

# Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

**Submitted on:** 4/25/2023 6:02:35 PM

**Submitted by:** Grossman, Robert B.

**1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)**

Nominating

**Charge:** Review and offer recommendations on: requests for faculty representatives, considering all aspects of a nominee (race, gender, ethnicity, unit affiliation, discipline, tenure status, rank, administrative position, previous service to the Senate, etc.) and the purpose of the committee for which the nominee was requested; policies to promote diverse memberships; and any other similar topic assigned to it.

**2. Are you the chair of a committee or a council?**

Committee

**3. Did the committee meet this past month?**

No

**4. In the past month, what generally did the committee/council spend its time on?**

[No Response Given]

**5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")**

[No Response Given]

**5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If your committee has no pending agenda items, type "N/A.")**

[No Response Given]

**6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type "N/A.")**

[No Response Given]

**7. What issues (other than routine course and program proposals) are the committee discussing?**

[No Response Given]

**8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?**

No

**9. What is the subject matter of that topic?**

[No Response Given]

**10. What information would you like to share with senators about the work of your committee or academic council?**



# Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

**Submitted on:** 4/26/2023 3:52:59 AM

**Submitted by:** Charnigo, Richard J.

**1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)**

Calendar

**Charge:** Review and offer recommendations for action on: the Academic Calendars submitted by the Registrar; program- and course- specific requests for calendars that deviate from the Academic Calendar; issues related to closures, academic holidays, and waivers for academic holidays; and any other similar topic assigned to it.

**2. Are you the chair of a committee or a council?**

Committee

**3. Did the committee meet this past month?**

No

**4. In the past month, what generally did the committee/council spend its time on?**

[No Response Given]

**5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")**

[No Response Given]

**5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If your committee has no pending agenda items, type "N/A.")**

[No Response Given]

**6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type "N/A.")**

[No Response Given]

**7. What issues (other than routine course and program proposals) are the committee discussing?**

[No Response Given]

**8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?**

No

**9. What is the subject matter of that topic?**

[No Response Given]

**10. What information would you like to share with senators about the work of your committee or academic council?**

We electronically discussed and then endorsed a revision to the 2023-2024 Medicine calendar as well as a non-standard calendar for AES/PLS 320. (Senate Council subsequently approved both of these items.)



# Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

**Submitted on:** 4/26/2023 2:55:20 PM

**Submitted by:** Urschel, Kristine L.

**1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)**

Undergraduate Council

**Charge:** It shall consider all proposed new courses and changes in courses which may be used for credit toward an undergraduate degree and also consider all proposed new undergraduate programs, changes in undergraduate programs, including degree titles, from all colleges offering an undergraduate degree. Further, it shall consider all changes in the University requirements. The Undergraduate Council shall recommend on all of the above to the Senate Council. In addition, it shall review all undergraduate programs.

**2. Are you the chair of a committee or a council?**

Council

**3. Did the committee meet this past month?**

[No Response Given]

**4. In the past month, what generally did the committee/council spend its time on?**

Reviewing proposals

**5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")**

**5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If your committee has no pending agenda items, type "N/A.")**

0

**6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type "N/A.")**

12

**7. What issues (other than routine course and program proposals) are the committee discussing?**

We discussed and voted to support a change in Bulletin language requested from the College of Fine Arts relating to the Undergraduate Music degrees

**8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?**

No

**9. What is the subject matter of that topic?**

[No Response Given]

**10. What information would you like to share with senators about the work of your committee or academic council?**

Meeting Notes Attached

**Undergraduate Council Minutes**  
**April 11 2023, 2023 | 3:00-5:00 pm / 103 Main**

**Members Present**

Kristine Urschel (chair)  
Eric Welch  
Justin Nichols  
Troy Cooper  
Melinda Hines  
Chloe Wawrzyniak  
Ray Archer

Joe Dvorak  
Olivia Davis  
Dima Strakovsky  
Chris Swartz  
Jim Lumpp  
ZaDonna Slay

**Members Absent**

Edison Shipley  
Casey Shadix  
Cathy Catlett  
Nathan Congleton  
Bryant Tandy  
Melanie Goan  
Diane Loeffler  
Becky Davis

**Meeting Agenda**

Welcome

Chair Urschel welcomed the council members to the meeting.

Approval of March 28, 2023 minutes

Motion was made by Cooper and seconded by Archer to approve the March 28, 2023 minutes. A vote was taken, and all voted to approve the motion with none abstained or opposed.

Approval of agenda

Prior to a motion to approve the agenda, chair Urschel asked for one course to be added to the consent agenda – AEC 431.

O. Davis moved and Strakovsky seconded to approve the agenda with the addition. A vote was taken, with none opposed or abstained.

Proposal reviews

Consent agenda

**Swartz, Cooper, Goan**

[AEC 314](#)

**Catlett, Lumpp, Welch**

[AEC 431](#)

**Cooper, Welch, Swartz**

[ANT 356](#)

**Lumpp, Wawryzniak, Strakovsky**

[BME 435](#)

**B. Davis, Loeffler, Welch**

[CE 585](#)

**Nichols, Catlett, Cooper**

[CEF 251](#)

**Strakovsky, Dvorak, Swartz**  
[CHI 402](#)

**B. Davis, Dvorak, Cooper**  
[CLA 301](#)

**Catlett, Wawrzyniak, O. Davis**  
[CPT 316](#)

**Goan, Wawrzyniak, O. Davis**  
[FOR 205](#)

**Welch, Dvorak, Slay**  
[MUS 435G](#)

**Cooper, Catlett, Welch**  
[STA 315](#)

**Archer, Cooper, Slay**  
[WRD 433](#)

Discussion agenda

**Dvorak, Goan, Wawrzyniak**  
[UGC Sport Communication](#)

A brief discussion was led by Dvorak and he made a motion to approve the proposal and Wawrzyniak seconded. A vote was taken, and the motion passed with none opposed or abstained.

Discussion only:

**Swartz, Nichols, Catlett**  
[LJ 399](#)

After a brief discussion regarding credit hours and the criteria for a passing grade in the course, it was decided that Swartz will discuss these with the proposer for a future vote. No vote was taken.

Announcements/New Business

Summer proposal review

Chair Urschel reminded the council that there were opportunities during the summer semester to review proposals. Dvorak, Slay and Welch volunteered to serve in this role.

Announcement: None

Adjournment – The meeting was adjourned at 3:33pm.

Minutes were submitted by Ann B. Eads





# Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

**Submitted on:** 4/27/2023 8:06:29 PM

**Submitted by:** Gustafson, Alison

**1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)**

Research and Graduate Education

**Charge:** Responsible for reviewing University research policies and graduation education policies and their implementation. The SRGEC is responsible for making recommendations to the University Senate regarding those policies and the priorities for them.

**2. Are you the chair of a committee or a council?**

Committee

**3. Did the committee meet this past month?**

No

**4. In the past month, what generally did the committee/council spend its time on?**

[No Response Given]

**5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")**

[No Response Given]

**5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If your committee has no pending agenda items, type "N/A.")**

[No Response Given]

**6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type "N/A.")**

[No Response Given]

**7. What issues (other than routine course and program proposals) are the committee discussing?**

[No Response Given]

**8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?**

Yes

**9. What is the subject matter of that topic?**

We have had discussion regarding project GateWay

**10. What information would you like to share with senators about the work of your committee or academic council?**

We have met and our representative from the committee, Chris Crawford, is heavily engaged seeking feedback and representing faculty and staff viewpoints to Senate Council and GateWay team members.



# Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

**Submitted on:** 4/28/2023 8:47:07 PM

**Submitted by:** Calvert, Kenneth L.

**1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)**

Technology

**Charge:** Responsible broadly for educationally related IT issues, including review of IT-related proposals and recommendations on technology issues affecting educational objectives.

**2. Are you the chair of a committee or a council?**

Committee

**3. Did the committee meet this past month?**

Yes

**4. In the past month, what generally did the committee/council spend its time on?**

Discussing issue(s)

**5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")**

**5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If your committee has no pending agenda items, type "N/A.")**

N/A

**6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type "N/A.")**

N/A

**7. What issues (other than routine course and program proposals) are the committee discussing?**

1. What's going on in the IT Advisory Council, including the possible establishment of a subcommittee on AI. 2. Nominations to serve on the IT AC/subcommittees, which will be forwarded to the Senate Council.

**8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?**

No

**9. What is the subject matter of that topic?**

[No Response Given]

**10. What information would you like to share with senators about the work of your committee or academic council?**

The IT Advisory Council is intended to provide two-way communication between the campus and IT Services and the CIO's office. They are standing up various communities of interest - currently Cybersecurity, and in the near future, Data Management. If you or your colleagues have specific interests, please contact the Senate Tech Committee.

Meeting Notes Attached

## Senate Technology Committee

DRAFT Minutes of Meeting Friday, 28 April 2023 (via Zoom)

Called to order 2:30

Attending: Byrd, Calvert, Xenos, Stephens

- I. Minutes from 18 October 2022 were approved.
- II. Calvert reported on the 4/27 IT Advisory Council Meeting:
  - Purpose of IT AC was reviewed. Two subcommittee charters have been approved (Cybersecurity and Data Management). A third is in the works.
  - Cybersecurity Subcommittee will be spun up soon. Stephen Burr of ITS is Chair. Some projects will be initiated over the summer. Calvert will be the ex officio member from the Senate Tech Committee.
  - Data Management will be next. Huckaba had volunteered to be ex officio member for this. Will forward his name
  - AI discussion resulted in consensus that the University needs a focal point for exchanging information, experience, concerns, needs as the technology changes the way people work. An AI subcommittee was floated as a possible way to do that. Calvert was asked to communicate this development to Senate Council chair and request information on other efforts under way in Senate Council and elsewhere, to ensure coordination and respect for the Senate's purview.
  - A draft website for the IT AC is up at: <https://its.uky.edu/ITAC>
- III. Nominations for IT AC and Subcommittees
  - Open slots in A&S, B&E, and Engineering. Byrd suggested names in A&S and ENG. She will follow up with the colleagues in A&S; Calvert will check with the one in ENG.
- IV. AI Discussion
  - Byrd described experience with writing assignments: shifting to shorter in-class assignments, blue-book exams, etc.
- V. Other (od) Business
  - Canvas - Calvert will reach out to Trey Conatser of CELT, who may have interest in the responsibility structure as discussed in the last meeting.
  - Laptop Loan program - Byrd again brought up the discontinued Library program. She also noted that a "one size fits all", standard-configuration platform for faculty/staff is not always adequate for the project at hand (e.g., video editing, which requires more memory). She expressed a desire for more transparency into such purchasing decisions. Calvert reported that a related discussion took place at the IT AC meeting, about specialized software (for qualitative analysis) not being available and requests not being processed for several months.

Meeting adjourned at about 3:05pm.

# Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

**Submitted on:** 4/29/2023 7:38:18 PM

**Submitted by:** Nikou, Roshan

**1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)**

Graduate Council

**Charge:** It shall consider all proposed new courses and changes in courses which may be used for credit toward a graduate degree and consider all proposed new graduate programs and changes in graduate programs, and degree titles (for both graduate program degrees and Honorary Degrees), forwarding its transmittal to the Senate Council. In addition, it shall review all graduate programs. (These procedures are not intended to prevent a faculty member from presenting a recommendation or request directly to the Graduate Faculty.)

**2. Are you the chair of a committee or a council?**

Council

**3. Did the committee meet this past month?**

[No Response Given]

**4. In the past month, what generally did the committee/council spend its time on?**

Reviewing proposals and discussing issue(s)

**5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")**

**5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If your committee has no pending agenda items, type "N/A.")**

2

**6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type "N/A.")**

6

**7. What issues (other than routine course and program proposals) are the committee discussing?**

Sturgill and Kirwan Awards, the Badges, Students Time Extensions, GRE Rules, GC Composition.

**8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?**

Yes

**9. What is the subject matter of that topic?**

Sturgill and Kirwan Awards, Students Time Extensions, GRE Rules.

**10. What information would you like to share with senators about the work of your committee or academic council?**





# Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

**Submitted on:** 5/1/2023 12:08:01 PM

**Submitted by:** Cramer, Jennifer S.

**1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)**

Faculty Affairs

**Charge:** Review and recommend action on issues related to: performance reviews and standards for evaluation; promotion and tenure; employee benefits; work-life matters; recruitment and retention; issues raised by the Senate Advisory Committee on Privilege and Tenure; and any other similar topic assigned to it.

**2. Are you the chair of a committee or a council?**

Committee

**3. Did the committee meet this past month?**

Yes

**4. In the past month, what generally did the committee/council spend its time on?**

Discussing issue(s)

**5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")**

**5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If your committee has no pending agenda items, type "N/A.")**

1

**6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type "N/A.")**

1

**7. What issues (other than routine course and program proposals) are the committee discussing?**

Title series at UK

**8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?**

No

**9. What is the subject matter of that topic?**

[No Response Given]

**10. What information would you like to share with senators about the work of your committee or academic council?**

We hope to have a report and recommendations in May. Meeting minutes are pending.



# Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

**Submitted on:** 5/1/2023 1:32:40 PM

**Submitted by:** Pearson, Kevin J.

**1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)**

Diversity and Inclusion

**Charge:** Charged to increase diversity among senators, in particular representation of URM; work with senior leadership to disseminate best practices for recruiting & retaining faculty of color and other underrepresented groups; and addressing other related issues.

**2. Are you the chair of a committee or a council?**

Committee

**3. Did the committee meet this past month?**

Yes

**4. In the past month, what generally did the committee/council spend its time on?**

Discussing issue(s)

**5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")**

**5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If your committee has no pending agenda items, type "N/A.")**

N/A

**6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type "N/A.")**

N/A

**7. What issues (other than routine course and program proposals) are the committee discussing?**

Faculty and student demographics, recruitment, retention; faculty senate demographics

**8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?**

No

**9. What is the subject matter of that topic?**

[No Response Given]

**10. What information would you like to share with senators about the work of your committee or academic council?**

See attached minutes.

Meeting Notes Attached



## April 19th, 2023 Meeting

- Dr. Kirsten Turner, Vice President for Student Success, and Todd Brann, Executive Director, Institutional Research, Analytics, & Decision Support, will join us
  - Tableau superuser in most colleges
  - <https://www.uky.edu/irads/interactive-fact-book>
  - Weekly retention meetings on Friday morning are open to all
  - First generation category appear to be at the highest “risk” across all demographics (including race/ethnicity, income, and academic prep)
  - URM student recruitment has been strong this year
  - 1st year retention rates have improved dramatically over the past several years.
  
- Title IX status and Code of Conduct Review Process
  - Senate Council Chair Collett has requested this information from the Provost and the President.
  
- Discussion about “My Old Kentucky Home, Good-Night!”--request to review use by Senate Council
  - Need to provide report by the end of the semester
  - Dr. Laneshia Conner will lead a discussion on the systemic racism in language we use.
  - **\*\*\*This has been taken off our agenda. It will be handled elsewhere and by others at UK. This does not mean it is not an issue.**

# Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

**Submitted on:** 5/1/2023 1:44:40 PM

**Submitted by:** Duncan, Marilyn J.

**1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)**

Libraries

**Charge:** Charged with the responsibility for recommending to the University Senate policies to promote the educational interests of the University with respect to the Libraries, the faculty body of which is equivalent to the faculty of a college.

**2. Are you the chair of a committee or a council?**

Committee

**3. Did the committee meet this past month?**

Yes

**4. In the past month, what generally did the committee/council spend its time on?**

Discussing issue(s)

**5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")**

**5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If your committee has no pending agenda items, type "N/A.")**

1

**6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type "N/A.")**

0

**7. What issues (other than routine course and program proposals) are the committee discussing?**

open access publishing and fees. The mechanisms and standards and prices for this are continuing to evolve and change. This issue will need to be discussed again.

**8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?**

Yes

**9. What is the subject matter of that topic?**

Open access publishing and related fees

**10. What information would you like to share with senators about the work of your committee or academic council?**

The committee is preparing a brief statement/report that could be shared with the Senate or faculty at large.

Meeting Notes Attached

## Minutes of the University Senate Libraries Committee Meeting held on April 27, 2023.

### Attendees:

Marilyn Duncan, Chair  
Sean Peffer, committee member  
Eric Blalock, committee member  
Doug Way, Dean of Libraries and committee member

The meeting was called to order at 9:00 AM. The topic of discussion was open access publication.

Dean Way reported on administrative meetings that he had attended, including one with the Provost and other administrators and a second one organized by Dr. Kathryn Cardarelli (Senior Associate Provost for Administration and Academic Affairs). These meetings included information on open access publishing here at UK and at other institutions and discussions concerning what path UK should follow. UK uses Scival and other sources to track open-access publications by UK faculty and students. By a conservative estimate, UK spends \$500,000-600,000 per year on open access publications, in contrast to >\$1,000,000 spent by many institutions. Similar to other institutions, UK has some read and publish agreements (that bundle the cost of article access and publication charges).

The most basic issue related to the role of the libraries in managing open access publication is how to support the diverse campus in its entirety and do so within the fiscal constraints of the libraries' budget. This is an on-going issue that was not resolved within the administrative meetings; in fact, guidelines were not established. Topics considered at the meetings included why people publish in the open access format. There was some concern that in some units this format favored the needs of faculty while overlooking or downplaying the needs of graduate students. A secondary consideration was the role and responsibility of a land-grant university such as UK in broadly disseminating information and whether open access publication enhances this.

Another consideration was the source of funds for open access publishing (with or without read and publishing agreements). In order for the Libraries to negotiate contracts with publishers, it needs funding from central administration. But in this case, the decisions on specific contracts with specific publishers would be made by the libraries. Would this lead to advantages for certain publishers, and ultimately towards bias or pressure for faculty to use those publishers preferentially? The VPR for Research has little interest in this approach and favors a values-based approach instead. In other words, funds allocated to colleges or units should be used for publication fees, and then the users can decide whether to put pressure on the publishers for more reasonable contracts. These meetings between the Libraries dean and staff and other upper level administrative personnel provided an opportunity for conversations and indicated that further work would be needed to clarify the university's position in this changing landscape. (After the Libraries committee meeting, a committee member wondered if a third alternative was brought up in which both the libraries and colleges/units decide together which publishers to target and how. If not, perhaps the Libraries committee could discuss this possible alternative during the next Libraries committee meeting.)

The Senate Library Committee felt that all of this information, and our discussion, was very educational and useful. The committee decided against preparing a faculty survey about publication charges. Instead, we will prepare a short informative memo on open access publishing and possible problems with hidden fees. Eric will draft the memo, and after review and revision by the committee, Marilyn will submit this to the Senate Council and inquire if there is a mechanism for sharing this with UK faculty.

The meeting concluded at 9:42 AM.



# Activity Report (Senate Cmtes & Academic Councils)

Use this form to submit your committee's monthly activity report.

**Submitted on:** 5/1/2023 2:33:54 PM

**Submitted by:** Ossege, Julianne

**1. Select the name of the committee or council you represent. (If it is an ad hoc committee, choose "Other" at the bottom of the list and type the name there.)**

Disability Accommodation and Compliance

**Charge:** Recommends educational policies and implementation practices/standards relating to disability accommodation and regulatory compliance.

**2. Are you the chair of a committee or a council?**

Committee

**3. Did the committee meet this past month?**

Yes

**4. In the past month, what generally did the committee/council spend its time on?**

Reviewing proposals

**5. In the past month, how many items were completed? (If your committee/council has no pending agenda items, type "N/A.")**

**5. In the past month, how many items were reviewed but more discussion was needed prior to a vote? (If your committee has no pending agenda items, type "N/A.")**

one - benchmarking report

**6. As of now, how many items still need to be reviewed? (If your committee has no pending agenda items, type "N/A.")**

one

**7. What issues (other than routine course and program proposals) are the committee discussing?**

Collating benchmarking to develop report for SC

**8. Is the committee discussing an issue or proposal that was not directly assigned by the Senate Council office?**

Yes

**9. What is the subject matter of that topic?**

We discussed the UKCore committee's new course substitution process.

**10. What information would you like to share with senators about the work of your committee or academic council?**

UKCore committee new process for course substitution reviewed and approved, benchmarking finished - collating for report to SC

Meeting Notes Attached



Senate Advisory Committee on Disability Accommodation and Compliance  
Zoom Meeting  
04/11/2023 11:00 a.m.

Draft minutes

Voting members: Julie Ossege (Presiding), Davy Jones, Aaron Garvy, Channon Horn  
Cassandra Gipson-Reichardt (could not attend).

Nonvoting members: Alice Turkington, David Beach, Heather Roop  
(Jennifer Pusateri could not attend)

Guest: Leisa Pickering

Chair Ossege called the meeting to order.

Due to direction from the Senate Council (04/03/2023), the Chair of the UK Core Education Committee Keiko Tanaka brought to SACDAC the Committee's proposed internal process for pedagogical assessment of certain categories of course substitutions that may become proposed for cases of disability accommodation. This report arose from a "Working Group" of the Core Education Committee (see full description attached below as an Appendix to these minutes). Ossege reorganized the present SACDAC meeting agenda so that this item was addressed as the first agenda item.

Tanaka reviewed the motivation of the Senate Council and the Core Education Committee for the proposed process. In brief, there had been a practice for a number of years for a standing list of course equivalencies (dating from the early 1990s) to be used by DRC to determine particular course substitutions in certain disability cases. After then-Provost Tracy's 2016 abolition of the Undergraduate Education area of the Provost's Office, the practice had been for the SC Chair to essentially mechanically sign off on each such course substitution determination. This year, the SC became concerned that on account of changes in the University Studies/UK Core Program over the decades, and on also on account of course content drift, the static list of course equivalencies needed to be reassessed. The Core Education Committee proposed that the solution most pedagogically sound, and most beneficial for the student, was not to update to a new static list (that for the same reasons would become obsolete), **but rather a process of dynamic update to identification of course equivalencies relevant to any particular new case.** This process was screen shared and is diagrammed at the end of the Working Group Report (Appendix below). At stages during proposal development over the past several months all committee members had the opportunity for input.

In essence, the process incorporates that the DRC determines from the requesting student's documentation that the student has a sufficiently medically learning disability-supported need for the accommodation of a course substitution. Which, if any, currently offered other courses recommended by DRC/DUS contain a pedagogically equivalent content and are relevant to the student's major, is determined by faculty judgement. Specifically, the Senate's University-wide concern for the integrity of the Core program is secured by a Core Course Substitution subcommittee acting to identify which, if any, of the recommended currently offered other courses contain a pedagogically equivalent content. From those alternative courses approved by the Core subcommittee, the student, DUS and local academic advisor identify the substitute course most relevant to the case and major of the student. If a student disagrees with the outcome, the student may appeal to the full Core Education Committee. The Core Education Committee has the authority to pedagogically identify other appropriate alternative courses, if such exist, from which the student, DUS and local academic advisor will identify an appropriate substitute course.

Much discussion of the proposed process ensued, both around how the proposal came into its present form, and about the substance of the proposal.

Concerns from a DRC perspective included

- (i) DRC was not made aware of, and is not in favor of, this process or the Course Substitution Committee
- (ii) the proposed process appeared so complex that it would not render timely determinations, and hence the stage of Core Subcommittee should be eliminated
- (iii) the previous practice for many years of using a standing list of approved substitutions worked and was more expedient
- (iv) there is a tension in the process that there could be a faculty determination that appropriate course substitution exists but a DRC decision that a particular course would be used for substitution

Responses to these concerns included

- (i) A DRC member was on the Working Group as it developed the new process; the DRC concerns about the new process will be considered by SUKCEC and its Core Subcommittee
- (ii) The Core Subcommittee was necessary to ensure the Senate's standing and long-term direct oversight of Core course substitutions; the Core Subcommittee members will be selected for availability to respond quickly to case requests as these arise. If in practice the use of the Core Subcommittee does not yield sufficiently timely determinations, then SUKCEC will appropriately modify the decision-making process
- (iii) the previous practice of using a static, non-contemporary list of approved course substitutions creates a federal SACS compliance issue. I.e., under the University Senate's assigned educational policy-making responsibility assigned by the Board of Trustees (GR IV.C.1), the University Senate must promulgate Senate Rules that incorporate SACS accreditation requirements.\* **The new method provides a process of dynamic update to identification of course equivalencies relevant to any particular new case**, compliant with SACs requirements.
- (iv) The federal disability accommodation requirements do not require that a course substitution accommodation must be made for *every* situation in which the DRC confirms the student has a medically qualifying learning disability. Rather, course substitution accommodation must be made when there is a pedagogically *reasonable* course substitution accommodation available, i.e., a course substitution is available that does not compromise the fundamental nature of the structure of the Core curriculum. It would not be appropriate for DRC to insist that a course substitution be made that the faculty mechanism (per SACS) has determined is not pedagogically reasonable within the federal meaning of not altering the fundamental nature of the structure of the Core curriculum.

Jones moved that SACDAC endorse the proposed process for implementation as an initial process that SUKCEC can modify as it deems with experience is appropriate. Garvy seconded. Motion passed unanimously (5-0).

Ossege confirmed the next meeting on May 11 will finish examination of the benchmarking information and determine the committee's report/recommendations to the Senate Council.

Ossege adjourned the meeting.

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\*Footnote:

SACS Standard 10.4:

“The institution (a) publishes and implements policies on the authority of faculty in academic and governance matters, (b) demonstrates that **educational programs for which academic credit is awarded are approved consistent with institutional policy**, and (c) places **primary responsibility for the content, quality, and effectiveness of the curriculum with its faculty.**”  
(emphases added here)

# Course Substitution for Students with Learning Disabilities to Satisfy the Quantitative Reasoning

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## Core Requirements

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*University Senate Policy or SUKCEC Guidelines*

*Spring 2023*

Course substitutions to satisfy the UK Core Quantitative Reasoning requirements -- Quantitative Foundation (QFO) and Statistical Inferential Reasoning (SIR) -- will be considered in extraordinary circumstances. Students are strongly encouraged to start the Course Substitution Request process at least one or two semesters prior to the semester in which they plan to take the specific course to fulfill the UK General Education requirement. *Please note that the request for course substitution may not be approved.*

### Deadlines for Submitting Course Substitution Requests

<b><i>Semester Planning to Take a Substitution Course</i></b>	<b><i>Request to be Submitted</i></b>	<b><i>Appeal Request to be Submitted</i></b>
Fall	January 15	March 15
Winter	August 30	October 15
Spring	August 30	October 15
Summer	January 15	March 15

## Course Substitution Request Process for UK Core Requirements

Students with documented learning disabilities, who wish to request a course substitution for either Quantitative Reasoning (QFO) or Statistical Inferential Reasoning (SIR), must first contact the Disability Resource Center (DRC), and second explore options for course substitution with their academic advisor as well as the Director of Undergraduate Studies (DUS) in their major program. Students must demonstrate that they have already made *good-faith effort* to complete these requirements using one of the Core designated courses. For those with a documented math disability, we highly recommend that students take ***PHI 120: The Art of Thinking: An Introduction to Logic*** to satisfy the UK Core Quantitative Foundation (QFO) requirement.

To request a course substitution, students must submit:

- Course Substitution Request form, which asks a series of questions about their past attempts to satisfy the requirement and the history of consultations with the DRC, course instructor(s), and academic advisor from the major program;
- Letters of support from DRC and their academic advisor; and
- Statement from the instructor of the Core designated course with which the student has attempted for satisfying the Core are requirement.

The requests will be reviewed case-by-case basis by one of three Course Substitution Subcommittees of the Senate UK Core Education Committee (SUKCEC). Membership of the Subcommittee varies depending on the Core area requirement for which students are requesting course substitution.

*Quantitative Foundation (QFO) Course Substitution Subcommittee*

- Chairs or Chair designates of the Mathematics and Philosophy Departments who are not a member of the SUKCEC,
- QFO Core area expert from the SUKCEC,
- DRC representative, and
- DUS or DUS designate of the student’s major program.

*Statistical Inference Reasoning (SIR) Course Substitution Subcommittee*

- Chair or Chair designate of the Statistics Department who is not a member of the SUKCEC,
- SIR Core area expert from the SUKCEC
- DRC representative, and
- DUS or DUS designate of the student’s major program.

The decision will be communicated to both the student and his/her/their advisor. Students can appeal the decision directly to the SUKCEC. The SUKCEC will function as the appeal body whose decision will be the final. If approved for the course substitution accommodation, students must contact both the academic advisor and the DUS to select a substitution course from the list of approved courses. The DUS must request a course substitution to the College for adjustment on the student’s record. Guidelines for course substitution in specific Core areas are delineated below:

