PLEASE NOTE: To ensure that a series of changes to an existing degree program does not essentially create a new program, the Southern Association for the Accreditation of Colleges and Schools (SACS) requires submission of its Substantive Change Checklist for every program change. Prior to college-level review, you must fill out and submit the [SACS Substantive Change Checklist](#) *to the Office of Institutional Effectiveness. Contact Institutional Effectiveness (*institutionaleffectiveness@uky.edu*) for assistance.*

Once approved at the college level, your college will send the proposal to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then the program change is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

For every proposed change, you MUST also include the existing requirement.

SUMMARY OF CHANGES			
Check all that apply.			
☒ Courses	☐ Program name	☐ Total required credit hours	☐ Student learning outcomes
☒ Criteria for admissions/progression/termination		☐ Certificate assessment	☐ Other

1. General Information				
1a	Date of contact with Institutional Effectiveness (IE)[1] :		9/15/17	
	☒ Appended to the end of this form is a PDF of the reply from Institutional Effectiveness.			
1b	College[2]:	College of Fine Arts	Department[2]:	School of Art and Visual Studies
1c	CIP code[3]:	50.0703	Today's Date:	9/1/2017
1d	Current major name: (Biology, Design, etc.)	Art History and Visual Studies	*Proposed major name:*	*Art History and Visual Studies*
1e	Current Degree (BA, BFA, etc.):	BA	*Proposed degree:*	BA
1f	Will there be any changes regarding a track(s) for the program?		Yes ☐	No ☒
1g	Accrediting agency, if applicable:	National Association of Schools of Art and Design		
1h	Date of most recent periodic program review for this degree:	2014-15		
1i	Requested effective date:	☒ Fall semester following approval.	OR	☐ Specific Date[4]: *Fall 20*

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[1] Prior to college-level review, you must fill out and submit the SACS Substantive Change Checklist to the Office of Institutional Effectiveness. You can reach Institutional Effectiveness by phone or email (257-2873 or institutionaleffectiveness@uky.edu).

[2] It is not possible to change the home academic unit of a degree program via this form. To change the home unit, visit http://www.uky.edu/faculty/senate and search for forms related to academic organizational structure.

[3] The CIP code is provided by Institutional Effectiveness. If a different CIP code is necessary, the program may undergo a review similar to the new program approval process.

[4] No program change(s)will be effective until all approvals are received.

1j	Contact person name:	Rob Jensen		Phone / Email:	7-2336 / Robert.Jensen@uky.edu

2. Overview of Changes

2a	Describe the rationale for the changes, including results from the most recent program review if applicable. (*450 word limit*)

The proposed changes to the requirements for the BA are related to 1) the Graduate Composition and Communication Requirement (GCCR), and 2) the Shared Curriculum Core requirements.

1) Change to GCCR
Currently the GCCR is our capstone course, A-H 555 (Methods in Art History & Visual Studies). We would like to change this so the GCCR would be A-H 300 (Topics in Art History & Visual Studies, subtitle required). This will require two major course changes (for A-H 300 and A-H 555).

The proposed change would require A-H 300 as part of the Shared Curriculum Core (see below). A-H 555 would remain as a required capstone course for the program, but would no longer be designated as the GCCR. As the capstone course, A-H 555 is usually taken in the final year of students' career. Our majors would benefit more from an intensive writing course (GCCR) earlier in the program, as part of the Shared Curriculum Core (which students typically start in their sophomore year). Students in A-H 555 have also stated that this change would give them better preparation for their capstone.

2) Change to the Shared Curriculum Core
Courses from the three shared curriculum core groups are designed to provide students with a broad knowledge of major developments in art history and visual studies. Currently students must select five courses (15 credit hours) at the 300-level or above including at least one course from each of the following three groups:
• Art & Visual Studies of Non-Western Cultures
• Art & Visual Studies of the Modern Era
• Art & Visual Studies of Europe before the Modern Era

With this program change, the Shared Curriculum Core of five courses (15 credite hours) would now include a required course:
A-H 300 Topics in Art History & Visual Studies (Subtitle required) (3 credit hours)
In addition to four more courses at the 300-level or above, which would still include at least one course from each of the following three groups (12 credit hours total):
• Art & Visual Studies of Non-Western Cultures
• Art & Visual Studies of Europe before the Modern Era
• Art & Visual Studies of the Modern Era

Additional changes related to A-H 300:
1) Currently students can petition the College to have A-H 300 fulfill a Shared Curriculum Core category above when the focus of the subtitle is appropriate to that category. Since A-H 300 would now be required for all students, this would no longer be possible

2) A-H 300 should no longer be "repeatable under a different subtitle"

2b	Use the fields below, as applicable, to identify the areas in which changes will be made.		
		Current	*Proposed*
i.	Credit Hours of Premajor Courses:	9	*9*
ii.	Credit Hours of Preprofessional Courses:		
iii.	Credit Hours of Major Core Course Requirements	72	*72*

iv.	Minimum Credit Hours of Guided Electives:			
v.	Minimum Credit Hours of Free Electives:	21		*21*
vi.	Credit Hours for Track 1 (name): Art History Option	33		*33*
vii.	Credit Hours for Track 2 (name): Visual Studies Option	33		*33*
viii.	Credit Hours for Track 3 (name):			
ix.	Credit Hours for Track 4 (name):			
x.	Credit Hours for Track 5 (name):			
xi.	Credit Hours for Required Minor:	21		*21*
xii.	Total Credit Hours Required by Level: 100-level:			
	200-level:			
	300-level:			
	400-level:			
	500-level:			
	TOTAL CREDIT HOURS REQUIRED FOR GRADUATION:	<u>120</u>		<u>*120*</u>
xv.	If the total hours required for graduation have changed, explain below. (*150 word limit*)			
	NA			

2c	Will the requested change(s) result in the use of courses from another educational unit?	Yes ☐	No ☒
	If "Yes," describe generally the courses and how they will used.		
	NA		
	If "Yes," two pieces of supporting documentation are required. ☐ Check to confirm that appended to the end of this form is a letter of support from the appropriate chair/director[5] of each unit from which individual courses will be used. ☐ Check to confirm that appended to the end of this form is verification that the chair/director of each affected unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.		

2d	Will the proposed change(s) affect an associated minor?	Yes ☐	No ☒
	If "Yes," the department must also submit a change form to change the minor.		

3. Course Sharing

3a.	Will the requested changes result in the use of courses from another unit?	Yes ☐	No ☒
	If "Yes," describe generally the courses and how they will used.		
	NA		
	If "Yes," two pieces of supporting documentation are required.		

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[5] A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

| | ☐ Check to confirm that appended to the end of this form is a letter of support from the other units' chair/director[6] from which individual courses will be used. |
| | ☐ Check to confirm that appended to the end of this form is verification that the chair/director of the other unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes. |

3. UK Core Courses

	Are there any proposed changes to the UK Core requirements for the program? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 4a.)	Yes ☐	No ☒
3a	If "Yes," note the specific changes in the grid below.		

UK Core Area	Current Course	Current Credits	Proposed Course	Proposed Credits
I. Intellectual Inquiry				
Arts and Creativity				
Humanities				
Social Sciences				
Natural/Physical/Mathematical				
II. Composition and Communication				
Composition and Communication I	CIS/WRD 110	3	CIS/WRD 110	3
Composition and Communication II	CIS/WRD 111	3	CIS/WRD 111	3
III. Quantitative Reasoning				
Quantitative Foundations				
Statistical Inferential Reasoning				
IV. Citizenship (one course in each area)				
Community, Culture & Citizenship in USA				
Global Dynamics				
Total UK Core Hours		____		____

3b	Provide the Bulletin language about UK Core.
	UK Core Requirements: See the UK Core section of this Bulletin for the complete UK Core requirements. The courses listed below are (a) recommended by the college, or (b) required courses that also fulfill UK Core areas. Students should work closely with their advisor to complete the UK Core requirements.

4. Graduation Composition and Communication Requirement

4a	Will the Graduation Composition and Communication requirement be changed? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 5a.)	Yes ☒	No ☐
	If "Yes," note the specific changes below, including changes to credit hours.		
	If the course(s) used are from outside the home unit, one piece of supporting documentation is required.		
	☐ Check to confirm that appended to the end of this form is a letter of support from the other units' chair/director[7] from which individual courses will be used.		

Current	Proposed

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[6] A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

[7] A dean may submit a letter only when there is no educational unit below the college level, i.e. there are no departments/schools.

i.	☒ Single course in home unit: A-H 555	☒ *Single course in home unit:* A-H 300
ii.	☐ Multiple courses in home unit.	☐ *Multiple courses in home unit.*
iii.	☐ Single course outside home unit.	☐ *Single course outside home unit.*
iv.	☐ Multiple courses outside home unit.	☐ *Multiple courses outside home unit.*
v.	☐ Course(s) inside & outside home unit.	☐ *Course(s) inside & outside home unit.*

4b	Provide the Bulletin language about GCCR below.
	CURRENT: Graduation Composition and Communication Requirement (GCCR) *A-H 555 Methods in Art History and Visual Studies .... 3* *Subtotal: GCCR hours...................................... 3* *PROPOSED CHANGE:* *Graduation Composition and Communication Requirement (GCCR)* *A-H 300 Topics in Art History and Visual Studies (Subtitle required) .... 3* *Subtotal: GCCR hours...................................... 3*

5. Other Course Changes

5a	Will the college-level requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5c.)	Yes ☐	No ☒

Current			Proposed			
☐ Standard college requirement			☐ *Standard college requirement*			
☐ Specific course			☐ *Specific course*			
Prefix & Nmbr	Credit Hrs	Title	*Prefix & Nmbr*	*Credit Hrs*	*Title*	*Course Status[8]*
						Select one....
						Select one....
						Select one....

5b	Will the existing language in the Bulletin about college-level requirements change?	Yes ☐	No ☒
	If "Yes," provide the new language below.		
	NA		

5c	Will the pre-major or pre-professional course requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5e.)	Yes ☐	No ☒

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	*Prefix & Nmbr*	*Credit Hrs*	*Title*	*Course Status[9]*
						Select one....
						Select one....
						Select one....

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[8] Use the drop-down list to indicate if the course is a new course ("new"), an existing course that will change ("change"), or if the course is an existing course that will not change ("no change").

[9] Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

							Select one....
							Select one....

5d	Provide the Bulletin language about pre-major or pre-professional courses below.

5e	Will the major's core course requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5g.)	Yes ☒	No ☐

If "Yes," note the specific changes in the grid below.

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	*Prefix & Nmbr*	*Credit Hrs*	*Title*	*Course Status[10]*
A-H 300	3	Topics in Art History & Visual Studies (Subtitle required)	A-H 300	3	same title	Change
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5f	Provide the Bulletin language for major core course requirements.
	Major Requirements To complete this major, students must fulfill the following: •the shared curriculum core of Art History & Visual Studies courses (15 credit hours) •one of two options in the major described below (33 credit hours); •a capstone course (3 credit hours) •electives (21 credit hours Proposed Change to the Shared Curriculum Core: Shared Curriculum Core Courses from the three shared curriculum core groups are designed to provide students with a broad knowledge of major developments in art history and visual studies. Students will develop skills in visual analysis,

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[10] Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

research methods, problem solving, and writing and oral communication.

Subtotal: Shared Curriculum Core..............15

All students must take:
A-H 300 Topics in Art History & Visual Studies (Subtitle required) 3

Select four more courses, including at least one course from each of the following three groups:

Art & Visual Studies of Non-Western Cultures
A-H 304 African Art and Its Global Impact 3
A-H 308 Studies in African Arts (Subtitle required) 3
A-H 310 Asian Art and Culture (Subtitle required)........ 3
A-H 311 The Arts as Soft Power: The Japanese Tea Ceremony............................... 3

Art & Visual Studies of Europe before the Modern Era
A-H 314 Ancient (Subtitle required) 3
A-H 323 Medieval (Subtitle required)............................ 3
A-H 334 Reframing Renaissance Art 3
A-H 335 Early Modern Art & Visual Culture, 1400-1700 (Subtitle required) 3

Art & Visual Studies of the Modern Era
A-H 339 Art & Visual Culture 1700-1840 (Subtitle required) 3
A-H 340 Art & Visual Culture 1840-1914 (Subtitle required) 3
A-H 341 20thCentury (Subtitle required) 3
A-H 342 Modern American Art & Visual Studies (Subtitle required)... 3
A-H 350 Contemporary Art & Visual Studies (Subtitle required) 3
A-H 360 Visual Culture of Politics 3

| 5g | Will the guided electives change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5i.) | | | Yes ☐ | | No ☒ |

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status[11]
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5h	Provide the Bulletin language for guided electives.
	NA

| 5i | Will the free electives change? (If "Yes," indicate and note the specific changes in the | Yes ☐ | No ☒ |

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[11] Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

	space below. If "No," indicate and proceed to question 5j.)		
	For both tracks in the major, the wording is as follows: Electives In addition, students must choose 21 hours of free electives. Subtotal: Electives..21 TOTAL HOURS:......................minimum of 120		
5j	Does the proposed change affect any track(s)? (If "Yes," note the specific changes using the grid below. If "No," proceed to question 6.)	Yes ☐	No ☒
	If more than one track is affected, click HERE for a template. Append a PDF for each affected track to the end of this form.		

Track Name:		☐ New Track	☐ Changed Track	☐ Deleted Track

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status[12]
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5k	Provide the Bulletin language for the track.	

6. Semester by Semester Program

List below the typical semester-by-semester program for the major. If multiple tracks are available, click HERE for a template for additional tracks and append a PDF of each track's courses to the end of this form.

YEAR 1 – FALL: (e.g. "BIO 103; 3 credits")	See addendum: attached documents outlines typical program for each of two tracks, one in Art History, the other in Visual Studies	YEAR 1 – SPRING:	
YEAR 2 - FALL :		YEAR 2 – SPRING:	
YEAR 3 - FALL:		YEAR 3 - SPRING:	
YEAR 4 - FALL:		YEAR 4 - SPRING:	

7. Approvals/Reviews

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

In addition to the information below, attach documentation of department and college approval. This typically takes the form of meeting minutes but may also be an email from the unit head reporting department- and college-level votes.

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[12] Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

	Reviewing Group Name	Date Approved	Contact Person Name/Phone/Email
7a	(Within College)		
	SA/US	9/1/2017	Robt Jensen / 7-2336 robt.jens@uky.ed
	CFA Curriculum Committee	10/2/2017	Robt Jensen / 7-2336 robt.jensen@uky.ed
			/ /
			/ /

7b	(Collaborating and/or Affected Units)		
			/ /
			/ /
			/ /
			/ /
			/ /

7c	(Senate Academic Council)	Date Approved	Contact Person Name
	Health Care Colleges Council (if applicable)		
	Undergraduate Council	1/30/18	Joanie Ett-Mims

TYPICAL SEMESTER-BY-SEMESTER PROGRAM FOR ART HISTORY TRACK

Note: This plan does not include any remedial courses and assumes that students have demonstrated proficiency in high school foreign language. **This reflects a typical semester-by-semester plan, but transfer students should consult with an advisor for information specific to their needs.**

SEMESTER I		SEMESTER II	
CIS 110 OR WRD 110 (UK CORE V)	3	CIS 111 OR WRD 111 (UK CORE VI)	3
QUANT. FOUNDATIONS (UK CORE VII)	3	A-H 106 (UK CORE II)	3
A-S 102 (UK CORE I)	3	NAT/PHY SCIENCE (UK CORE IV)	3
A-H 105	3	TA/MUS/AAD	3
FOREIGN LANG 1st SEMESTER #	4	FOREIGN LANG 2nd SEMESTER #	4
	16		16

SEMESTER III (Check with advisor if interested in study abroad)		SEMESTER IV	
A-H 300 (GCCR) **	3	A-H 360 (UK CORE IX)	3
FOREIGN LANG 3rd SEMESTER #	3	A-H 3--- PRE-MODERN ERA	3
STATISTICS (UK CORE VIII)	3	FOREIGN LANG 4th SEMESTER #	3
COGNATE	3	A-H 3--- NON WESTERN	3
SOCIAL SCIENCE (UK CORE III)	3	A-H 3—(GLOBAL DYNAMICS UK CORE X)	3
	15		15

SEMESTER V		SEMESTER VI	
A-H 3--- MODERN ERA	3	A-H 399/501/502/503 OR 504 ***	3
FREE ELECTIVE *	3	COGNATE	3
COGNATE	3	FREE ELECTIVE *	3
COGNATE	3	FREE ELECTIVE *	3
TA/MUS/AAD	3	FREE ELECTIVE*	3
	15		15

SEMESTER VII		SEMESTER VIII	
A-H 555 (*Fall semesters only*)	3	A-H 524/25/26/27/28 OR 529	3
A-H 524/25/26/27/28 OR 529	3	FREE ELECTIVE *	3
COGNATE	3	FREE ELECTIVE *	3
FREE ELECTIVE *	3	CREDITS TO REACH 120 TOTAL	3
CREDITS TO REACH 120 TOTAL	1	CREDITS TO REACH 120 TOTAL	3
	13		15

TOTAL:	120 credits

_____

See the Bulletin for other options that will complete the Art History option foreign language requirement.

* 21 credits of free electives are required. Students may choose to use these credits to declare a minor rather than taking unrelated electives to complete the required 120 credit hours to graduate. At least 15 credits of CORE classes, cognates and/or electives must be taken at the 300 level or above to satisfy the graduation requirement of 39 upper level credits.

** Graduation Composition & Communication Requirement.

*** Students are strongly encouraged to pursue an internship (A-H 399 or 502) to fulfill this requirement.

TYPICAL SEMESTER-BY-SEMESTER PROGRAM FOR ART HISTORY – VISUAL STUDIES OPTION

Note: This plan does not include any remedial courses and assumes that students have demonstrated proficiency in high school foreign language. **This reflects a typical semester-by-semester plan, but transfer students should consult with an advisor for information specific to their needs.**

SEMESTER I		SEMESTER II	
CIS 110 OR WRD 110 (UK CORE V)	3	CIS 111 OR WRD 111 (UK CORE VI)	3
QUANT. FOUNDATIONS (UK CORE VII)	3	A-H 106	3
A-S 102 (UK CORE I)	3	NAT/PHY SCIENCE (UK CORE IV)	3
A-H 101 (UK CORE II)	3	TA/MUS/AAD	3
SOCIAL SCIENCE (UK CORE III)	3	GLOBAL DYNAMICS (UK CORE X)	3
	15		15

SEMESTER III (Check with advisor if interested in study abroad)		SEMESTER IV	
A-H 300 (GCCR) **	3	A-H 360 (UK CORE IX)	3
FREE ELECTIVE *	3	FREE ELECTIVE *	3
STATISTICS (UK CORE VIII)	3	A-H 3--- PRE-MODERN ERA	3
COGNATE	3	A-H 3—NON-WESTERN	3
COGNATE	3	COGNATE	3
	15		15

SEMESTER V		SEMESTER VI	
A-H UPPER DIVISION ***	3	A-H UPPER DIVISION ***	3
A-H 3--- MODERN ERA	3	COGNATE	3
COGNATE	3	FREE ELECTIVE *	3
COGNATE	3	FREE ELECTIVE *	3
TA/MUS/AAD	3	FREE ELECTIVE *	3
	15		15

SEMESTER VII		SEMESTER VIII	
A-H 555 *(Fall semesters only)*	3	A-H UPPER DIVISION ***	3
A-H UPPER DIVISION ***	3	CREDITS TO REACH 120 TOTAL	3
FREE ELECTIVE *	3	CREDITS TO REACH 120 TOTAL	3
FREE ELECTIVE *	3	CREDITS TO REACH 120 TOTAL	3
CREDITS TO REACH 120 TOTAL	3	CREDITS TO REACH 120 TOTAL	3
	15		15

TOTAL:	**120 credits**

* 21 credits of free electives are required. Students may choose to use these credits to declare a minor rather than taking unrelated electives to complete the required 120 credit hours to graduate. At least 15 credits of CORE classes, cognates and/or electives must be taken at the 300 level or above to satisfy the graduation requirement of 39 upper level credits.

** Graduation Composition & Communication requirement.

*** Choose from A-H 301, A-H 350, A-H 360, A-H 399, A-H 504, A-H 524, A-H 525, A-H 526, A-H 527, A-H 528, and A-H 529. Students are strongly encouraged to pursue an internship (A-H 399) to fulfill at least part of this requirement.

UK Substantive Change Checklist (for AHVS Program Change Proposal)
Email from: Weber, Ann D
Friday, September 15, 2017, 9:10 AM

To: Wheeler, Kathleen; Pearson, Rae Anne M
CC: Jensen, Robert

Hi Kathleen,

Thank you for your patience and for the follow up message. I have reviewed your documents and they do not represent a substantive change that needs to be reported to SACSCOC. You should feel free to move this proposal on to the next stage of the Senate process.

Please let me know if you have any questions.
 Thanks,
 Annie

Annie Davis Weber, Ed.D.
Assistant Provost for Strategic Planning & Institutional Effectiveness
SACSCOC Accreditation Liaison
University of Kentucky
355B Patterson Office Tower
Lexington, KY 40506
859-257-1962
ann.weber@uky.edu
_____

UK Substantive Change Checklist (for AHVS Program Change Proposal)
Email from: Wheeler, Kate <wheeler@email.uky.edu>
Thursday, September 7, 2017, 4:42 PM

To: Office of Institutional Effectiveness
CC: Jensen, Robert

To Whom it May Concern -

Attached please find the University of Kentucky Substantive Change Checklist, related to a program change in the process of being proposed by the Art History and Visual Studies area of the School of Art and Visual Studies (in the College of Fine Arts). I have attached here a supporting document as well, further outlining the proposed changes. I submit this form as required by the Change in Undergraduate Degree Program form (for final School-wide approval) and before submission to college-level review.

Please let me know if any further information is required.

Thank you.
Kate Wheeler

Kate Wheeler, Senior Lecturer
Area Head, Art History
UK School of Art & Visual Studies
301-A Fine Arts Building
Lexington, KY 40506-0022