

APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR and MINOR

1. Submitted by the College of Arts and Sciences Date: 10/12/08
 Department/Division offering course: Anthropology

2. What type of change is being proposed? Major Minor*
 *See the description at the end of this form regarding what constitutes a minor change. Minor changes are sent directly from the dean of the college to the Chair of the Senate Council.

If the Senate Council chair deems the change not to be minor, the form will be sent to the appropriate Council for normal processing and an email notification will be sent to the contact person.

PROPOSED CHANGES

Please complete all "Current" fields.

Fill out the "Proposed" field only for items being changed. Enter N/A if not changing.

Circle the number for each item(s) being changed. For example: (6.)

3. Current prefix & number: ANT 662 Proposed prefix & number: _____

4. Current Title Research Design

Proposed Title[†] _____

[†]If title is longer than 24 characters (including spaces), write a sensible title (24 characters or less) for use on transcripts:

5. Current number of credit hours: 3 Proposed number of credit hours: _____

6. Currently, is this course repeatable? YES NO If YES, current maximum credit hours: _____

Proposed to be repeatable? YES NO If YES, proposed maximum credit hours: _____

7. Current grading system: Letter (A, B, C, etc.) Pass/Fail

Proposed grading system: Letter (A, B, C, etc.) Pass/Fail

8. Courses must be described by at least one of the categories below. Include the number of actual contact hours per week for each category, as applicable.

Current:

() CLINICAL () COLLOQUIUM () DISCUSSION () LABORATORY () LECTURE

() INDEPEND. STUDY () PRACTICUM () RECITATION () RESEARCH () RESIDENCY

(3) SEMINAR () STUDIO () OTHER – Please explain: _____

Proposed:

() CLINICAL () COLLOQUIUM () DISCUSSION () LABORATORY () LECTURE

(3) INDEPEND. STUDY () PRACTICUM () RECITATION () RESEARCH () RESIDENCY

() SEMINAR () STUDIO () OTHER – Please explain: _____

9. Requested effective date (term/year): Fall / 2008

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10. Current teaching method: N/A Community-Based Experience Service Learning Component Both
Proposed teaching method (if applicable): Community-Based Experience Service Learning Component Both

11. Current cross-listing: N/A

Prefix and Number NAME of current cross-listing DEPARTMENT
- a. Proposed – REMOVE the current cross-listing:
- b. Proposed – ADD a cross-listing: _____
Prefix and Number Signature of chair of proposed cross-listing department

12. Current prerequisites:

One year graduate work in anthropology and consent of instructor
- Proposed prerequisites:

One year graduate work in anthropology and consent of advisor

13. Current Bulletin description:
Seminar discussion and guided individual student research covering the relationship between theory, methods, and reality: how to better design anthropological inquiry.
- Proposed Bulletin description:
Guided individual student research covering the relationship between theory, methods, and reality: how to better design anthropological inquiry.

14. What has prompted this change?
Different theoretical and methodological approaches used by anthropology subdisciplines requires individualized mentoring of graduate students by advisor. Seminar approach is too generalized.

15. If there are to be significant changes in the content or teaching objectives of this course, indicate changes:

16. Please list any other department that could be affected by the proposed change:

17. Will changing this course change the degree requirements for ANY program on campus? YES NO
If YES[‡], list below the programs that require this course:

[‡] In order for the course change to be considered, program change form(s) for the programs above must also be submitted.

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18. Is this course currently included in the University Studies Program? Yes No

19. Check box if changed to 400G or 500. If changed to 400G- or 500-level, you must include a syllabus showing differentiation for undergraduate and graduate students by (i) requiring additional assignments by the graduate students; and/or (ii) the establishment of different grading criteria in the course for graduate students. (See SR 3.1.4)

20. Within the department, who should be contacted for further information on the proposed course change?

Name: Monica Udvardy & Richard W. Jefferies Phone: 257-2860 Email: udvardy@uky.edu & rwjeff1@uky.edu

21. Signatures to report approvals:

5/1/08
DATE of Approval by Department Faculty

Chris Pool / [Signature]
printed name Reported by Department Chair signature

11/7/08
DATE of Approval by College Faculty

Leonidos Baches / [Signature]
printed name Reported by College Dean signature

*DATE of Approval by Undergraduate Council

printed name Reported by Undergraduate Council Chair signature

*DATE of Approval by Graduate Council

printed name Reported by Graduate Council Chair signature

*DATE of Approval by Health Care Colleges Council (HCCC)

printed name Reported by Health Care Colleges Council Chair signature

*DATE of Approval by Senate Council

Reported by Office of the Senate Council

*DATE of Approval by the University Senate

Reported by the Office of the Senate Council

*If applicable, as provided by the *University Senate Rules*. (<http://www.uky.edu/USC/New/RulesandRegulationsMain.htm>)

Excerpt from *University Senate Rules*:

SR 3.3.0.G.2: Definition. A request may be considered a minor change if it meets one of the following criteria:

- a. change in number within the same hundred series;
- b. editorial change in the course title or description which does not imply change in content or emphasis;
- c. a change in prerequisite(s) which does not imply change in content or emphasis, or which is made necessary by the elimination or significant alteration of the prerequisite(s);
- d. a cross-listing of a course under conditions set forth in SR 3.3.0.E;
- e. correction of typographical errors.

ARTS AND SCIENCES
EDUCATIONAL POLICY COMMITTEE
INVESTIGATOR REPORT

<http://www.as.uky.edu/working/collegiate-governance/education-policy-committee/proposals/default.aspx>

INVESTIGATING AREA: Social Sciences

COURSE, MAJOR, DEGREE or PROGRAM: ANT 662

DATE FOR EPC REVIEW: 10/7/08

CATEGORY: NEW CHANGE DROP

INSTRUCTIONS: This completed form will accompany the course application to the Graduate/Undergraduate Council(s) in order to avoid needless repetition of investigation. The following questions are included as an outline only. Be as specific and as brief as possible. If the investigation was routine, please indicate this. The term "course" is used to indicate one course, a series of courses or a program, whichever is in order. Return the form to Leonidas Bachas Associate Dean, 275 Patterson Office Tower for forwarding to the Council(s). ATTACH SUPPLEMENT IF NEEDED.

1. List any modifications made in the course proposal as submitted originally and why.
2. If no modifications were made, review considerations that arose during the investigation and the resolutions.
3. List contacts with program units on the proposal and the considerations discussed therein.
4. Additional information as needed.

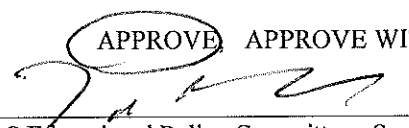
5. A&S Area Coordinator Recommendation:

APPROVE, APPROVE WITH RESERVATION, OR DISAPPROVE

6. A&S Education Policy Committee Recommendation:

APPROVE, APPROVE WITH RESERVATION, OR DISAPPROVE

7.


A&S Educational Policy Committee, Social Sciences Area Coordinator
Tad Mutersbaugh tmute2@uky.edu 257-1316

Date: 11/5/08

**Syllabus
Independent Study in
Anthropological Research Design
Anthropology 662-001**

Fall 2008

Instructor: Richard W. Jefferies
Associate Professor
Office: 204 Lafferty Hall
Telephone: 257-2860
Email: rwjeff1@uky.edu
Office Hours: Tuesday and Thursday
9:30-10:30 AM
Classroom: 204 Lafferty Hall
Time: Monday, 2:00-4:30 PM

Course Objectives: The goal of this course is to provide graduate students with an in-depth understanding of the objectives and strategies of contemporary research problem formulation, including the writing and construction of grant proposals. The course will concentrate on those aspects of problem definition and research design that will help you achieve this understanding, with particular emphasis given to the interplay among data, method, and theory. A corollary objective of the course will be the student's semester project – the formulation and write-up of a formal grant proposal. A critical aspect of the grant-writing objective is to improve evaluation skills in critiquing research ideas, techniques, and designs.

Course Description: This course provides graduate students with an in-depth understanding of the objectives and strategies of contemporary anthropological research problem formulation and research design, including the writing and construction of grant proposals. The purpose of this course is to assist students with the preparation of their dissertation research proposal through independent study with the student's advisor. Students will be actively engaged in developing a research proposal from the onset. Their work will result in a proposal that is ready for submission to a funding agency. They should be able to generalize this process of proposal writing in the future. The proposal can be theoretically focused on formal hypotheses or less formally expressed research questions, and it can be applied or theoretical. Students will need to share the results of this independent study class with their dissertation committee members as they are going through this process.

The proposal that the student submits at the end of the semester must be on the forms required by the chosen agency such as the National Science Foundation or the U.S. Public Health Service. The proposal will need to be completed as is required by the agency. It is the student's task to obtain the forms and determine how to organize their proposal information on the forms.

The student and advisor will meet at the designated time and place each week so that the student can report on his/her progress. The student should be prepared to discuss any questions or problems that he/she has at that time. The instructor will give the student written evaluation of his/her work as submitted. The instructor ask the student to revise work during this process. The basic requirement for a successful completion of this course is the writing of an acceptable (to me) research proposal by the end of the semester.

Student Project: During the semester, the student will formulate and prepare a formal research grant proposal related to a specific research problem for his/her thesis or dissertation research. The theme and/or problem oriented grant proposal can be a topical subject in the field of social/cultural, biological, applied, or archaeological anthropology, or a geographic regional subject in the student’s particular area of expertise. Whatever topic the student selects, it should be related to, or derived from his/her graduate work in this department. All proposals will follow the guidelines of the National Science Foundation “Dissertation Improvement Grant Series” or those of another approved funding agency.

The student is expected to produce drafts and revisions of sections of his/her proposal throughout the semester, as indicated on this syllabus. One of the most important aspects of applying for research funding is the recognition that absolute deadlines exist beyond which the proposal will not be accepted. Therefore, no deadline extensions or incomplete (I) grades will be given for this course. The different parts of the proposal that the student will write throughout the semester must be turned in to the instructor on the day shown on this syllabus (See class schedule). The student is expected to turn in his/her final proposal by **4:30 PM on December 12.**

The instructor will review the grant proposal and determine the student’s final grade for the course. The proposal accounts for 60% of the final grade.

Class Schedule and Assignment Due Dates

<u>Week</u>	<u>Date</u>	<u>Content</u>
Part I: Introduction: Epistemology		
1	Sept. 8	Introduction to Course.
2	Sept. 15	Philosophy, Ideas, Hypotheses, and Anthropology.
3	Sept. 22	Philosophy and Schools of Thought in Hypotheses, Ideas, and Concepts.

- *First Draft of General and Specific Statement of Research Problem Due – estimated length 1.5 pages*

Part II: Research Design and Problem Formulation

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| 4 | Sept. 29 | Formulation of Research Concepts, and Research Strategies. |
| 5 | Oct. 6 | Definition of Research Problems: Student Projects and Reports. |

- *First Draft of History and Definition of Problem and Background Information Sections Due – estimated length 2 pages*

Part III: Research Design and Grant Proposals: Professional Structure of Research

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| 6 | Oct. 13 | Grant Proposals: The “Ins and Outs”. |
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- *First Draft of Study Area, Data Domain or Population Description Sections Due – estimated length 2 pages*

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|---|---------|---|
| 7 | Oct. 20 | Evaluations and Reviews (evaluation of student proposal). |
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- *First Draft of Methods and Time Schedule Sections Due – estimated length 3 pages*

Part IV: Data Acquisition and Relevance

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|---|---------|--|
| 8 | Oct. 27 | What Constitutes Sufficient and Relevant Information? Data Base, Sampling, etc. |
| 9 | Nov. 3 | Research Design in Student’s research area (Archaeology, Ethnohistory, etc.) Part I. |

- *First Draft of “Significance of Study” Section Due – estimated length 1 page*

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|----|---------|---|
| 10 | Nov. 10 | Research Design in Student’s research area (Archaeology, Ethnohistory, etc.) Part II. |
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11	Nov. 17	Research Design in Student's research area (Archaeology, Ethnohistory, etc.) Part III.
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Part V: Interpretation

12	Nov. 24	In-Process Evaluation of Student Research Project – Revisions as needed.
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13 *Dec. 1- Submission of completed Research Proposal.*

14	Dec. 8	Conclusions and Final Evaluation
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Assigned Readings: All assigned readings will be placed in the designated area in the Graduate Student Lounge (Lafferty Hall Room 102). Readings will be available at least one week prior to the meeting during which we will discuss them. Specific readings will vary with the topic of the student's research.

Attendance: The student is expected to attend and be prepared for each of the meetings. Since this is an independent study course, there can be no class without the student being present.

Class Participation: This class an independent study course, not a seminar. Most of each class will be taken up by advisor/student discussions of the readings, therefore, the student's active participation is mandatory. The student should thoroughly and critically read each assigned article/chapter and be able to express succinctly his/her ideas and opinions concerning the readings in class.

The student will be evaluated on in-class performance following each class meeting. The student should check with the instructor if he/she has any questions about the participation grade. Class participation will comprise 40% of the student's final grade.

Student Evaluation: The student's final grade will be based on the quality of the research proposal and class participation. All assignments should be turned in to the instructor on the date that they are due. The student should let the instructor know as soon as possible if he/she experiences technical, personal or other kinds of difficulties that might delay completion of the research proposal or any other assignments. The relative importance of each of the class components to the final grade is as follows:

Final Research Proposal	60%
<u>Class Participation</u>	<u>40%</u>
Total	100%

Learning Outcomes: Upon completion of the Research Design course, the student should have a good understanding of the theory, methods and strategies used for preparing a well-conceived, clearly written research design. The student is expected to

be capable of writing a scientific research proposal that meets the criteria of an appropriate funding agency in their field of anthropological research. In most cases, it is anticipated that students will actually submit their completed proposal to that agency for peer review and funding consideration.

Plagiarism and Cheating: Plagiarism and cheating will not be tolerated in this class and will be handled in accordance with University policy discussed in the *University Senate Rules and Student Rights and Responsibilities (Part II)*. The University of Kentucky has changed the policy regarding plagiarism and cheating effective Fall 2006. The new rule sets a minimum penalty of zero on an assignment for the first offense; additional penalty of extra work, reduced letter grade, or E/F for the course also may be imposed. If the penalty is less than an E/F, a "letter of warning" for the student creates a record of a "minor offense"; this letter will be destroyed upon graduation if no subsequent offenses occur. There is a minimum penalty of E/F for offenses subsequent to "minor" offenses and a minimum penalty of suspension for offenses subsequent to a "major" offense. If you have any questions concerning this issue, check with me or consult your student handbook.

A link to a paper "Plagiarism: What is it?" may be found at the Ombud web site or can be accessed at <http://www.uky.edu/Ombud/Plagiarism.pdf>. The Ombud web site also includes a link to a Prentice Hall Companion Website "Understanding Plagiarism" http://wps.prenhall.com/hss_understand_plagiarism_1/0,6622,427064-,00.html.