

**1. General Information**

1a. Submitted by the College of: FINE ARTS

Date Submitted: 12/19/2014

1b. Department/Division: School of Art and Visual Studies

1c. Contact Person

Name: Ruth Adams

Email: ruth.adams@uky.edu

Phone: 257-4013

Responsible Faculty ID (if different from Contact)

Name:

Email:

Phone:

1d. Requested Effective Date: Specific Term/Year <sup>1</sup> Spring 2015

1e. Should this course be a UK Core Course? No

**2. Designation and Description of Proposed Course**

2a. Will this course also be offered through Distance Learning?: No

2b. Prefix and Number: A-S 387

2c. Full Title: TOPICS IN PHOTOGRAPHY (Subtitle Required)

2d. Transcript Title: TOPICS IN PHOTO (Subtitle Required)

2e. Cross-listing:

2f. Meeting Patterns

STUDIO: 4

OTHER: 2

OTHEREXPLAIN: NASAD, our accrediting agency, requires open lab hours outside of class time.

2g. Grading System: Letter (A, B, C, etc.)

2h. Number of credit hours: 3

2i. Is this course repeatable for additional credit? Yes

If Yes: Maximum number of credit hours: 9

If Yes: Will this course allow multiple registrations during the same semester? Yes

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SENATE COUNCIL

2j. Course Description for Bulletin: A-S 387 TOPICS IN PHOTOGRAPHY (Subtitle required). (3) An intermediate level course that allows students to explore a variety of lens based or photographic artistic topics. This class builds on students' previous experiences with photographic media. The class is supplemented by historical readings and discussion of art theory dealing with the use of photographic technology in an artistic context. Six studio hours per week. May be repeated to a maximum of nine credit hours when identified under a different subtitle.

2k. Prerequisites, if any: Prereq: Will be designated with subtitle or consent of instructor.

2l. Supplementary Teaching Component:

3. Will this course taught off campus? No

If YES, enter the off campus address:

4. Frequency of Course Offering: Summer,

Will the course be offered every year?: Yes

If No, explain:

5. Are facilities and personnel necessary for the proposed new course available?: Yes

If No, explain:

6. What enrollment (per section per semester) may reasonably be expected?: 15

7. Anticipated Student Demand

Will this course serve students primarily within the degree program?: Yes

Will it be of interest to a significant number of students outside the degree pgm?: Yes

If Yes, explain: Will be included in pending Minor in Photography and Minor in Digital Media; and depending on topic will be of interest to COM, Journalism and other students.

8. Check the category most applicable to this course: Traditional – Offered in Corresponding Departments at Universities Elsewhere,

If No, explain:

9. Course Relationship to Program(s).

a. Is this course part of a proposed new program?: No

If YES, name the proposed new program:

b. Will this course be a new requirement for ANY program?: No

If YES, list affected programs:

10. Information to be Placed on Syllabus.

a. Is the course 400G or 500?: No

b. The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if applicable, from **10.a** above) are attached: Yes

## Distance Learning Form

Instructor Name:

Instructor Email:

Internet/Web-based: No

Interactive Video: No

Hybrid: No

1. How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations?

2. How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc.

3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc.

4. Will offering this course via DL result in at least 25% or at least 50% (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above?

If yes, which percentage, and which program(s)?

5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?

6. How do course requirements ensure that students make appropriate use of learning resources?

7. Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.

8. How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (<http://www.uky.edu/UKIT/>)?

9. Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)? NO

If no, explain how student enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

10. Does the syllabus contain all the required components? NO

11. I, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name:

SIGNATURE|RJENS1|Robert W Jensen|A-S 387 NEW Dept Review|20140225

SIGNATURE|ABRZY2|Anna W Brzyski|A-S 387 NEW College Review|20140507

SIGNATURE|JMETT2|Joanie Ett-Mims|A-S 387 NEW Undergrad Council Review|20150108

Courses	Request Tracking
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## New Course Form

<https://myuk.uky.edu/sap/bc/soap/rfc?services=>

[Open in full window to print or save](#)

Generate R

Attachments:

Upload File

	ID	Attachment
Delete	2693	Rationale_Topics in Photography 387.docx
Delete	4221	A-S_387 Revised Dec 19.docx

1

Select saved project to retrieve...

(\*denotes required fields)

## 1. General Information

- a. \* Submitted by the College of:  Submission Date:
- b. \* Department/Division:
- c.
- \* Contact Person Name:  Email:  Phone:
- \* Responsible Faculty ID (if different from Contact):  Email:  Phone:
- d. \* Requested Effective Date:  Semester following approval OR  Specific Term/Year
- e. Should this course be a UK Core Course?  Yes  No
- If YES, check the areas that apply:
- Inquiry - Arts & Creativity  Composition & Communications - II
- Inquiry - Humanities  Quantitative Foundations
- Inquiry - Nat/Math/Phys Sci  Statistical Inferential Reasoning
- Inquiry - Social Sciences  U.S. Citizenship, Community, Diversity
- Composition & Communications - I  Global Dynamics

## 2. Designation and Description of Proposed Course.

- a. \* Will this course also be offered through Distance Learning?  Yes  No
- b. \* Prefix and Number:
- c. \* Full Title:
- d. Transcript Title (if full title is more than 40 characters):
- e. To be Cross-Listed <sup>2</sup> with (Prefix and Number):
- f. \* Courses must be described by at least one of the meeting patterns below. Include number of actual contact hours<sup>3</sup> for each meeting pattern type.
- |                                       |  |                                     |   |
|---------------------------------------|--|-------------------------------------|---|
| <input type="checkbox"/> Lecture      | <input type="checkbox"/> Laboratory <sup>1</sup> | <input type="checkbox"/> Recitation | <input type="checkbox"/> Discussion   |
| <input type="checkbox"/> Indep. Study | <input type="checkbox"/> Clinical                | <input type="checkbox"/> Colloquium | <input type="checkbox"/> Practicum  |
| <input type="checkbox"/> Research     | <input type="checkbox"/> Residency               | <input type="checkbox"/> Seminar    | <input type="text" value="4"/> Studio   |
| <input type="text" value="2"/> Other  | If Other, Please explain:                        |                                     | <input type="text" value="NASAD, our accrediting agency, requires open lab hours outside of cl"/> |
- g. \* Identify a grading system:
- Letter (A, B, C, etc.)
- Pass/Fail
- Medicine Numeric Grade (Non-medical students will receive a letter grade)
- Graduate School Grade Scale
- h. \* Number of credits:
- i. \* Is this course repeatable for additional credit?  Yes  No
- If YES: Maximum number of credit hours:
- If YES: Will this course allow multiple registrations during the same semester?  Yes  No

## j. \* Course Description for Bulletin:

A-S 387 TOPICS IN PHOTOGRAPHY (Subtitle required). (3)

An intermediate level course that allows students to explore a variety of lens based or photographic artistic topics. This class builds on students' previous experiences with photographic media. The class is supplemented by historical readings and discussion of art theory dealing with the use of photographic technology in an artistic context. Six studio hours per week. May be repeated to a maximum of nine credit hours when identified under a different subtitle.

## k. Prerequisites, if any:

Prereq: Will be designated with subtitle or consent of instructor.

l. Supplementary teaching component, if any:  Community-Based Experience  Service Learning  Both3. \* Will this course be taught off campus?  Yes  No

If YES, enter the off campus address:

## 4. Frequency of Course Offering.

a. \* Course will be offered (check all that apply):  Fall  Spring  Summer  Winterb. \* Will the course be offered every year?  Yes  No

If No, explain:

5. \* Are facilities and personnel necessary for the proposed new course available?  Yes  No

If No, explain:

## 6. \* What enrollment (per section per semester) may reasonably be expected? 15

## 7. Anticipated Student Demand.

a. \* Will this course serve students primarily within the degree program?  Yes  Nob. \* Will it be of interest to a significant number of students outside the degree pgm?  Yes  No

If YES, explain:

Will be included in pending Minor in Photography and Minor in Digital Media; and depending on topic will be of interest to COM, Journalism and other students.

## 8. \* Check the category most applicable to this course:

 Traditional – Offered in Corresponding Departments at Universities Elsewhere Relatively New – Now Being Widely Established Not Yet Found in Many (or Any) Other Universities

## 9. Course Relationship to Program(s).

a. \* Is this course part of a proposed new program?  Yes  No

If YES, name the proposed new program:

b. \* Will this course be a new requirement <sup>2</sup>for ANY program?  Yes  NoIf YES <sup>2</sup>, list affected programs::

## 10. Information to be Placed on Syllabus.

a. \* Is the course 400G or 500?  Yes  No

If YES, the *differentiation for undergraduate and graduate students must be included* in the information required in 10.b. You must include: (i) identify additional assignments by the graduate students; and/or (ii) establishment of different grading criteria in the course for graduate students. (See SR

b.  \* The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if applicable above) are attached.

<sup>1</sup> Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.  
<sup>2</sup> The chair of the cross-listing department must sign off on the Signature Routing Log.

- In general, undergraduate courses are developed on the principle that one semester hour of credit represents one hour of classroom meeting per week for a semester, exclusive of any laboratory meeting. Laboratory meeting, generally, is two hours per week for a semester for one credit hour. (from SR 5.2.1)
- You must also submit the Distance Learning Form in order for the proposed course to be considered for DL delivery.
- In order to change a program, a program change form must also be submitted.

Rev 8/09

[Submit as New Proposal](#)   [Save Current Changes](#)

## Rational for A-S 387

After completing the past several years' assessment cycles, it has become clear that UK/SAVS needs to offer more intermediate photographic based courses that can deal with specific topics in photography and art to foster continued advancement in the education of our majors. This course will allow these majors to develop new skills and perspectives that are not currently offered within our curriculum.

# Class Rubric

## Class Exercises

1. Altered Book 1. \_\_\_\_\_/20
2. Mail Book 2. \_\_\_\_\_/20
3. Stitch Bindings 3. \_\_\_\_\_/20
4. Case Bindings 4. \_\_\_\_\_/20
5. Tunnel Books 5. \_\_\_\_\_/20
6. Accordion Books 6. \_\_\_\_\_/20
7. Jacob's Ladder 7. \_\_\_\_\_/20
8. Star Book 8. \_\_\_\_\_/20
9. Portfolios & Cases 9. \_\_\_\_\_/20

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## Projects

1. POD Books 1. \_\_\_\_\_/100
2. Traditional Binding 2. \_\_\_\_\_/100
3. Non- Traditional Binding 3. \_\_\_\_\_/100

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## Book Collection Visit

1. Paper 1. \_\_\_\_\_/100

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## Final Project

1. Project Proposal 1. \_\_\_\_\_/40
2. Project 2. \_\_\_\_\_/200
3. Project Statement 3. \_\_\_\_\_/40

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## Class Participation

1. \_\_\_\_\_/100



# Calendar

	<b>Activities</b>
<b>Week 1</b>	<b>Introduction, tools, The signature</b>
<b>Week 2</b>	<b>Parts of the book, altered books &amp; mail books</b>
<b>Week 3</b>	<b>Project 1: Print-On-Demand</b>
<b>Week 4</b>	<b>Library Visit, Book making 101</b>
<b>Week 5</b>	<b>Stitch Bindings</b>
<b>Week 6</b>	<b>The Western Case Binding</b>
<b>Week 7</b>	<b>Project 2:The Traditional Book</b>
<b>Week 8</b>	<b>The Tunnel Book, The Accordion Book</b>
<b>Week 9</b>	<b>Jacob's Ladder, Star</b>
<b>Week 10</b>	<b>Project 3: The Non-Traditional Book</b>
<b>Week 11</b>	<b>Final Project</b>
<b>Week 12</b>	<b>Portfolio &amp; Cases</b>
<b>Week 13</b>	<b>Beyond the Book</b>
<b>Week 14</b>	<b>Beyond the Book</b>
<b>Week 15</b>	<b>Final Critique</b>

*Class dates, times, activities and assignments are subject to change as needed per instructor.*

## **Suggested Text:**

**Bookcraft: Techniques for Binding, Folding, and Decorating to Create Books and More** by Heather Weston

**Making Handmade Books: 100+ Bindings, Structures & Forms** by Alisa Golden

**Cover To Cover: Creative Techniques For Making Beautiful Books, Journals & Albums** by Shereen LaPlantz

**Book Art Studio Handbook: Techniques and Methods for Binding Books, Creating Albums, Making Boxes and Enclosures...** by Stacie Dolin

**The Penland Book of Handmade Books: Master Classes in Bookmaking Techniques...** by Lark Books

**Expressive Handmade Books** by Alisa Golden

**Masters: Book Arts: Major Works by Leading Artists** by Lark Books

## **Course Expenses:**

♦ A course fee has been taken out with your tuition to pay for binding tools and equipment

♦ Total expense for course will vary upon your own circumstances and will be discussed in more detail on the first day of class.

## **Materials:**

### **Purchasing Locations**

#### **Local**

**Kennedy's Art Supply**

**Michael's Craft**

#### **Web**

**Hollander's ([hollanders.com](http://hollanders.com))**

**Dick Blick ([dickblick.com](http://dickblick.com))**

**Talus ([talasonline.com](http://talasonline.com))**

## **Classroom Supplies:**

**Mechanical Pencils**

**Metal Ruler, cork backed**

**Sharpe Marker, 2 sided**

**X-Acto Knife**

**Binding Thread**

**Handmade Paper**

**PVA Glue**

**Glue Brush**

**Academic Integrity:** Per university policy, students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the university may be imposed.

Plagiarism and cheating are serious breaches of academic conduct. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the Code of Student Rights and Responsibilities. Complete information can be found at the following website: <http://www.uky.edu/Ombud>. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. It is important that you review this information as all ideas borrowed from others need to be properly credited.

**Part II of Student Rights and Responsibilities (available online**

<http://www.uky.edu/StudentAffairs/Code/part2.html>)

**Please note: Any assignment you turn in may be submitted to an electronic database to check for plagiarism.**

**Any work that is not a product of the student's own efforts during this semester is considered dishonest**

**Cell Phones:** During class cell phones should be silenced and put away. If you must use your phone for any reason then please leave the class to do so. If I see you texting or using your cell phone for anything during this class I will remove 5 points from your participation grade without warning. Cell phones should never be used in the darkrooms because the light they emit will destroy the light sensitive paper used in the darkroom.

**Artistic Freedom:** It is necessary in a creative environment that we do not censor our artist and show respect when sharing opinions. For this reason, all material and subject matter are open for exploration and should be approached and critiqued in a mature manner.

**Accommodations due to disability:** If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (Room 2, Alumni Gym, 257-2754, email address: [jkarnes@email.uky.edu](mailto:jkarnes@email.uky.edu)) for coordination of campus disability services available to students with disabilities.

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- 2. Did you follow all the directions for the assignment?**
- 3. Did you put the homework response into your own words?**
- 4. How hard did you challenge yourself with the assignment?**
- 5. Was your assignment well written, researched and thought out?**
- 6. Did you meet all deadlines for the assignment?**
- 7. Did learning occur from your research into the specified topic?**
- 8. Did you show original and creative thought within your project?**

**Contrary to the belief of most students a 75% is considered an average grade. The main differences between a C and a B are the incorporation of specific details, examples, research and creativity. The main difference between a B and an A is the original and creative thought and effort you put into your work. I like to see good solid research beyond my posted notes and lectures. This helps you truly consider your possibilities and generate more original and creative thoughts.**

**As you can see... there are numerous variables for me to incorporate and consider. With over twelve years of teaching experience, I perform some of these assessments in an intuitive manner based on prior student performance and experience.**

**Expectations of the Students: This studio class is different than many of the other studio classes we offer. We have a very limited number of hours that you will have to produce work during class. Most of the work you will do outside of class hours. Give yourself plenty of time and remember that you will get out of this course what you put into it. All assignments will be delivered via Blackboard as well as many other information recourses.**

**Expectations in Studio: Most days we will work together through a binding technique or two. These will be done with class supplies provided by the instructor, but students are to have their binding tool kit with them everyday in class to work on these binding techniques.**

**Expectations of the Professor: My role as your instructor is to facilitate learning. You should feel free to contact me at anytime via email and know that I will always respond within 24 hours. You should expect all projects to be graded within 48 hours of due date.**

**Book Collection Visit: Once during the semester we will visit the Fine Art Library to view the Artist Book Collection. You are required to write a one-page write-up about a book that you enjoyed and one that you did not. These write-ups are due at the next class period following our visit and need to be typed and submitted via Blackboard (PDF format) before class starts. All papers should be 12pt Time's New Roman font, single spaced, minimum of 500 words and include the title, medium and size of the books, images of the books and a detailed critique of each book. Late papers will not be accepted.**

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classes scheduled for the semester are missed (excused or unexcused) per university policy.

### **Verification of Absences:**

Students may be asked to verify their absences in order for them to be considered excused. Senate Rule 5.2.4.2 states that faculty have the right to request “appropriate verification” when students claim an excused absence because of illness or death in the family. Appropriate notification of absences due to university-related trips is required prior to the absence.

### **Grading Opportunities & Procedures:**

- ♦ Grading opportunities for this course are comprised of nine class exercises, three projects, a paper and a final project.
- ♦ Projects must be completed and ready to present before class starts on the day of critique. For unexcused absences: Late submissions will be penalized 1 letter grade per day that it is late.
- ♦ Late work may only be turned in for one week after the due date. (or one week from the return to class for excused absences)
- ♦ Class participation (active listening, constructive criticism, use of key terms) will be considered in your final grade.
- ♦ All grades and assignments and basic course material will be delivered via Blackboard.
- ♦ Midterm and Final grades will be delivered via Blackboard and myUK.
- ♦ The full class rubric describes grading points on each assignment. (page 8)

90%-100%=	A, exceptional achievement, above and beyond course requirements
80%-89%=	B, high achievement, in fulfillment of all course requirements
70%-79%=	C, adequate achievement, met basic course requirements
60%-69%=	D, bare minimum engagement with course requirements and difficulties
59% and below	E, failure to fulfill basic course requirements

### **Grading Policy**

Grades are essentially a gauge to let you (the student) know how you are doing in a particular class and/or on a specific project. There are many variables that I consider when grading your assignments. Grading can be a very difficult (and time consuming) aspect of teaching, a duty I take seriously. The homework and discussion topics I assign are meant to introduce (expose) you to the various dynamics and theories of art through history.

The variables I consider when evaluating your homework and discussion responses are as follows:

1. How much time and effort did you put into your reading and research?

### **Course Objectives:**

1. **Students will gain a working knowledge of binding construction and P.O.D books.**
2. **Students will learn creative book design.**
3. **Students will gain effective abilities to critically analyze, discuss and write about the hand made book as an art form.**
4. **Students will gain an understanding of methods and concepts in bookmaking.**

### **Learning Outcomes:**

1. **Effectively apply design concepts in their work.**
2. **Demonstrate an ability to plan, create and justify their work.**
3. **Demonstrate proficiency in the selection of tools, materials, and processes that are most appropriate to their goals.**
4. **Critically analyze artwork.**

### **Attendance Policy:**

- ♦ **You are allowed 3 unexcused absences.**
- ♦ **Each unexcused absence after 3 will lower your grade by 1 letter.**
- ♦ **Participation in the end of semester clean up is mandatory; absence will lower your semester grade by on half of a letter. Clean up will be held on the Saturday and Sunday after the last day of class. Each student must attend for 1 hour.**
- ♦ **2 unexcused tardies or not being prepared for class will be the equivalent to one unexcused absence.**

### **Excused Absences:**

**Students need to notify the professor of absences prior to class when possible. S.R. 5.2.4.2 defines the following as acceptable reasons for excused absences: (a) serious illness, (b) illness or death of family member; (c) University-related trips, (d) major religious holidays, and (e) other circumstances found to fit "reasonable cause for nonattendance" by the professor.**

**Students anticipating an absence for a major religious holiday are responsible for notifying the instructor in writing of anticipated absences due to their observance of such holidays no later than the last day in the semester to add a class. Information regarding dates of major religious holidays may be obtained through the religious liaison, Mr. Jake Karnes (859-257-2754).**

**Students are expected to withdraw from the class if more than 20% of the**

# **Course Syllabus                      A-S 387                      Topics in Photography**

## **Subtitle: The Artist Book**

**Section 402 Tuesday/Thursday 6:00 – 7:50 p.m.**

### **Save This Syllabus**

**This syllabus contains crucial information about this class and your responsibilities. This syllabus is our contract between student and instructor. I intend to stick closely to the syllabus, but reserve the right to make changes. Be sure to check it daily and complete all requirements before each class.**

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<b>Syllabus Index:</b>	<b>Page #</b>	<b>Syllabus Index:</b>	<b>Page #</b>
<b>Course information</b>	<b>1</b>	<b>Academic Integrity</b>	<b>4</b>
<b>Course Description</b>	<b>1</b>	<b>Cell Phones</b>	<b>5</b>
<b>Objectives and Outcomes</b>	<b>2</b>	<b>Artistic Freedom</b>	<b>5</b>
<b>Attendance</b>	<b>2</b>	<b>Accommodations</b>	<b>5</b>
<b>Grading</b>	<b>3</b>	<b>Text</b>	<b>6</b>
<b>Expectations of Students</b>	<b>4</b>	<b>Materials</b>	<b>6</b>
<b>Expectations of Professor</b>	<b>4</b>	<b>Schedule of Classes</b>	<b>7</b>
<b>Gallery Write-ups</b>	<b>4</b>	<b>Class Rubric</b>	<b>8</b>

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### **Mission Statement**

**The College of Fine Arts embraces the concept that the arts are essential to the life of the individual and the community, and express this through a dedication to the scholarly research, creative experimentation, performance, and exhibition.**

### **Course Information:**

**Course#: A-S 305, Topics in Photography: The Artist Book**

**Meeting Time- T/TH 6:00 p.m. - 7:50 p.m.**

**Professors- Rob Dickes**

**Contact- robertdickes@uky.edu**

**Office Hours- T/TH 2pm-4pm**

**Office Location- Reynolds Building room 132B**

**Photo Lab Phone #- 859-257-3280**

**Topical Studies Course Description: A-S 387, Topics in Photography: The Artist Book is an intermediate course in photographic book making. This course provides a thorough background in basic techniques that students may apply to any discipline, with its primary emphasis upon the practice of the medium as a fine art. Students will receive technical instruction in types of binding construction, print on demand books, and conceptual book design.**

**Prerequisite: A-S 300, A-S 380 or consent of instructor**