

CHANGE MINOR

Once approved at the college level, your college will send the proposal to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then the program change is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

For each proposed change, you MUST also include the existing requirement.

1. GENERAL INFORMATION			
1a	Home college ¹ : College of Arts and Sciences		
1b	Home educational unit (department or school) ¹ : Arts and Sciences		
1c	Current minor name: African American Studies	<i>Proposed minor name: African American and Africana Studies</i>	
1d	CIP Code ² : 05.0201	Today's Date: 10/16/17	
1e	Is there an accrediting agency related to this minor?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	If "Yes," name:		
1f	Requested effective date:	<input checked="" type="checkbox"/> Fall semester following approval.	OR <input type="checkbox"/> Specific Date ³ : Fall 20
1g	Contact person name: Anastasia Curwood	Email: a.curwood@uky.edu	Phone: 7-2284
2. OVERVIEW OF CHANGES			
2a	Describe the rationale for the changes. (450 word limit)		
	We would like to change the name of the minor to align with the proposed degree program in African American and Africana Studies		
2b	Will the requested changes result in the use of courses from another unit?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	If "Yes," describe generally the courses and how they will used.		
	If "Yes," two pieces of supporting documentation are required.		
	<input type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the appropriate chair/director ⁴ of each unit from which individual courses will be used.		
	<input type="checkbox"/> Check to confirm that appended to the end of this form is verification that the chair/director of each affected		

¹ It is not possible to change the home academic unit of a degree program via this form. To change the home unit, visit <http://www.uky.edu/faculty/senate> and search for forms related to academic organizational structure.

² The CIP code is provided by Institutional Effectiveness. You can reach Institutional Effectiveness by phone or email (257-2873 or institutionaleffectiveness@uky.edu).

³ No program will be effective until all approvals are received.

⁴ A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

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	unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.						
2c	Will the minor's faculty of record change?					Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes," indicate current system and proposed changes below. (150 word limit)							
Current:			Proposed:				
3. COURSE-RELATED CHANGES							
3a	Will the minor's prerequisites change?					Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes," use the grid below to illustrate the changes.							
Current			Proposed				
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁵	
						Select one....	
						Select one....	
						Select one....	
						Select one....	
						Select one....	
						Select one....	
						Select one....	
3b	Provide the narrative about the changed prerequisites to include in the Bulletin. (150 word limit)						
3c	Will the minor's required courses change?					Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes," use the grid below to illustrate the changes.							
Current			Proposed				
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁶	
						Select one....	
						Select one....	
						Select one....	
						Select one....	
						Select one....	
						Select one....	
						Select one....	
						Select one....	
						Select one....	

⁵ Use the drop-down list to indicate if the course is a new course ("new"), an existing course that will change ("change"), or if the course is an existing course that will not change ("n/c").

⁶ Indicate if the course is new ("new"), existing but will change ("change"), or exists but will not change ("no change").

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						Select one....
						Select one....

3d	Provide the narrative about the changed required courses to include in the Bulletin. <i>(150 word limit)</i>

3e	Will the minor's elective courses change?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes," use the grid below to illustrate the changes.			

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁷
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

3f	Provide the narrative about the changed elective courses to include in the Bulletin. <i>(150 word limit)</i>

4. OTHER CHANGES

4a	Are there any other changes to the minor? If "Yes," note below. <i>(150 word limit)</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

5. APPROVALS/REVIEWS



Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

In addition to the information below, attach documentation of department and college approval. This typically takes the form of meeting minutes but may also be an email from the unit head reporting department- and college-level votes.

	Reviewing Group Name	Date Approved	Contact Person Name/Phone/Email
5a	(Within College)		
	African American and Africana Affiliated Faculty		Anastasia Curwood / 7-2284 / a.curwood@uky.edu

⁷ Indicate if the course is new ("new"), existing but will change ("change"), or exists but will not change ("no change").

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	African American and Africana Program Director		Anastasia Curwood / 7-2284 / a.curwood@uky.edu
	A&S EPC		Rynetta Davis / / rynetta.davis@uky.edu
	A&S Associate Dean for Undergraduate Programs		Anna Bosch / / anna.bosch@uky.edu

5b	(Collaborating and/or Affected Units)		
			/ /
			/ /
			/ /
			/ /
			/ /

5c	(Senate Academic Council)	Date Approved	Contact Person Name
	Health Care Colleges Council (if applicable)		
	Undergraduate Council	4/17/18	Joanie Ett-Mims

March 27, 2018

Dear Undergraduate Council,

On behalf of the faculty of the College of Arts and Sciences, the Education Policy Committee discussed and approved the change to the African American Studies Minor 7:0:2 on Tuesday, March 27, 2018.

Sincerely,



Rynetta Davis
Chair, Education Policy Committee



College of Arts & Sciences
African American and Africana
Studies Program
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Lexington, KY 40506-0056
859 257-2284
aaas@uky.edu
www.uky.edu

Dr. Anna Bosch
Associate Dean for Undergraduate Programs
College of Arts and Sciences
University of Kentucky
Lexington, KY 40506

October 18, 2017

Dear Dean Bosch,

The faculty of record for the program in African American and Africana Studies unanimously voted to change the name of our minor on October 17, 2017. The name of the minor shall be changed from "African American Studies" to "African American and Africana Studies".

Sincerely,

A handwritten signature in black ink, appearing to read "An C. Curwood". The signature is written in a cursive style.

Anastasia Curwood
Director