|  |
| --- |
| **REQUIREMENTS**The GCCR is fulfilled by a course or courses specified within an undergraduate degree program. As outlined in the Senate Rules, the GCCR stipulates that students must successfully complete this requirement after achieving sophomore status and prior to graduation. To satisfy the GCCR, students must earn a passing grade in any given course designated as fulfilling some or all of the GCCR. The GCCR must include: 1. One or more written assignments
2. Either an oral assignment in which students must give a formal presentation, or a visual assignment in which students create at least one significant visual/electronic artifact (e.g. web site or video presentation); and
3. An assignment demonstrating information literacy in the discipline.

Upon GCCR approval, each program will have a version of the following text listed with its program description in the University Bulletin: *“****Graduation Composition and Communication Requirement.*** *Students must complete the Graduation Composition and Communication Requirement as designated for this program. Please consult a college advisor or program advisor for details. See also ‘Graduation Composition and Communication Requirement’ on p. XX of this Bulletin.”* |
|  |
| **1. GENERAL INFORMATION** |
| 1a | College |  |
|  |
| 1b | Department |  |
|  |
| 1c | Major name (e.g. Journalism or Biology) |  |
|  |
| 1d | Degree (e.g. BA or BS) |  |
|  |
| 1e | CIP Code: |  |
|  |
| 1f | Accrediting Agency (if applicable) |  |
|  |
| 1g | Requested effective date | [ ]  | Fall semester following approval, or |
| [ ]  | Specific fall semester (provide year) |  |
|  |
| 1h | Is this for a newly created degree program? |  Yes [ ]  | No [ ]  |
|  | If “No,” list below the course(s) currently used to fulfill the GCCR. |
|  |  |
|  |
|  | If “No,” describe the reason for changing the GCCR course(s). |
|  |  |
|   |
| 1i | Proposer name: |  | 1i | Proposer email: |  |
|  |
| **2. OVERVIEW** |
| 2a | Provide an overview of delivery model. Summarize how the GCCR will be delivered for all program majors. Include an explanation of how the delivery model is appropriate for the major/program and how it is offered at an appropriate level (e.g. required course(s), capstone course, skills practicum sequence of courses, etc.). [500 words or less] |
|  |  |
|  |
| 2b | List the major/program student learning outcomes (SLOs) pertaining to the GCCR. (These are *program* outcomes, not course outcomes.) |
|  |  |
|  |
| 2c | In language appropriate for undergraduate students, provide a short GCCR description for your major. [300 words or less]  |
|  |  |
|  |
| 2d | For this specific major, select the method of delivery. [[1]](#footnote-2) | [ ]  Single required course within program |
| [ ]  Multiple required or optional courses within program |
| [ ]  Course(s) outside the program (i.e. offered by another unit) |
| [ ]  Combination of courses inside and outside the program |
| [ ]  Other |
|  |
| **3. SPECIFIC COURSE INFORMATION**Fill out as many sections as are necessary to describe how the GCCR is satisfied, either in whole or in part. |
| **3a** | **First Course** |
| 3.a.i | Course title |  |
|  |
| 3.a.ii | Course prefix and number |  |
|  |
| 3.a.iii | Has the course been recently submitted for approval in Curriculog, or is it an existing course? | [ ]  Recently submitted |
| [ ]  Existing course |
|  |
| 3.a.iv | Are students required to take the course or is it optional? | [ ]  Required |
| [ ]  Optional |
|  |
| 3.a.v | Is the course cross-listed with another course? | [ ]  Yes  | [ ]  No  |
|  | If “Yes,” provide the prefix, number, and title of the cross-listed course. |
|  |  |
|  |
| 3.a.vi | Describe the projected enrollment per semester. |
|  |  |
|  |
| 3.a.vii | List the GCCR assignments for this course. For each GCCR assignment, provide: 1) the modality of the assignment (written, oral, and/or visual); 2) a brief description of assignment expectations; and 3) a justification of the assignment and explanation of how the GCCR is relevant to the discipline.  |
|  |  |
|  |
| 3.a.viii | Will this course include the draft/feedback/revision process? | [ ]  Yes  | [ ]  No  |
|  | If “Yes,” identify the specific assignment(s) where draft/feedback/revision will occur. [100 words or less] |
|  |  |
|  |
|  | If “Yes,” explain how the draft/feedback/revision process will work. [200 words or less] |
|  |  |
|  |
| **3b** | **Will there be a second course that fulfills part of the GCCR?** | **[ ]  Yes** | **[ ]  No** |
|  | **If “Yes,” fill out the remainder of section 3b.** |
| 3.b.i | Course title |  |
|  |
| 3.b.ii | Course prefix and number |  |
|  |
| 3.b.iii | Has the course been recently submitted for approval in Curriculog, or is it an existing course? | [ ]  Recently submitted |
| [ ]  Existing course |
|  |
| 3.b.iv | Are students required to take the course or is it optional? | [ ]  Required |
| [ ]  Optional |
|  |
| 3.b.v | Is the course cross-listed with another course? | [ ]  Yes | [ ]  No |
|  | If “Yes,” provide the prefix, number, and title of the cross-listed course. |
|  |  |
|  |
| 3.b.vi | Describe the projected enrollment per semester. |
|  |  |
|  |
| 3.b.vii | List the GCCR assignments for this course. For each GCCR assignment, provide: 1) the modality of the assignment (written, oral, and/or visual); 2) a brief description of assignment expectations; and 3) a justification of the assignment and explanation of how the GCCR is relevant to the discipline.  |
|  |  |
|  |
| 3.b.viii | Will this course include the draft/feedback/revision process? | [ ]  Yes | [ ]  No |
|  | If “Yes,” identify the specific assignment(s) where draft/feedback/revision will occur. [100 words or less] |
|  |  |
|  |
|  | If “Yes,” explain how the draft/feedback/revision process will work. [200 words or less] |
|  |       |
|  |
| **3c** | **Will there be a third course that fulfills part of the GCCR?** | **[ ]  Yes** | **[ ]  No** |
|  | **If “Yes,” fill out the remainder of section 3c.** |
| 3.c.i | Course title |  |
|  |
| 3.c.ii | Course prefix and number |  |
|  |
| 3.c.iii | Has the course been recently submitted for approval in Curriculog, or is it an existing course? | [ ]  Recently submitted |
| [ ]  Existing course |
|  |
| 3.c.iv | Are students required to take the course or is it optional? | [ ]  Required |
| [ ]  Optional |
|  |
| 3.c.v | Is the course cross-listed with another course? | [ ]  Yes  | [ ]  No  |
|  | If “Yes,” provide the prefix, number, and title of the cross-listed course. |
|  |  |
|  |
| 3.c.vi | Describe the projected enrollment per semester. |
|  |  |
|  |
| 3.c.vii | List the GCCR assignments for the third course. For each GCCR assignment, provide: 1) the modality of the assignment (written, oral, and/or visual); 2) a brief description of assignment expectations; and 3) a justification of the assignment and explanation of how the GCCR is relevant to the discipline.  |
|  |  |
|  |
| 3.c.viii | Will this course include the draft/feedback/revision process? | [ ]  Yes | [ ]  No |
|  | If “Yes,” identify the specific assignment(s) where draft/feedback/revision will occur. [100 words or less] |
|  |  |
|  |
|  | If “Yes,” explain how the draft/feedback/revision process will work. |
|  |  |
|  |
| **4. RESOURCES** |
| 4a | Is the GCCR course offered by the unit offering the degree program?  | [ ]  Yes  | [ ]  No  |
|  | If “No,” describe what unit will offer the GCCR course. |
|  |  |
|  |
|  | If “No,” provide the name of the chair of the department that offers the GCCR course.  |  |
|  |
|  | If “No,” provide the name of the director of undergraduate studies in the department that offers the GCCR course.  |  |
|  |
|  | If “No,” provide the date of the agreement. |  |
|  |
|  | If “No,” include formal documentation of the agreement between the providing and receiving programs, specifying the delivery modality and resources allocated for the specified GCCR course(s) in the respective programs. |
|  |
| 4b | Describe the resource implications for the proposed GCCR course(s), including any projected budget or staffing needs. If multiple units/programs will collaborate in offering the GCCR course(s), specify the resource contribution of each participating program. |
|  |  |
|  |
| **5. SYLLABI**Include a sample syllabus for each course that will be designated to fulfill the GCCR. Make sure the components in 5a – 5d below are clearly reflected in each syllabus. |
| 5a | The GCCR assignments are highlighted in the syllabus and course calendar. |  [ ]  Yes |
|  |
| 5b | The GCCR assignments meet the minimum workload requirements that are specified in Senate Rules 3[[2]](#footnote-3) and replicated at [the top of this form](#_top). | [ ]  Yes |
|  |
| 5c | The course or sequence of courses are specified to be completed after the student has completed 30 credit hours (i.e. to be completed in the sophomore, junior, or senior year) | [ ]  Yes |
|  |
| 5d | Does the course provide full or partial GCCR credit? | [ ]  Full | [ ]  Partial |
|  | If “Full,” the course syllabus specifies “This course provides full GCCR credit for the XXX major/program.” | [ ]  Yes | [ ]  N/A |
|  | If “Partial,” the course syllabus specifies “This course provides partial GCCR credit for the XXX major/program” AND describes the portion of GCCR that is fulfilled AND identifies the other course(s) where the other portions are fulfilled. | [ ]  Yes | [ ]  N/A |
|  |
| **6. ASSESSMENT**Specify the assessment plan at the program level for the proposed course(s) and content. |
| 6a | Describe the timing of the assessment schedule (every three semesters, odd-numbered years, etc.). |
|  |  |
|  |  |
| 6b | Identify the internal assessment authority (curriculum committee, undergraduate studies committee, etc.) that will conduct the assessment. |
|  |  |
|  |
| 6c | Is there more than one GCCR course? | [ ]  Yes | [ ]  No |
|  | If “Yes,” specify the assessment relationship between the program providing the course and the program utilizing the course AND explain how the assessment standards of the program utilizing the course(s) will be implemented for the provided course. |
|  |  |
|  |
| 6d | Use the space below to provide any other applicable assessment-related information about the proposal. |
|  |  |
|  |
| **7. MISCELLANEOUS** |
| 7a | If needed, use the space below if there is anything else that needs to be said about this proposal. |
|  |  |
|  |

1. It is strongly recommended that GCCR course(s) be housed within the degree program. [↑](#footnote-ref-2)
2. For more information about the GCCR language in the Senate Rules language, click [here](https://www.uky.edu/universitysenate/rules-regulations), click the top bullet for “USR in Microsoft Word [changes incorporated, official version],” and use CTRL + F to find the sections titled “Graduate composition and communication requirement.” [↑](#footnote-ref-3)