

# Health Care Colleges Council

November 28, 2023

The Health Care Colleges Council (HCCC) met in regular session on September 19, 2023, at 3:00 pm via Zoom. HCCC Chair Frank Romanelli (PH) called the meeting to order at 3:05pm.

## 1. Minutes from October 17, 2023

The Chair reported that no edits were received to the October 2023 HCCC meeting minutes. Daniela Moga (PH) **moved** to approve the minutes. Howard Roberts (DE) **seconded**. A **vote** was taken, and the motion **passed** with none opposed or abstained.

## 2. New Business

### g. Program Proposal for BHS Communication Science and Disorders

#### h. Course Proposal for CSD 410

#### i. Course Proposal for CSD 409

#### j. Course Proposal for CSD 402

#### k. Course Proposal for CSD 378

Moga briefly described the program proposal for BHS Communication Science and Disorders, along with four associated course proposals for CSD 410, CSD 409, CSD 402, and CSD 378. Moga informed committee members the program change would involve addition of a three-year masters program that would expand the pool of students admitted to the program. Moga explained there were several points of discrepancy between what was listed in Curriculog for the courses and the course syllabi. Moga stated she had contacted the program proposer but had not heard back yet, and recommended delaying action until the proposer responds and the discrepancies were resolved.

Moga continued that the proposal for CSD 378 did not contain any discrepancies and she was recommending approval for this course. Moga **moved** to approve the proposal for CSD 378. Roberts **seconded**. A **vote** was taken, and the motion **passed** with none opposed or abstained.

### b. Program Proposal for MS Communication Science and Disorders

#### c. Course Proposal for CSD 491

#### d. Course Proposal for CSD 485

#### e. Course Proposal for CSD 484

#### f. Course Proposal for CSD 481

Crystal Totten (ME) briefly described the program proposal for MS Communication Science and Disorders, along with four associated course proposals for CSD 491, CSD 485, CSD 484, and CSD 481. Totten informed attendees she did not notice any discrepancies in the proposals, but is recommending another review since these come from the same proposer as the ones reviewed by Moser.

Moga suggested the discrepancies seen in the proposal may have occurred when an instructor listed on the proposal made modifications in Curriculog. The Chair requested Joneen Lowman (HS) reach out to the program proposer to resolve any discrepancies seen and informed committee members an e-vote would be held once the discrepancies are resolved.

a. Course Proposal for PPS 894

Jean Fry (HS) informed committee members the syllabus for proposed course PPS 894 needed significant changes and was sent back to the course proposer. Fry stated she was recommending returning to this proposal once edits were made.

3. Items from the Floor (time permitting)

The Chair informed committee members there are 24 proposals on the agenda for the December meeting, and many of them were received from the college of nursing. The Chair confirmed with Debra Moser (NU) that the nursing proposals can be bundled and given to one reviewer.

Dori Grady, HCCC coordinator, asked committee members to attempt to complete reviews in a timely manner.

The meeting was adjourned at 3:22 with **no objections**.

Prepared by Dori Grady on Wednesday, November 29, 2023

HCCC Members Present: Frank Romanelli (chair), Daniela Moga, Howard Roberts, Cheryl Vanderford, Martha Riddell, Jean Fry, Debra Moser, Joneen Lowman (alternate), Crystal Totten, Melinda Eshelman