

Health Care Colleges Council

September 19, 2023

The Health Care Colleges Council (HCCC) met in regular session on September 19, 2023, at 3:00 pm via Zoom. HCCC Chair Frank Romanelli (PH) called the meeting to order at 3:00pm.

1. Minutes from July 18, 2023, and Announcements

The Chair reported that no edits were received to the July 2023 HCCC meeting minutes. Deborah Moser (NU) **moved** to approve the minutes. Julie Marfell (NU) **seconded**. A **vote** was taken, and the motion **passed** with none opposed or abstained.

The Chair informed HCCC members that the Office of the Registrar had reached out about sending a representative to serve as an informational resource for HCCC meetings. The Chair noted that Associate Registrar Nathan Congleton would be attending future HCCC meetings, and that Matthew Patterson was attending today in Congleton's stead.

The Chair asked former HCCC Coordinator Katie Silver to provide an update to HCCC members. Silver informed HCCC members that she had started a new role with the Markey Cancer Center and introduced the new HCCC Coordinator and Senate Council Office staff member, Dori Grady.

2. New Business

a. Course Proposal for MD 802

Oleg Tsodikov (PH) briefly described the course proposal for MD 802. Oleg noted the timing of assignments and activities are not explained in the syllabus, and that the policy for late assignments is not clear. A question was asked whether enrollment in this course is capped. It was stated this course may be of interest to other professional healthcare programs as well. Debra Moser (NU) **moved** to approve the proposal for MD 802 pending clerical edits. Sarah Wackerbarth (PbH) **seconded**. A **vote** was taken, and the motion **passed** with none opposed or abstained.

b. Course Proposal for MD 803

Thamer Musbah (DE) briefly described the course proposal for MD 803. Musbah noted the course schedule and the course number are missing from the syllabus. A question was asked about standardized patients being in-person for the course. Jean Fry (HS) **moved** to approve the course proposal pending clarification on standardized patient experience. Daniela Moga (PH) **seconded**. A **vote** was taken, and the motion **passed** with none opposed or abstained.

c. DHN Student Code of Conduct

The Chair stated the DHN code of conduct was sent to the HCCC once already and the committee offered feedback on it. The Chair stated in the code of conduct appeals process it states students have 10 days to appeal to the Academic Ombud, however the *Senate Rules* stated that students have 180 days to appeal to the Academic Ombud. The Chair noted that clarification was needed. HCCC members asked a variety of questions about the composition of the hearing committee, the similarities to the Health Care Colleges Student Code of Professional Conduct (HCC Code), and the ramifications for violating the DHN Student Code of Conduct.

There were **no objections** to sending the DHN Student Code of Conduct forward with comments from HCCC.

3. Items from the floor

The Chair informed HCCC members that reviewer assignments for the next HCCC meeting would be transmitted tomorrow. Moving forward, proposals for review would be transmitted the day after the HCCC meeting in preparation for the next HCCC meeting to allow for sufficient time for HCCC members to review proposals.

The meeting was adjourned at 3:28pm with **no objections**.

Prepared by Dori Grady on Wednesday, September 20, 2023

HCCC Members Present: Jean Fry, Joneen Lowman (alternate), Julie Marfell, Ketrrell McWhorter (alternate), Daniela Moga, Debra Moser, Thamer Musbah, Doug Oyler, Martha Riddell, Howard Roberts, Frank Romanelli (chair), Oleg Tsodikov, Cheryl Vanderford, Sarah Wackerbarth

Guests Present: Matthew Patterson, Katie Silver