

SUKCEC Minutes

February 2, 2024
10:00am – 11:00am

Zoom

[\[https://uky.zoom.us/j/83943201603\]](https://uky.zoom.us/j/83943201603)

Voting Members Present:

Keiko Tanaka – Chair	Josh Abboud	Loka Ashwood	Donna Kwon
Joe Martin	Nick Nguyen	Jennifer Scarduzio	Stefan Bird-Pollan
Irina Voro	Ron Wilhelm	Hongbin Zhang	Shannon Nguyen

Voting Member Absent:

Harper Lawson

Non-voting Members/Guests Present

Jennifer Bartlett	Katie Cardarelli	Shauna Morgan	RaeAnne Pearson
Mike Shanks	Marianne Young		

1. Call to Order

Chair Tanaka called the meeting to order at 10:01am.

2. Approval of minutes from January 12, 2024 (see attached)

Motion to approve the minutes from January 12, 2024, was made by Ashwood and seconded by Martin. A vote was taken, with none opposed or abstained.

3. Approval of agenda

Motion was made by Voro and seconded by Wilhelm to approve the agenda. A vote was taken, with none opposed or abstained.

4. Announcements

- UK Core Workshops and Small-group activity facilitators needed.
RaeAnne Pearson presented information regarding the UK Core Workshops to be held in March and hopes that the event will become a yearly event. The purpose of the workshop is to allow instructors who will teach core classes to become better prepared as to the purpose of these classes and offer teaching ideas for core classes as well.
She also asked for volunteers to serve as small-group activity facilitators for these events.
- Interviews with Director of Assessment candidates
Information was given regarding the first of the interviews for the OSPIE Director of Assessment position on Feb. 9, 2024. Visitors are welcome.

5. Consent Agenda: Course Reviews

Humanities (Stefan Bird-Pollan/Keiko Tanaka)

- PHI 150: A Philosopher’s Guide to Conspiracy

6. Discussion: Course Reviews

UKC 200-299 (Keiko Tanaka)

- Creating UKC 200-299 course shells

Chair Tanaka gave the committee information regarding the need for course shells for UKC 200-299 courses to appropriately represent the learning level for the students. Currently only 100-199 and 300-399 course shells are available for UKC courses. TEK wanted to provide 200 level courses and thus the current need for UKC 200-299 shells. Motion to approve the creation of UKC 200-299 course shells was made by Wilhelm and seconded by Bird-Pollan after a robust question and answer period.

7. Old Business

- Subtitle Required (SR) courses

Chair Tanaka presented information regarding the rejection by the Senate Council in December 2023 of this committee's proposal regarding subtitle required course. The Senate Council prefers that all syllabi be approved by Core. She discussed a new policy on subtitle required courses with robust feedback from committee members. Chair Tanaka asked committee members to review the draft of the *Policy on Subtitle Required Courses* by the March 1, 2024, meeting for a future discussion. She will contact all departments regarding the proposal and also seeking feedback from them.

8. New Business - Items put on hold to Old Business in the March 1, 2024 meeting

- UK Core Proposal Checklist
- UK Core Syllabus Template

9. Adjournment

Motion to adjourn was made at 11:00am by Wilhelm and seconded by Kwon.

Minutes submitted by Ann B. Eads