

Associate Dean Pearl James

Nov. 30, 2023

This document serves to outline the policies and procedures by which the Honors College will ensure that while benefitting from the flexibility that SR courses afford, their Honors courses approved to fulfill UK Core will adhere to the principles and demands of UK Core in an ongoing basis.

Given that faculty in HON are from a range of disciplines, and that the disciplines fluctuate as faculty rotate (all Lewis Honors College faculty are non-tenured, and the wider Honors faculty represent all of the disciplines across campus), and given that Honors students need to be able to have Core classes in Honors to be able to graduate with Honors, it is a requirement that courses taught under the HON prefix have a greater degree of flexibility than might typically be afforded a specific discipline. This makes it imperative to have available Core classes with “subtitle required.” But given this additional requested flexibility, the Lewis Honors College has developed the following procedure to ensure adherence with the requirements of UK Core.

The following processes are in place:

1. All courses taught under the HON prefix will be reviewed—with an eye for Core compliance alongside other criteria established by the Honors College —by the Assistant Dean for Academic Affairs (AD), the Director of Undergraduate Studies (DUS), the Course and Curriculum Committee (CCC), and the Honors College Council (HCC). The process is as follows:
  - a. Faculty must submit a course proposal for any new course section to the DUS and AD, and if it is in a reviewable status, will be forwarded to the CCC.
  - b. The CCC reviews the proposal, and if acceptable, a syllabus is requested.
  - c. The faculty provides the syllabus, and the syllabus is sent to SUKCEC for review for Core compliance.
  - d. The syllabus will then be reviewed by the CCC, and any requested amendments will be made by the faculty.
  - e. Syllabi approved by the CCC are forwarded to the HCC for final approval.
2. Lewis Honors Academic Affairs leadership (the DUS and/or Associate Dean) will maintain a syllabi bank with updated UK Core SLOs and critical components of design, and they will remind all honors faculty of the importance of adhering to these as they design and update their courses prior to the start of the semester.
3. Courses assessed by UK Core will also be reviewed by the AD and DUS for any issues of non-compliance, and these will be discussed with the faculty member in question to ensure that subsequent iterations of the course do comply.
4. The above processes currently apply to the following areas of UK Core, which have corresponding HON course numbers with Subtitle Required:
  - a. Humanities (HON 151)
  - b. Natural Sciences (HON 152)
  - c. Social Sciences (HON 251)
  - d. Arts and Creativity (HON 252)
5. The processes will also be in place for the following future areas of UK Core, with SR:
  - a. Humanities Proseminar (HON 310)
  - b. Global Dynamics Proseminar (HON 350)
  - c. Community, Culture, & Citizenship Proseminar (HON 360)

Purpose. Intellect. Integrity.