

# APPLICATION FOR NEW COURSE

1. Submitted by College of Fine Arts Date Nov 2006

Department/Division offering course Art

2. Proposed designation and Bulletin description of this course

a. Prefix and Number A-H 747 b. Title\* Thesis Formulation and Preparation in Art History

\*NOTE: If the title is longer than 24 characters (including spaces), write  
A sensible title (not exceeding 24 characters) for use on transcripts A-H 747 Thesis Prep.

c. Lecture/Discussion hours per week 3 d. Laboratory hours per week \_\_\_\_\_

e. Studio hours per week \_\_\_\_\_ f. Credits 3

g. Course description

Independent study for art history graduate students to formulate and prepare master's thesis under the direction of their thesis advisor. A formal learning contract between student and thesis advisor is required.

h. Prerequisites (if any)

Art history graduate student completing thesis option (Option A)

i. May be repeated to a maximum of 6 credits (if applicable)

4. To be cross-listed as

Prefix and Number

Signature, Chairman, cross-listing department

5. Effective Date Fall 2007 (semester and year)

6. Course to be offered  Fall  Spring  Summer

7. Will the course be offered each year?  Yes  No  
(Explain if not annually)

8. Why is this course needed?

Art history proposes to raise its course requirements for Plan A (Thesis Option) from 24 to 30 credits. This new independent study course is tailored for MA candidates who have opted for the thesis, providing them the opportunity to initiate and further their thesis preparation under structured guidance from the thesis advisor. The thesis has proved an impediment to timely completion of the degree (option A). We believe this course option may better prepare graduate students to complete the thesis and degree in a more timely fashion.

9. a. By whom will the course be taught? art history faculty

b. Are facilities for teaching the course now available?  Yes  No  
If not, what plans have been made for providing them?

**From:** Nikou, Roshan  
**Sent:** Friday, February 22, 2008 9:15 AM  
**To:** Brothers, Sheila C  
**Cc:** Jackson, Brian A; Price, Cleo  
**Subject:** FW: Transmittals A-H 768

**Attachments:** 0708-C019.pdf; 0708-P002.pdf

Good morning Sheila,

Following our telephone conversation, the grading scale for A-H 768 that I sent you yesterday will be S/U and not (a, b, c, etc.)

Thank you and have wonderful weekend

*Roshan Nikou*

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**From:** Nikou, Roshan  
**Sent:** Thursday, February 21, 2008 1:46 PM  
**To:** Blackwell, Jeannine; Brothers, Sheila C; Gill, Sharon; Hanson, Roxie; 'Lindsay, Jim'; Manley, Bruce T; Nikou, Roshan; Price, Cleo; Vance, Tonya S  
**Cc:** Jackson, Brian A  
**Subject:** Transmittals A-H 768

Hello Sheila,

I am transmitting the proposals for the change in Master in Art History program and the related course, A-H 768. The reason for the delay was the change that needed to be made to the course's Prefix and number. I now have the College's permission (per Dr. withers) to change the AH-747 to AH-768.

This is the part from the minutes with the friendly amendment:

“Dr. Biglieri presented and made the motion to approve changes in the Master of Art History program along with the related new, course A-H 747: Thesis Formulation and Preparation in Art History. The motion was seconded by Dr. Bruckner and unanimously approved with a friendly amendment that the course number to be used would be A-H 768 rather than A-H 747 with the approval of the program.”



0708-C019.pdf  
(113 KB)



0708-P002.pdf  
(109 KB)

Please let me know if you needed further documentation

## APPLICATION FOR NEW COURSE

10. What enrollment may be reasonably anticipated? 1-3 students

11. Will this course serve students in the Department primarily?  Yes  No

Will it be of service to a significant number of students outside the Department?  
If so, explain.  Yes  No

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Will the course serve as a University Studies Program course?  Yes  No

If yes, under what Area? \_\_\_\_\_

12. Check the category most applicable to this course

traditional; offered in corresponding departments elsewhere;

relatively new, now being widely established

not yet to be found in many (or any) other universities

13. Is this course applicable to the requirements for at least one degree or certificate at the University of Kentucky?  Yes  No

14. Is this course part of a proposed new program:  
If yes, which?  Yes  No

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15. Will adding this course change the degree requirements in one or more programs?\*

If yes, explain the change(s) below  Yes  No

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16. Attach a list of the major teaching objectives of the proposed course and outline and/or reference list to be used.

17. If the course is a 100-200 level course, please submit evidence (e.g., correspondence) that the Community College System has been consulted.  Check here if 100-200.

18. If the course is 400G or 500 level, include syllabi or course statement showing differentiation for undergraduate and graduate students in assignments, grading criteria, and grading scales.  Check here if 400G-500.

19. Within the Department, who should be contacted for further information about the proposed course?

Name Jane Peters (jane.peters@uky.edu) Phone Extension 7-1716

\*NOTE: Approval of this course will constitute approval of the program change unless other program modifications are proposed.

APPLICATION FOR NEW COURSE

Signatures of Approval:

*Bauwens*  
Department Chair

11/27/2006  
Date

*[Signature]*  
Dean of the College

4/27/08  
Date

Date of Notice to the Faculty

\*Undergraduate Council

Date

\*University Studies

Date

\*Graduate Council

Date

\*Academic Council for the Medical Center

Date

\*Senate Council (Chair)

Date of Notice to University Senate

\*If applicable, as provided by the Rules of the University Senate

ACTION OTHER THAN APPROVAL

# COLLEGE OF FINE ARTS LEARNING CONTRACT\*

\_\_\_\_\_ Fr So Jr Sr  
 (NAME - last name first) (College) (Major) (Classification)

\_\_\_\_\_  
 (Lexington Address - include zip code) (Social Security #) (Phone #)

GPA in Major: \_\_\_\_\_ Total credit hours previously scheduled in  
 Independent/Experiential/Coordinate Studies: \_\_\_\_\_  
 \* \* \* \* \*

Check one as appropriate: \_\_\_\_\_ Coordinate Study (course attending for Coordinate Study \_\_\_\_\_)  
 \_\_\_\_\_ Independent Study \_\_\_\_\_ Other (Dept/Course#/Section)

**\*NOTE: If you are taking either a departmental experiential course or EXP 396, you must submit the learning contract supplied by the Office for Experiential Education.**

\_\_\_\_\_  
 (Dept prefix) (Course #) (Section) (Call #) (Credit hrs) (Grade Option) (Semester/Year)

\_\_\_\_\_  
 Title of Course (If Art Studio, list medium e.g "Painting",etc)

Discuss the nature of your study or project, the process(es) you will follow, if applicable the materials you will use, and what your specific responsibilities will be:

Reading list (or other source materials):

Arrangements for meeting with instructor (indicate whether on campus or in the field, frequency, and whether by appointment or at a regularly scheduled time):

Method of evaluating your work and determining your grade; list any special stipulations required by instructor:

\_\_\_\_\_  
 (Student's Signature) (Date)

\_\_\_\_\_  
 (Instructor's Signature) (Date)

\_\_\_\_\_  
 (Chair's/Director's Signature) (Date)