Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/26/2023 9:29:35 PM
Submitted by: Hoagg, Jesse B.

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Academic Planning and Priorities

Charge: Charged with concern over major, broad, long-range plans and priorities. The SAPPC is responsible for recommending to the University Senate plausible academic goals for the institution, identifying major academic problems likely to be faced by the University, and developing procedures and criteria for recommending academic priorities.

2. Are you the chair of a committee or a council?
Committee

3. Did the committee meet this past month?
No

4. In the past month, what generally did the committee/council spend its time on?
[No Response Given]

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")
[No Response Given]

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
[No Response Given]

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
[No Response Given]

7. What issues (other than routine course and program proposals) are the committee discussing?
[No Response Given]

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
No

9. What is the subject matter of that topic?
[No Response Given]

10. What information would you like to share with senators about the work of your committee or academic council?

Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/27/2023 1:59:45 PM
Submitted by: Brown, Roger M.

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Rules and Elections

Charge: Responsible for codifying and interpreting the Rules of the University Senate and can initiate changes. The SREC is also responsible for certifying faculty member eligibility in the elections of Faculty Trustees, and in elections of University Faculty representatives to the Senate, to the Senate Council, and to a Presidential Search Committee.

2. Are you the chair of a committee or a council?
Committee

3. Did the committee meet this past month?
Yes

4. In the past month, what generally did the committee/council spend its time on?
Reviewing proposals and discussing issue(s)

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
9

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
9

7. What issues (other than routine course and program proposals) are the committee discussing?
STILL DISCUSSING Can In Memoriam degree requirements be expanded? What new SRs are needed for Ombud recordkeeping? Can students transfer courses from schools without regional accreditation? How should Registrar's website and SRs reflect new "catalog" versus "bulletin" language? What is allowed in COM MSPEs given SR 6.1.4.3? How to implement plus/minus grading for MBA? Who is the "dean" for Donovan Scholars? How should "faculty of record" be defined in the SRs? Can same course satisfy both a master's and doctoral degree requirement? Who decides about course substitution requests of various kinds? Trustee election implementation Academic council election processes College election of new Senators and certification FINISHED DISCUSSING Is "suspension from a program" an allowed academic dishonesty penalty? What are the new rules for GC membership? What courses are "equivalent" for repeat option purposes? Review of SR Section 4 updates

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
Yes

9. What is the subject matter of that topic?
Can In Memoriam degree requirements be expanded? What new SRs are needed for Ombud recordkeeping? Who is the "dean" for Donovan Scholars? How should "faculty of record" be defined in the SRs? Can same course satisfy both a master's and doctoral degree requirement? Who decides about course substitution requests of various kinds? Trustee election implementation Academic council election processes College election of new Senators and certification

10. What information would you like to share with senators about the work of your committee or academic council?
Many thanks to the other members of SREC for their responsiveness and time. Those members are Drs. Zim Okoli, Allison Soult, Kaveh Tagavi, Doug Michael, Bob Grossman, and Davy Jones.

Meeting Notes Attached

SREC Meeting Minutes
January 19, 2023, Thursday, 12:30pm to 2:00pm

Zoom Link: https://uky.zoom.us/j/82053317336

AGENDA

I. Minutes
- The SREC approved by unanimous consent the circulated draft minutes for the December 8, 2022 meeting (PDF) (.docx)

II. Announcements

- Notice of Action Item to SC: As per SREC decision at December meeting, Brown sent the recommendation to SC Office that Senate codify new SREC formal asterisk ("*") interpretation regarding repeat option for grad students. (PDF) (.docx)

- Posting SR Rules Update re: Grade Points: As per SREC decision at December meeting, Michael and Grossman articulated language for the SR glossary (Sec. 9) for terms: "Grade Points", "Grade Point Average", and "Quality Points". Brown sent those clarifying updates to Sheila to post as ongoing SR updates. (PDF)

- Election Leadership: Brown is (still) looking to train Election Subcommittee members or other SREC members on how to run one or more of these elections or carry out these election duties. Brown proposes to train this spring and hand off oversight for next year. Division of duties: 1) Academic Council elections, 2) apportionment, and 3) trustee election.

- SR Section 4 Updates: SC is looking at updates to SR Section 4. SC has done one review (here). The proposal will next go to Senate for a first and second review (January and February). Then, SC will send the Senate / SC intent to SREC for suggestions. Final voting should happen at the March Senate meeting.

- Catalog versus Bulletin Update. As per SREC decision at December meeting, Jones contacted the various 'specialty catalog' owners (e.g., College of Medicine) and is gathering information on what do they want the Senate Rules to call their corresponding document(s). After that, we would advise the Registrar about our website design ideas (e.g., see draft mock-up here) and then bring back to SREC a track changes proposal to codify the editorially clarified nomenclature into the SRs. Jones noted that he'd heard back from three colleges, and is awaiting a fourth.

- Putting SRs Online. The SREC agreed at its December meeting that Brown would contact UK CIO Brian Nichols to ask about putting the SRs in Javascript online (e.g., here). Also: email info, discussion, and Q&A. Roger hasn't (yet) contacted Brian Nichols.

III. Trustee Election
- Proposed draft timeline for election (PDF) (.docx)

- As per SREC 2022 (Spring) discussions, endorse several changes from past practices:

  - UK Communication Resources. Update policy on Use of UK Communication Resources
    - Current policy posted with proposed track changes (PDF)
    - Proposed version with changes accepted (PDF)

  - Election Statement. In election communications and on election ballots, link to a candidate statement / bio sketch (i.e., single PDF document of any size or design) instead of linking to UK

department faculty webpage. This is to give all candidates the same opportunities to craft their messaging. It seems allowed by the rules (JPG). Each ballot would still include the college and unit affiliation, but without a live URL link.

- o Election Website. Update the Preliminary Voting Round website to include each candidates' "Unit" affiliation and a link to their campaign statements / bio sketch. See mock-up here (JPG). This is already the format for the final ballot website (JPG).

- o Voter Lists to Candidates. Provide all candidates in the preliminary and final election rounds with a spreadsheet containing the names, email addresses, college affiliations, and unit affiliations for all eligible voters. We did this last year for the final round after learning about campaigning strategies during the preliminary round. It was clear from the preliminary round that (1) candidates wanted to message voters and (2) candidates were looking for creative ways to do that. Plus, any candidate can get all the voter information via an open records request. And, we did not notice excessive email blasts to everyone. Finally, voter participation was the highest ever (JPG).

- o Update Provisional Ballots. The preliminary (PDF) and final (PDF) provisional ballots can be used if "an error has been made in determining his/her eligibility to vote". We will update these provisional ballots and allow them to be use if a faculty member (Petitioner) "is unable to vote because of a voter system malfunction or because an error has been made in determining the Petitioner's eligibility to vote." Here are the draft track change documents for the preliminary (PDF) and final (PDF) provisional ballots.

- o Host Debate / Q&A / Meet and Greet with Candidates. The staff trustee requires candidates to participate in a public debate (see here). The SREC (S22) thought this would be a good idea, but we can't do it unless we get more resources.

- o Coordinate Announcements with UKNow. In 2019, UKnow published an announcement related to the UK Staff Senate that (1) announced the start of the voting period and (2) identified the incumbent candidate with a large picture. See here. It turns out that the incumbent candidate was the only candidate, but Roger will check with to confirm with UKnow anyway. UKnow often does announce the start of the final election period.

- The SREC concurred with establishment of the above practices for the upcoming Faculty Trustee election.

Updates to SRs to Review and Approve or Not
- Final Proposed Sheila Brothers (SC Office) List of Mid-year Omnibus Rules Updates
  - o Description / list of changes in SC Office draft (PDF)
  - o Track changes in SC Office draft (PDF) (.docx)
  - o Jones list of proposed changes to SC draft (PDF) (.docx)
  - o Brown's and Grossman's proposed changes to SC draft (PDF) (.docx)

The SREC received from Sheila Brothers (SC Office) a draft of a 'Mid-year Omnibus Rules Update,' that had been circulated in advance to SREC members. Several SREC members submitted before the SREC meeting adjustments to the changes to SRs in the SC Office draft.   The SREC sequentially discussed each proposed adjustment that had been offered before the SREC meeting. Upon completion of discussion, the SC Office draft along with the further identified adjustments by the SREC was unanimously approved as the 'final to be posted' version of the SRs.

Physcially attached here and thereby incorporated as a part of these minutes is a document (Appendix I) displaying each of the adjustments rendered by the SREC to the SC Office draft.   The Appendix I of all the SREC edits combined includes for each item an 'introductory' explanation of what is the edit/set of edits.

In some situations, there is also an additional concluding 'Note' to SC marked in green highlight. Some of these notes are further explanations of the SREC edits. Other notes are drawing some matter to the attention of the SC Office, or matters identified by the SREC for further SREC consideration.

Grad Council Election Proposal

- The SREC received the following in advance of the meeting

    - Email request from Sheila ([PDF](#))
    - Draft Description of Membership and Election Policies ([PDF](#))
    - Additional clarification from Marth Peterson ([PDF](#))
    - Draft Codification of Membership and Election Policies ([PDF](#)) ([.docx](#))

- The Grad Council is drafting a proposal to change its election and membership rules. At this of SREC involvement, there will be a preliminary round of iteration in which the SREC will in an informal manner review and make a preliminary draft of what an SR codification of Graduate Council intent might look like. The SREC's offered informal draft codification (discussed by the SREC) will be sent to the SC to forward back to the Graduate Council for one more preliminary round of iteration by the Graduate Council as to whether Graduate Council intent is being reflected in the SREC preliminary drafting. It will then be up to the Graduate Council to finalize a formal proposal to the Senate Council for SC/Senate consideration. In that formal process, the SREC is available to assist in a 'formal SREC' draft codification activity.   Hence, at this point, the SREC has not yet assessed ripple effect consequences or unintended consequences of particular revised SR wording. The SREC will exercise those considerations after the Graduate Council considers the SREC's informal suggestions and the Graduate Council then renders to the SC/Senate specific proposed SR wording.
- The SREC discussion noted that the eligible colleges are functionally defined in the draft rule, and hence a footnote listing the eligible colleges is not necessary
- Brown will forward the material to the SC for it's coordinative forwarding to the GC
- The material is physically included here in these minutes as Appendix II

POSSIBLE FUTURE AGENDA ITEMS (information only)

Review of potential substantive edits to SRs
- See list of substantive edits ([PDF](#)) ([.docx](#))
- See A **track changes document** showing all edits ([PDF](#)) ([.docx](#))
- NOTE: The potential substantive changes in the track changes document are coded with yellow highlighting.

Clarify in SRs what (when?) is a student?
- Email with Davy 9-9-22 ([PDF](#))
- SREC needs to clarify what is a student and how does a student's status as such change to clarify, in part, when student rights and responsibilities apply.
- Need to distinguish individual's status (i.e., student or not) for the following circumstances:
    1. accepted to university
    2. admitted to university (e.g., person paid deposit)
    3. registered for a course (i.e., person has reserved a seat a course, but the course hasn't started yet)
    4. enrolled in a course (Is this the same as "registered for a course"?)
    5. enrolled in a course that has started

6. not enrolled in any course that is underway but not withdrawn from the university such as in the summer
7. withdrawn from the university such that admission/readmission is required before being able to register for a course.
- For each of these purposes where in the SRs the Senate exercises authority to ascribe a privilege, right, responsibility, or requirement on a student, the SRs should clarify to which students and at what time the rule applies.

Clarify in the SRs what does "residence" mean?
- Nowadays, it appears that the Senate Rules glossary definition of "residence" is obsolete. What does the Senate nowadays intend for "residence" to mean? Kim has in previous discussions with DeShana and Brian (3/10/21) urged that the Senate's definition include aspects of non-credit bearing residence, which appears increasingly timely given the current discussion of 'badges' and the current SC ad hoc committee to survey the University's non-credit bearing academic landscape.

Need for SR Definition of 'what is a course,' for all purposes of the Senate's oversight of either credit-hour courses (i.e. Senate numbered courses) or non-credit bearing courses

Fall 2023 Omnibus Revisions
- SR 4.2.2.2.6 – Editorial clarification, add needed section numbers. (PDF) (.docx)
- SR 1.5.2.1 -- Editorial corrections. (JPG)

APPENDIX I

Page 33 – <mark>Proposal</mark>: insert correct SR numbers; globally fix in a number of places "insert reference" (Also globally, there are many places where there is a 'problem' with the rule number being duplicated or triplicated, making the intended strikethroughs difficult to readily interpret. We've made no effort here to 'fix' these globally occurring situations because they relate to some word processing software issue that than an 'edit' issue).

1.3.2.1.1 Composition

The membership and specific election processes of the academic councils are described in their respective sections (SR <mark>XXX</mark> for Graduate Council (GC) <<mark>insert reference</mark>>, SR <mark>YYY</mark> for Undergraduate Council (UC) <<mark>insert reference</mark>>, and SR <mark>ZZZ</mark> for Health Care Colleges Council (HCCC) <<mark>insert reference</mark>>). Elections for academic council membership

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Page 33 – <mark>Proposal</mark>: delete the leftover obsolete phrase shown in red strikethrough here

(1) Regular, full-time faculty employees in a tenure-ineligible series are not eligible for regularly assigned university-level service activities (including the Senate), except that the tenured/tenure-track faculty of a college may allow a tenure-ineligible series to be eligible to vote for representation, and stand for election, specifically to the University Senate, by extending College Faculty membership to Lecturer Series or Clinical Title Series ~~that faculty series~~ (to be documented in the College Rules; see AR 2.5, AR 2.6, AR 2.9 for more details).

Page 48 – <mark>Proposal</mark>: confirm that SC office will fix something wrong with ref to SR 1.1.1.1.1.1

graduate courses that involve students in health care practices that originate from a college represented on the HCC Council (SR <mark>1.1.1.1.1.1.11.1.1.1.1.1.1</mark>3.2.3.3.3.1.2).

Page 50 – <mark>Proposal</mark>: delete hanging obsolete phrase shown here in red strikethrough here

1.3.4.31.3.5.3 Election

Colleges must elect both a regular member and an alternate. The Senate Rules and Elections Committee (SREC) will certify all aspects of the election, including voting procedures, number of open seats, and eligible membership. ~~One HCC Council member ("official representative") and one alternate from each college shall~~

Page 52 – <mark>Proposal</mark>: Draw the issue/question about <mark>this</mark>. To SC attention; Roger discuss with DeShana. Is this really what the SC/Senate want (yellow highlight)? This will disrupt determination of whether a quorum is present (including on committees making case decisions about students).

1.4.1.1.1 Standing Committees

The Senate Council shall determine the chair and number of members for each standing committee, within the specifications of the Senate for a particular committee. The terms of office for elected faculty senators on standing committees shall generally be for three years. Terms of office for student members and nonsenators shall be for one year. Terms begin on August 16 of each year. The Senate Council shall compose standing committees so that terms are staggered to provide approximately a one-third change in membership each year.

<mark>The Senate Council Chair is an ex officio voting member of all Senate standing committees.</mark>

. This new rule creates an issue with the ability of every Senate standing committee to generate a quorum. Is this effect really intended? SC fix?

....

Page 53 – Proposal: remove 'dash'

Ex officio members may be voting or nonvoting, but the position is -nonvoting unless indicated otherwise.

Page 57 – Proposal: Correct "IT" to "It"

IT shall also make recommendations regarding significant changes to programs

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Page 60 -- Proposal: reorganize as shown further, to keep distinct Senate 'deciding' role on programs vs 'recommending' role on educational units; also make consistent with role of committee stated in SR 3.1.3.3.3.2.2 (page 117); correct misspell of "Senaqte". Shown below is current 'Senate changes'. Also typo of "Senaqte"

1.4.2.9.1 Charge

The SAOSC is charged to:

1. Review and recommend to the University Senate priorities on all proposals for new educational units (colleges, schools, departments, graduate centers, multidisciplinary research centers and institutes; interdisciplinary instructional programs)

2. Review and recommend Senate action on all proposals for abolishment or merger of existing educational units;

3. Review and recommend Senaqte action on all proposals for major changes in organization and structure of educational units, including but not limited to suspension of admissions and closure of a degree or certificate;

4. Make appropriate recommendations to the University Senate (and through the Senate to the President and/or Provost) regarding creation, abolition or alterations in organization or structure, or reporting relationships, of educational units throughout the University.

5. Study and report to the Senate on matters pertaining to faculty size and strength, and student enrollment. [US: 3/12/84]

6. Review and recommend Senate action on proposals including but not limited to suspension of admissions, significant reduction and closure of a degree or certificate program, and other similar matters.

Note to SC: SREC draws to SC attention the need to break the "organization and structure" away from suspension of admissions and closing of degrees, certificates, because they are not akin to each other. The Senate endorses (or not) the former and approves (or not) the latter. In addition, SREC suggests that if item 6 is created for clarity, that "but not limited to" could be struck through and replaced at the ending with "and other similar matters."

Page 61 – <mark>Proposal</mark>: make concordant the rule numbers with the refs to rule numbers, as shown; add space

1.4.2.10.2 Composition
The SRIC shall consist of two voting faculty members and one voting student member.

The composition is as described in 1.4.2.10.2.1, 1.4.2.10.2.2 and 1.4.2.10.2.3 unless theSenate Council votes to name a different specific subset of not less than three of its members to constitute the committee. If so, if the Senate Council seeks to designate not more than one student member of the Senate Council as an SRIC member, but no student Senate Council member is available, then a student member shall be nominated to the Senate Council by the Student Government Association.

1.4.2.10.2.1 Chair
The SRIC is chaired by the Senate Council Chair.

1.4.2.10.32.2 Voting Members
The voting faculty members are the SC Chair and SC Vice Chair.

1.4.2.10.3.12.3 Voting Student Member
The voting student member is the Student

Page 62 - Page 61 – <mark>Proposal</mark>: make concordant the rule numbers with the refs to rule numbers, as shown

1.4.2.11.2 Composition
The SCC shall be composed of the Senate Council Vice Chair and the members described in 1.4.2.11.32.1, 1.4.2.11.32.2, and 1.4.2.11.32.3, below.

1.4.2.11.2.1 Chair
The Senate Council Vice Chair shall chair the SCC.

1.4.2.11.2.2 Voting Faculty Membership
The voting members of the SCC are the chairs of Senate's standing committees, the chairs of Senate's advisory committees, and the Senate Council Chair

1.4.2.11.2.3 Ex Officio Nonvoting Membership

Page 68 – <mark>Proposal</mark>: adjust wording as follows for clarity and Senate intent re: authorities

Current SR draft

Upon the recommendation of the Undergraduate Council or upon its own initiative, it shall develop and propose changes in the structure of the program or in the requirements necessary to complete the program to the Undergraduate Council, in the structure of the program or in the requirements necessary to complete the program for approval and recommendation to the Senate Council and approval by the University Senate.

Incorporate above and further change as:

Upon the recommendation of the Undergraduate Council or upon its own initiative, it SUKCEC shall

develop and propose to the Undergraduate Council changes in the structure of the program or in the requirements necessary to complete the program. ~~, to the Undergraduate Council. for approval and recommendation to the Senate Council and approval~~ action ~~by the University Senate.~~

Page 68 – Proposal: adjust wording as follows for clarity and Senate intent re: authorities

Current SR draft:

1.4.2.15.2.1 Waivers
All waivers of or substitutions for program requirements for particular categories of students, if approved or disapproved by the Committee, shall be submitted to the Senate Council (SC) for its approval by the Senate. The ~~Senate Council's~~SC's approval of temporary waivers of, or substitutions for, program requirements for particular categories of students shall be final.

Incorporate above and further change as:

1.4.2.15.2.1 Waivers
The Committee shall recommend to the Senate Council concerning a~~A~~ll waivers of or substitutions for program requirements for particular categories of students~~., if approved or disapproved by the Committee, shall be submitted to the Senate Council (SC) for its approval~~ action ~~by the Senate~~. The SC's approval of temporary waivers of, or substitutions for, program requirements for particular categories of students shall be final.

Page 71 – Proposal: clarify second sentence about tie breaker role

Current Senate version

1.4.2.16.3.1 Chair
The SAAC must be chaired by one of the three appointed University Faculty members. ~~In the case of a tie vote, the vote of the chair shall prevail.~~

1.4.2.16.3.1 Chair
The SAAC must be chaired by one of the three appointed University Faculty members.
The chair only votes to break a tie.

Page 98 – Proposal: remove comma

responsible for the implementation of the curricula of the college, for ensuring through the faculty the quality of instruction given therein [GR VII.F2.c]~~,~~.

Page 113 – Proposal: Move the first paragraph, which is about 'the initiating body' (dept), to previous page 112 to become last paragraph of section 3.1.3.3.1 (that is about the initiating action). The number of the heading shown in yellow (3.1.3.3.1.4) misplaces the first paragraph into section about 'college level' action. The second and third paragraphs below are about 'college level' action; also correct "academic unit" to "educational unit"

3.1.3.3.1.4 Badges

[For every badge there must be a responsible faculty body, to act as ~~the~~ a department faculty, either a traditional ~~academic~~ educational unit within a college, or a faculty body approved by the Senate. The faculty body is responsible for the program/course content, learning objectives, etc. and for taking the educational policy actions in the role of a department faculty. In the cases of a faculty body approved by the Senate, the "dean" is the individual appointed by the Provost, with the concurrence of the Senate, to act in the prescribed manners.] move this paragraph to page 112

For every badge, the college faculty body (or responsible faculty Senate-approved faculty body if initiated outside of a college) reviews the badge proposal and either recommends approval or makes the final decision to stop the proposal. For badges homed outside a college, the review by an academic council will serve as the college-level faculty body review.

Proposals for badges are submitted to the Senate Council office (not directly to an academic council), for routing to the most appropriate academic council(s).

Note to SC: SREC suggests also tweaking the first line as indicated.

Page 102 – Proposal: insert verbatim from the Senate-approved badges proposal the definition of "course" for the purposes of badges. Also two typos indicated in yellow.

3.1.1.3 Badges
[US: 12/12/2022]

A badge program (either credit bearing or non-credit bearing) consists of two or more courses, but no more than four courses, which collectively provide one or more defined skill sets or competencies that can be useful to students/learner and employers. The credit-bearing badge credentials will appear through the Registrar on a student's University transcript; non-credit bearing badges will not appear on the transcript. The non-credit bearing badge and their non-credit bearing courses, delegated by the Senate Rules to the local jurisdiction of a college faculty body (or its Senate-approved equivalent), will be officially attested by the signature of dean of the college (or dean equivalent) (See SR 3.2.3.3.2-.3.2.3.3.3).

For the purposes of this Senate policy, "course" refers to a unit of educational content with paced delivery to enrolled learners, that includes required interactions with the supervising credentialed instructor during a fixed period of time, which culminates in the instructor's assessment of the learner's attainment of specific learning outcomes.

A credit-bearing badge must be a minimum of five credit hours and must not exceed eight credit hours. A student must earn a C or better, or a Pass in a pass/fail course, in each of the required courses to earn a badge. Courses required for a credit-bearing badge can be in any hundred series (see SR 3.2.1.1).

At a minimum, a proposal for a badge will include the following information: badge name; description; audience served; learning objectives; and assessment plan. Badges require the approval of the unit faculty ("program faculty") and that unit's respective college-level faculty body. For badges homed outside of a college, the review by an academic council will serve as the college-level faculty body review. For all badges, the approval process will follow the guidance laid out in SR 3.1.3.3.3.3.1 ("Other Changes").

Note to SC: The SREC suggests that a future SREC agenda include discussion of a definition of "courses" for purposes other than badges.

Page 109 – <mark>Proposal</mark>: delete obsolete sentence about HCCC authority

Proposals concerning a professional certificate program in a health profession that are recommended by a health care college shall be forwarded first to the HCCC. ~~The HCCC shall act for the University Senate~~ (SR 3.1.3.3.2.1.1) [US: 5/7/12]

Page 110 – <mark>Proposal</mark>: Confirm that SC office will fix something wrong with 1.1.1.1.1.1.1; remove extra period

After the College of Law faculty approves, pursuant to its established Rules, a proposal concerning a new course (SR 3.2.3 below), a change to a course (SR 3.2.2 below), or a change to an existing degree (SR 3.1.3 below), the College submits the proposal directly to the Senate Council for 10-day posting (SR 3.1.3.3.<mark>.</mark>3.2.4; SR 3.2.3.3.4.1). Faculty-approved proposals concerning new degrees to be housed in the University of Kentucky J. David Rosenberg College of Law are submitted by that college directly to the Senate Council for processing through the Senate, pursuant to SR <mark>1.1.1.1.1.1.1</mark>1.1.1.1.1.1.13.1.3.3.2.1.5

Page 110 – <mark>Proposal</mark>: add badge to list of credentials, per remainder of SR 3.1.3

3.1.3.1.2 Changes

Changes to an academic program include changes to:
1. the requirements for admission,
2. the specific courses, the number of credit hours, or other requirements, for a <mark>badge,</mark> certificate, ~~or~~ degree, <u>or the Honors program credential,</u>

Page 111 – <mark>Proposal</mark>: remove plural from "badges"

Programs or curricula leading to academic credentials other than a degree, certificate, badge<mark>s</mark>, or the Honors College program curriculum (SR 3.1.3.1.2; SR 3.3.3; SR 5.5.2.2.2.5), are not subject to SR 3.1.3, but are under the educational policies of the respective college faculty or its Senate-approved equivalent (SR 1.1.2.4; SR 1.4.1, para. 1).

Page 116 – <mark>Proposal</mark>: capitalize "rules"

If the Senate Council decides to proceed with the next prescribed regular procedural step, then the Senate Council Office shall first review the proposal for compliance with current Senate ~~r~~<u>R</u>ules.

Page 117 – <mark>Proposal</mark>: add the items to match the charge to SAOSC in SR 3.3 and in 1.4.2.9.1

3.1.3.3.3.2.2 Significant reduction

Significant reduction in an academic program or educational unit<u>, including suspension of admissions to a program, significant reduction to a program or closure of a program,</u> within the meaning of SR 3.3 shall be processed within the University Senate as prescribed by SR **3.3**. [US:

Page 139 – Proposal: insert the exact GR XIV.B.1 wording into opening of SR 4.1 and into SR 6.1.4.4 and SR 7.2.1.

4.1 Rules Relating to Admission to the University

All applicants meeting the appropriate academic requirements shall be considered equally for admission to the University or to any college or academic program regardless of race, color, national origin, ethnic origin, religion, creed, age, physical or mental disability, veteran status, uniformed service, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, social or economic status, or whether the person is a smoker or nonsmoker, as long as the person complies with the University policy concerning smoking or national origin.

6.1.4.4 Improper Bases of Evaluation

Evaluations determined by anything other than a good faith judgment based on explicit statements of the above standards are improper. Among irrelevant considerations are, as per GR XIV.B.1 (6/20/055/8/15) sex, sexual orientation, race, ethnic origin, national origin, color, creed, religion, age, political belief, Vietnam-era veteran status or disabled veteran status, physical or mental disability in regard to any position for which the student is qualified, being a smoker or nonsmoker as long as the person complies with any workplace policy concerning smoking, race, color, national origin, ethnic origin, religion, creed, age, physical or mental disability, veteran status, uniformed service, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, social or economic status, or whether the person is a smoker or nonsmoker, as long as the person complies with University policy concerning smoking, being an applicant for or in the service of the United States Uniformed Services or any activities outside the classroom that are unrelated to the course work or program requirements. [US: 2/11/85; 10/12/98]

7.2.1 General Relations

Respect the rights of all campus members to be given fair treatment and to be judged on a basis other than sex, race, ethnic origin, national origin, sexual orientation, color, creed, religion, age, or political belief race, color, national origin, ethnic origin, religion, creed, age, physical or mental disability, veteran status, uniformed service, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, social or economic status, or whether the person is a smoker or nonsmoker, as long as the person complies with University policy concerning smoking.

Page 183 – Proposal: change to be the correct interpretation that we adopted at Dec. 2022 SREC meeting

Current SR draft:

* A graduate student can only exercise the repeat option at any time prior to graduation. [SREC: 12/8/2022]

Change to:

*An enrolled graduate student may exercise the repeat option prior to graduation, but not afterwards.

Page 38 – <mark>Proposal</mark>: correct SR numbers to match intended references

1.3.3.2.4 Extent of Authority

The GC does not have any final decision-making authority, except as related to individual student situations and as described in <mark>SR 3.1.1.4.1.1, SR 3.1.1.4.2.1, and SR 3.1.1.4.2.2</mark> ~~SR 3.1.1.3.1.1 and 3.1.1.3.2.1 - 3.1.1.3.21.2~~. [US: 12/12/2022]

<mark>SR 3.1.1.4.1.1</mark> Graduate Doctoral Residence and Time Limits

<u>…</u> Extensions up to twelve months may be approved by the Dean of the Graduate School upon receipt of a request from the Director of Graduate Studies. Requests for extensions longer than twelve months must be considered by Graduate Council and will require the positive recommendation of the Director of Graduate Studies, the chair of the student's doctoral advisory committee, and a majority vote of Graduate Faculty in the program.

<mark>SR 3.1.1.4.2.1</mark> [No title]

<u>…</u> Programs may opt to shorten or extend the required time to complete the master's/specialist program. Petitions must be submitted to Graduate Council for approval.

<mark>SR 3.1.1.4.2.2</mark> Course Work Requirements

<u>…</u> When the establishment of major topics seems to require it, the Graduate Council may, on recommendation of the appropriate Director of Graduate Studies, authorize courses taught outside the major to count toward the major.

Page 40 – <mark>Proposal</mark>: edit the rule for clarity; add highlighted text and remove red strikethrough text.

~~1.3.2.4~~<u>1.3.3.4</u> Election

Only regular ("full") members of the Graduate Faculty shall be eligible to serve on the ~~Graduate Council~~ <u>GC</u> and to vote in the ~~Graduate Council~~ <u>GC</u> election. Graduate Faculty members with administrative titles above that of department chair or who do not possess an employment status of a full-time faculty member are not eligible <u>(see SR 1.3.2.2)</u>. In addition, <mark>no *department* shall have more than one Graduate Faculty member on the GC, at any one time</mark> ~~members of the Graduate Faculty from departments which have representatives with unexpired terms on the Graduate Council GC shall not be eligible~~. [US: 11/11/85<u>; 12/12/2022</u>]

Appendix II

1.3.3.3 Composition

The GC will examine its composition annually at its last meeting of the academic year. There shall be eighteen voting members of the Graduate Faculty, plus the chair. [US: 4/12/2004]

1.3.3.3.1   Chair

The dean of the Graduate School serves as the chair.

1.3.3.3.2   Voting Elected Faculty Members

~~The GC shall consist of eighteen voting faculty members elected from the Graduate Faculty.~~

~~The composition of the elected membership of the GC is as follows:~~

The composition of voting elected faculty members of the GC shall be allotted in 4 steps.

Step 1

For each eligible college, make the following calculation:

2 x (doctoral enrollment) + (master's enrollment) + (# of graduate faculty) = **college total**

For the purpose of the above calculation:

- "enrollment" means the number of full-time doctoral or master's students enrolled in a Senate-number course,
- the enrollment data will be a **three year** rolling average of those data drawn, annually each fall by the University for reporting to the Council on Postsecondary Education,
- students enrolled as '*en passant*' master's students within a doctoral program are counted only as doctoral students,
- students on official leave of absence and not enrolled in a course are not counted,
- "full-time" includes enrollment in 0.0 credit hour courses that confer full-time enrollment (e.g., master's students enrolled in XXX 748),
- "doctoral" program does not include the current six professional practice doctorates at the University (see SR XXX),
- "eligible colleges are those with at least one doctoral or master's degree,*
- the "Specialist" degree (College of Education) counts as a master's degree.

Step 2:

Sum all college totals to yield an "**overall total**"

Step 3:

For each college, determine the college total as **percentage** of the overall total

Step 4: Using each college's "percentage" as calculated above, apportion membership positions to the colleges as follows:

- up to 7.5%, the college receives 1 GC position, except that a college with 0.0% does not receive a GC position

  - 7.6% - 12.5%, the college receives 2 GC positions

  - 12.6% - 17.5%, the college receives 3 GC positions

  - 17.6% - 22.5%, the college receives 4 GC positions

- 22.6% and up, the college receives 5 GC positions

*Currently, the eligible colleges are: CAFÉ, A&S, B&E, C&I, DEN, DES, EDU, ENG, FA, GS, HS, MED, PHA, PH, SW.

Note to Graduate Council: Strikethrough the above list, because membership is operationally defined elsewhere in the rule.

GC shall consist of eighteen voting faculty members elected from the Graduate Faculty. The composition of the elected membership of the GC is as follows:

- Two members from the College of Agriculture, Food and Environment;

- Three members from the College of Arts and Sciences;

- One member from the Gatton College of Business and Economics;

- One member from: the College of Communication and Information, the College of Social Work, the Patterson School of Diplomacy and International Commerce and the Martin School of Public Policy and Administration;

- One member from the College of Education;

- One member from the College of Engineering;

- One member from the College of Design and the College of Fine Arts;

- Two members from the College of Medicine;

- One member from the College of Pharmacy and the College of Dentistry; and

  - One member from the College of Health Sciences, the College of Nursing, and the College of Public Health

Members representing a college or a combination of colleges are elected by the Graduate Faculty whose primary appointment to the Graduate Faculty is in the respective college(s). [US: 3/21/83]

1.3.3.3.3   Voting Appointed Members
There shall be two voting members appointed from the Graduate Faculty by the Dean,

1.3.3.3.4   Voting Student Members
There shall be two voting graduate student members recommended by the Student Government Association. appointed by Dean of the Graduate School after consultation with

Directors of Graduate Studies, Graduate Council, Student Government Association, Graduate Student Congress and Graduate School leadership.

1.3.3.3.5   Ex Officio Voting Members
The GC shall also have liaisons from the other two academic councils and the Senate Council, who will serve as ex officio voting members.

.
- The GC chair shall contact the Undergraduate Council (UC) and request the UC identify a member of that council to serve as an ex officio voting member of the GC

- The GC chair shall contact the Health Care Colleges Council (HCCC) and request the HCCC identify a member of that council to serve as an ex officio voting member of the GC.

- The GC chair shall contact the Senate Council and request the SC identify an individual to serve as the liaison from the Senate Council, an ex officio voting member. The liaison from the Senate Council is not necessarily from within the Senate Council's membership.

1.3.3.3.6   Ex Officio Nonvoting Members
Graduate School associate deans are ex officio nonvoting members of the GC.

1.3.3.4 Election

Only regular ("full") members of the Graduate Faculty shall be eligible to serve on the GC and to vote in the GC election. Graduate Faculty members with administrative titles above that of department chair or who do not possess an employment status of a full-time faculty member are not eligible. (see SR 1.3.2.2) In addition, members of the Graduate Faculty from departments which have representatives with unexpired terms on the GC shall not be eligible. [US: 11/11/85] 697

The office of the Graduate School Dean Each college will be responsible for administering the election procedure but the Senate Rules and Elections Committee (SREC) will certify all aspects of the election, including voting procedures, number of open seats, and eligible membership. . The
Graduate School Dean's Office The Dean's Office of each college will prepare the lists of faculty members eligible to vote and those eligible to serve. For each college or collection of colleges where there is an election to be held, the Graduate School college Dean's office will send a list of those eligible to be elected to each person eligible to vote, who will be invited to nominate an eligible person for the GC by a letter. In addition, in each department (or college) that has a graduate program, the chair (or dean) and the director of graduate studies will each be urged to submit a nomination by letter. The Graduate School college Dean's office shall check on the willingness of persons to serve and will get a very brief biographical statement from each person nominated. If fewer than three persons are nominated and are willing to serve from any college or collection of colleges, the Graduate School college Dean's office shall call a brief meeting of the directors of graduate study from the unit(s) programs for the purpose of nominating additional persons to make a total of three. (In the event that more than one person was to be elected from the unit, this group would meet if necessary to pick nominees equal to three times the number to be elected.) [US: 1/18/88]

Once the nomination process has been completed, ballots will be sent out containing the names of all those nominated. Each person must vote for as many candidates as there are vacancies to be filled or their ballot will be disqualified. The person or persons receiving the largest number of votes will be elected. [US: 1/18/88]

If the election process above does not secure the election of a member to a position, that seat will be declared vacant by the college dean and handled as per SR XXX on filling vacant seats.

Attending: Brown (Chair), Jones, Grossman, Hoch, Soult

Unable to attend: Michael, Tagavi, Anchel, Okoli

Minutes
- o Approval of the minutes of the January 19, 2023 SREC meeting was deferred to the March meeting.

Announcements – Brown reviewed the following:
- o <u>Putting SRs Online</u>. The SREC agreed at its December meeting that Roger would contact UK CIO Brian Nichols to ask about putting the SRs in Javascript online (e.g., [here](#)). Also: [email info, discussion, and Q&A](#). Roger hasn't (yet) contacted Brian Nichols.

  Grossman noted that the draft Javascript version he made of the SRs several years ago becomes a bit more obsolete with each newly posted update of the SRS. There was discussion on how would be operationalized placing parts of newly amended SR text from its Word or PDF format (i.e. the format acted on by the Senate) and putting that amended text into the Javascript version. Especially if it was for large sections of the SRs. E.g., if there had been a global revision to most pages of the SRs (in Word/PDF), is there a way to import those large sections of the SRs directly into the Javascript version of SRs (retaining formatting, etc. shown in the Word/PDF version acted on by the Senate).

- o <u>SR Section 4 Updates</u>: SC is looking at updates to SR Section 4. SC has done one review ([here](#)). Previously, the proposal was to go to Senate for a first and second review (January and February), then from SC to SREC for suggestions, and then to the March Senate meeting. However, the proposer (Christine Harper) has withdrawn the proposal (for now).

- o <u>Catalog versus Bulletin Update</u>. As per SREC decision at December meeting, Davy contacted the various 'specialty catalog' owners (e.g., College of Medicine) and has finished gathering information on what do they want the Senate Rules to call their corresponding document(s). Roger will circulate a draft position statement for SREC to review and action at the March meeting. SREC action at that time will inform the Registrar's redesign the Registrar's website (e.g., see draft mock-up [here](#)) and editorial clarifications about nomenclature for the SRs.

- o <u>Omnibus Mid-Year Rules Update</u>: Many thanks to Sheila who is preparing / finalizing the new Rules document as per the Senate-approved updates and our edits.

- o <u>Trustee Election Update</u>: The election [website](#) is about ready. The first announcement will go to the 5,000+ participants on Wednesday (2/8). There are no changes to the draft timeline for election ([PDF](#)) ([.docx](#)).

  Brown indicated it is not known yet when the actual newly formatted Senate web page will be made live. The current ('old') version of the Senate web page about the faculty trustee election will remain 'live' through the present election. Brown reviewed the 'processes that he's doing in the background' relating to certifying eligibilities (which may involve faculty ensuring their DOE for administrative service is up to date). Brown again solicited that any SREC member interested in participating by 'watch over Brown's shoulder' in these certification activities please contact Brown.

- o <u>College Faculty Senate Elections</u>. On Friday (2/3), Katie Silver sent each dean information about the number of senate seats that need to be filled through the college's annual election. New this year is an

earlier deadline (March 3) for colleges to complete their elections.

o   Grad Council Election Proposal: Last month SREC provided input to Grad Council about its proposal to change its election and membership rules. The SREC feedback went to Grad Council, and an updated proposal is going back to SC office for routing.

New Business

o   Repeat Option for Non-Equivalent Courses: There are two questions about the applicability of the repeat option (SR 5.3.2) in instances—two case types—where the initial and repeated course are not exactly the same. *One case type* is when the initial course was offered under a unit's "experimental" course prefix / number and the repeated course was taken after the course got a Senate-approved prefix / number. The *other case type* is when a course requires a "subtitle" and the subtitles for the initial and repeated courses are different.

   o   Redacted description of the issue by Registrar Taylor (PDF)
   o   Email discussion by SREC Rules Subcommittee (PDF)

SREC Discussion of First Situation:

   o   when the initial course was offered under a unit's "experimental" course prefix/number and the repeated course was taken after the course got a Senate-approved 'stand alone' prefix/number.

   The discussion clarified that the issue here is not repeat in a 'take multiple times for a grade each time' but rather 'repeat' a second time to receive the grade of the second attempt as a replacement (for GPA, graduation requirements, etc.) of the grade of the first attempt. Suggestion was made to use in the SRs the word 'retake' for the 'take multiple times up to the limit provided for the course' vs. 'repeat' in the meaning of the case here of 'repeat option.'

   SREC discerned that at this time, there is not a mechanism in Curriculog or in a Senate form that tracks when a proposal for a stand-alone course 'Y' is rooted in (and is the same content as) a former experimental shell course 'X.'   For the moment, the SREC is not addressing the question of who ascertains or how it is ascertained that the content of the stand-alone course is 'the same' as the claimed originating shell course. Rather, we are presuming for this SREC exercise that it has been properly ascertained to be the same content in both courses.

   The consensus of the SREC members was that in this situation, the later 'stand alone' course --- that was the same content and arose from the original A&S 300 experimental shell --- could be used for the purposes of 'repeat option.' The SREC can draw to the attention of the SC consideration of whether to add this feature to the current new course form. The SREC decided to render the following "*" interpretation (Jones moved; Soult second).

      "When it is appropriately determined that a course that started as a 'shell course' became later created as a stand-alone course, then those two courses are the same course content as far as exercise of the "repeat option."

      The SREC also agreed to refer to the Senate Council the substantive question as to what entity is authorized to make the 'appropriate determination.'

   The **motion passed unanimously.**

SREC Discussion of Second Situation:

- when a course requires a "subtitle" and the subtitles for the initial and repeated courses are different.

The SREC discussed that the SRs currently do not parse down to into the implications of subtitles for whether the content is sufficiently 'the same' or 'different' when the same course number is offered with two subtitles. The Rules Subcommittee felt that it is Senate intent that if the content of the two different subtitles is sufficiently different then the "repeat option" does not allow one subtitled content to be used as a repeat option on the second subtitled content. The SREC further discussed that the substantive question is, again, what is the authorized entity to make the determination as to whether the two contents are sufficient similar to be 'the same course' for repeat option purposes.

The SREC decided to render the following "*" interpretation (Jones moved; Grossman second).

"When it is appropriately determined that the content of two subtitle offerings under the same Senate course number are the same content, then those two courses are the same as far as exercise of the "repeat option."

The SREC also agreed that a part of the motion is to refer to the Senate Council the substantive question as to what entity is authorized to make the 'appropriate determination.'

The **motion passed unanimously.**

The SREC also adopted by unanimous consent to ask the Senate Council to arrange that when these two items are discussed by committee, a member of the SREC is availed to be present for that discussion.

Brown mused, with SREC concurrence, that when these two items are submitted to Senate Council, Brown will include in the rationale several options the Senate Council may entertain, such as should the determinations be made by a faculty body (or faculty body delegate) or the dean (or a dean delegate), etc.

POSSIBLE FUTURE AGENDA ITEMS (information only)

Review of potential substantive edits to SRs
- See list of substantive edits (PDF) (.docx)
- See A **track changes document** showing all edits (PDF) (.docx)
- NOTE: The potential substantive changes in the track changes document are coded with yellow highlighting.

Clarify in SRs what (when?) is a student?
- Email with Davy 9-9-22 (PDF)
- SREC needs to clarify what is a student and how does a student's status as such change to clarify, in part, when student rights and responsibilities apply.
- Need to distinguish individual's status (i.e., student or not) for the following circumstances:
  1. accepted to university
  2. admitted to university (e.g., person paid deposit)
  3. registered for a course (i.e., person has reserved a seat a course, but the course hasn't started yet)
  4. enrolled in a course (Is this the same as "registered for a course"?)
  5. enrolled in a course that has started
  6. not enrolled in any course that is underway but not withdrawn from the university such as in the

summer

7. withdrawn from the university such that admission/readmission is required before being able to register for a course.

- o For each of these purposes where in the SRs the Senate exercises authority to ascribe a privilege, right, responsibility, or requirement on a student, the SRs should clarify to which students and at what time the rule applies.

Clarify in the SRs what does "residence" mean?

- o Nowadays, it appears that the Senate Rules glossary definition of "residence" is obsolete. What does the Senate nowadays intend for "residence" to mean? Kim has in previous discussions with DeShana and Brian (3/10/21) urged that the Senate's definition include aspects of non-credit bearing residence, which appears increasingly timely given the current discussion of 'badges' and the current SC ad hoc committee to survey the University's non-credit bearing academic landscape.

Fall 2023 Omnibus Revisions

- o SR 4.2.2.2.6 – Editorial clarification, add needed section numbers. (PDF) (.docx)
- o SR 1.5.2.1 -- Editorial corrections. (JPG)

Activity Report (Academic Councils & Senate Cmtes)

Use this form to submit your committee's monthly activity report.

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.) *

   Rules and Elections ⌄

2. Are you the chair of a committee or a council?

   ◉ Committee

   ◯ Council

3. Did the committee meet this past month?

   ◉ Yes

   ◯ No

4. In the past month, what generally did the committee/council spend its time on? *

○ Reviewing proposals

○ Discussing issue(s)

● Reviewing proposals and discussing issue(s)

○ Did not meet - no items needing review

○ Did not meet - there are items needing review but something prevented the committee from meeting

○ Other

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.") *

17

6. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If your committee has no pending agenda items, type "N/A.") *

9

7. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type "N/A.") *

9

8. What issues (other than routine course and program proposals) are the committee discussing?

STILL DISCUSSING

Can In Memoriam degree requirements be expanded?
What new SRs are needed for Ombud recordkeeping?
Can students transfer courses from schools without regional accreditation?
How should Registrar's website and SRs reflect new "catalog" versus "bulletin" language?
What is allowed in COM MSPEs given SR 6.1.4.3?
How to implement plus/minus grading for MBA?
Who is the "dean" for Donovan Scholars?
How should "faculty of record" be defined in the SRs?
Can same course satisfy both a master's and doctoral degree requirement?
Who decides about course substitution requests of various kinds?
Trustee election implementation
Academic council election processes
College election of new Senators and certification

FINISHED DISCUSSING
Is "suspension from a program" an allowed academic dishonesty penalty?
What are the new rules for GC membership?
What courses are "equivalent" for repeat option purposes?
Review of SR Section 4 updates

9. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?

○ Yes

○ No

10. What is the subject matter of that topic?

Can In Memoriam degree requirements be expanded?
What new SRs are needed for Ombud recordkeeping?
Who is the "dean" for Donovan Scholars?
How should "faculty of record" be defined in the SRs?
Can same course satisfy both a master's and doctoral degree requirement?
Who decides about course substitution requests of various kinds?
Trustee election implementation
Academic council election processes
College election of new Senators and certification

11. What information would you like to share with senators about the work of your committee or academic council?

Many thanks to the other members of SREC for their responsiveness and time. Those members are Drs. Zim Okoli, Allison Soult, Kaveh Tagavi, Doug Michael, Bob Grossman, and Davy Jones.

12. Upload the meeting minutes here (Non-anonymous question ⓘ)

    🖾 SREC Minutes 1-19-23 and 2-9-23.pdf

Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/27/2023 2:35:41 PM
Submitted by: Duncan, Marilyn J.

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Libraries

Charge: Charged with the responsibility for recommending to the University Senate policies to promote the educational interests of the University with respect to the Libraries, the faculty body of which is equivalent to the faculty of a college.

2. Are you the chair of a committee or a council?
Committee

3. Did the committee meet this past month?
Yes

4. In the past month, what generally did the committee/council spend its time on?
Discussing issue(s)

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
NA

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
NA

7. What issues (other than routine course and program proposals) are the committee discussing?
on-line publishing, fees, scams

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
Yes

9. What is the subject matter of that topic?
As above: on-line publishing

10. What information would you like to share with senators about the work of your committee or academic council?
Information is in the minutes.

Meeting Notes Attached

Minutes of the University Senate Library Meeting held on March 3, 2023.

Attendees:
Marilyn Duncan, Chair
Ram Pakath, committee member
Eric Blalock, committee member
Doug Way, Dean of Libraries and committee member

The meeting was called to order at 10:00 AM. Our discussion was focused on our concern about publication fees, such as but not limited to those for open access publication.

Eric Blalock provided an up-date about a case involving open access fees that a faculty member in his department experienced. Eric will write up a summary of this situation or "vignette." We hope to share with UK faculty members at large.

The committee decided to proceed with preparing a faculty survey about publication charges. A number of issues related to this were discussed, including the variety of types of publications (e.g., journal articles, monographs, book chapters) among faculty members in different disciplines and colleges and the typically low response rates to surveys. There was a consensus that it would be best to start with a very short, simple survey of only 1 question, and that after assessment of the responses, a second, follow-up survey would be conducted. Ram agreed to draft question for the first survey and to share it with the committee by email for consideration and possible revision. The logistics of sending the survey to entire UK faculty and assessing the responses was considered. As a first step, Marilyn will ask the Senate Council Office if there is an official mechanism or office that we could use to help us conduct our survey.

Dean Way alerted the Libraries Committee about an up-coming meeting planned by Dr. Kathryn Cardarelli (Senior Associate Provost for Administration and Academic Affairs). This meeting will include discussion of open access publications and new policies from the federal government (Office of Science and Technology) related to research data management and storage. He will provide information about this meeting at the April meeting of the Libraries Committee that will be arranged later by Doodle Poll.

The meeting was concluded at 10:45 AM.

Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/27/2023 6:47:31 PM
Submitted by: Tanaka, Keiko

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Senate UK Core Education Committee

Charge:

2. Are you the chair of a committee or a council?
Committee

3. Did the committee meet this past month?
Yes

4. In the past month, what generally did the committee/council spend its time on?
Reviewing proposals and discussing issue(s)

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
8 (5 items were voted)

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
Besides courses (2+), 3 items need to be reviewed.

7. What issues (other than routine course and program proposals) are the committee discussing?
1) UK Core Exception procedures/criteria for education abroad courses (voted). 2) Course Substitution Requests by DRC on Quantitative Reasoning requirement (voted). 3) UK Core Exception language on the website (voted). 4) QEP/TEK interface. In discussion. 5) SUKCEC Composition. In discussion. 6) SUKCEC Retreat Plan. In discussion.

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
Yes

9. What is the subject matter of that topic?
UK Core Exception procedures/criteria for education abroad courses; UK Core Exception language; QEP/TEK interact; SUKCEC Composition; SUKCEC Retreat.

10. What information would you like to share with senators about the work of your committee or academic council?
Item Nos. 1, 2, and 3 have been forwarded to the Senate Council for further actions.

Meeting Notes Attached

SUKCEC Agenda

March 22, 2023
11:00 – 12:00 am
Zoom
https://uky.zoom.us/j/87353403323

1. **Call to Order**

2. **Approval of minutes from February 22, 2023 (attached)**

3. **Approval of agenda**

4. **Consent Agenda: Course Reviews**
   Community, Culture and Citizenship in the USA (Bird-Pollan)
   - UKC 380. Getting Speech Right: Inclusion, Inquiry and Citizenship (What Employers Want)

   Humanities (Stein)
   - RS 330. Introduction to Catholicism

5. **Course Reviews**
   Humanities (Stein)
   - HJS 365. Jewish Languages (SR)
   - HJS 380. Jews & Christians (SR)

6. **Old Business**
   - UK Core Exception procedures/criteria for education abroad courses (Appendix A)
   - Course Substitution Request by the Disability Resource Center (DRC) (Appendix B)
   - UK Core Exception language on the website (Appendix C)
   - QEP/TEK and UK Core interface

7. **New Business**
   - SUKCEC Composition (see Appendix D)

8. **Announcements**
   - CLD 102 Review
   - SUKCEC Retreat in May

9. **Adjournment**

SUKCEC Minutes

February 22, 2023
11:00 – 12:00 am
Zoom
https://uky.zoom.us/j/87353403323

1. Call to Order/Welcome to Committee and Guests

2. Approval of minutes from January 25, 20233. Approval of agenda

Motion to approve the minutes from January 25, 2023, was made by Gebert and seconded by Vallade. A vote was taken, and the motion passed with none opposed or abstained.

3. Consent Agenda: Course Reviews

There were no consent agenda items. A motion to approve the course reviews was made by Vallade and seconded by Voro   A vote was taken, with none opposed or abstained.

4. Old Business

• UK Core Exception Appeal procedures/criteria for education abroad courses (Appendix A)

After a brief discussion regarding Appendix A, the language in the second paragraph "at UK" specifically, it was decided that Shanks, Gebert and Chair Tanaka will further clarify the wording in the proposal for review at the March SUKCEC meeting.

• UK Core Assessment Revised Process

A brief discussion focused on the Revisions on the UK Core Assessment Plan, 2021-22 (Appendix B) and the pilot for 2022 were approved. Motion was made by Voro and seconded by Stein for approval. A vote was taken, with none opposed or abstained.

• Course Substitution Request by the Disability Resource Center (DRC) (Appendix C)

This item was moved to the March 2023 meeting due to time constraints.

5. New Business

• QEP/TEK by Susan Cantrell

Susan Cantrell presented an overview of a new campus initiative called Transdisciplinary Educational Approaches to advance Kentucky (TEK). It serves as the institution's Quality Enhancement Plan, or QEP, a part of UK's reaccreditation for the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). This initiative provides opportunities for UK students to network with employees, learn leadership and skill to ensure employability with a team-based approach to problem solving. Two questions she had for the Core Committee included how to promote the TEK courses and the possibility of being able to imbed appropriate TEK courses withing CORE? Chair Tanaka said that these questions would be discussed in the committee's March meeting.

• UK Core Exception language on the website (Appendix D)

It was decided after a brief discussion regarding the removal of the words "at UK' in the second paragraph and the addition of "at an institution other than UK" should be discussed by a smaller

group of committee members. Shanks, Gebert and Tanaka will present an updated version of the paragraph at the March meeting.

• SUKCEC Composition (see Appendix E)

This item was moved to the March 2023 meeting due to time constraints.

6. Adjournment

Before the meeting was adjourned, Chair Tanaka requested that the next committee meeting be extended thirty minutes due to the increased number of potential agenda items. The meeting was adjourned at 12:05pm.

Absent Members: Bird-Pollan and Scarduzio

Minutes submitted by Ann B. Eads and Keiko Tanaka

Appendices

SUKCEC March 22, 2023

A. UK Core Exception Requests for Education Abroad (EA) Courses

B. Course Substitution Request by DRC for Quantitative Foundation (QF) and Statistical Inference Reasoning (SIR) Areas

C. UK Core Exception language on the website

D. Senate Rule 1.4.3.3 Senate UK Core Education Committee (SUKCEC)

UK Core Exception Request for EA Courses

Proposed Revisions on the Process   *March 19, 2023*

1. The **Course Approval Form** will be revised to include a question (box) for each course whether the student plan to use to fulfill a UK Core requirement.
2. The UK Core Exception Request process will take in ***two stages*** according to the following timeline.

Semester Abroad	Preliminary Course Exception Request Deadline	Post Return Course Exception Request Deadline
Summer	June 1	December 1
Fall	September 1	May 1
Winter	December 1	May 1
Spring	January 1	September 1

    a. ***Pre-departure* UK Core Exception Request**
   - This process will start when students check this box concerning UK Core requirement.
   - For the course(s) proposed to be used to fulfill UK Core requirement(s), students need to submit a copy of the preliminary course syllabus from the host university's website to the UK Core Exceptions Subcommittee (UKCES)
   - The UKCES will request an appropriate Core area expert to review the syllabus for the courses that have never been approved before to determine: "Approve," "Deny," or "Need More Information."
   - Students will be notified of the UKCEC's decision <u>before</u> their departure.

    b. ***Post-return* UK Core Exception Request**
   - This process will start after students return.
   - The form used for the UK Core Exception Request needs to be revised to include the questions about the contents of the course to be used to fulfill the UK Core area.
   - Those questions will be a modified version of the UK Core questions on the Curriculog so that students will be able to describe course activities, including assignments.
   - If the assigned area expert still cannot decide, a copy of the major assignment

UK Core Exceptions Subcommittee Related Documents

A. In the UK Core website:

https://www.uky.edu/ukcore/sites/www.uky.edu.ukcore/files/UK%20Core%20Exceptions%20Subcommittee.docx

Operational Policies for the UK Core Exceptions Subcommittee (==Proposed Revisions Highlighted==**)**

1. **Purpose of Committee:** If a student takes a course that is not a designated UK Core course the student can petition the UK Core Exceptions Subcommittee to grant an exception. ==Petitions for transfer work, except education abroad (EA) courses,== will not be accepted until the course in question is evaluated by the Transfer Center staff and the UK equivalent has been determined. *==Note that if they have not already been approved by the Senate UK Core Education Committee (SUKCEC), UK courses are rarely allowed to fulfill specific UK Core requirements. Students must work closely with their academic advisor and DUS of the major program to prepare and submit this request.==*

2. **Structure of Committee**: ==This subcommittee== consists of 3-5 professional staff members (academic advisors) along with the Associate Registrar/Director of the Transfer Center. As needed, SUKCEC area experts will be available to provide training related to interpreting the Area outcomes for all ten areas, and will be available for efficient consultations on petitions.

3. **AP/CLEP/IB Credit**: This mapping (to UK Core credit) has been completed at the University level and there seems to be no reason why any petition should come forward in this category unless the AP/CLEP/IB course under consideration was not mapped. If another AP exam were to surface unmapped, the appropriate department at UK should be consulted regarding rules for credit transfer.

4. **Dual Credit**: Students who complete Dual Credit work for high school and college work will be awarded the appropriate UK equivalency and UK Core credit as long as the work is posted on an official college transcript.

5. **Study Abroad**: These courses will be considered on a petition-to-petition basis. ==Students must work closely with their Education Abroad and Academic advisors to complete two steps of the Course Exception Request process, including: (a) the pre-departure request and (b) the post-return request. Please review the table below for the due dates.== ==More detailed information of the steps can be found at== ==https://myea.uky.edu/academic/core-exceptions==. ==T==he Exceptions Committee will work in conjunction with the ==S==UKCEC area experts to making these decisions.

Appendix A.

Semester Abroad	Preliminary Course Exception Request Deadline	Post Return Course Exception Request Deadline
Summer	June 1	December 1
Fall	September 1	May 1
Winter	December 1	May 1
Spring	January 1	September 1

6. **GETA Transfers**: All public institutions within Kentucky have mapped their general education courses to state-approved categories as part of the General Education Transfer Agreement (GETA), which was updated in fall of 2012. Under GETA, any student who transfers to UK from another institution within the identified state school is allowed by law to be able to transfer these courses to the corresponding Gen Ed categories at UK, according to how these categories have been mapped from the UK Core.

Hence, there is no reason to expect that any student falling under the GETA agreement (a "GETA Transfer") would come in front of the Exceptions Committee, unless there is some issue with a course counting in different areas of Gen Ed, depending on which Kentucky school the transfer student has attended. For instance, it may be that UK has equated a transferring course as an Inquiry in Humanities course, but the student wants to use it as a course in Global Dynamics. The Exceptions Committee would have to decide what to do in this kind of situation, utilizing UKCEC advice as needed.

7. **Non-GETA Transfers:** Students transferring from out of state, or from in state private institutions do not fall under the GETA guidelines ("non-GETA" students). The following guidelines should be followed:

a. If the course in question has been equated (post 2010) to a course that completes an Area in the UK Core, then the transfer students gets credit for having completed that Area.

b. If the course in question has not been equated (post 2010) to a course that completes an Area in the UK Core:

   i. If the course was counted for general education credit at the originating institution then it will count as general education credit in a similar area of the UK Core and an automatic exception will be granted. The only question will be which specific area it will fulfill at UK. Many courses will be obvious. For those that are not, the Exceptions Committee should be sufficiently trained to make these decisions, utilizing the help of UKCEC as needed.

   ii. If the course was not counted for general education credit at the originating institution, then an automatic exception is not granted. These decisions will be made by the Exceptions Committee *in consultation with UKCEC*. The Exceptions Committee would prepare recommendations in all such cases, but UKCEC would have final approval.

c. Any transfer student from a domestic institution who has not received GETA certification but has completed all their General Education requirements towards a four- year, AA degree, AS degree, or other two-year degrees (i.e. AGS) at their home college/university will be considered to have completed the UK Core requirements. This DOES NOT include AAS degrees and technical degrees (e.g., Equine

Appendix A.

Studies, Radiology).   In order to be considered, the two year degree must require a minimum of 60 total hours and a minimum of 30 hours being completed in a general education curriculum similar to the UK Core. In all cases mentioned above the student is not required to complete the 60 hours that are necessary to complete the degree at the school in which they are transferring, only the 30 hours required to fulfill General Education curriculum requirements. NOTE: In all cases described above the student is responsible for providing pertinent documentation to demonstrate completion of the General Education requirements and petitioning through the normal process.

8. **How students file petition requests:** Students and Advisors should be directed to https://uky.az1.qualtrics.com/jfe/form/SV_9HvhAdWhJ3MoIMS for more information and to file a petition for UK Core, USP or the Graduation Writing Requirement.

B. UK Core: Course Exception Request Qualtrics
Proposed Revisions Highlighted

This survey is used by either students or advisors, on behalf of a student, to request that a non-Core course be allowed to count towards a Core requirement. If you are a student, please seek help from your advisor prior to using this form.

If you have taken a course that is not a designated UK Core you may petition the UK Core Exceptions Subcommittee to grant an exception to allow the course to satisfy a UK Core requirement.

For EA courses, please follow the deadline for submitting a preliminary and post-return exception request.

Semester Abroad	Preliminary Course Exception Request Deadline	Post Return Course Exception Request Deadline
Summer	June 1	December 1
Fall	September 1	May 1
Winter	December 1	May 1
Spring	January 1	September 1

Except education abroad (EA) courses, *please do not submit an exception request until you have completed the course*. If the course in question is transfer work, it cannot be examined for an exception until it has been evaluated by the Transfer Admissions staff to determine how it will be accepted for credit on your unofficial transcript. Please consult with this office in Room 100 Funkhouser Building [Any email or phone number students can use to contact?] to address transfer equivalency issues.

To submit a UK Core request, be sure to have an electronic copy of the course syllabus and/or description ready to upload. If you are unable to provide an electronic copy, you may bring a hard copy to our office in 203 Main Building. Be sure to also describe the nature of your request. If you are asking for consideration beyond a specific course, be sure to describe that in detail as well.

Appendix A.

Once submitted, the request will be considered by the committee. The decision of the committee will be shared with the student and the student's college. After notification from the committee, any changes will be reflected in your degree audit in myUK GPS (Graduation Planning System) within 7 - 10 days.

<u>Questions on the Qualtrics Survey Form</u>

1. Student Last Name:
2. Student First Name:
3. Student UK ID#:
4. Student College
5. Major Advisor or DUS Name
6. Major Advisor or DUS Contact
7. Is this course a part of an education abroad program?
    - If yes
    - If no [Skip to Q12]
8. Education Abroad Advisor Information
9. Education Abroad Advisor Contact
10. Are you completing this request pre departure or post return?
    - Pre-departure [Display Q11]
    - Post-return [Skip to Q12]
11. Upload a copy of the completed Academic Approval Form [Display if "Pre-departure" is the answer for Q10]
12. Select the Core Area for Exception from the Dropdown List Below:
13. Prefix and number of the course *from the institution awarding academic credit* requested to fulfill a Core requirement:
14. Using the information from the institution awarding academic credit Bulletin, provide the course description:
15. *Institution awarding academic credit:*
16. Describe your request. How does this course satisfy the area of UK Core you are petitioning for?
17. Provide URL to the General Education program at the home institution where this course was taken (if available).
18. Does this course meet a general education requirement at a home institution?
    - Yes
    - No
19. Upload a PDF copy of the syllabus for the course.

UK Core Area Specific Questions to be Added [Display Logic based on the answer to Q12]

<u>Intellectual Inquiry Courses</u>

- Arts & Creativity
- Humanities
- Natural, Physical, and Mathematical Sciences
- Social Sciences

Q1. Please describe the assignment(s) and activity/activities that helped you learn about a research/creative process.

Q2. Please describe assignment(s) and activity/activities that helped you learn about multiple methods or approaches of artistic, humanistic, or scientific inquiry.

Q3. Please describe assignment(s) and activity/activities that asked you to use library and internet resources to collect the information and evaluate their credibility.

Q4. Please describe the assignment(s) and activity/activities that asked you to explore the ethical implications of artistic, humanistic, or scientific inquiry.

Q5. Please describe assignment(s) and activity/activities that asked you to develop potential solutions to problems based on sound evidence and reasoning.

Composition & Communication Courses

Q1. Please describe the assignment(s) and activity/activities that asked you to construct intelligible messages using sound evidence and reasoning.

Q2. Please describe the assignment(s) and activity/activities that asked you to deliver those messages effectively in written, oral, and visual form.

Q3. Please describe the assignment(s) and activity/activities that asked you to critique (analyze, interpret, and evaluate) written, oral, and visual messages conveyed in a variety of communication contexts.

Citizenship Courses

- Culture, Community, and Citizenship in the United States
- Global Dynamics

Q1. Please describe the assignment(s) and activity/activities that helped you recognize historical and cultural differences among people, communities, and societies because of race, ethnicity, age, gender, sexuality, language, nationality, religion, political and ethical perspectives, and socioeconomic class.

Q2. Please describe the assignment(s) and activity/activities that helped you understand how these differences influence issues of social justice and/or civic responsibility within the U.S., a non-U.S. country, and/or globally.

Q3. Please describe the assignment(s) and activity/activities asked you to evaluate the ethical dilemmas, conflicts, and trade-offs involved in personal and collective decision making.

Q4. Please indicate the page number(s), assignment(s), and/or activity/activities in the course syllabus that covered any of the following topics (click all that apply):

- societal and institutional change over time
- civic engagement
- cross-national/comparative issues
- power and resistance

Appendix A.

Q5. Please describe assignment(s) and activity/activities that asked you to use library and internet resources to collect the information and evaluate their credibility.

Quantitative Foundations/Statistical Inference Reasoning

Q1. Please describe the assignment(s) and activity/activities that helped you learn that fundamental elements of mathematical, logical, and/or statistical knowledge are applied to solve real-world problems.

Q2. Please describe the assignment(s) and activity/activities that helped you: (a) explain how statistical science helps people make everyday decisions about uncertain situations; and (b) evaluate how the statistical arguments presented to the public are effective.

Appendix A.

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Course Substitution for Students with Learning Disabilities to Satisfy the Quantitative Reasoning Core Requirements

University Senate Policy or SUKCEC Guidelines   *Spring 2023*

Course substitutions to satisfy the UK Core Quantitative Reasoning requirements -- Quantitative Foundation (QFO) and Statistical Inferential Reasoning (SIR) -- will be considered in extraordinary circumstances. Students are strongly encouraged to start the Course Substitution Request process <u>at least</u> one or two semesters prior to the semester in which they plan to take the specific course to fulfill the UK General Education requirement. *Please note that the request for course substitution may not be approved*.

[SHOULD WE HAVE DEADLINES??]

Semester Planning to Take a Substitution Course	Request to be Submitted	Appeal Request to be Submitted
Fall	January 15	March 15
Winter	August 30	October 15
Spring	August 30	October 15
Summer	January 15	March 15

Course Substitution Request Process for UK Core Requirements

Students with documented learning disabilities, who wish to request a course substitution for either Quantitative Reasoning (QFO) or Statistical Inferential Reasoning (SIR), must <u>first</u> contact the Disability Resource Center (DRC), and <u>second</u> explore options for course substitution with their academic advisor as well as the Director of Undergraduate Studies (DUS) in their major program. Students must demonstrate that they have already made *good-faith effort* to complete these requirements using one of the Core designated courses. For those with a documented math disability, we highly recommend that students take **PHI 120: The Art of Thinking: An Introduction to Logic** to satisfy the UK Core Quantitative Foundation (QFO) requirement.

[SHOULD WE GIVE AN ALTERNATIVE requirement?? For example, "**or** seeking exhaustive consultation with DRC staff, college and major advisors, and any other academic support staff after providing them with detailed documentations of their present condition and educational history.]

To request a course substitution, students must submit:

- Course Substitution Request form, which asks a series of questions about their past attempts to satisfy the requirement and the history of consultations with the DRC, course instructor(s), and academic advisor from the major program;
- Letters of support from DRC **and** their academic advisor; and
- Statement from the instructor of the Core designated course with which the student has attempted for satisfying the Core are requirement.

Appendix B.

The requests will be reviewed case-by-case basis by one of three Course Substitution Subcommittees of the Senate UK Core Education Committee (SUKCEC). Membership of the Subcommittee varies depending on the Core area requirement for which students are requesting course substitution.
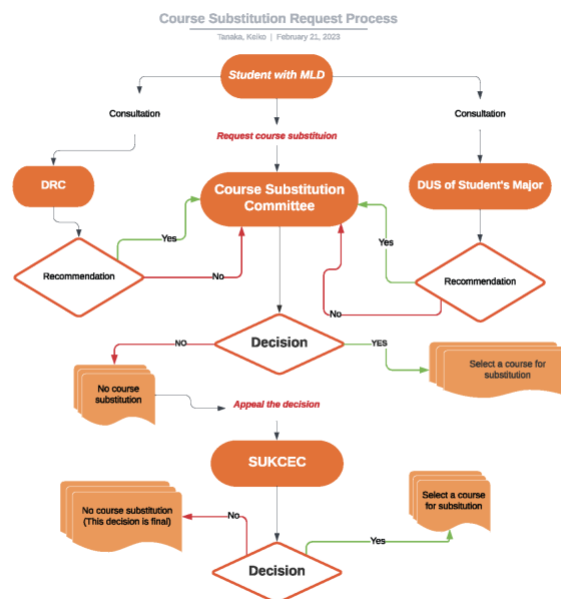
Quantitative Foundation (QFO) Course Substitution Subcommittee

- Chairs or Chair designates of the Mathematics and Philosophy Departments who are not a member of the SUCEC,
- QFO Core area expert from the SUKCEC,
- DRC representative, and
- DUS or DUS designate of the student's major program.

Statistical Inference Reasoning (SIR) Course Substitution Subcommittee

- Chair or Chair designate of the Statistics Department who is not a member of the SUKCEC,
- SIR Core area expert from the SUKCEC
- DRC representative, and
- DUS or DUS designate of the student's major program.

The decision will be communicated to both the student and his/her/their advisor. Students can appeal the decision directly to the SUKCEC. The SUKCEC will function as the appeal body whose decision will be the final. If approved for the course substitution accommodation, students must contact both the academic advisor and the DUS to select a substitution course from the list of approved courses. The DUS must request a course substitution to the College for adjustment on the student's record. Guidelines for course substitution in specific Core areas are delineated below:

Appendix B.

Approved Course Substitutions for Each UK Core Area

Quantitative Foundations (QFO)

Students with a documented mathematics disability must <u>first</u> try to take one of non-math courses such as ***PHI 120***. Even with the good-faith effort, if their disability inhibits their ability to successfully complete an approved QFO course, students must submit the Course Substitution Request application. If approved, the student's major program can use one of the following courses to satisfy the QFO requirement:

- AEC 101. The Economics of Food and Agriculture
- ECO 101. Contemporary Economic Issues
- CEF/FAM 251 Introduction to Personal and Family Finance
- Or a course which the student's major program strongly recommend as a substitution.

Statistical Inference Reasoning (SIR)

Students with a documented mathematics disability <mark>must</mark> <u>first</u> try to take one of SIR designated courses such as ***STA 210***. [<mark>Is "must" too strong as a word? Shall we change it to "are commended to"?</mark>] Even with the good-faith effort, if their disability inhibits their ability to successfully complete an approved SIR course, students must submit the Course Substitution Request application. If approved, the student's major program can take one of the approved courses from the *Intellectual Inquiry: Natural, Physical, and Mathematical Sciences Core* to satisfy the SIR requirement.

UK Core Exception Request Language

Proposed Revisions   *March 19, 2023*

UK Core Website

(https://www.uky.edu/ukcore/Equivalencies_Transfer_Info)

A. *Current*

The UK Core Education Committee (UKCEC) has established a subcommittee to process exception requests according to the policies found at this link: UK Core Exceptions Subcommittee.

If you have taken a course <mark>at UK</mark> or elsewhere that is not a designated UK Core you may petition the General Education Exceptions Committee to grant an exception to allow the course to satisfy a UK Core requirement by clicking here and completing the form.

B. *Proposed*

The <mark>Senate</mark> UK Core Education Committee (<mark>S</mark>UKCEC) has established a subcommittee to process exception requests according to the policies found at this link: UK Core Exceptions Subcommittee.

If you have taken a course <mark>which</mark> is NOT a designated UK Core, you may petition the <mark>UK Core Exceptions Subcommittee</mark> to grant an exception to allow the course to satisfy a UK Core requirement by clicking here and completing the form.

<mark>Note that if they have not already been approved by the UK Core Education Committee of the University Senate, UK courses are rarely allowed to fulfill specific UK Core requirements. Please work closely with your academic advisor and DUS of your major to prepare and submit this request.</mark>

UK Core Education Committee Composition

Senate Rules 1.4.3.3   *March 19, 2023*

Current

1.4.3.3.1 Composition

[US: 11/13/2017; 2/10/2020; 5/2/2022]

The UK Core Education Committee of the University Senate shall be composed of twelve (12) voting members. The Chair shall be a tenured faculty member selected and appointed by the Senate Council. The Chair shall not have a vote except in cases of ties. "Program" refers to the UK Core (general education) program.

The University Faculty members on the UKCEC shall be appointed by the Senate Council who shall solicit nominations from the University Faculty prior to making appointments. Faculty members shall serve for staggered three-year terms. Each faculty member shall be eligible for reappointment for a second consecutive term, but ineligible for further reappointment until one year has elapsed. If a faculty member vacates a seat, and the Senate Council appoints a new member to complete the term, the partial term does not count toward the new member's limit of two consecutive terms. Two student members shall be appointed annually by the Senate Council from names recommended by the President of the Student Government Association.

The composition of the appointed faculty membership of the UKCEC is as follows:

- One member from the College of Arts & Sciences for the area of Composition and Communication;
- One member from the College of Communication and Information for the area of Composition and Communication;
- One member from the area of Intellectual Inquiry – Arts & Creativity;
- One member from the area of Intellectual Inquiry – Humanities;
- One member from the area of Intellectual Inquiry – Natural/Physical/Mathematical Sciences;
- One member from the area of Intellectual Inquiry – Social Sciences;
- One member from the area of Citizenship – Community, Culture and Citizenship in the USA;
- One member from the area of Citizenship – Global Dynamics;
- One member from the area of Statistical Inferential Reasoning; and
- One member from the area of Quantitative Foundations.

The SUKCEC Chair shall invite five ex-officio, nonvoting members to join the committee, from the following areas:

- Office of Assessment
- Enrollment Management
- Student and Academic Life
- University Libraries
- Center for the Enhancement of Learning and Teaching

Discussion Items

The University Senate is updating both the language and composition of each Senate Committee. Frequent administration reorganization creates problems with the names of units from which ex-officio members are appointed.

Key Points

- The University Senate also would like us to discuss which support units are essential to be included in this committee.
  - This committee needs to maintain what we consider as an appropriate balance between voting and non-voting members.
  - Each member should come from a distinctive area of service, e.g., *Enrollment Management* and *Student & Academic Life* are both under the VP for Student Success.
- Stacy Greenwell brought up an excellent proposal to change the position of a representative from the UK Libraries from a non-voting ex-officio to a voting member because: (a) The UK Libraries is considered as a college, and therefore a representative from the UK Libraries on this committee is a faculty member; and (b) "Information literacy" is a critical component in the UK Core Program.
- Instead of naming units since their official names change, we should describe the core service which these units provide. For example,
  - Unit performing UK Core assessment,
  - Unit maintaining the course and student records,
  - Unit providing access to information resources and assistance to students for building their information literacy, and
  - Unit providing students with academic support and advising, and
  - Unit supporting instructors to enhance their UK Core course instruction

Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/28/2023 7:31:57 PM
Submitted by: Pearson, Kevin J.

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Diversity and Inclusion

Charge: Charged to increase diversity among senators, in particular representation of URM; work with senior leadership to disseminate best practices for recruiting & retaining faculty of color and other underrepresented groups; and addressing other related issues.

2. Are you the chair of a committee or a council?
Committee

3. Did the committee meet this past month?
Yes

4. In the past month, what generally did the committee/council spend its time on?
Discussing issue(s)

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
1

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
1

7. What issues (other than routine course and program proposals) are the committee discussing?
Faculty and student demographics, recruitment, retention

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
Yes

9. What is the subject matter of that topic?
Faculty and student demographics, recruitment, retention

10. What information would you like to share with senators about the work of your committee or academic council?
See minutes. We have not begun discussing Senate Council's request for SACDI review of "My Old Kentucky Home, Goodnight" being sung at sporting events. SACDI Chair Pearson will discuss this with Senate Council in April.

Meeting Notes Attached

- Drs. Sue Nokes (Associate Provost for Faculty Advancement) and Vanessa Jackson (Associate Vice President/Associate Provost for Diverse Faculty Success) will attend and provide an update on faculty recruitment/retention

Committee members have requested to see:

- *Updated faculty recruitment data broken down by demographics, rank, colleges, etc.*
- *Updated faculty retention data broken down by demographics, rank, colleges, etc.*
- *Show where we struggle with faculty retention—which colleges, departments, levels, etc.*
- *Faculty salaries and equity to others of similar rank, expertise, colleges, as well as other benchmark institutions (could these items be influencing retention of our faculty from underrepresented backgrounds)*

Dr. Nokes and Megan Lucy (Faculty Systems Coordinator) presented faculty data for recruitment and retention across units. Most of the focus/data was for tenure and tenure-eligible faculty. The committee could request specific colleges. Dr. Jackson also provided input. This was a highly interactive session, so note-taking was at a minimum. They will provide slides to our committee in the near future. The following is SACDI Chair Kevin Pearson's perception of the data/presentation. *"Compared to Dr. Cardarelli's presentation to SACDI several years ago, there has been a dramatic improvement in the retention of our faculty from underrepresented (URM) backgrounds over both 4 and 7 year periods. There is more fluctuation yearly because the absolute numbers of URM faculty are lower, particularly when looking at promotions in a given year. There has been a relatively steady number of tenure and tenure-eligible faculty at the university over the past 5-10 years. However, the number of URM faculty has increased by several percent over this period, while the number of non-URM faculty has decreased slightly. Chair Pearson was impressed by the current trends and data and was optimistic as we look to the future. Drs. Nokes and Jackson felt that an overall sense of awareness, commitment to DEIA efforts, and programming (Strategic Plan) had improved the retention of our URM faculty. Negative items of note fall outside of our committee, but there is mostly a flat line for the numbers of tenure and tenure-eligible faculty at UK over the past decade. Yet, student enrollment has increased by ~8% in the last 4 years. There does not appear to be a substantial increase in other title series faculty (or lecturers) to make up for the increase in undergraduate enrollment (only the Clinical Title Series in the College of Medicine seems to have increased significantly over this period). Of further concern, the hiring of new faculty over the past three years has been dramatically reduced compared to earlier years. Initially, Chair Pearson thought the hiring freeze during COVID-19 was to blame, but there has been no recovery since. Another suggestion about the drop in faculty hiring coincides with the new budget model. Chair Pearson advises that Senate Council request a presentation on these data from Dr. Nokes and Megan Lucy. The goal of SACDI was not to look at faculty hiring/numbers/trends, but this concern was clearly apparent during the presentation. A more focused presentation on these items could be streamlined to effectively and efficiently show the necessary data (though, Dr. Nokes pointed out that additional offices, unit specific data, student numbers would be necessary to make stronger conclusions and allow proper interpretation of the data. Unfortunately, we ran out of time and did not discuss faculty salaries across the colleges and vs benchmark institutions."*

https://www.uky.edu/irads/faculty-appointments-demographics

https://www.uky.edu/irads/enrollment-demographics

There should be a Tableau super user in each college.

Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/29/2023 4:35:55 PM
Submitted by: Grossman, Robert B.

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Nominating

Charge: Review and offer recommendations on: requests for faculty representatives, considering all aspects of a nominee (race, gender, ethnicity, unit affiliation, discipline, tenure status, rank, administrative position, previous service to the Senate, etc.) and the purpose of the committee for which the nominee was requested; policies to promote diverse memberships; and any other similar topic assigned to it.

2. Are you the chair of a committee or a council?
Committee

3. Did the committee meet this past month?
No

4. In the past month, what generally did the committee/council spend its time on?
[No Response Given]

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")
[No Response Given]

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
[No Response Given]

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
[No Response Given]

7. What issues (other than routine course and program proposals) are the committee discussing?
[No Response Given]

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
No

9. What is the subject matter of that topic?
[No Response Given]

10. What information would you like to share with senators about the work of your committee or academic council?
Nothing to report

Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/29/2023 5:29:55 PM
Submitted by: Urschel, Kristine L.

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Undergraduate Council

Charge: It shall consider all proposed new courses and changes in courses which may be used for credit toward an undergraduate degree and also consider all proposed new undergraduate programs, changes in undergraduate programs, including degree titles, from all colleges offering an undergraduate degree. Further, it shall consider all changes in the University requirements. The Undergraduate Council shall recommend on all of the above to the Senate Council. In addition, it shall review all undergraduate programs.

2. Are you the chair of a committee or a council?
Council

3. Did the committee meet this past month?
[No Response Given]

4. In the past month, what generally did the committee/council spend its time on?
Reviewing proposals

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
2

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
~55 (majority are assigned to reviewers)

7. What issues (other than routine course and program proposals) are the committee discussing?
Council presented proposed changes in GCCR Senate regulations to UK Senate

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
No

9. What is the subject matter of that topic?
[No Response Given]

10. What information would you like to share with senators about the work of your committee or academic council?

Meeting Notes Attached

Undergraduate Council Electronic Minutes
March 14, 2022 | Online Voting

Voting Members: Welch, O. Davis, Lumpp, B. Davis, Swartz, Goan, Nichols, Catlett, Slay, Strakovsky, Cooper, Loeffler, Dvorak, Archer
Nonvoting Members: Wawryzniak, Shipley, Bryant

Meeting Agenda
Approval of agenda
All UGC members voting electronically. Motion made by Welch to approve and O. Davis seconded the approval of all of the course proposals on the agenda except for HON 350. HON 350 will be moved to the Discussion agenda on the March 28, 2023 agenda. A vote was taken and all voted to approve the motion with none abstained or opposed.

Consent agenda:

Lumpp, Catlett, Archer
ABT 395

O. Davis, Lumpp, Urschel
AEN 263

Welch, Slay, Cooper]
ANT 381

Lumpp, B. Davis, Urschel
ANT 382

Cooper, Swartz, Nichols
ANT 383

Swartz, Slay, Nichols
ANT 583

O. Davis, Welch, Swartz
BSC 251

Catlett, O. Davis, Archer
CE 382

Swartz, Cooper, Wawryzniak
CE 559

O. Davis, Swartz, Lumpp
EQM 205

Welch, Catlett, Slay
HIS 133

Nichols, Catlett, Swartz
JPN 339

Loeffler, Lumpp, B. Davis
LJ 201

Lumpp, B. Davis, Loeffler
LJ 391

Welch, Wawryzrink, Archer
LST 302

Welch, Strakovsky, Swartz
MAS 319

Strakovsky, Dvorak, Lumpp
MA 420G

Strakovsky, Goan, Archer
SW 540
SW 541

O. Davis, Nichols, Dvorak
WRD 150

Slay, Catlett, Lumpp
WRD 413

Meeting adjourned March 14, 2023 @ 5pm.
Minutes submitted by Ann B. Eads

Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/30/2023 5:28:20 PM
Submitted by: Silver, Katie

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Retroactive Withdrawal

Charge: Decides all student requests for retroactive withdrawals as provided by Senate Rules 5.1.7.5.

2. Are you the chair of a committee or a council?
Committee

3. Did the committee meet this past month?
Yes

4. In the past month, what generally did the committee/council spend its time on?
Other

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
4

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
7

7. What issues (other than routine course and program proposals) are the committee discussing?
SRWAC discussed some various other items and is planning to discuss the following at some point: 1. Providing better guidance for partners across campus (DRC, Counseling Center, VIP, CSI, Advising Network, etc.) 2. Providing better guidance for documentation from students 3. Streamlining the RWA process 4. Moving RWA submissions to an online platform (like the tuition appeals process)

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
No

9. What is the subject matter of that topic?
[No Response Given]

10. What information would you like to share with senators about the work of your committee or academic council?
Due to the confidential nature of SRWAC meetings, minutes are not available.

Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/30/2023 5:32:49 PM
Submitted by: Silver, Katie

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Health Care Colleges Council

Charge: It shall consider, (i) all proposed new courses and changes in courses offered in a professional health care program, or (ii) undergraduate or graduate courses that involve students in health care practices that originate from a college represented on the HCC Council and all proposals for new academic professional programs, changes in academic professional programs, changes in professional degrees or degree titles, changes in the admission or graduation requirements, and other academic issues concerning professional health care programs that originate from a college represented on the HCCC.

2. Are you the chair of a committee or a council?
Council

3. Did the committee meet this past month?
[No Response Given]

4. In the past month, what generally did the committee/council spend its time on?
Reviewing proposals and discussing issue(s)

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
0

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
0

7. What issues (other than routine course and program proposals) are the committee discussing?
HCCC members briefly discussed badges and how badges would be considered by HCCC. Badges will be discussed in greater detail at the next HCCC meeting.

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
No

9. What is the subject matter of that topic?
[No Response Given]

10. What information would you like to share with senators about the work of your committee or academic council?

There are currently no pending items for review by the HCCC in Curriculog.

Meeting Notes Attached

Health Care Colleges Council

In lieu of a meeting, HCCC voting was conducted electronically for February 2023. The following proposals were **approved** with none opposed or abstained:

1. Proposed change to the PharmD Pharmacy
2. Proposed course change to PHR 961 Scholarship II

Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/30/2023 5:56:22 PM
Submitted by: Police, Sara

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Distance Learning and e-Learning

Charge: Responsible for identifying and monitoring issues related to distance learning (DL) and e-learning (e-L); responding to Senate concerning external regulations regarding DL and e-L; recommending strategies regarding DL and e-L; and collaborating on issues relating to DL & e-L.

2. Are you the chair of a committee or a council?
Committee

3. Did the committee meet this past month?
Yes

4. In the past month, what generally did the committee/council spend its time on?
Reviewing proposals and discussing issue(s)

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
1

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
1

7. What issues (other than routine course and program proposals) are the committee discussing?
1. Opportunities to clarify questions in the Online Delivery Form for proposers of online courses and programs. 2. DL UK Core Courses - availability and accessibility.

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
No

9. What is the subject matter of that topic?
[No Response Given]

10. What information would you like to share with senators about the work of your committee or academic council?
SCDLeL reviews academic proposals seeking to add online delivery of programs. We also address issues and suggest policies and standards related to distance learning at the University of Kentucky.

Meeting Notes Attached

Senate Committee on Distance Learning and eLearning (SCDLeL)

March 7, 2023

Membership: highlighted names were present; # prepared minutes

Faculty Members:	Student Members:	Ex Officio Members
Sara Police (Chair) #	Zack Wasson	Jay Miller
Roger Brown	Bailey Pierce	Miranda Hines
Karen Clancy		
Henry Dietz		
Allison Gibson		
Brad Lee		
Akiko Takenaka		
Valerio Caldesi Valeri		

1. Roll Call
2. Approved Minutes for January 2023 meeting
3. Schedule April meeting. **Tuesday April 4th -? options: 8:30AM, 11am, 12pm, 1, 2, 3**
   a. Sara will circulate potential days/times for consideration via Doodle, since Valerio must leave at 9am on Tuesdays for class, and Sara also has a class at 9:30 on Tuesday mornings. .
   b. https://doodle.com/meeting/participate/id/ax6XPnnd
4. Old/Ongoing Business
   a. Active Proposal Reviews
      i. Presented by Hank, Akiko, Sara; proposed online delivery for the **graduate certificate in teaching nursing**
      ii. Notes:
         1. The GC in Teaching Nursing is responding to the need for increased nurses and teachers in the discipline.
         2. The cmte discussed the status of 640, 641, 642 (the three courses which comprise the GC in Teaching Nursing) in the approvals process. 642 is complete; 641 is at the SEnate Council; 640 was recently approved and indicates it is on the Senate Transmittal.
         3. Hank, Akiko and Sara introduced the proposal and concerns based on the proposal review, namely the in-person vs. online interactions that comprise the courses. An email received by the proposer clarified that 640 and 641 are 100% online, and that 642 has in-person required components that are "non-instructional" in nature.
         4. Miranda Hines provided context as to the history of distance learning coming from the College of Nursing. This is the format currently in play for their DL-degrees.
         5. Karen Clancy pointed out that this type of practicum (proposed and approved in 642) is likely to become more popular as healthcare degrees are moved online... as online education offerings grow over time.

6. Hank Dietz posed the question of how social work and other degrees with field work manage the dual (in-person/ online) nature of experiential coursework.
7. The cmte discussed the option of redefining, clarifying or adding to the terms that describe distance learning at UKY.
8. Sara suggested circulating the recommendation/verbal report ahead of time for the cmte to review and edit.
9. Hank moved to approve; Akiko seconded the motion; all present voted to recommend approval for the online delivery of this graduate certificate.

5. New Business
   a. Opportunities to clarify questions in the Online Delivery Form for proposers of online courses and programs.
      i. Q3b – *Describe the unit's plan to ensure instructors are trained to delivery courses in the online program.*
      ii. Q3e – *SACSCOC expects that a sufficient number of regular full-time faculty will be assigned to a program: 1) to ensure its ongoing program viability; and 2) ensure that learning experiences for online students are comparable to those of students in a residential program. Describe the number and types of instructors teaching courses in the online program. The Dean's letter of administrative feasibility for offering the program online must (at a minimum) address these two aspects.*
         1. Sara will circulate ideas about editing the online delivery form.
   b. DL UK Core Courses – this agenda item is pending feedback
      i. No discussion about this item.
   c. Looking forward: UL-Distance Learning Statements
      i. No discussion about this item.
6. Items from the Floor
   a. Sara suggested replacing the student members of SCDLeL since they have not attended a meeting; will reach out to Sheila Brothers/ Katie Silver for guidance.
7. Meeting adjourned about 9:20AM.

Action Items:

- Sara:
  - Type minutes from today's meeting and circulate for edits.
  - Create a doodle poll to see about optimal mtg days/times the first week of April 2023; also, ask about feasibility and potential for a May meeting.
  - Develop and circulate ideas for revising/improving the Online Delivery Form, for cmte input and edits and feedback.

Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/30/2023 7:55:12 PM
Submitted by: Gustafson, Alison

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Research and Graduate Education

Charge: Responsible for reviewing University research policies and graduation education policies and their implementation. The SRGEC is responsible for making recommendations to the University Senate regarding those policies and the priorities for them.

2. Are you the chair of a committee or a council?
Committee

3. Did the committee meet this past month?
No

4. In the past month, what generally did the committee/council spend its time on?
[No Response Given]

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")
[No Response Given]

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
[No Response Given]

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
[No Response Given]

7. What issues (other than routine course and program proposals) are the committee discussing?
[No Response Given]

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
No

9. What is the subject matter of that topic?
[No Response Given]

10. What information would you like to share with senators about the work of your committee or academic council?
no

Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/30/2023 8:29:56 PM
Submitted by: Nikou, Roshan

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Graduate Council

Charge: It shall consider all proposed new courses and changes in courses which may be used for credit toward a graduate degree and consider all proposed new graduate programs and changes in graduate programs, and degree titles (for both graduate program degrees and Honorary Degrees), forwarding its transmittal to the Senate Council. In addition, it shall review all graduate programs. (These procedures are not intended to prevent a faculty member from presenting a recommendation or request directly to the Graduate Faculty.)

2. Are you the chair of a committee or a council?
Council

3. Did the committee meet this past month?
[No Response Given]

4. In the past month, what generally did the committee/council spend its time on?
Reviewing proposals and discussing issue(s)

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
2

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
37

7. What issues (other than routine course and program proposals) are the committee discussing?
Time Extensions and Policies

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
No

9. What is the subject matter of that topic?
[No Response Given]

10. What information would you like to share with senators about the work of your committee or academic council?

Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/30/2023 9:15:56 PM
Submitted by: Charnigo, Richard J.

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Calendar

Charge: Review and offer recommendations for action on: the Academic Calendars submitted by the Registrar; program- and course- specific requests for calendars that deviate from the Academic Calendar; issues related to closures, academic holidays, and waivers for academic holidays; and any other similar topic assigned to it.

2. Are you the chair of a committee or a council?
Committee

3. Did the committee meet this past month?
Yes

4. In the past month, what generally did the committee/council spend its time on?
Reviewing proposals and discussing issue(s)

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
1

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
1

7. What issues (other than routine course and program proposals) are the committee discussing?
Senate Rule 2.1.4

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
Yes

9. What is the subject matter of that topic?
Senate Rule 2.1.4

10. What information would you like to share with senators about the work of your committee or academic council?
Please see attached report.

Meeting Notes Attached

Attendance: Richard Charnigo, Renee Kaufmann, Brian Murtha, Kim Taylor, Jennifer Osterhage, Joanie Ett-Mims

1. The Committee voted 4-0-0 (yes-abstain-no) to endorse a proposed change to the College of Dentistry's previously approved calendar for academic year 2023-24, namely to remove the last week of scheduled classes so that Dentistry's commencement would align with that of the University. (The proposer had noted, in e-mail correspondence to Richard Charnigo, that the Dentistry students would still have sufficient contact hours.) *Because four votes may not constitute a quorum, an e-mail was sent to all Committee members after the meeting asking for unanimous consent to the endorsement.*

2. The Committee voted 4-0-0 (yes-abstain-no) to endorse a proposed extension of the non-standard calendar for Physician Assistant Studies through the 2025-2026 academic year. In particular, because students are on four-week rotations, the standard reading days and prep days (as well as academic holidays) would take out too much time from whichever rotations they happened to hit. However, federal holidays (and, therefore, almost all University holidays) will be observed. *Because four votes may not constitute a quorum, an e-mail was sent to all Committee members after the meeting asking for unanimous consent to the endorsement.*

3. The Committee had a discussion-only item regarding possible suggested revisions to Senate Rule 2.1.4. (This topic will be picked up again, and possibly acted upon, next academic year.) First, if colleges currently named in Senate Rule 2.1.4 eventually add other academic programs for which deviations from the general University calendar are not so clearly necessary or justified, will the general University calendar or the College calendar control for such academic programs ? Second, if colleges (or programs) not currently named in Senate Rule 2.1.4 wish to have non-standard calendars, is that possible ?

Regarding the first question, there was some inclination that the general University calendar should control for a (hypothetical) new academic program in a college named in Senate Rule 2.1.4, if deviation from the general University calendar were not so clearly necessary or justified for that program. This could conceivably be encoded in a revision to Senate Rule 2.1.4 identifying the specific programs now offered by the named colleges to which the non-standard calendars apply.

Regarding the second question, there was some concern about equity across colleges and, in particular, use of the term "special" in Senate Rule 2.1.4. The term "special" could possibly be replaced by "non-standard". The colleges (or programs) now covered by Senate Rule 2.1.4 have one or both of the following characteristics: (1) clinical or practical requirements (such as rotations) which do not conform well to the general University calendar; and, (2) students whose course selections tend to remain entirely within the relevant programs, so that such students are not following one calendar for some of their courses and another

calendar for their other courses. This rationale could possibly be articulated in Senate Rule 2.1.4, along with mention that programs with similar characteristics could petition the Senate Council for non-standard calendars as well. Indeed, the Senate Council already receives some requests for non-standard calendars. At the same time, proliferation of such requests is not desirable. In a University of this size, having too many distinct calendars floating around is not feasible. (Consider, for instance, an undergraduate student taking three courses from one college and two courses from another college; if the two colleges were operating on different calendars, then the student could have, for example, a "spring break" from three courses in one week and a "spring break" from two courses in another week without actually having a week off of classes altogether.)

Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/31/2023 3:59:22 PM
Submitted by: Chih, Ming-Yuan

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Academic Advising

Charge: Responsible for regularly reviewing the effectiveness and accountability of academic advising throughout the University, setting standards for the quality of academic advising, making recommendations to the Senate Council regarding academic advising, and advising the Senate Council about all recommendations or proposals to the Senate regarding academic advising.

2. Are you the chair of a committee or a council?
Committee

3. Did the committee meet this past month?
Yes

4. In the past month, what generally did the committee/council spend its time on?
Discussing issue(s)

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
N/A

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
1

7. What issues (other than routine course and program proposals) are the committee discussing?
February 17 2023 meeting: 1. Reviewing student advising outcomes data from NSSE and FSSE. 2. Documenting the current status of the concerns of dual reporting based in May 2020 SacAC report.

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
No

9. What is the subject matter of that topic?
[No Response Given]

10. What information would you like to share with senators about the work of your committee or academic council?
We wonder how to best solicit the input from senators regarding the current status of the dual reporting concerns raised by SacAC in May 2020. We are interested in producing a report on this issue: whether these concerns have

been addressed.

Meeting Notes Attached

I.   Minutes

Senate Academic Advising Committee
(SacAC)
Date and Time and Location

Members: Ming-Yuan Chih (Chair), Yanira Paz, Martha Yip, Jennifer Garlin, Jaime Wainscott, Bethany Fugate, Kendall Pearson, Edison Shipley, Bryant Tandy, Kristen Turner, Corey Moore

Call to order:

1. **Roll Call**

    Attendance: Ming-Yuan Chih (Chair), Yanira Paz, Jaime Wainscott, Bethany Fugate, Corey Moore

    Absence: Martha Yip, Jennifer Garlin, Kendall Pearson, Edison Shipley, Bryant Tandy, Kristen Turner

    Guests: Dominic Williams, Chris Thuringer

2. **Approval of minutes from last meeting**

    No agenda was needed for approval. The zoom recording for January meeting was not successful.

3. **Old Business** *[if needed]*

    There was no agenda item from the previous meeting.

4. **Consent Agenda** *[if needed]*

    There was no consent agenda.

5. **New Business**
   Please see next page.

Minutes Template

A.	Introduction: Chris Thuringer, Director of Institutional Research (from IRAD, Todd Brent). Dominic Williams, Assistant Vice President for Student Success, Strategy and Enhancement.

B.	Previous student members are not available this semester. The Senate Council is working with the Student Organization to replace student members on the committee.

C.	Dual Reporting discussion

    1.	Senate Council Chair Collett wants SacAC to prepare a report of the current status on Dual Reporting (DR), and whether previous issues about DR have been resolved in the last two year of implementation of DR.

    2.	The issues were raised by SacAC in May 2020. We did not review these issues closely in our meeting last semester.

    3.	Proposal: Review the issues raised by SacAC in May 2020 and discuss the reviews of these concerns in our next meeting. Propose: Ming-Yuan Chih; Second: Jaime Wainscott; Vote: Ming-Yuan Chih, Jaime Wainscott, Bethany Fugate, Yanira Paz.

    4.	The dual degree advising issue on the SacAC website was still active. The proposal about how to investigate this issue was to set its priority as the secondary issue to be addressed after the dual reporting proposal. Propose: Ming-Yuan Chih; Second: Bethany Fugate; Vote: Ming-Yuan Chih, Jaime Wainscott, Bethany Fugate, Yanira Paz.

    5.	Review issues regarding dual reporting:

        a)	*Dr. Paz: Who would know the current status of DP. Jaime: Every undergraduate college has implemented DP. Dominic: All 12 undergraduate college programs and Martin School have implemented DP.*

        b)	*Please add your answers to the "Current Status" section for each issue in this document: Dual Reporting Concerns.docx. Please add your name at the beginning of your answers. You can access this document, "Dual Reporting Concerns.docx ", on this OneDrive folder: <u>Dual Reporting</u>.*

D.	NSSE (Student Survey)

    1.	Dominic Williams presented an introduction of NSSE. Please refer to the meeting recording and the NSSE website for more details.

    2.	Reports can be downloaded from UK's NSSE data website: https://www.uky.edu/irads/national-survey-student-engagement.

    3.	Chris Thuringer presented history of NSSE @ UK.

        a)	*UK Has a high response rate and an overall higher rating as compared to benchmarks*

        b)	*Seniors rated quality of interactions with academic advisers (56% in year 2022) is lower than freshmen (61% in year 2022).*

        c)	*Students rated the quality of their interaction with academic advisors higher than with faculty. The difference between ratings with advisor and faculty reduced from 9% among freshmen to 2 % among seniors.*

    a.	**Next Agenda Item**
        [Provide the same sort of details here as was done for the first agenda item.]

Two tentative next agenda items pending the availability of the presenters.

1. Dominick Williams and Chris Thuringer will present the rest of student surveys (NSSE and FSSE).
2. Dominick Williams and Maddie Trudeau will present the draft plan of the upcoming program evaluation of academic advising in the SacAC meeting on March 17, 2022.

6. Items from the Floor

Time Adjourned: 3pm

Minutes Template

Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

Submitted on: 3/31/2023 6:50:15 PM
Submitted by: Cramer, Jennifer S.

1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)
Faculty Affairs

Charge: Review and recommend action on issues related to: performance reviews and standards for evaluation; promotion and tenure; employee benefits; work-life matters; recruitment and retention; issues raised by the Senate Advisory Committee on Privilege and Tenure; and any other similar topic assigned to it.

2. Are you the chair of a committee or a council?
Committee

3. Did the committee meet this past month?
Yes

4. In the past month, what generally did the committee/council spend its time on?
Discussing issue(s)

5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")

5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If yourcommittee has no pending agenda items, type "N/A.")
1

6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type"N/A.")
1

7. What issues (other than routine course and program proposals) are the committee discussing?
Title series at UK

8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?
No

9. What is the subject matter of that topic?
[No Response Given]

10. What information would you like to share with senators about the work of your committee or academic council?
We are creating a report with recommendations for action related to the various concerns raised by SC regarding title series at UK. We would appreciate senators continuing to send us any anecdotes, data, etc. related to title series in their colleges. We met on 3/31/23, so minutes are still pending.