

## Senate Advisory Committee on Disability Accommodation and Compliance (SCDAC)

### Final Report and Recommendations 2023-2024 Academic Year

Committee Members: Cassandra Gipson-Reichardt (Chair), David Beach (ex-officio), Davy Jones, Heather Roop (ex-officio), Alice Turkington (ex-officio), Cassandra Gipson-Reichardt, Aaron Garvey, Julie Ossege, Whitney Hanley

## BACKGROUND

**SC tasks SCDAC** – In August 2023, the SC tasks SCDAC with continuing efforts to work with the Disability Resource Center (DRC) following last year's information gathering efforts to

- (1) ensure that an interactive process with faculty and students is employed when determining reasonable accommodations for medically-qualifying learning disabilities, and
- (2) to work with the DRC to enhance clarity and transparency of their processes including updating the DRC website and implementation of the new AIM portal.

**SCDAC Report on Recommendations from the 2022-2023 academic year.** SCDAC chair Cassandra Gipson-Reichardt reported to SC (9/18/2023) and Senate (10/2/2023) the 2022-2023 report outlining information gathering and SCDAC recommendations based on the SC charge from 2022 to gather information on reasonable accommodations. Recommendations from the 2022-2023 report included but were not limited to.

**Report and Recommendations.** After working with the DRC and extensive discussions over the 2023-2024 academic year, the SCDAC here submits its report and recommendations.

## REPORT

**The SCDAC met 6 times during the 2023-2024 academic year.** Much substantive discussion was ensured at each meeting, including on the topics of updating the DRC website, increasing resources homed at the DRC, and advise the DRC on various faculty outreach efforts. In addition, several SCDAC members were toured by David Beach of the DRC facilities and outreach homed at the fourth floor of the Multidisciplinary Sciences Building. The above activities informed the following SCDAC recommendations.

## RECOMMENDATIONS

### 1. DRC Website

The SCDAC recommends that the DRC website be updated to include more information on the staff directory page, including information regarding staff areas of expertise. SCDAC recommends that a flowchart of DRC intake processes be added to the DRC website. The DRC will update the website with recommendations including instructor resources, instructional video on the AIM portal, and requested flow charts by end of the 2023-2024 fiscal year.

### 2. Increasing Resources Homed at the DRC

The SCDAC tour of the DRC facilities in the March 2024 meeting determined that while there currently is ample testing space for the majority of the academic year except for busy test times including common hour exams (4), midterms, and finals, space issues may occur in the future given increased trajectory of demand for in-person DRC testing services.

SCDAC recommends that more website design resources be provided to the DRC to assist with effective website design.

### **3. Advise and Recommendations to the DRC on Its Faculty Outreach**

The SCDAC reviewed the new fundamental alterations form and provided suggestions to shorten the document and make it more approachable for faculty to fill out. SCDAC recommends the DRC distribute information on new accommodations procedures to faculty via the ombudsman or Senate Chair.

The SCDAC recommends that the DRC distribute a short (~5 min) UK-specific instructional video to faculty on how to use AIM before the Fall 2024 semester begins.

The SCDAC recommends that the actual Instructors of Record be correctly populated in the AIM portal before it is implemented in the Fall 2024 semester. DRC is currently testing this system now and have started a soft launch of the AIM portal.