval: *100% required*
Date Completed: *2/19/2020 7:39 AM*
Changes: *No*
Comments: *No*

College-Level Approval

Status: *Approved*

Participants

✅ **Camille Harmon** 10/6/2020 10:00 AM

Activity

Required Participation: *100% required*
Required for Approval: *100% required*
Date Completed: *10/6/2020 10:00 AM*
Changes: *Yes*
Comments: *No*

Undergraduate Council

Status: *Restarted*

Participants

▲ **Undergraduate Council**
   ⭕ **Joanie Ett-Mims ***

▲ **Additional Participants**

Activity

Required Participation:
100% required
Required for Approval:
100% required
Date Completed:
3/26/2021 10:47 AM
Changes: *No*
Comments: *Yes*
Agenda: *Yes*

* Agenda Administrator

Undergraduate Council

Status: *Approved*

Participants

▲ **Undergraduate Council**
   UGC Meeting, 4/27/21
   ✅ **Joanie Ett-Mims *** 4/30/2021 7:53 AM

Activity

Required Participation:
100% required
Required for Approval:
100% required
Date Completed:
4/30/2021 7:53 AM
Changes: *No*
Comments: *No*
Agenda: *Yes*

* Agenda Administrator

Senate Council (SC) Office

Status: *Working*

Participants

⭕ **Sheila Brothers** 6/7/2021 11:29 AM

Activity

Required Participation:
100% required
Required for Approval:
100% required
Time Spent: *40 days*
Changes: *Yes*
Comments: *No*

Senate Transmittal (No Cmte Review)

Status: *Incomplete*

Participants

▲ **Senate Transmittal**

    Joanie Ett-Mims *

Step Details

Required Participation:
100% required
Required for Approval:
100% required
Work: *edit, comment*
Agenda: *Yes*

    * Agenda Administrator

SC (After Sent to Cmte)

Status: *Incomplete*

Participants

▲ **Senate Council (SC) Representative**

    Sheila Brothers *

Step Details

Required Participation:
100% required
Required for Approval:
100% required
Work: *edit, comment*
Agenda: *Yes*

    * Agenda Administrator

Senate (After Sent to Cmte)

Status: *Incomplete*

Participants

▲ **University Senate Representative**

    Sheila Brothers *

Step Details

Required Participation:
100% required
Required for Approval:
100% required
Work: *edit, comment*
Agenda: *Yes*

    * Agenda Administrator

OSPIE

Status: *Incomplete*

Participants

    RaeAnne Pearson

Step Details

Required Participation:
100% required
Required for Approval:
100% required
Work: *comment*

Registrar

Status: *Incomplete*

Participants

Nathan Congleton

Matthew Patterson

Step Details

Required Participation:
100% required
Required for Approval:
100% required
Work: *comment*

Comments for BA/BS - History - CHANGE

Curriculog	4/30/2021 7:53 am **Reply**

Joanie Ett-Mims has approved this proposal on behalf of Undergraduate Council. See **UGC Meeting, 4/27/21** for more information.

Curriculog	3/26/2021 10:47 am **Reply**

System Administrator Joanie Ett-Mims has restarted the Undergraduate Council step as a result of participants being added to or removed from the step.

Curriculog	3/26/2021 10:44 am **Reply**

Larry Grabau was added to the Undergraduate Council Member role.

Curriculog	3/17/2021 9:08 am **Reply**

Noah Daniel was added to the Undergraduate Council Member role.

Ray Archer	2/17/2021 3:08 pm **Reply**

Ray Archer emailed proposer regarding revisions.

Curriculog	10/6/2020 10:00 am **Reply**

Camille Harmon has approved this proposal on College-Level Approval.

Curriculog	2/19/2020 7:39 am **Reply**

Karen Petrone has approved this proposal on Dept/School/Pgm-Level Approval.

Curriculog	2/18/2020 7:12 pm **Reply**

Erik Myrup has approved this proposal on Originator.

Curriculog	2/18/2020 3:46 pm **Reply**

Erik Myrup has launched this proposal.

Signatures for BA/BS - History - CHANGE

There are no signatures required on this proposal.

For more information about the program approval process, click HERE.

For questions about this Curriculum Workbook, email Sheila Brothers (sbrothers@uky.edu) in the Senate Council office.

How to Use This Workbook

1. Assume all instructions and questions include "please."

2. Name this Curriculum Workbook using the proposed degree designation and major name (i.e. "Bachelor of Arts in Art Education"). Proposers are welcome to use additional descriptors in the file name (date, initials, revision number, etc.).

3. Fill out worksheets A - J. If a worksheet is not applicable, select the appropriate response at the top of the worksheet. If a particular field is not applicable, type "n/a."

4. For fields that ask for **Curriculog-related course information**, use the following terminology: "not changed," "changed," and "newly proposed."

Key for Curriculog-Related Columns
Not Changed = No proposal has been submitted to Curriculog to modify any aspect of the course.
Changed = A proposal to modify some aspect of an *existing* course has been recently submitted. (Use this option even if the course change proposal has already received final approval.)
Newly Proposed = A proposal to create a *new* course has been recently submitted. (Use this option even if the new course proposal has already received final approval.)

General Information about Courses and the Curricular Approval Process

Per Senate Rules 3.2, the faculty bodies of educational units and graduate programs initiate proposals for new academic programs and proposals for changes in existing academic programs.

UK's accrediting agency, the Southern Association of Colleges and Schools - Commission on Colleges (SACSCOC) requires that both face-to-face and distance learning courses and programs must comply with SACSCOC Principles of Accreditation. This requirement applies to all educational programs and services, wherever located or however delivered.
Click HERE to access the SACSCOC Principles of Accreditation.

CHANGE UNDERGRADUATE DEGREE
A. Admission, Progression, and Graduation Requirements

(For UK's admission standards click HERE, select the appropriate year Bulletin, and click on "Undergraduate Admission," which is the fifth or sixth bullet under "General Information.")

1. Does this proposal include any changes to admission, progression, or graduation requirements? (type "Yes" or "No")

No

If "Yes," respond to the other questions on this worksheet as relevant. If "No," move to the next applicable worksheet.

2. Does this proposal include any changes to admission requirements? (type "Yes" or "No")

If "Yes," provide below the current language about admissions requirements and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	*PROPOSED*

3. Does this proposal include any changes to progression requirements? (type "Yes" or "No")

If "Yes," provide below the current language about progression requirements and what the *proposed* language will be. (Insert additional rows if text is cut off.)

CURRENT	PROPOSED

4. Does the proposal include any changes to graduation requirements? (type "Yes" or "No")

If "Yes," provide below the current language about graduation requirements and what the *proposed* language will be. (Insert additional rows if text is cut off.)

CURRENT	PROPOSED

CHANGE UNDERGRADUATE DEGREE
B. Pre-Major Requirements

1. Does this proposal include any changes to pre-major requirements, such as changing the pre-major requirements, revising Bulletin language about them, or updating language in the *Senate Rules* ? (type "Yes" or "No")

| *Yes* |

If "Yes," respond to the other questions on this worksheet as relevant. If "No," move to the next applicable worksheet.

---

2. Will the proposed changes to pre-major requirements result in changes to existing language in the *Senate Rules* ? (type "Yes" or "No")

| *No* |

If "Yes," provide the Senate Rule section/reference that will be changing below. Within Curriculog, in the "Files" area, upload a "track changes" version of the proposed changes.

Click here to access the most recent version of the Senate Rules.

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3. Will the Bulletin narrative regarding pre-major requirements change? (type "Yes" or "No")

If "Yes," provide below the current language about pre-major requirements and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	PROPOSED
Premajor Requirements: HIS 104 A History of Europe through the Mid-Seventeenth Century AND HIS 105 A History of Europe from the Mid-Seventeenth Century to the present OR HIS 106 Western Culture: Science and Technology I AND HIS 107 Western Culture: Science and Technology II OR HIS 108 History of the United States Through 1876 AND HIS 109 History of the United States Since 1877	*[Do away with 6 hours of premajor requirements entirely]*

4. Will the total number of credit hours of pre-major requirements change? (type "Yes" or "No")

yes

If 'Yes," provide the current and proposed number of pre-major requirements below.

6 | CURRENT total number of credit hours of pre-major requirements

0 | PROPOSED total number of credit hours of pre-major requirements

5. Will specific pre-major courses change? (type "Yes" or "No")

no

If "Yes," briefly describe what is changing. (Insert additional rows if text is cut off.)

If "Yes," list the relevant courses below, inserting using additional rows as needed. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

CURRENT			PROPOSED			
Prefix & Number	Course Title	Credit Hours	Prefix & Number	Course Title	Credit Hours	Curriculog Status

1. Does this proposal include any changes to major course requirements, such as changing the major courses, revising Bulletin language about them, or updating language in the *Senate Rules* regarding major courses? (type "Yes" or "No")

No

If "Yes," respond to the other questions on this worksheet as relevant. If "No," move to the next applicable worksheet.

2. Will the proposed changes result in changes to existing language in the *Senate Rules*? (type "Yes" or "No")

If "Yes," provide the Senate Rule section/reference that will be changing below. Within Curriculog, in the "Files" area, upload a "track changes" version of the proposed changes.

Click here to access the most recent version of the *Senate Rules*.

3. Will the Bulletin narrative regarding major courses change? (type "Yes" or "No")

If "Yes," provide below the current language about major courses and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	*PROPOSED*

4. Will the total number of *credit hours* of major course requirements change? (type "Yes" or "No")

If 'Yes," provide the current and proposed number of major course requirements below.

CURRENT total number of credit hours of major course requirements

PROPOSED total number of credit hours of major course requirements

5. Will specific major courses change?

If "Yes," briefly describe what is changing. (Insert additional rows if text is cut off.)

If "Yes," list the relevant courses below, inserting using additional rows as needed. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

CURRENT			PROPOSED			
Prefix & Number	Course Title	Credit Hours	Prefix & Number	Course Title	Credit Hours	Curriculog Status

CHANGE UNDERGRADUATE DEGREE
D. Guided Electives (if any)

1. Does this proposal include any changes to guided electives? (type "Yes" or "No")

Yes

If "Yes," respond to the other questions on this worksheet as relevant. If "No," move to the next applicable worksheet.

2. Will the Bulletin narrative regarding guided electives change? (type "Yes" or "No")

Yes

If "Yes," provide below the current language about guided electives and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	PROPOSED
From the Major Department: Choose 24 hours to include at least 6 hours in pre-1789 work; at least 6 hours in post-1789 work; at least 3 hours in American history; at least 3 hours in European history; at least 3 hours in the history of Africa, Asia, Latin America, or the Middle East. At least 15 of these hours must be at the 300+ level. From Outside the Major Department: Choose 15 hours outside History at the 300+ level, or 200+ level courses used to satisfy College requirements can also be counted here. Foreign language instruction courses may not be used to fulfill the related field requirement. Literature, civilization, and culture classes do count toward fulfilling this requirement.	*From the Major Department:* *Beyond the major core courses (HIS 301 and HIS 499), students must complete an additional 30 credit hours of HIS prefix coursework that satisfies the following course level, region, and historical era requirements:* *Course Level:* *- 6 credit hours must be at the 100 level or above* *- 9 credit hours must be at the 200-level or above* *- 15 credit hours must be at the 300-level or above* *Region:* *- 3 credit hours of United States history* *- 3 credit hours of European history* *- 3 credit hours of Asian or African or Middle Eastern or Latin American history* *Historical Era:* *- 6 credit hours must address the period before 1789* *- 6 credit hours must address the period after 1789* *Please note that a single course can be used to satisfy multiple requirements at*

once. (For example, a 3 hour 300-level course about medieval France would satisfy all of the following: 3 hours at the 300-level or above, 3 hours of European history, and 3 hours of pre-1789 history.)

From Outside the HIS Prefix:
Students must complete a total of 9 credit hours of coursework outside the HIS prefix at the 200-level or above. Courses used to satisfy this requirement must be in a related field within the disciplines of the humanities, fine arts, social sciences, mathematics, and natural and applied sciences. Students may not use foreign language instruction courses to satisfy this requirement. However, courses in foreign literature, civilization, and culture may be used.

3. Will the total number of credit hours of guided electives requirements change? (type "Yes" or "No")

no

If 'Yes," provide the current and proposed number of guided electives requirements below.

CURRENT total number of credit hours of guided electives

PROPOSED total number of credit hours of guided electives

4. It is important to know which guided electives are currently in Curriculog and which have recently been submitted to Curriculog. In the gray box below, list the guided elective courses that have been recently submitted to Curriculog, or have recently received final approval. If none, type "n/a." (Insert additional rows if text is cut off.)

n/a

1. Does this proposal include any changes to free electives? (type "Yes" or "No")

No

If "Yes," respond to the other questions on this worksheet as relevant. If "No," move to the next applicable worksheet.

2. Will the Bulletin narrative regarding free electives change? (type "Yes" or "No")

No

If "Yes," provide below the current language about free electives and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	PROPOSED

3. Will the total number of credit hours of free electives change? (type "Yes" or "No")

If 'Yes," provide the current and proposed number of free electives below.

CURRENT total number of credit hours of free electives

PROPOSED **total number of credit hours of free electives**

(NOTE: recommended UK Core courses are currently included in the Bulletin, but are <u>not</u> coded into myGPS.)

1. Does this proposal include any changes to recommended UK Core courses? (type "Yes" or "No")

| *No* |

If "Yes," provide below the current language about recommended UK Core courses and what the *proposed* language will be. If "No," move to the next applicable worksheet. (If text is cut off, insert additional rows to expand the box size.)

<u>**CURRENT**</u>	<u>*PROPOSED*</u>

CHANGE UNDERGRADUATE DEGREE
G. Graduation Composition and Communication Requirement (GCCR)

The GCCR form must be filled out and uploaded as part of every new undergraduate degree proposal. Click <u>HERE</u> to access the GCCR form.

1. Does this proposal include any changes to the course(s) used to fulfill the GCCR?

No

If "Yes," respond to the other questions on this worksheet. If "No," move to the next applicable worksheet.

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2. In the gray box below, summarize the changes to how the GCCR will be fulfilled by addressing items a - e. Use the second gray box if more space is needed. (Reviewers can access the GCCR form via Curriculog, in the "Files" section, for complete information about the GCCR change.)

a. Describe how many courses will be used.
b. List the specific prefix and number and number of credit hours for each GCCR course.
c. For each course listed, note if: 1. no proposal has been submitted to Curriculog to modify any aspect of the course ("not changed"); or 2. if a
    proposal to modify some aspect of the existing course has been recently submitted in Curriculog or recently received final approval ("changed"); or 3. a
    proposal to create a new course has been recently submitted or has recently received final approval ("newly proposed").
d. Name the home unit of each course used to fulfill the GCCR. If a GCCR course will be offered by a unit other than the home academic unit of

    the proposed new undergraduate degree program, there must be an email or memo from the department chair or DUS, or a copy of the unit's faculty
    meeting minutes, that acknowledge the other unit's intent to offer the GCCR course (including prefix and number) to students in the proposed new
    program. Specifically, include the email/memo in the second upload ("Letters Regarding the New Program Proposal") in Curriculog.

(If text is cut off, insert additional rows to expand the box size.)

1. Does the proposal include changes regarding tracks? (type "Yes" or "No")

No

If "Yes," please respond to the other questions on this worksheet. If "No," please move to the next applicable worksheet.

In rare circumstances, a "sub-emphasis" (area of emphasis *within* a track) is changed. Email Sheila Brothers (sbrothers@uky.edu) in the Senate Council office for guidance.

2. Name each affected track(s) and briefly describe what changes will be made, i.e. adding a new track, changing courses for an existing track, deleting a track, etc. (If text is cut off, insert additional rows to expand the box size.)

Using the fields below, describe the changes being made to each track. If more than five tracks are being changed, email Sheila Brothers (sbrothers@uky.edu) in the Senate Council office.

First Track

2a. Enter the name of the <u>first</u> track being changed in the gray box below.

2b. Will the Bulletin narrative regarding the <u>first</u> track change? (type "Yes" or "No")

If "Yes," provide below the current language about the <u>first</u> track and what the *proposed* language will be. (Insert additional rows if text is cut off.)

<u>CURRENT</u>	*PROPOSED*

2c. Will the total number of credit hours of the <u>first</u> track change? (type "Yes" or "No")

If 'Yes,' provide the current and proposed number of credit hours below.

<u>CURRENT</u> total number of credit hours of first track

PROPOSED total number of credit hours of first track

2d. Will specific courses in the <u>first</u> track change? (type "Yes" or "No")

If "Yes," briefly describe what is changing. (If text is cut off, insert additional rows to expand the box size.)

<div style="background-color:#d3d3d3; border:2px solid #b5531a; height:60px;"></div>

If "Yes," list the relevant courses for the <u>first</u> track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

	CURRENT			PROPOSED		
Prefix & Number	Course Title	Credit Hours	Prefix & Number	Course Title	Credit Hours	Curriculog Status

<u>Second</u> Track

3a. Enter the name of the <u>second</u> track being changed in the gray box below.

<div style="background-color:#d3d3d3; border:2px solid #b5531a; height:40px;"></div>

3b. Will the Bulletin narrative regarding the second track change? (type "Yes" or "No")

3b. Will the Bulletin narrative regarding the second track change? (type "Yes" or "No")

If "Yes," provide below the current language about the second track and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	PROPOSED

3c. Will the total number of credit hours of the second track change? (type "Yes" or "No")

If 'Yes,' provide the current and proposed number of credit hours below.

CURRENT total number of credit hours of second track

PROPOSED total number of credit hours of second track

3d. Will specific courses in the second track change? (type "Yes" or "No")

If "Yes," briefly describe what is changing. (If text is cut off, insert additional rows to expand the box size.)

If "Yes," list the relevant courses for the second track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

CURRENT			PROPOSED			
Prefix & Number	Course Title	Credit Hours	Prefix & Number	Course Title	Credit Hours	Curriculog Status

Third Track

4a. Enter the name of the <u>third</u> track being changed in the gray box below.

[ ]

4b. Will the Bulletin narrative regarding the <u>third</u> track change? (type "Yes" or "No")   [ ]

If "Yes," provide below the current language about the <u>third</u> track and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	PROPOSED

4c. Will the total number of credit hours of the <u>third</u> track change? (type "Yes" or "No")

If 'Yes," provide the current and proposed number of credit hours below.

<u>CURRENT</u> total number of credit hours of third track

PROPOSED total number of credit hours of third track

4d. Will specific courses in the <u>third</u> track change? (type "Yes" or "No")

If "Yes," briefly describe what is changing. (Insert additional rows if text is cut off.)

If "Yes," list the relevant courses for the <u>third</u> track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

<u>CURRENT</u>   *PROPOSED*

Prefix & Number	Course Title	Credit Hours	Prefix & Number	Course Title	Credit Hours	Curriculog Status

Fourth Track

5a. Enter the name of the <u>fourth</u> track being changed in the gray box below.

5b. Will the Bulletin narrative regarding the <u>fourth</u> track change? (type "Yes" or "No")

If "Yes," provide below the current language about the <u>fourth</u> track and what the *proposed* language will be. (Insert additional rows if text is cut off.)

CURRENT	PROPOSED

5c. Will the total number of credit hours of the <u>fourth</u> track change? (type "Yes" or "No")

If 'Yes," provide the current and proposed number of credit hours below.

<u>CURRENT</u> total number of credit hours of fourth track

<u>PROPOSED</u> total number of credit hours of fourth track

5d. Will specific courses in the <u>fourth</u> track change? (type "Yes" or "No")

If "Yes," briefly describe what is changing. (Insert additional rows if text is cut off.)

If "Yes," list the relevant courses for the <u>fourth</u> track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

CURRENT			PROPOSED			
Prefix & Number	Course Title	Credit Hours	Prefix & Number	Course Title	Credit Hours	Curriculog Status

Fifth Track

6a. Enter the name of the <u>fifth</u> track being changed in the gray box below.

6b. Will the Bulletin narrative regarding the <u>fifth</u> track change? (type "Yes" or "No")

If "Yes," provide below the current language about the fifth track and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	PROPOSED

<div style="border: 2px solid #C55A11; height: 200px;"></div>

6c. Will the total number of credit hours of the <u>fifth</u> track change? (type "Yes" or "No")   [ ]

If 'Yes,' provide the current and proposed number of credit hours below.

[ ]   <u>CURRENT</u> total number of credit hours of fifth track   [ ]   <u>*PROPOSED*</u> total number of credit hours of fifth track

---

6d. Will specific courses in the <u>fifth</u> track change? (type "Yes" or "No")   [ ]

If "Yes," briefly describe what is changing. (Insert additional rows if text is cut off.)

<div style="border: 2px solid #C55A11; height: 150px;"></div>

If "Yes," list the relevant courses for the <u>fifth</u> track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

CURRENT			PROPOSED			
Prefix & Number	Course Title	Credit Hours	Prefix & Number	Course Title	Credit Hours	Curriculog Status

CHANGE UNDERGRADUATE DEGREE
H.1. New Track(s)

1. Does the proposal include any new tracks? (type "Yes" or "No")

No

If "Yes," respond to the other questions on this worksheet. If "No," move to the next applicable worksheet.

2. Enter in the gray box to the right the total number of tracks that are being newly proposed as part of the changed undergraduate degree program.

In rare circumstances, a "sub-emphasis" (area of emphasis *within* a track) is proposed. Email Sheila Brothers (sbrothers@uky.edu) in the Senate Council office for guidance.

Describe each new track in the fields provided below. If more than five tracks are being proposed, email Sheila Brothers (sbrothers@uky.edu) in the Senate Council office.

First New Track

3a. Enter the name of the <u>first</u> new track in the gray box below.

3b. If there is any narrative about the <u>first</u> new track that should be included in the Bulletin, type it into the gray box below. If none, type "n/a." (Insert additional rows if text is cut off.)

3c. List the required and elective courses for the <u>first</u> new track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

Course Prefix & Number	Course Title	Credit Hours	Curriculog Status	Comments

- -

Second New Track

4a. Enter the name of the <u>second</u> new track in the gray box below.

4b. If there is any narrative about the <u>second</u> new track that should be included in the Bulletin, type it into the gray box below. If none, type "n/a." (Insert additional rows if text is cut off.)

4c. List the required and elective courses for the <u>second</u> new track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

Course Prefix & Number	Course Title	Credit Hours	Curriculog Status	Comments

---

Third New Track

5a. Enter the name of the third new track in the gray box below.

5b. If there is any narrative about the third new track that should be included in the Bulletin, type it into the gray box below. If none, type "n/a."

5c. List the required and elective courses for the third new track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

Course Prefix & Number	Course Title	Credit Hours	Curriculog Status	Comments

Fourth New Track

6a. Enter the name of the <u>fourth</u> new track in the gray box below.

6b. If there is any narrative about the <u>fourth</u> new track that should be included in the Bulletin, type it into the gray box below. If none, type "n/a."

6c. List the required and elective courses for the <u>fourth</u> new track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

Course Prefix & Number	Course Title	Credit Hours	Curriculog Status	Comments

Fifth New Track

7a. Enter the name of the <u>fifth</u> new track in the gray box below.

7b. If there is any narrative about the <u>fifth</u> new track that should be included in the Bulletin, type it into the gray box below. If none, type "n/a."

7c. List the required and elective courses for the <u>fifth</u> new track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

Course Prefix & Number	Course Title	Credit Hours	Curriculog Status	Comments

1. In the gray boxes below, list the current and proposed total credit hours required by level, includin
language requirement in SR 5.4.3.3) **, college, and major requirements. Enter "n/a" if the degree pro**
level. Generally, undergraduate programs include courses at the following levels: 100, 200, 300, 400,

<table>
<tr><td colspan="2" align="center">**CURRENT**</td></tr>
<tr><td align="right">100-level:</td><td align="right">6</td></tr>
<tr><td align="right">200-level:</td><td></td></tr>
<tr><td align="right">300-level:</td><td align="right">18</td></tr>
<tr><td align="right">400-level:</td><td align="right">3</td></tr>
<tr><td align="right">400G-level:</td><td></td></tr>
<tr><td align="right">500-level</td><td></td></tr>
</table>

2. Provide in the gray boxes below the current and proposed total *credit hour* requirements for the
degree. If none, type "n/a."

	CURRENT
2a. Total Required Pre-Major Credit Hours	6
2b. Total Required Major Core Credit Hours	6
2c. Total Required Major Guided Elective Credit Hours (if applicable)	24
2d. Total Required Major Free Elective Credit Hours (if applicable)	15
2e. Total Required Track Credit Hours (if applicable)	
2f. Total Required Track Guided Elective Credit Hours (if applicable)	
TOTAL CREDIT HOURS REQUIRED FOR THE DEGREE:	120

3. If there is any narrative about the current and proposed total credit hour requirements, describe b off.)

ng all University *(including the foreign*
gram does not have courses at a particular
400G, and 500.

PROPOSED

100-level:	
200-level:	
300-level:	36
400-level:	3
0G-level:	
500-level	

arious components of the undergraduate

PROPOSED

re-Major Credit Hours	0
ajor Core Credit Hours	6
Major Guided Elective it Hours (if applicable)	39
ed Major Free Elective it Hours (if applicable)	4+
l Track Credit Hours (if applicable)	
Track Guided Elective it Hours (if applicable)	
OURS REQUIRED FOR THE DEGREE:	120

elow. (Insert additional rows if text is cut

In creating the semester-by-semester plan for the *revised* degree program, include college-level requirements (if any), UK Core requirements, and the GCCR, in addition to track requirements (if any) and major requirements. (To include summer coursework, insert additional rows.)

Courses	Credit Hours	Courses	Credit Hours
HIS 100+, Europe, UK Core HUM	*3*	*HIS 100+, United States, UK Core CCC*	*3*
UK Core CC1	*3*	*UK Core CC2*	*3*
UK Core ACR	*3*	*UK Core SSC*	*3*
UK 101	*1*	*UK Core NPM*	*3*
Foreign Language 101	*4*	*Foreign Language 102*	*4*
	14		*16*

Courses	Credit Hours	Courses	Credit Hours
HIS 200+, Pre 1789, A&S Hum	*3*	*HIS 200+, Africa/Asia/Latin America*	*3*
HIS 200+, Post 1789, A&S Hum	*3*	*HIS 301*	*3*
UK Core SIR	*3*	*200+ outside HIS*	*3*
UK Core GDY	*3*	*UK Core QFO*	*3*
A&S Foreign Language 201	*3*	*A&S Foreign Language 202*	*3*
	15		*15*

Courses	Credit Hours	Courses	Credit Hours
HIS 300+, Pre 1789	*3*	*HIS 300+, any time or place*	*3*
HIS 300+, Post 1789	*3*	*HIS 300+, any time or place*	*3*
200+ outside HIS	*3*	*200+ outside HIS*	*3*
A&S Soc Sci w/ Lab (ex. PSY 100)	*4*	*A&S Nat Sci*	*3*
Elective (300+ as needed for A&S)	*3*	*Elective (300+ as needed for A&S)*	*3*
	16		*15*

Courses	Credit Hours	Courses	Credit Hours
HIS 300+, any time or place	*3*	*HIS 499, GCCR*	*3*
A&S Soc Sci	*3*	*A&S Nat Sci*	*3*
A&S Free Elective	*3*	*A&S Free Elective*	*3*
Elective (300+ as needed for A&S)	*3*	*Elective (300+ as needed for A&S)*	*3*
Elective (300+ as needed for A&S)	*3*	*Elective (300+ as needed for A&S)*	*2*
	15		*14*

If there is any narrative needed to clarify a semester-by-semester plan, type it in the gray box below. (If text is cut off, insert additional rows to expand the box size.)

For more information about the program approval process, click HERE.

For questions about this Curriculum Workbook, email Sheila Brothers (sbrothers@uky.edu) in the Senate Council office.

How to Use This Workbook

1. Assume all instructions and questions include "please."

2. Name this Curriculum Workbook using the proposed degree designation and major name (i.e. "Bachelor of Arts in Art Education"). Proposers are welcome to use additional descriptors in the file name (date, initials, revision number, etc.).

3. Fill out worksheets A - J. If a worksheet is not applicable, select the appropriate response at the top of the worksheet. If a particular field is not applicable, type "n/a."

4. For fields that ask for **Curriculog-related course information**, use the following terminology: "not changed," "changed," and "newly proposed."

Key for Curriculog-Related Columns
Not Changed = No proposal has been submitted to Curriculog to modify any aspect of the course.
Changed = A proposal to modify some aspect of an *existing* course has been recently submitted. (Use this option even if the course change proposal has already received final approval.)
Newly Proposed = A proposal to create a *new* course has been recently submitted. (Use this option even if the new course proposal has already received final approval.)

General Information about Courses and the Curricular Approval Process

Per Senate Rules 3.2, the faculty bodies of educational units and graduate programs initiate proposals for new academic programs and proposals for changes in existing academic programs.

UK's accrediting agency, the Southern Association of Colleges and Schools - Commission on Colleges (SACSCOC) requires that both face-to-face and distance learning courses and programs must comply with SACSCOC Principles of Accreditation. This requirement applies to all educational programs and services, wherever located or however delivered.
Click HERE to access the SACSCOC Principles of Accreditation.

CHANGE UNDERGRADUATE DEGREE
A. Admission, Progression, and Graduation Requirements

(For UK's admission standards click HERE, select the appropriate year Bulletin, and click on "Undergraduate Admission," which is the fifth or sixth bullet under "General Information.")

1. Does this proposal include any changes to admission, progression, or graduation requirements? (type "Yes" or "No")

No

If "Yes," respond to the other questions on this worksheet as relevant. If "No," move to the next applicable worksheet.

2. Does this proposal include any changes to admission requirements? (type "Yes" or "No")

If "Yes," provide below the current language about admissions requirements and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	PROPOSED

3. Does this proposal include any changes to progression requirements? (type "Yes" or "No")

If "Yes," provide below the current language about progression requirements and what the *proposed* language will be. (Insert additional rows if text is cut off.)

CURRENT	PROPOSED

4. Does the proposal include any changes to graduation requirements? (type "Yes" or "No")

If "Yes," provide below the current language about graduation requirements and what the *proposed* language will be. (Insert additional rows if text is cut off.)

CURRENT	PROPOSED

CHANGE UNDERGRADUATE DEGREE
B. Pre-Major Requirements

1. Does this proposal include any changes to pre-major requirements, such as changing the pre-major requirements, revising Bulletin language about them, or updating language in the *Senate Rules* ? (type "Yes" or "No")

If "Yes," respond to the other questions on this worksheet as relevant. If "No," move to the next applicable worksheet.

Yes

2. Will the proposed changes to pre-major requirements result in changes to existing language in the *Senate Rules* ? (type "Yes" or "No")

If "Yes," provide the Senate Rule section/reference that will be changing below. Within Curriculog, in the "Files" area, upload a "track changes" version of the proposed changes.

No

Click here to access the most recent version of the Senate Rules.

3. Will the Bulletin narrative regarding pre-major requirements change? (type "Yes" or "No")

If "Yes," provide below the current language about pre-major requirements and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	PROPOSED
Premajor Requirements: HIS 104 A History of Europe through the Mid-Seventeenth Century AND HIS 105 A History of Europe from the Mid-Seventeenth Century to the present OR HIS 106 Western Culture: Science and Technology I AND HIS 107 Western Culture: Science and Technology II OR HIS 108 History of the United States Through 1876 AND HIS 109 History of the United States Since 1877	*[Do away with 6 hours of premajor requirements entirely]*

4. Will the total number of credit hours of pre-major requirements change? (type "Yes" or "No")

| *yes* |

If 'Yes," provide the current and proposed number of pre-major requirements below.

| 6 | CURRENT total number of credit hours of pre-major requirements |

| 0 | PROPOSED total number of credit hours of pre-major requirements |

---

5. Will specific pre-major courses change? (type "Yes" or "No")

| *no* |

If "Yes," briefly describe what is changing. (Insert additional rows if text is cut off.)

If "Yes," list the relevant courses below, inserting using additional rows as needed. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

CURRENT			PROPOSED			
Prefix & Number	Course Title	Credit Hours	Prefix & Number	Course Title	Credit Hours	Curriculog Status

1. Does this proposal include any changes to major course requirements, such as changing the major courses, revising Bulletin language about them, or updating language in the *Senate Rules* regarding major courses? (type "Yes" or "No")

If "Yes," respond to the other questions on this worksheet as relevant. If "No," move to the next applicable worksheet.

No

2. Will the proposed changes result in changes to existing language in the *Senate Rules*? (type "Yes" or "No")

If "Yes," provide the Senate Rule section/reference that will be changing below. Within Curriculog, in the "Files" area, upload a "track changes" version of the proposed changes.

Click here to access the most recent version of the *Senate Rules*.

3. Will the Bulletin narrative regarding major courses change? (type "Yes" or "No")

If "Yes," provide below the current language about major courses and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	*PROPOSED*

4. Will the total number of *credit hours* of major course requirements change? (type "Yes" or "No")

If 'Yes," provide the current and proposed number of major course requirements below.

CURRENT total number of credit hours of major course requirements

PROPOSED total number of credit hours of major course requirements

5. Will specific major courses change?

If "Yes," briefly describe what is changing. (Insert additional rows if text is cut off.)

If "Yes," list the relevant courses below, inserting using additional rows as needed. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

CURRENT			PROPOSED			
Prefix & Number	Course Title	Credit Hours	Prefix & Number	Course Title	Credit Hours	Curriculog Status

C. Major Core

1. Does this proposal include any changes to guided electives? (type "Yes" or "No")

| Yes |

If "Yes," respond to the other questions on this worksheet as relevant. If "No," move to the next applicable worksheet.

---

2. Will the Bulletin narrative regarding guided electives change? (type "Yes" or "No")

| Yes |

If "Yes," provide below the current language about guided electives and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	PROPOSED
From the Major Department: Choose 24 hours to include at least 6 hours in pre-1789 work; at least 6 hours in post-1789 work; at least 3 hours in American history; at least 3 hours in European history; at least 3 hours in the history of Africa, Asia, Latin America, or the Middle East. At least 15 of these hours must be at the 300+ level. From Outside the Major Department: Choose 15 hours outside History at the 300+ level, or 200+ level courses used to satisfy College requirements can also be counted here. Foreign language instruction courses may not be used to fulfill the related field requirement. Literature, civilization, and culture classes do count toward fulfilling this requirement.	*From the Major Department:* *Beyond the major core courses (HIS 301 and HIS 499), students must complete an additional 30 credit hours of HIS prefix coursework that satisfies the following course level, region, and historical era requirements:* *Course Level:* *- 6 credit hours must be at the 100 level or above* *- 9 credit hours must be at the 200-level or above* *- 15 credit hours must be at the 300-level or above* *Region:* *- 3 credit hours of United States history* *- 3 credit hours of European history* *- 3 credit hours of Asian or African or Middle Eastern or Latin American history* *Historical Era:* *- 6 credit hours must address the period before 1789* *- 6 credit hours must address the period after 1789* *Please note that a single course can be used to satisfy multiple requirements at*

once. (For example, a 3 hour 300-level course about medieval France would satisfy all of the following: 3 hours at the 300-level or above, 3 hours of European history, and 3 hours of pre-1789 history.)

From Outside the HIS Prefix:
Students must complete a total of 9 credit hours of coursework outside the HIS prefix at the 200-level or above. Courses used to satisfy this requirement must be in a related field within the disciplines of the humanities, fine arts, social sciences, mathematics, and natural and applied sciences. Students may not use foreign language instruction courses to satisfy this requirement. However, courses in foreign literature, civilization, and culture may be used.

3. Will the total number of credit hours of guided electives requirements change? (type "Yes" or "No")

no

If 'Yes," provide the current and proposed number of guided electives requirements below.

CURRENT total number of credit hours of guided electives

PROPOSED total number of credit hours of guided electives

4. It is important to know which guided electives are currently in Curriculog and which have recently been submitted to Curriculog. In the gray box below, list the guided elective courses that have been recently submitted to Curriculog, or have recently received final approval. If none, type "n/a." (Insert additional rows if text is cut off.)

n/a

1. Does this proposal include any changes to free electives? (type "Yes" or "No")

No

If "Yes," respond to the other questions on this worksheet as relevant. If "No," move to the next applicable worksheet.

---

2. Will the Bulletin narrative regarding free electives change? (type "Yes" or "No")

No

If "Yes," provide below the current language about free electives and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	PROPOSED

3. Will the total number of credit hours of free electives change? (type "Yes" or "No")

If 'Yes," provide the current and proposed number of free electives below.

CURRENT total number of credit hours of free electives

PROPOSED total number of credit hours of free electives

CHANGE UNDERGRADUATE DEGREE
F. UK Core Recommendations (if any)
(NOTE: recommended UK Core courses are currently included in the Bulletin, but are <u>not</u> coded into myGPS.)

1. Does this proposal include any changes to recommended UK Core courses? (type "Yes" or "No")

No

If "Yes," provide below the current language about recommended UK Core courses and what the *proposed* language will be. If "No," move to the next applicable worksheet. (If text is cut off, insert additional rows to expand the box size.)

<u>CURRENT</u>	*<u>PROPOSED</u>*

The GCCR form must be filled out and uploaded as part of every new undergraduate degree proposal. Click HERE to access the GCCR form.

1. Does this proposal include any changes to the course(s) used to fulfill the GCCR?

No

If "Yes," respond to the other questions on this worksheet. If "No," move to the next applicable worksheet.

2. In the gray box below, summarize the changes to how the GCCR will be fulfilled by addressing items a - e. Use the second gray box if more space is needed. (Reviewers can access the GCCR form via Curriculog, in the "Files" section, for complete information about the GCCR change.)

a. Describe how many courses will be used.
b. List the specific prefix and number and number of credit hours for each GCCR course.
c. For each course listed, note if: 1. no proposal has been submitted to Curriculog to modify any aspect of the course ("not changed"); or 2. if a
   proposal to modify some aspect of the existing course has been recently submitted in Curriculog or recently received final approval ("changed"); or 3. a
   proposal to create a new course has been recently submitted or has recently received final approval ("newly proposed").
d. Name the home unit of each course used to fulfill the GCCR. If a GCCR course will be offered by a unit other than the home academic unit of

   the proposed new undergraduate degree program, there must be an email or memo from the department chair or DUS, or a copy of the unit's faculty
   meeting minutes, that acknowledge the other unit's intent to offer the GCCR course (including prefix and number) to students in the proposed new
   program. Specifically, include the email/memo in the second upload ("Letters Regarding the New Program Proposal") in Curriculog.

(If text is cut off, insert additional rows to expand the box size.)

CHANGE UNDERGRADUATE DEGREE
H. Change Track(s)

1. Does the proposal include changes regarding tracks? (type "Yes" or "No")

No

If "Yes," please respond to the other questions on this worksheet. If "No," please move to the next applicable worksheet.

In rare circumstances, a "sub-emphasis" (area of emphasis *within* a track) is changed. Email Sheila Brothers (sbrothers@uky.edu) in the Senate Council office for guidance.

2. Name each affected track(s) and briefly describe what changes will be made, i.e. adding a new track, changing courses for an existing track, deleting a track, etc. (If text is cut off, insert additional rows to expand the box size.)

Using the fields below, describe the changes being made to each track. If more than five tracks are being changed, email Sheila Brothers (sbrothers@uky.edu) in the Senate Council office.

First Track

2a. Enter the name of the first track being changed in the gray box below.

2b. Will the Bulletin narrative regarding the <u>first</u> track change? (type "Yes" or "No")

If "Yes," provide below the current language about the <u>first</u> track and what the *proposed* language will be. (Insert additional rows if text is cut off.)

<u>CURRENT</u>	*<u>PROPOSED</u>*

2c. Will the total number of credit hours of the <u>first</u> track change? (type "Yes" or "No")

If 'Yes," provide the current and proposed number of credit hours below.

<u>CURRENT</u> total number of credit hours of first track

<u>PROPOSED</u> total number of credit hours of first track

2d. Will specific courses in the <u>first</u> track change? (type "Yes" or "No")

If "Yes," briefly describe what is changing. (If text is cut off, insert additional rows to expand the box size.)

If "Yes," list the relevant courses for the <u>first</u> track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

CURRENT			PROPOSED			
Prefix & Number	Course Title	Credit Hours	Prefix & Number	Course Title	Credit Hours	Curriculog Status

Second Track

3a. Enter the name of the <u>second</u> track being changed in the gray box below.

3b. Will the Bulletin narrative regarding the second track change? (type "Yes" or "No")

3b. Will the Bulletin narrative regarding the second track change? (type "Yes" or "No")

If "Yes," provide below the current language about the second track and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	PROPOSED

3c. Will the total number of credit hours of the second track change? (type "Yes" or "No")

If 'Yes,' provide the current and proposed number of credit hours below.

CURRENT total number of credit hours of second track

PROPOSED total number of credit hours of second track

3d. Will specific courses in the second track change? (type "Yes" or "No")

If "Yes," briefly describe what is changing. (If text is cut off, insert additional rows to expand the box size.)

If "Yes," list the relevant courses for the second track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

CURRENT			PROPOSED			
Prefix & Number	Course Title	Credit Hours	Prefix & Number	Course Title	Credit Hours	Curriculog Status

Third Track

4a. Enter the name of the third track being changed in the gray box below.

4b. Will the Bulletin narrative regarding the third track change? (type "Yes" or "No")

If "Yes," provide below the current language about the third track and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT   PROPOSED

4c. Will the total number of credit hours of the <u>third</u> track change? (type "Yes" or "No")

If 'Yes,' provide the current and proposed number of credit hours below.

<u>CURRENT</u> total number of credit hours of third track

PROPOSED total number of credit hours of third track

4d. Will specific courses in the <u>third</u> track change? (type "Yes" or "No")

If "Yes," briefly describe what is changing. (Insert additional rows if text is cut off.)

If "Yes," list the relevant courses for the <u>third</u> track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

<u>CURRENT</u>

PROPOSED

Prefix & Number	Course Title	Credit Hours	Prefix & Number	Course Title	Credit Hours	Curriculog Status

Fourth Track

5a. Enter the name of the <u>fourth</u> track being changed in the gray box below.

5b. Will the Bulletin narrative regarding the <u>fourth</u> track change? (type "Yes" or "No")

If "Yes," provide below the current language about the <u>fourth</u> track and what the *proposed* language will be. (Insert additional rows if text is cut off.)

CURRENT	PROPOSED

5c. Will the total number of credit hours of the <u>fourth</u> track change? (type "Yes" or "No")

If 'Yes," provide the current and proposed number of credit hours below.

<u>CURRENT</u> total number of credit hours of fourth track

PROPOSED total number of credit hours of fourth track

5d. Will specific courses in the <u>fourth</u> track change? (type "Yes" or "No")

If "Yes," briefly describe what is changing. (Insert additional rows if text is cut off.)

If "Yes," list the relevant courses for the <u>fourth</u> track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

CURRENT			PROPOSED			
Prefix & Number	Course Title	Credit Hours	Prefix & Number	Course Title	Credit Hours	Curriculog Status

Fifth Track

6a. Enter the name of the <u>fifth</u> track being changed in the gray box below.

<div style="border:1px solid #bb5500; background:#d9d9d9; height:2em;"></div>

- -

6b. Will the Bulletin narrative regarding the <u>fifth</u> track change? (type "Yes" or "No")

If "Yes," provide below the current language about the fifth track and what the *proposed* language will be. (If text is cut off, insert additional rows to expand the box size.)

CURRENT	PROPOSED

[|]

- -

6c. Will the total number of credit hours of the <u>fifth</u> track change? (type "Yes" or "No")   [   ]

If 'Yes,' provide the current and proposed number of credit hours below.

[   ]   <u>CURRENT</u> total number of credit hours of fifth track   [   ]   *PROPOSED* total number of credit hours of fifth track

- -

6d. Will specific courses in the <u>fifth</u> track change? (type "Yes" or "No")   [   ]

If "Yes," briefly describe what is changing. (Insert additional rows if text is cut off.)

[   ]

If "Yes," list the relevant courses for the <u>fifth</u> track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

CURRENT			PROPOSED			
Prefix & Number	Course Title	Credit Hours	Prefix & Number	Course Title	Credit Hours	Curriculog Status

1. Does the proposal include any new tracks? (type "Yes" or "No")

> *No*

If "Yes," respond to the other questions on this worksheet. If "No," move to the next applicable worksheet.

2. Enter in the gray box to the right the total number of tracks that are being newly proposed as part of the changed undergraduate degree program.

In rare circumstances, a "sub-emphasis" (area of emphasis *within* a track) is proposed. Email Sheila Brothers (sbrothers@uky.edu) in the Senate Council office for guidance.

Describe each new track in the fields provided below. If more than five tracks are being proposed, email Sheila Brothers (sbrothers@uky.edu) in the Senate Council office.

First New Track

3a. Enter the name of the <u>first</u> new track in the gray box below.

3b. If there is any narrative about the <u>first</u> new track that should be included in the Bulletin, type it into the gray box below. If none, type "n/a." (Insert additional rows if text is cut off.)

3c. List the required and elective courses for the <u>first</u> new track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

Course Prefix & Number	Course Title	Credit Hours	Curriculog Status	Comments

Second New Track

4a. Enter the name of the <u>second</u> new track in the gray box below.

4b. If there is any narrative about the <u>second</u> new track that should be included in the Bulletin, type it into the gray box below. If none, type "n/a." (Insert additional rows if text is cut off.)

4c. List the required and elective courses for the <u>second</u> new track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

Course Prefix & Number	Course Title	Credit Hours	Curriculog Status	Comments

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Third New Track

5a. Enter the name of the third new track in the gray box below.

<div style="border:2px solid #b15722; background:#d9d9d9; height:40px;"></div>

5b. If there is any narrative about the third new track that should be included in the Bulletin, type it into the gray box below. If none, type "n/a."

<div style="border:2px solid #b15722; background:#d9d9d9; height:300px;"></div>

5c. List the required and elective courses for the third new track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

Course Prefix & Number	Course Title	Credit Hours	Curriculog Status	Comments

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</table>

Fourth New Track

6a. Enter the name of the <u>fourth</u> new track in the gray box below.

<table>
<tr><td></td></tr>
</table>

6b. If there is any narrative about the <u>fourth</u> new track that should be included in the Bulletin, type it into the gray box below. If none, type "n/a."

<table>
<tr><td></td></tr>
</table>

6c. List the required and elective courses for the <u>fourth</u> new track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

Course Prefix & Number	Course Title	Credit Hours	Curriculog Status	Comments

<u>Fifth</u> New Track

7a. Enter the name of the <u>fifth</u> new track in the gray box below.

<div style="border:2px solid #C0622A; background:#D9D9D9; height:40px;"></div>

7b. If there is any narrative about the <u>fifth</u> new track that should be included in the Bulletin, type it into the gray box below. If none, type "n/a."

<div style="border:2px solid #C0622A; background:#D9D9D9; height:300px;"></div>

7c. List the required and elective courses for the <u>fifth</u> new track in the table below. Regarding the "Curriculog Status" column, hover your mouse cursor over the words "Curriculog Status" to see the terminology key. (Use Excel's "insert row" functionality to insert rows within the table.)

Course Prefix & Number	Course Title	Credit Hours	Curriculog Status	Comments

1. In the gray boxes below, list the current and proposed total credit hours required by level, includin
language requirement in SR 5.4.3.3) **, college, and major requirements. Enter "n/a" if the degree prog**
level. Generally, undergraduate programs include courses at the following levels: 100, 200, 300, 400,

CURRENT	
100-level:	6
200-level:	
300-level:	18
400-level:	3
400G-level:	
500-level	

2. Provide in the gray boxes below the current and proposed total *credit hour* **requirements for the v**
degree. If none, type "n/a."

CURRENT

2a. Total Required Pre-Major Credit Hours	6
2b. Total Required Major Core Credit Hours	6
2c. Total Required Major Guided Elective Credit Hours (if applicable)	24
2d. Total Required Major Free Elective Credit Hours (if applicable)	15
2e. Total Required Track Credit Hours (if applicable)	
2f. Total Required Track Guided Elective Credit Hours (if applicable)	
TOTAL CREDIT HOURS REQUIRED FOR THE DEGREE:	120

3. If there is any narrative about the current and proposed total credit hour requirements, describe b off.)

■■■■■■■■■■■

ng all University *(including the foreign*
gram does not have courses at a particular
400G, and 500.

PROPOSED	
100-level:	
200-level:	
300-level:	*36*
400-level:	*3*
0G-level:	
500-level	

various components of the undergraduate

PROPOSED	
re-Major Credit Hours	*0*
ajor Core Credit Hours	*6*
Major Guided Elective it Hours (if applicable)	*39*
ed Major Free Elective it Hours (if applicable)	*4+*
l Track Credit Hours (if applicable)	
Track Guided Elective it Hours (if applicable)	
URS REQUIRED FOR THE DEGREE:	*120*

below. (Insert additional rows if text is cut

CHANGE UNDERGRADUATE DEGREE
J. Semester-by-Semester Plan

In creating the semester-by-semester plan for the *revised* degree program, include college-level requirements (if any), UK Core requirements, and the GCCR, in addition to track requirements (if any) and major requirements. (To include summer coursework, insert additional rows.)

Courses	Credit Hours	Courses	Credit Hours
HIS 100+, Europe, UK Core HUM	*3*	*HIS 100+, United States, UK Core CCC*	*3*
UK Core CC1	*3*	*UK Core CC2*	*4*
UK Core ACR	*3*	*UK Core SSC*	*3*
UK 101	*1*	*UK Core NPM*	*3*
Foreign Language 101	*4*	*Foreign Language 102*	*4*
Elective (Sci/Math 60 hrs)	*3*		
	17		*17*

Courses	Credit Hours	Courses	Credit Hours
HIS 200+, Pre 1789, A&S Hum	*3*	*HIS 200+, Africa/Asia/Latin America*	*3*
HIS 200+, Post 1789	*3*	*HIS 301*	*3*
UK Core GDY	*3*	*200+ outside HIS (Sci/Math 60 hrs)*	*3*
UK Core SIR	*3*	*UK Core QFO*	*3*
A&S Foreign Language 201	*3*	*A&S Foreign Language 202*	*3*
	15		*15*

Courses	Credit Hours	Courses	Credit Hours
HIS 300+, Pre 1789	*3*	*HIS 300+, any time or place*	*3*
HIS 300+, Post 1789	*3*	*HIS 300+, any time or place*	*3*
200+ outside HIS (Sci/Math 60 hrs)	*3*	*200+ outside HIS (Sci/Math 60 hrs)*	*3*
A&S Soc Sci	*3*	*A&S Nat Sci w/ Lab (Sci/Math 60 hrs)*	*4*
A&S Free Elective (Sci/Math 60 hrs)	*3*	*Elective (Sci/Math 60 hrs)*	*3*
A&S Free Elective (Sci/Math 60 hrs)	*3*	*Elective (Sci/Math 60 hrs)*	*3*
	18		*19*

Courses	Credit Hours	Courses	Credit Hours
HIS 300+, any time or place	*3*	*HIS 499, GCCR*	*3*
Elective w/ Lab (Sci/Math 60 hrs)	*4*	*Elective w/ Lab (Sci/Math 60 hrs)*	*4*
Elective (Sci/Math 60 hrs)	*3*	*Elective (Sci/Math 60 hrs)*	*3*
Elective (Sci/Math 60 hrs)	*3*	*Elective (Sci/Math 60 hrs)*	*3*
Elective (Sci/Math 60 hrs)	*3*	*Elective (Sci/Math 60 hrs)*	*3*
Elective (Sci/Math 60 hrs)	*3*	*Elective (Sci/Math 60 hrs)*	*3*
	19		*19*

If there is any narrative needed to clarify a semester-by-semester plan, type it in the gray box below. (If text is cut off, insert additional rows to expand the box size.)
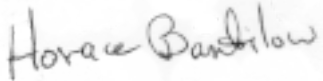
October 6, 2020

Dear Undergraduate Council,

On behalf of the faculty of the College of Arts and Sciences, the Education Policy Committee discussed and approved the changes to the BA/BS in History 7:0:2 on Tuesday, September 29, 2020.

Sincerely,

Horace Bartilow
Chair, Education Policy Committee

History Department Faculty Meeting
February 23, 2015

Members present: Jane Calvert, Tracy Campbell, Paul Chamberlin, Francie Chassen-López, Eric Christianson, Anastasia Curwood, Steve Davis, Melanie Beals Goan, Bruce Holle, Joanne Melish, Francis Musoni, Erik Myrup, Hang Nguyen, Karen Petrone, Jeremy Popkin, Gerald Smith, Gretchen Starr-LeBeau, Mark Summers, Amy Taylor, Scott Taylor, Akiko Takenaka. History Graduate Student Association representative: Dara Vance.

Meeting convened at 3:35pm.

- Prof. Petrone thanked everyone for their support as evidenced by the recent chair's search committee report.
- Prof. Petrone noted several upcoming conferences, including a conference on Jewish refugees in Shanghai organized by Prof. Popkin, the Social Theory conference organized by Prof. Chassen-López, a documentary on the Japanese 3/11 disasters on March 11 co-organized by Prof. Takenaka, and the two conferences organized by Prof. Petrone.
- An update on the Appalachian history search: an offer was made by phone on February 13, and in writing on February 18. The candidate is now considering the offer.
- A motion to drop some outdated courses from the curriculum was unanimously accepted.
- It was moved and seconded that the department accept the changes to the major requirements as proposed by Undergraduate Committee. After some discussion and minor changes in wording the motion unanimously passed.
- It was moved and seconded that the department accept the changes to the minor requirements as proposed by the Undergraduate Committee. After some discussion and minor changes in wording the motion unanimously passed.
- Prof. Summers asked what happens if the Appalachian history candidate does not accept the position. It appears that there are several options available to us, including returning to the pool, and the Dean has added searching again next year.

The meeting adjourned at 4:40pm.

Respectfully submitted,
Gretchen Starr-LeBeau

History Department Meeting Minutes
September 28, 2015

The meeting began at 3:35pm.

Present: Albisetti, Calvert, Campbell (chair), Chamberlin, Chassen-Lopez, Curwood, Davis, Firey, Gargola, Goan, Holle, Kern, Myrup, Nguyen, Popkin, Smith, Summers, A. Taylor, S. Taylor, and Foster (student representative)

Martha Alexander (Deputy Title IX Coordinator) and Heather Roop (Technical Compliance Officer) were both in attendance, representing the Office of Institutional Equity & Equal Opportunity at UK.

Alexander and Roop offered an overview of Title IX compliance procedures with regard to sexual assault, sexual violence, and sexual misconduct. These procedures include:

--The classification of all faculty members as "responsible employees" under federal guidelines, which means that any faculty who hears from a student about an incident related to sexual violence and misconduct must report that incident immediately. To file a report, the faculty member should call Martha Alexander (each faculty attending the meeting received her business card with contact information).

--Faculty members should explain to the student(s) reporting the incident that their conversation is not confidential and that the name of the student alleging the incident, as well as the name of the "respondent" (perpetrator), must be divulged to UK officials. Faculty members are therefore advised to raise this at the outset of the conversation.

--Faculty should tell the student that confidentiality can and will be maintained by the VIP center, the Counseling Center, and Student Health.

The specific procedures that the Office of Institutional Equity follows once an incident is reported can be found at:
http://www.uky.edu/PR/News/Sexual_Misconduct_Procedures_FINAL_DRAFT_%28for_5-8-15_Board%29.pdf

Discussion and questions mainly surrounded the confidentiality issue. Martha Alexander closed by reminding faculty that off-campus incidents can and must be reported to the office – not just those that occurred on campus.

Reports:

The chair delivered the news that the department's budget for this year has been cut: although salaries, travel stipends, and PEAs have been maintained, the money available for supplies, photocopies, and catered food has been cut by 1/3. He is confident that we can adjust spending to accommodate this reduction.

Dr. Campbell also reminded faculty that the football game on Thursday, October 15, will present a parking and traffic nightmare. Students are not allowed to park at the football stadium that day – and the university is discouraging faculty from scheduling midterm exams on that day too. Faculty have already received this news from the administration via email; Dr. Campbell urged faculty members without classes meeting that day to stay away from campus.

Dr. Myrup delivered the undergraduate studies report and drew attention to the following events:

Wednesday, September 30, 11:00am-1:00pm – Undergraduate student welcome back event in 1745 POT, featuring pizza and information about Spring 2016 classes. Faculty are encouraged to come and mingle with students.

Tuesday, October 6, 3:30-4:30pm – Undergraduate law event in CB 212, for students in any major interested in attending law school.

Sometime in early November – Bruce Holle will lead a session on teaching 100-level courses. Details tba

Dr. Myrup also proposed a refinement to the undergraduate major requirements (quoted as follows):

"During spring 2015, the department unanimously voted to make a series of changes to the major. Among other revisions, we voted to lower the number of hours that students are required to complete in the "related courses outside of the major requirement" (lowering it from 15 hours to 9 hours). Additionally, we voted to expand the types of courses that we would count towards this requirement. (By way of background, the previous "related course" requirement was ideal for students interested in fields like political science, sociology, literature, etc., but created barriers for students with other interests, particularly those in the sciences, engineering, agriculture, or really any field outside of A&S.
There are actually two versions of this requirement in its pre-revised form.
On our website, it states that students must take 15 hours of credit "in courses numbered 200 and above in related fields (political science, sociology, literature) that are relevant to a student's interests."
In the University Bulletin, it states that students are required to "choose 15 hours outside History at the 300+ level, or 200+ level courses used to satisfy College requirements can also be counted here. Foreign language instruction courses may not be used to fulfill the related field requirement. Literature, civilization, and culture classes do count toward fulfilling this requirement."
Last spring, when we voted on lowering the number of hours required and expanding the definition of "related courses" outside of history, we decided to simply not specify or define what was related since it can be argued that virtually anything is related to history. More specifically, the language that we voted on is as follows: "At least 9 credit hours

must be in courses numbered 200 and above in related fields that are relevant to a student's interests."
Based on feedback from the College, however, we are going to need to more fully define this requirement. (For example, in its current form students could argue that "badminton," "tennis," and other such offerings should be allowed to count.) Accordingly, I would propose the following wording: 'At least 9 credit hours must be in courses numbered 200 and above in related fields (the humanities, fine arts, social sciences, mathematics, and natural and applied sciences). Foreign language instruction courses may not be used to fulfill the related field requirement, but literature, civilization, and culture classes do count. For questions, please consult the DUS in History.'"

Dr. Popkin moved to adopt the change; Dr. Chassen-Lopez seconded the motion. The motion passed (15 in favor; 1 opposed; 1 abstention).

Other announcements:

--Dr. Kathy Newfont's application for tenure has made it successfully through the process and is awaiting final approval from the board of trustees.

--The meeting of tenured faculty to review Dr. Anastasia Curwood's promotion file will take place on October 12. The file will be ready very soon.

--The Morris Bookshop event celebrating faculty publications in September was a big success. The store would like to work more closely with the department, starting with the implementation of a new system through which faculty will be able to purchase books at the store using PEA funds. More details on this as the system is implemented.

--Dr. Firey presented a motion to charge the graduate committee with the task of reviewing qualifying exam requirements for pre-modern students. Currently, those students are required to have one more field in their qualifying exam (a total of four) than other graduate students do (a total of three). Dr. Calvert seconded the motion, which passed with 17 in favor, 0 opposed.

--Drs. Albisetti and Curwood reported that the University Art Museum is eager to work with history faculty and their courses. Interested faculty should contact Bebe Lovejoy, who is willing to pull materials from the museum's collection that are relevant to a given course and make them available for students to see.

--Dr. Campbell announced that the long-awaited binder of data related to our department, its courses, and its enrollments, will be coming up to us from the second floor soon. The dean is planning to come to our meeting in November to discuss it.

Dr. Popkin moved to adjourn the meeting; Dr. Holle seconded the motion. All were in favor. . . .

Dear Camille Harmon,

Thank you for submitting your proposed program change(s) to **History, Bachelor's (54.0101)**.

My email will serve 2 purposes: 1.) Next steps for SACSCOC, and 2.) Verification and notification that you have contacted OSPIE—a Senate requirement for proposal approval.

1. **Next steps for SACSCOC:** None required
2. **Verification that OSPIE has reviewed the proposal:** Based on the documentation provided and the Substantive Change Checklist, the proposed program changes (refer to list below) are not substantive changes as defined by the University or SACSCOC, the university's regional accreditor. Therefore, no additional information is required by the Office of Strategic Planning & Institutional Effectiveness at this time. The proposed program change(s) may move forward in accordance with college and university-level approval processes.

<u>Description of Proposed Change(s):</u>

· These changes to the history major are being made in conjunction with a series of similar changes to the history minor that will simplify both the major and minor as the department grows, contracts, or moves in different directions. More specifically, the changes to the major will provide students with greater flexibility as they pursue their degrees. These proposed changes were voted on and passed by History faculty in February and September 2015. (In practice, the DUS on a case by case basis has authorized students to take advantage of the flexibility laid out in these changes since they were voted on, but we very much understand the need to get these modifications enacted through official channels and apologize immensely for the delay in submitting them.) Here is a summary of what is changing: 1. While majors can still receive credit for up to 6 hours at the 100-level, there will be no more "pre-major" requirements. Instead, the 6 hours that previously existed as pre-major requirements (originally developed for the now defunct USP requirements) will be folded into the rest of the major and will not require students to complete a specific 6 hour sequence. 2. The "related courses" requirement outside of the major (submitted via the "guided electives" part of the workbook) is now more flexible for our students. Essentially, we are expanding courses that would be considered "related" to history to include areas outside of the social sciences and humanities. This includes mathematics, natural, and physical sciences that are related to history. (History is a discipline that speaks to virtually every facet of the human experience, and as a department we believe this should be reflected in this portion of our major requirements.)

Should you have questions or concerns about UK's substantive change policy and its procedures, please do not hesitate to contact our office.

Office of Strategic Planning & Institutional Effectiveness
University of Kentucky
<u>Visit the Office of Strategic Planning and Institutional Effectiveness Website:</u>

Problems with the Undergraduate Major

The current pre-major requirements for history specify that majors complete a two-semester sequence at the 100-level from one of the following sequences: HIS 104 & 105 (western civilization), HIS 106 & 107 (science and technology), and HIS 108 & 109 (U.S. history). This complements UK's old University Studies Program (USP) which required students to take 6 hours of coursework in such areas as U.S. history, European history, etc., in order to meet particular general education requirements. Over the last five years, however, UK has abandoned USP and adopted UK Core, a general education program that significantly reduces the number of hours required of students. In the case of our 100-level courses, undergraduates no longer need to complete 6 hours of credit but can take a single U.S. history course, a single European history course, etc. At the same time, we have created several new 100-level courses to meet the needs of UK Core, and none of these new courses have been integrated into the department's existing pre-major requirements. As a department, we need to consider how to integrate the new UK Core—and the department's new 100-level courses—into history's pre-major requirements. In doing so, I would ideally like us to address some other issues involving both the major and minor.

Considerations
The existing pre-major requirements—in which students take a two-semester survey sequence in such traditional subjects as U.S. history, European history, etc.—has a certain logic and rationale, providing students with broad foundation in a particular area of the world over an extensive period of time. (Ideally, students who complete any of the existing sequences would have a broad base of knowledge that would prepare them for upper-level coursework in U.S. history, European history, etc.)

The new courses created for UK Core, however, serve a somewhat different purpose—often focusing on relatively narrow subjects (at least in comparison to the previous survey courses). From a practical standpoint, moreover, these new courses include some classes that are part of multi-semester sequences (e.g., HIS 120: War and Society, 1350-1914; HIS 121: War and Society, 1914-1945; and HIS 122: War and Society since 1945) and others that have been created as standalone courses (e.g., HIS 112: The Making of Modern Kentucky; HIS 130: Drugs and Alcohol in Western Civilization; and HIS 191: History of Religion - History of Christianity). The same, moreover, can be said of many of our surveys that are taught at the 200 level. (While the Asian, Latin American, and now African surveys are taught as two-semester sequences, the Atlantic World survey is a single semester course that covers 500 years of history.) And finally, attempts to treat surveys in a uniform manner is further complicated because they are taught at multiple levels of instruction. (For example, the history of the British people is taught as a two-semester sequence at the 200-level; the history of Russia is taught as a two-semester sequence at the 300-level; the history of Brazil is taught as a single-semester sequence at the 500-level; etc.)

In terms of moving forward, our new 100-level courses need to be integrated into either our pre-major or major requirements. This would better allow us to use these UK Core courses to draw students to the major. Additionally, this would provide consistency across our current 100-level courses. (As things currently stand a student who is drawn to history after taking HIS 104, for example, can use this course to meet part of our pre-major requirements, while a student who might be drawn to the major after taking HIS 122 cannot.) And yet, how do we integrate the new courses created for UK Core into our pre-major requirements in a way that maintains a consistent and coherent approach to the curriculum?

Introduction to Proposals
I have laid out a series of proposed curricular changes in the pages that follow. Here is a brief explanation about what the proposals do and why.

To begin, I've tried to simplify both the major and minor so that as the department grows, contracts, or moves in different directions, no major changes to our current requirements would be required. (If you look at the current versions of both the major and the minor, you will see how changes in course offerings—particularly in survey courses—have created all sorts of inconsistencies that have never been addressed.) Ideally, we need to create a curriculum that avoids such problems in the future.

Along these same lines, the previous iterations of the major and minor have various inconsistencies between them. To this end, I've tried to have the minor mirror the major so that the two complement one another.

Finally, by simplifying the major and minor I've also tried to give students a bit more flexibility:

a) While majors can still receive credit for up to 6 hours at the 100-level, there would be no more "pre-major" requirements. Instead, the 6 hours that previously existed as pre-major requirements would be integrated into the rest of the major. In theory, then students could now choose to take all of their courses at the 200-level and above (where they would have smaller class sizes and ideally be able to work more closely with faculty). Among other benefits, this would be a real boon for students transferring to history relatively late in their undergraduate careers or for students who become interested in history after taking one of our 200- or 300-level courses. This all being said, students could still take up to 6 hours at the 100-level, so we wouldn't be doing away with this option. Instead, we'd simply be building some flexibility into the system. Additionally, the proposed changes would integrate seamlessly into the current UK Core, while also integrating all of the new 100-level courses into the curriculum.

b) I've tried to make the "related courses" requirement outside of the major more flexible for our students. In the current format, the "related course" requirement was ideal for students interested in fields like political science, sociology, literature, etc., but created barriers for students with other interests, particularly those in the sciences, engineering, agriculture, or really any field outside of A&S. In practice, we've made exceptions for these students in the past, and as we're trying to recruit more and more students to the major the proposed changes would simplify matters immensely. In terms of the proposed changes, I would argue that history is about every aspect of the human experience. Ideally, moreover, our major should be as inclusive and inviting to UK undergraduates as possible—be they of whatever academic background.