

Transmission of PROPOSAL to Senate Report

Background Information for Proposal

<i>Agenda Item Name:</i>	Revise Medicine 2023/24 calendar
<i>Rationale for proposal:</i>	Change tuition refund dates to align with document from Board of Trustees.
<i>General description and type of proposal:</i>	A specific program Change
<i>Reviewing body and chair:</i>	Calendar Committee Richard Charnigo,
<i>Proposer's name and affiliation:</i>	Nathan Congleton Registrar
<i>Committee Would Like:</i>	
<i>Involve Senate Rules change?</i>	No

Additional Information Below (not applicable for every proposal)

<i>Voting Info:</i>	<u>In favor</u>	<u>Opposed</u>	<u>Abstained</u>
	8	0	0
<i>If applicable, which SR section is being changed?</i>			
<i>Requested effective date:</i>			
<i>Written report:</i>	No		

January 9, 2023

To: DeShana Collett, Ph.D., PA-C, University Senate Council Chair
From: Kim Taylor, University Registrar
Re: Recommendation to Change Approved Academic Calendar Dates

Rationale and Recommendation:

During web publication of the 2023 – 2024 College of Medicine Academic Calendar the Office of the University Registrar found some dates were incorrectly listed on the University Senate approved calendar documents. This appears to be the result of the College of Medicine using an older version of their calendar document that did not include corrected refund deadlines provided by the Office of the University Registrar when they were asked to make adjustments relating to holidays scheduled by the Senate’s Calendar Committee

Therefore, pursuant to item 2 of Senate Rule 2.2 DEVIATION FROM APPROVED CALENDAR, the Office of the University Registrar is seeking the below changes to ensure all published calendars remain accurate. These changes will ensure compliance with Board of Trustees action taken on April 21, 2009 titled: REVISION OF THE POLICY STATEMENT ON TUITION AND FEE REFUNDS TO STUDENTS.

Currently Approved Dates:

College of Medicine Academic Calendar 2023 – 2024

- Fall 2023
 - June 5, Monday – Last day fourth-year students to withdraw from the College of Medicine for a full refund of tuition & fees
 - June 12, Monday – Last day for fourth-year students to withdraw from the College of Medicine and receive an 80% refund
 - June 26, Monday – Last day third-year students to withdraw from the College of Medicine for a full refund of tuition & fees
 - July 3, Monday – Last day for third-year students to withdraw from the College of Medicine and receive an 80% refund
 - July 5, Wednesday – Last day for fourth-year students to withdraw from the College of Medicine and receive and 50% refund
 - July 15, Friday – Last day for third-year students to withdraw from the College of Medicine and receive and 50% refund
 - July 31, Monday – Last day for first-year and second-year students to withdraw from the College of Medicine for a full refund of tuition & fees
 - August 7, Monday – Last day for first-year and second-year students to withdraw from the College of Medicine and receive an 80% refund
 - August 30, Wednesday – Last day for first-year and second-year students to withdraw from the College of Medicine and receive a 50% refund

- Spring 2024
 - January 8, Monday – Last day for all students to withdraw from the College of Medicine for a full refund of tuition & fees
 - January 15, Monday – Last day for all students to withdraw from the College of Medicine and receive an 80% refund
 - February 7, Wednesday – Last day for third-year and fourth-year students to withdraw from the College of Medicine and receive a 50% refund

Recommended Changes:

College of Medicine Academic Calendar 2023 – 2024

- Fall 2023
 - June 4, Sunday - Last day for fourth-year students to withdraw from the College of Medicine for a full refund of tuition & fees.
 - June 11, Sunday - Last day for fourth-year students to withdraw from the College of Medicine and receive an 80% refund.
 - June 25, Sunday - Last day for third-year students to withdraw from the College of Medicine for a full refund of tuition & fees.
 - July 2, Sunday - Last day for third-year students to withdraw from the College of Medicine and receive an 80% refund.
 - July 2, Sunday - Last day for fourth-year students to withdraw from the College of Medicine and receive and 50% refund.
 - July 23, Sunday - Last day for third-year students to withdraw from the College of Medicine and receive and 50% refund.
 - July 30, Sunday - Last day for first-year and second-year students to withdraw from the College of Medicine for a full refund of tuition & fees.
 - Aug 6, Sunday - Last day for first-year and second-year students to withdraw from the College of Medicine and receive an 80% refund.
 - Aug 27, Sunday - Last day for first-year and second-year students to withdraw from the College of Medicine and receive a 50% refund.
- Spring 2024
 - Jan 7, Sunday - Last day for all students to withdraw from the College of Medicine and receive a full refund.
 - Jan 14, Sunday - Last day for all students to withdraw from the College of Medicine and receive an 80% refund.
 - Feb 4, Sunday - Last day for all students to withdraw from the College of Medicine and receive a 50% refund.